

# TOWN OF ANDOVER



*Photo by Les Fenton*

# ANNUAL REPORT 2023



ANNUAL REPORT  
FOR THE  
TOWN OF ANDOVER,  
NEW HAMPSHIRE

FISCAL YEAR ENDING  
DECEMBER 31, 2023



Population: 2429 (2022 Census)

Net Taxable Valuation: \$318,636,656.00

Town: \$6.70 per thousand

School District: \$11.79 per thousand

State Education: \$1.78 per thousand

County: \$2.68 per thousand

**Total Tax Rate: \$22.95 per thousand**

## DEDICATION



Florence Gove, who turned 100 years old in July 2022, was presented with the Boston Post Cane, on May 1, 2023 by Andover Selectmen Roland Carter, James Delaney, and Dana Swenson.



In 1978, Chief Lefebvre joined the East Andover Fire Department, after serving on the Franklin Fire Department since 1973. In 1978, Chief Lefebvre was voted in as Fire Chief of the East Andover Fire Department. After many years, the Andover and East Andover Fire Departments started training and responding to emergency calls together. In time, two departments and two precincts became one. Rene became the Andover Fire Chief in 2013. The joining of the two departments was a great feeling of accomplishment. Our Town has been lucky to have Chief Lefebvre, his unwavering commitment, direction, and trust. He will always be remembered for his experience, wisdom, dedication, and all-around friendship. As we look to the future of the department, we welcome Deputy Chief, Stephen Barton, Sr. as our Fire Chief effective January 1, 2023. Chief Lefebvre is excited for Deputy Barton to take on his new role as Andover's Fire Chief.

Chief Lefebvre, thank you from the bottom of our hearts. We are thankful for the time you and your family have given to the Town of Andover over the past 44 years. Best wishes for your retirement.

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*Town Report created by Cristy Perkins*

## TOWN OFFICERS & COMMITTEES

### SELECTMEN

James Delaney Sr. (Chair)	Term EXP 2025
Roland Carter (Elected)	Term EXP 2026
Dana Swenson (Elected)	Term EXP 2024

### TOWN ADMINISTRATOR

Scott Hilliard	January 2024
Kimberley Brown Edelmann (Resigned)	November 2023

### HIGHWAY SUPERVISOR

Kevin Duval	January 2024
Frank Bryson (Resigned)	September 2023

### TOWN MODERATOR

Jon Warzocha (Appointed)	Term EXP 2025
Lee Wells (Deputy – Elections)	Term EXP 2024

### TOWN CLERK – TAX COLLECTOR

Lisa Meier (Elected)	Term EXP 2025
Cynthia Clark, Deputy	Appointed

### BUDGET COMMITTEE (Elected)

Donna Crisp Duclos, Chair	Term EXP 2025
Aimee Raciti (Vice Chair)	Term EXP 2024
Jessica Rand	Term EXP 2025
Mark Cowdrey	Term EXP 2024
James Reed	Term EXP 2025
Vacant	Term EXP 2027
Greg Stetson, Fire Dept Ex-Officio	Term EXP 2023
Kayla Chandler, School Board Ex-Officio	Term EXP 2025
Dana Swenson, Select Board Ex-Officio	Term EXP 2024
Tobey Locke, Village Dist. Ex-Officio	

### CAPITAL IMPROVEMENT COMMITTEE

Doug Phelps, Chair	Appointed
Fred Lance, Vice Chair	Appointed
Greg Stetson, Secretary	Appointed
Roland Carter	Appointed
Jim Hersey	Appointed
James Delaney Sr.	Appointed

## TOWN OFFICERS & COMMITTEES

### **CEMETERY COMMITTEE (Elected)**

Cheryl Swenson, Chair	Term EXP 2023
Elizabeth Frost	Term EXP 2024
Dana Swenson (Sexton)	Appointed
James Reed	Term EXP 2025
Susan Huntoon (Alternate)	Appointed

### **CONSERVATION COMMISSION (Appointed)**

Jesse Schust, Co-Chair	Term EXP 2024
Nancy Robart, Co-Chair	Term EXP 2025
Lee Wells, Secretary	Term EXP 2024
Jerry Hersey	Term EXP 2025
Jenny Bodwell	Term EXP 2025
Sooze Hodgson, (alternate)	Term EXP 2025
Derek Mansell, (alternate)	Term EXP 2024
Tina Cotton, (alternate)	Term EXP 2025
Nancy Teach	Term EXP 2024

### **EMERGENCY MANAGEMENT (Appointed)**

Tony Booth, Director	Appointed
Deputy	Appointed

### **FOREST FIRE WARDEN (Appointed)**

Jake Otis, Warden	Appointed
Stephen Barton Sr., Deputy	Appointed
Fred Lance, Deputy	Appointed
Jeff Miller, Deputy	Appointed

### **FOURTH OF JULY COMMITTEE (Appointed)**

Doug Phelps, Chair	Appointed
Donna Smith, Vice Chair	Appointed
Jennifer Bent, Treasurer	Appointed
Beth Frost, Secretary	Appointed
Wood Sutton	Appointed
Alita Phelps	Appointed
Betty Adams	Appointed
Michael Evleth	Appointed
Jane Slayton	Appointed
Michelle Gage	Appointed
Lynn George	Appointed
Shawna Otis	Appointed
Judy Perreault	Appointed
Adam Rand	Appointed
Kevin Goodwin	Appointed

### **HEALTH OFFICER (Appointed)**

Charles Bodien	Appointed
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## TOWN OFFICERS & COMMITTEES

### OVERSEES PUBLIC WELFARE (Appointed)

Cristy Perkins	Appointed
Elita Reed, Assistant	Appointed

### LIBRARY TRUSTEES

Janet Moore, Chairperson	Term EXP 2025
Caroline Moulton Ratzki	Term Exp 2024
Susan Chase, Treasurer	Term EXP 2025
Julie Matz	Term EXP 2025
Vacant	Term EXP 2027

### PLANNING BOARD (Appointed)

Ken Wells, Chairperson	Term EXP 2024
Jacob Gilman, Vice Chair	Term EXP 2025
Roland Carter, Ex Officio	Term EXP 2025
Patricia Moyer, Land Use Administrator	
Nancy Robart, (Secretary)	Term EXP 2025
Donna Duclos	Term EXP 2025
Art Urie	Term EXP 2023
Jessica Rand, (Alternate)	
Brian Thomas, (Alternate)	
Lisa Meier, (Recording Secretary)	

### RECREATION COMMITTEE (Appointed)

Brian Reynolds, Vice Chair	Term EXP 2024
Scott Allenby	Term EXP 2025
Alan Hanscom, Treasurer	Term EXP 2024
Richard Cotnoir	

### SCHOOL BOARD (Elected)

Aimee Menard, Chair	Term EXP 2025
Kayla Chandler, Vice Chair	Term EXP 2025
Stephen Chella	Term EXP 2024
Dan Newton	

### SUPERVISORS OF THE CHECKLIST (Elected)

Doug Phelps, Chair	Term EXP 2026
Cindy Benson	Term EXP 2024
Victoria Mischon	Term EXP 2028

### TOWN TREASURER (Elected)

Shirley Currier	Resigned
Jessica Rand, Treasurer (Appointed)	Term EXP 2024
Gail Parenteau, Deputy	Appointed

### TRUST OF TRUST FUND (Elected)

Jeff Dickinson, Chairperson	Term EXP 2024
Kent Hackman	Term EXP 2025
Wendy Pinkham	Term EXP 2025

## TOWN OFFICERS & COMMITTEES

### VILLAGE DISTRICT (Water District) (Elected)

Toby Locke, Commissioner	Term EXP 2024
Jeff Dickinson	Term EXP 2026
Dan (Michael) Mori	Term EXP 2025
Lisa Meier, Clerk	Term EXP 2024
Cindy Benson, Treasurer	Term EXP 2024
Mark Cowdrey, Moderator	Term EXP 2024

### VOLUNTEER FIRE DEPARTMENT

Greg Stetson, Commissioner  
Andrew Guptill, Commissioner  
Glenn Haley, Commissioner  
Scott Kidder, Commissioner  
Stephen Barton Sr., Chief  
Jake Otis, Deputy Chief  
David Grant, Captain  
Andrew Perkins, Lieutenant  
Fred Lance, Treasurer  
Stephen Barton Jr., Engineer  
Stuart Randall, Engineer  
Andrew Guptill, Fire Fighter  
Dan Rosato, Fire Fighter  
Jeff Miller, Fire Fighter  
Diane Miller, Fire Fighter  
Brenden Miller, Fire Fighter  
Mike Sanborn, Fire Fighter  
Jeff Hall, Fire Fighter

### ZONING BOARD OF ADJUSTMENT (Appointed)

Jon Warzocha, Chair	Term EXP 2025
Jeff Dickinson, Vice Chair	Term EXP 2023
Katherine Stearns	Term EXP 2025
Jeff Newcomb	Term EXP 2025
Lisa Meier, Secretary	
Andrew Guptill, (Alternate)	

## TOWN EMPLOYEES

Town Administrator	Scott Hilliard
Town Administrator	Kimberley Edelmann, (Resigned)
Finance Director	Elita Reed
Finance Assistant	Cristy Reny-Perkins
Land Use Administrator	Pat Moyer
Administrative Assistant Police Dept	Pat Moyer
Police Chief	Joseph Mahoney III
Police Officer	Kevin Barry
Police Officer	Dan Shaw
Police Officer	Jacob Hubbard
Highway Supervisor	Kevin Duval
Highway Supervisor	Frank Bryson, (Resigned)
Highway Department	Mike Campbell
Highway Department	Vinny Tuzzo
Transfer Station Attendant	Debra Guinard
Transfer Station Attendant	Jeff Sweet
Transfer Station Attendant	Allan Hitchmoth
Transfer Station Alternate	Richard Gross
Transfer Station Alternate	Billy Benincase
Transfer Station Volunteer	Cecile Bezanson
Town Clerk/Tax Collector	Lisa Meier
Deputy Town Clerk/Tax Collector	Cynthia Clark



## STATE AND FEDERAL OFFICIALS

### NEW HAMPSHIRE GOVERNOR

Chris Sununu -R  
Office of the Governor, State House  
107 North Main Street  
Concord NH 03301

### UNITED STATE SENATORS

Margaret Wood Hassan -D  
330 Hart Senate Office Building  
Washington, DC 20510  
[www.hassan.senate.gov](http://www.hassan.senate.gov)

Jeanne Shaheen -D  
506 Hart Senate Office Building  
Washington, DC 20510  
[www.shaheen.senate.gov](http://www.shaheen.senate.gov)

### NEW HAMPSHIRE STATE SENATE

David Watters  
Legislative Office Building  
Room 103  
33 North Main Street  
Concord NH 03301  
603-271-2104  
[davidwatters@leg.state.nh.us](mailto:davidwatters@leg.state.nh.us)

### REPRESENTATIVES TO THE GENERAL COURT

Sherman Packard -R  
[Sherman.packard@leg.state.nh.us](mailto:Sherman.packard@leg.state.nh.us)

Chuck Morse  
[Chuck.morse@leg.nh.us](mailto:Chuck.morse@leg.nh.us)

### MERRIMACK COUNTY COMMISSIONER

Stuart D. Trachy -R  
333 Daniel Webster Highway, Suite #2  
Boscawen, NH 03303  
603-796-6800  
[strachy@merrimackcounty.net](mailto:strachy@merrimackcounty.net)

**2023 ANNUAL REPORT FROM  
THE SELCT BOARD, ANDOVER NEW HAMPSHIRE**

In 2023 Andover experienced another year of transition and growth for the Town Office, the Transfer Station, and the Highway Department.

**Budget:**

The budget being presented at our 2024 Town Meeting comes with increases and decreases that were diligently worked on by The Select Board, Budget Committee, Town Administrator, and Finance Director to create a more accurate and responsible budget. Highlights include:

1. Continued wage increases to be comparable with towns of same population size to the Town of Andover.
2. Snow Removal contracts remain fixed to keep the budget line steady.
3. Reinstated the Capital Improvements Planning Committee. See their page for their recommendations.

**Personnel:**

Andover was more than fortunate to hire our new Town Administrator, Scott Hilliard, who was Chief of Police in Northfield before being elected Sheriff in 2006. He brings a vast amount of municipal and personnel experience. He was hired in December and began January 2024.

Kevin Duval took over the position as Highway Supervisor and started in January 2024. He comes with an extensive amount of experience. Previously he was Director of Public Works for Tilton NH from October 2016 till December 2023. He brings this experience to Andover and is an important part of the town's ongoing development.

The Town of Andover operates with the dedication and hard work of the following personnel:

Town Administrator: Scott Hilliard

Finance Director: Elita Reed

Finance Assistant/Administrative Assistant/ Welfare Officer: Cristy Perkins

Land Use Administrator/Police Department Administrative Assistant: Pat Moyer

Town Clerk/ Tax Collector: Lisa Meier

Deputy Town Clerk/Tax Collector: Cynthia Clark

Highway Supervisor: Kevin Duval

Highway Department: Vinny Tuzzo, Mike Campbell

Police Chief: Joe Mahoney

Police Officers: Dan Shaw, Kevin Barry

Transfer Attendants: Rich Gross, Debbie Guinard, Jeff Sweet, Al Hitchmoth

**Transfer Station:**

The Transfer Station completed a well and separate new septic. They have a new larger trailer to hold and haul Andover's trash. They are completing projects which will keep them in compliance for the future.

**Highway department:**

In addition to hiring Kevin Duval, with all his experience, the Highway Garage is well on its way to completion ahead of schedule. The town purchased a 2023 International CV 515 AWD with a plow and wing. The F-550 had work done to it and looks like it will continue to serve the Highway Department as well. The Highway Garage at White Oak will ensure a better working environment for the highway workers as well as the equipment.

2023 highlights for the Andover Highway Department:

1. Roads Paved
  - Flaghole Road
  - Ives Road
  - Depot Street
  - Cilleyville Road
  - Beech Hill Road
  - Shirley Road
  - Poplar Street
  - Elbow Pond Road
2. Ditching and maintaining gravel roads.
3. Grading of gravel roads
4. Culvert replacements

**Bridges:**

Andover continues to struggle with multiple, red-lined bridges in need of significant repair. The town upgraded the roof on Keniston Bridge, increasing the longevity of the historic bridge.

Communication and participation in the town business is particularly important. The Andover Select Board meets in the Town Hall at 6 pm on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month. The scheduled meetings will change in February of 2024 to the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month. Residents are encouraged to attend meetings, access information, and provide constructive feedback in the following way:

1. Phone 603-735-5332
2. Town Website: [www.andover-nh.gov](http://www.andover-nh.gov)
3. Email: [tadmin@andover-nh.gov](mailto:tadmin@andover-nh.gov)

The Select Board looks forward to serving our Town and thanks all those who contribute to making Andover a great place to live!

James Delaney, Sr., Select Board Chair  
Roland Carter, Select Board  
Dana Swenson, Select Board

## TOWN ADMINISTRATOR'S REPORT

Greetings: This is my first report as your Town Administrator, I am honored to serve the citizens of this great community. I was hired to begin work on 1/2/24. As you are aware the budget was developed and in full swing, So I have hit the ground running. I have met and know many citizens of Andover and shared some conversations. I am currently working with many of the committees and volunteers to get a handle on how I and the town employees can become a resource that benefits all our citizens.

Please know that we also have a new Highway Supervisor Kevin Duval. Together we know we have a lot of work as it relates to the roads in town. The selectmen and citizens have been very gracious as we assemble what is needed to keep the roads safe and make some upgrades along the way. It is my goal to work with all departments to work as a "Team" that will better serve our citizens. I have done it before, and it works! I would like citizens to know that I am very thankful to the many people who have given me information on certain concerns in town. I am learning quickly that there are many needs to be addressed and both Highway Supervisor Kevin Duval and I have already been dealing with the most pressing issues first.

Your concerns are important to me, and I assure you that I don't have all the answers but am never afraid to ask. Together we will continue to make Andover the wonderful community that it always has been. I want to thank the many employees and volunteers who I may ask a lot of but will work hand in hand with you to accomplish our goal.

Your Town Administrator

Scott E. Hilliard



TOWN OF ANDOVER ANNUAL MEETING MINUTES  
MARCH 28, 2023  
Andover Elementary / Middle School

**ARTICLES 1 – 4: By ballot vote during polling hours 11:00 AM to 7:00 PM on Tuesday March 28, 2023**

**ARTICLE 1: To choose all necessary town officers for the ensuing year**

**Town Officers**

Budget Committee 3-year term: James Reed with 261 votes and Jessica Rand with 191 votes  
Budget Committee 1-year term: Vacant  
Cemetery Trustee 1-year term: Cheryl Swenson with 288 votes  
Library Trustees 3-year term: Vacant  
Select Board 3-year term: Roland Carter with 178 votes  
Select Board 1-year term: Dana Swenson with 268 votes  
Supervisor of the Checklist 6-year term: Victoria Mishcon with 246 votes

**School District**

School Board 3-year term: Vacant  
School Moderator 1-year term: Vacant  
School Treasure 1-year term: Vacant  
School Clerk 1-year term: Vacant

**ARTICLE 2: PASSED 198 / 121**

To see if the Town will vote to make possible construction of brand-new workforce housing. Changes would make possible new construction of two-family dwellings in the Rural Residential District, multi-family dwelling in the Village District, the creation of single private driveways to access these homes, and multi-use buildings (e.g., dwelling / office / retail) in the Village District. The Planning Board recommends a “yes” vote

**ARTICLE 3 – PASSED 258 / 62**

To see if the Town will vote to clarify the ambiguous language of Zoning Ordinance Article 6 – “Non-conforming Structures or Use”. The new language makes a clear distinction between a change of land use and a change to structure, and provides future guidance to landowners and the Zoning Board. The Planning Board recommends a “yes” vote.

**ARTICLE 4 – PASSED 166 / 156**

Are you in favor of increasing the Board of Selectman to 5 members? (Majority ballot vote required)

Moderator Stuart Green opened the Town Meeting at 7:00 p.m. and the Pledge of Allegiance was recited.

**Article 5 – Bond for Construction of Highway Garage**

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the Budget Committee. To see if the Town will vote to raise and appropriate the sum of

**\$1,963,959 (One Million, Nine Hundred Sixty-Three Thousand, Nine Hundred Fifty-Nine Dollars) gross budget for the purpose of construction and furnishing a highway garage on town land, up to \$400,000 (Four Hundred Thousand Dollars) of which will come from unassigned fund balance and \$250,000 (Two Hundred Fifty Thousand Dollars) of which will be raised through taxation: and to authorize the issuance of not more than \$1,313,959 (One Million, Three Hundred Thirteen Thousand, Nine Hundred Fifty-Nine Dollars) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and to authorize the Select Board to issue and negotiate such bonds or notes and to determine the date, maturities, interest rate, and other details of such bonds or notes; and to authorize the Select Board to apply for and accept any federal, state, or private funds that may become available in respect of the Project to use toward the Project, reduce the amount that must be bonded, or to pay debt service on such bonds or notes. (Recommended by the Board of Selectman, Not Recommended by the Budget Committee 3-4) (3/5 ballot vote required).**

Moderator Green read the article which was moved and – names not caught for the second. Town Administrator Edelmann presented a slide show which includes a conceptual drawing of the building and photos on the current facility along with a hand-out to the public. Edelmann included a brief history of the project and explained the bond procedure. The bid package is out on the Dubois & King website. Eleven companies have pulled bids to date. The date to open bids is April 5, 2023; the Bond Bank will set the maximum interest rate on May 5, 2023; the town will find out on May 16, 2023 if we are approved for the bond; if approved, the bond agreement will be signed on June 19, 2023 or the board can state we are not interested in going for the bond. The actual amount of the bond will be determined July 12, 2023; money will be put into our bank on August 9, 2023; payments will start in 2024. Ken Wells asked if there will be a public hearing at the end of May and the response was yes. Greg Stetson asked if there is a bigger unreserved fund balance than since budget season and the response was no. Greg Stetson made a motion to amend the unreserved fund balance amount to \$813,969 for the bond. Mark Stetson seconded the motion. Edelmann stated that the only document to trust is the document through DRA and the town cannot spend more than that amount. Mark Stetson stated that the 2021 audit was completed. The vote for the amendment did not pass. Steve Barton stated that the town asked for \$650,000 last year to cover the building then it was indicated that this amount was not enough and now the town is asking for \$2,200,000 which is a far-fetched amount and the town should explore a cheaper version. Barton also stated that there is \$558,000 left from 2022. Barton asked what happens if the bond is denied and Town Administrator Edelmann replied that the town would not go for the bond; however, there is still another article for \$650,000. Barton stated that with the \$558,000 we currently have and the additional \$650,000 in the following article, the town should go for a building based on that amount. James Danforth stated that he has built a lot of these and is concerned with the lack of information provided; i.e., how long will the building serve the town; what are the warranty specifications; are we building a 10-year slab, a 20-year slab, a 100-year slab. He stated that all this information should be in the proposal. Charlie Stewart stated that he is a practicing architect and the town should go back to the architect and ask for something within our budget. Karen Brule asked if the bond rate was fixed and the response was that the bond bank uses a high number, there would be a bond sale and then we would get the final rate. Roland Carter stated that he had contacted Construx in Plymouth regarding a steel building and the cost was \$657,000 without the system for the salt water, the sanding and steam bay. Carter stated the Select Board would look at all bids and hold a special meeting to review them. John Thompson stated that should this article fail to pass; the town should start over. Greg Stetson replied that he disagrees with starting over and the town is not at ground zero if this article is denied tonight as there is another article coming up for vote and would be more progress. Herbie Barton stated that the town voters should deny this article as the town can put up a building and start using it immediately with the \$657,000. Leighton Terwilliger asked why the Budget Committee does not recommend this article and Budget Committee Chair Donna Duclos replied that the same concerns the town voters have is why the Budget Committee does not recommend it. Budget Committee member Mark Cowdrey stated that yes, the Highway Department needs a building; however, was unsure if this is the right time and the right way for the town to go and believes the amount is too expensive. Budget Committee member Jessica Rand stated that the implications of the decisions made the Committee believe that now is not the time and the future of other town buildings is uncertain. Duclos stated that the Highway Department does need a building;

however, the town cannot afford this one. Charlie Stewart made a call to question. Moderator Green asked Steve Barton to continue as he was cut off. Barton stated that at a Select Board meeting, he had asked Board member Delaney about the building he had proposed. Delaney responded that he had gone to LaValley Building Supply and received a quote for a 50' x 100' building and the cost was \$997,300 but this did not include the \$25,000 for the separation tank and the board decided to go with the plan proposed tonight.

Moderator Green opened the voting up for one hour at 8:00 p.m. and closed the voting at 9:00p.m. The article **did not pass** by a vote of 144 against and 22 for.

**Article 6 – Enter 6-Year Lease of Dump Truck To see if the Town will vote to authorize the Selectmen to enter into a six-year lease/purchase agreement in the amount of \$167,791 (One Hundred Sixty-Seven Thousand, Nine Hundred Seventy-One Dollars) for the purpose of leasing a 6-wheel dump truck and to raise and appropriate the sum of \$31,794 (Thirty-one Thousand, Seven Hundred Ninety-Four Dollars) for the first year's payment for that purpose. This lease agreement contains an escape clause. (Recommended by the Board of Selectman; Recommended by the Budget Committee 4-3) (Majority Vote Required)**

Moderator Green read the article which was moved by Andy Guptill and seconded by James Delaney. Selectman Guptill gave a brief background of this article. Price is for a 2023 International CB 515 6-wheel dump truck, flat-body dump, front plow, wing, full warranty road-side assistance to replace the current 550 which has now exceeded its life expectancy. We have gotten seven years out of it. The Board looked at another 550; however, no dealership they spoke to could meet the specs they requested and even to get a basic F550 with front plow and wing they were looking at another eighteen months if ordered before January. Herbie Barton asked if this would be a light-weight truck or heavy-duty truck. Selectman Guptill responded that it is a medium-duty truck. Moderator Green asked for all those in favor to say aye and then all those against to say nay. The article **passed** unanimously by a voice vote.

**Article 7 – Operating Budget To see if the Town will vote to raise and appropriate the sum of \$2,338,523 (Two Million, Three Hundred Thirty-Eight Thousand, Five Hundred Twenty-Three Dollars) for the general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required).**

Moderator Green stated he would go through the Budget section by section. Moderator Green explained that there is a 10% increase limitation and he also explained that line-item amendments were advisory only for the Selectman to act or not act upon. Moderator Green read the Article, which was moved by Andrew Frankel and seconded by Paul Currier and opened discussion on the Executive section. James Danforth asked if these numbers in the budget were just bottom-line numbers that the town is voting on and the Select Board determines the weekly amount that is paid out in salaries within that number. The response was yes, that is correct. Danforth also asked if the Town Clerk / Tax Collector is an hourly or a salaried position. The response was it is hourly. Bill Keyser stated the Select Board is getting a raise and if they are doing this for the money, they do not belong in that position. Selectman Guptill responded that the board believes that future boards should be compensated for the time they put in as there were not a lot of people that signed up to run for town positions. Herbie Barton stated that he did not feel that the Town Administrator nor the Road Agent have earned the salaries that are put forth in the budget as they

have been here a year or less. Selectman Dudek stated that the board took a considerable amount of time looking at comparable salaries with towns similar in size in order to retain the great folks that the town has. Andover has consistently paid employees less than those in comparable jobs in the area and are working on getting the salaries for employees a little closer to the middle. Salaries were looked at on a position-by-position basis and not an employee basis. Mark Stetson stated that our new Town Administrator is doing an excellent job and a lot of things are being done now that have not been done in the previous several years and the Town Administrator is on the low end of the salary scale for this position. Greg Stetson stated that the common theme of the Budget Committee was recruitment and retention and paying a competitive wage and getting people into the retirement system is important. Pecco Beufays stated that he would like to thank every single town worker and that they deserve every single penny that the town allows them to spend in this budget. Selectman Guptill made a motion to amend the Personnel Administration section to \$167,808. Selectman Dudek seconded the motion. Dudek explained that this difference is for an additional position that the Select Board wants which would be a full-time position split between the Highway Department and the Transfer Station. The Transfer Station position would be a Supervisory position. Greg Stetson spoke as a Budget Committee member and explained that recruitment and retaining employees is important; however, an additional position is not needed. He spoke with the Transfer Station employees and was advised that another worker is not necessary. Selectman Guptill responded that a big part of this is highways and Andover currently has 47.75 miles of roads they maintain with 3 full-time employees. Boscawen has 23 miles of roads they maintain with 8 employees; Danbury has 48.2 miles of roads they maintain and 4 full time and 1 part-time employee; Hebron has 13.4 miles with 4 full-time employees; Sutton has 60 miles of roads maintained by 7 full-time employees; Wilmot has 46 miles of roads they maintain with 4 full-time employees. This would help our limited staff. Paula Higgins asked if this section of the budget should address what the Auditors have pointed out that the town is not doing relative to recoding the long-term costs of retirement, healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Selectman Dudek responded that the board is unsure what to add monetarily to the budget to address this as this is not a monetary item. Herbie Barton stated that he does not believe the town needs as many people plowing roads as we currently have as another town plows 35 miles of roads with 2 employees. Jim Hersey stated that he has spoken with the Transfer Station employees and one employee is willing to be the Supervisor and Hersey does not believe they need any extra help – what they do need is to be paid well. He agrees with the Budget Committee’s budget. Greg Stetson stated that if the town votes in the affirmative for the amendment Selectman Guptill is looking at, it will affect wages in other areas of the budget. It was asked to hear from the Budget Committee. Budget Committee Chair Donna Duclos responded that the Budget Committee felt strongly that an additional person was not necessary. This would also include an increase in benefits for full-time employees. Aimee Raciti asked the Select Board for a breakdown for 2022 / 2023 as the retirement is doubling, but only one additional employee is proposed. Selectman Guptill responded that this would be enrollment in the NH Retirement System for the employees which is a huge factor in recruitment and retention. Selectman Dudek stated that the Select Board was directed last year by Town Meeting to do this. Steve Barton stated that he is in favor of an additional employee for the Highway Department and in doing so, we would utilize all our equipment and it would be more cost effective. The town wants to move the Highway Department forward and this would be the most cost-effective way to do that. Ben Braggins asked what the total package would be and Moderator Green responded that the motion on the floor is to increase this line item by \$9,693. Jon Champagne stated that it became town policy that no single highway worker would be out on the road at a time by themselves and the town

cannot afford to not do this. Selectman Dudek responded that the entire package including benefits, retirement is a total of \$87,346. Greg Stetson asked if the board could foresee reducing somewhere else and Selectman Dudek responded that there is a potential for this but have not done the math yet; however, having an additional person would allow for a town employee to plow our roads and this absolutely makes sense. John Thompson stated that a third person would be able to cover one of the plow routes which would eliminate one route being put out to bid. Greg Stetson asked if we were keeping the truck that is being replaced. Highway Supervisor Frank Bryson stated he would like to keep the 550. Steve Barton asked why they were going with a live-body truck and Highway Supervisor Frank Bryson replied that this truck was chosen prior to him being on board as they want to keep the fleet that same. Moderator Green stated that there is a motion on the floor to amend this particular line item and stated that if we go through this with the intention of adding another person, we will have to go through it piecemeal through the rest of the budget to do this and it would be much more efficient to withdraw this motion and instead add in whatever the total figure is and asked Guptill if he would like to withdraw the motion or keep going in this direction. Selectman Guptill responded that he will make a motion as there is another difference that is separate from this position and he would like to lump them all together and yes, he will withdraw his first motion. Selectman Guptill made a motion to amend the budget as moved on the floor to a total amount of \$2,427,368. Selectman Dudek seconded the motion. Moderator Green stated that there was a motion and second to amend the budget amount to \$2,427,368 and asked for any discussion. Budget Committee member Mark Cowdrey stated speaking as a member of the Budget Committee and not strictly for the amendment, in looking at the Highway Department budget in its entirety and looking for areas that the committee could possibly dial things back knowing full well that it would come to this meeting and go to the floor and if the town's people decided it was in the town interest to support this position, that was why they took the more conservative route and say they do not recommend the selectmen's request. Bill Keyser and Paul Currier both asked what they were spending in the Transfer Station budget and Selectman Guptill responded that the difference is the position they are requesting, they have broken it down as half from Transfer Station budget and half from Highway Department budget. Megan Coll asked why split the budget between Transfer Station and Highway Department if everyone says help is not needed at the Transfer Station. Selectman Guptill responded that the board felt there were some efficiencies at the Transfer Station that could be found by having a dedicated supervisor. Leighton Terwilliger asked if even if we vote on the total that Selectman Guptill stated, would they still go line item by line item and the response was yes. Moderator Green read the motion to amend the budget to \$2,427,368. A voice vote was taken but did not clearly state the results. Moderator Green asked for a raised card vote, all in favor, then all opposed. Those in favor prevailed.

Moderator Green opened discussion on the Election, Registration, and Vital Statics section. There was no discussion.

Moderator Green opened discussion on the Total Tax section. There was no discussion.

Moderator Green opened discussion on the Total Finance Administration section. There was no discussion.

Moderator Green opened discussion on the Total Revaluation of Property section. There was no discussion.

Moderator Green opened discussion on the Total Legal Expenses section. There was no discussion.

Moderator Green opened discussion on the Total Personnel Administration section. There was no discussion.

Moderator Green opened discussion on the Total Planning and Zoning Section. There was no discussion.

Moderator Green opened discussion on the Total General Government Buildings section. Toby Locke asked why it was budgeted last year for custodian in the amount of \$18,000 and only utilized \$685.85 and are now again asking for \$12,500. Selectman Dudek responded that the cleaning company hired the prior year did not work out and they are looking to hire a new cleaning company.

Moderator Green opened discussion under the Total Cemetery section. There was no discussion.

Moderator Green opened discussion under the Total Insurance Not Otherwise Allocated section. There was no discussion.

Moderator Green opened discussion under the Total Advertising and Regional Association section. There was no discussion.

Moderator Green opened discussion under the Total Budget Committee section. There was no discussion.

Moderator Green opened discussion under the Total Information Technology section. There was no discussion.

Moderator Green opened discussion under the Total Public Safety: Police section. Steve Barton made a motion to increase the police department wages by 3%. It was seconded; however, it was hard to hear by whom. Duclos stated that the wages were increased this year by 3% and felt that was very reasonable and unsure if another 3% is needed. Moderator Green asked Steve Barton to clarify what he would like to see increased and Barton stated the wages for the full-time and part-time police officers and the police secretary. The total increase in wages would be \$6,299. Jeff Miller asked how many full time and part time officers this includes. Chief Mahoney explained that this would include another full-time police officer. Herbie Barton asked if the crime rate has gone up and the response was the types of crimes have changed and are more time-consuming in resolving. Charlie Stewart stated that this year's budget has increased 25% over last years and wants to know where the additional money is going to come from. Moderator Green stated that this question will be answered at the end and the focus right now is on the motion to increase the police department salary. Karen Brule asked for clarification on what the actual amendment is to be voted on. Moderator Green responded that the actual amendment is to increase the salary for the full-time and part-time police officers and the police secretary wages by 3%. Aimee Raciti asked what the expected cost for three full-time police officers would be next year. Budget Committee member Jessica Rand responded it would be \$56,000. The motion to amend the police department wages by 3% was voted on and passed.

Moderator Green opened discussion under the Total Ambulance section. There was no discussion.

Moderator Green opened discussion under the Total Emergency Management section. There was no discussion.

Moderator Green opened discussion under the Total Other Public Safety section. There was no discussion.

Moderator Green opened discussion under the Total Highway and Streets section. James Danforth asked who is maintaining the Class VI roads and Guptill responded that unless the town declares a Class VI Road as an emergency lane, by law, no town money can be spent to maintain a Class VI Road.

Moderator Green opened discussion on the Total Street Lights section. There was no discussion.

Moderator Green opened discussion on the Total Solid Waste Disposal section. Bill Keyser asked for the difference in Transfer Station wages including the additional full-time person and Selectman Dudek responded that it would be a \$22,880 difference. Leighton Terwilliger asked why \$7,500 for a compactor and Selectman Dudek responded the board would like to purchase a pusher. Roland Carter asked how much money the Transfer Station made off recyclables in 2022 and Selectman Dudek responded \$20,900.15 prior to deducting transportation and handling costs.

Moderator Green opened discussion on the Total Solid Waste Cleanup section. There was no discussion. Moderator Green opened discussion on the Total Pest Control section. There was no discussion. Moderator Green opened discussion on the Total Health Agencies and Hospitals section. There was no discussion.

Moderator Green opened discussion on the Total Vendor Payments section. There was no discussion.

Moderator Green opened discussion on the Total Parks and Recreation section. Janet Eklund asked how much money was spent on maintenance at Highland Lake. Selectman Dudek responded that as the Highway Department maintains it, there is no separate breakdown. Eklund made a motion to allocate \$500 to manage the geese population on the town beach and Chaffee Park and several people seconded the motion. Moderator Green clarified that as the Highway Department maintains the beach, this would increase the total budget by \$500 with that money specifically to the Highway Department budget to specifically manage the geese population through fencing, scare devices and sand. Bill Keyser stated this is something for the Fish & Game. Heather Wood responded that she is part of the Andover Fish & Game and this could be brought up at one of their meetings. Janet Eklund stated that she believes this is a town wildlife management problem and as this property is one of the most highly assessed properties in town and where the beach and park have become unusable, and as it belongs to the town, and whether the money comes from \$500 the first year to purchase those items or whether it comes from somewhere else, it is a town problem and she would like to see it considered that. Moderator Green called for a vote and the motion did not pass.

Moderator Green opened discussion on the Total Library section. There was no discussion.

Moderator Green opened discussion on the Total Patriotic Purposes section. Leighton Terwilliger asked why the increase from \$10,000 to \$15,000 and Doug Phelps, Chairman of the 4<sup>th</sup> of July Committee, responded that there are not a lot of vendors and he could not find anyone to put on fireworks on the 4<sup>th</sup> of July itself and that is when Andover has their celebration. He was able to find someone to do it on July 6; however, it was \$13,000. Doug stated he was able to get in contact with our current vendor and the cost is set at \$15,000. The Committee will continue to look for a better price; however, \$15,000 is what is available at this time. Herbie Barton asked who is mowing the old landfill and why there is \$1,200 allocated for it. Andy Guptill responded that the mowing is covered by the landowner and the money allocated is for the monitoring that is required by the State.

Moderator Green opened discussion on the Other Culture and Recreation section. There was no discussion.

Moderator Green opened discussion on the Total Conservation section. There was no discussion.

Moderator Green opened discussion on the Total Interest on TAN and Revenue Anticipation Notes. There was no discussion.

Moderator Green indicated that the total figure for the operating budget to be voted on is \$2,433,666 and asked for a vote. Charlie Stewart reiterated his question asking where the additional 25% was going to come from and Leighton Terwilliger stated "he has lived in Andover for thirty years and it is coming straight out of your pocket". Selectman Dudek responded that it will come from taxes. Jim Danforth asked if there are any grants available and is the town looking in to any other sources for funding. Town Administrator Edelmann responded that the town does try to look for grants and they do get notifications about grants as they become available. Moderator Green asked all those in favor of the budget as amended to say AYE and all those opposed to amending the budget and the AYES have it. Greg Stetson made a motion to restrict reconsideration. Paul Currier seconded the motion and the motion PASSED. Les Fenton stated that for twenty years the town people have been asking for the budget to be presented as the old-style report with details in the line items and is pleased to see that the town people have been heard and would like to thank whomever is responsible for this. The article PASSED as amended by a voice vote.

**Article 08 - Forest Fire Labor ETF To see if the town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Forest Fire Labor ETF previously established. (The Board of Selectman and Budget Committee recommend this appropriation.) (Majority Vote required.)**

Moderator Green read the article which was moved Greg Stetson and seconded by Jeff Miller. Selectman Guptill stated that this Article is normally in the budget and is asked for every year and the fund is to cover cost for mutual aid should we have a large forest fire. There is currently \$41,779.42 in this fund. There was no discussion. The article **passed** by a voice vote.

**Article 09 – Highway Garage Construction To see if the town will vote to raise and appropriate the sum of \$650,000 (Six Hundred Fifty Thousand Dollars) for the purpose of construction of a Highway Department garage. \$400,000 (Four Hundred Thousand Dollars) of which will come from unassigned fund balance and \$250,000 (Two Hundred Fifty Thousand Dollars) of which will be raised through**

**taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the garage is completed or by 2025, whichever is sooner. (The Board of Selectman and Budget Committee recommend this appropriation.) Majority vote required.**

Moderator Green read the article which was moved; but unsure by whom, and seconded by Steve Barton. Town Administrator Edelmann explained that the bond article was voted down and this article is the same article as last year which will put more money towards building a highway garage. Mark Stetson made a motion to amend the article to read "To see if the town will vote to raise and appropriate the sum of \$875,000 for the purpose of construction of a Highway Department garage. \$625,000 of which will come from unassigned fund balance and \$250,000 of which will be raised through taxation" and the remainder of the wording would remain the same. This would give the Select Board approximately \$1,400,000 including what was approved last year and what has already been spent to build a garage and would wish the town people vote yes to the amendment and yes to the article. Moderator Green clarified with Stetson that the only thing changing is the amounts and the rest of the article would stay the same and Stetson responded yes. Wendy Pinkham seconded the motion to amend the article. Herbie Barton stated that if the bid comes in less than the amount of money in the fund, he would like the remaining money turned back in. Leighton Terwilliger stated he is in favor of this; however, he is not seeing when it would be built. Selectman Delaney responded that should this be approved; it would go out to bid and then be started. It was asked what happens if the project is not completed by the end of 2025 and Selectman Guptill responded that the remaining money would go back into the general fund. Greg Stetson asked if the project were not completed by the end of 2025, could it be completed without encumbering funds. Selectman Dudek responded that these funds cannot be encumbered; therefore, the project must be completed by the end of 2025. Les Fenton commented that as a member of the Highway Advisory Committee, they were tasked with trying to provide a basic framework for this building. There are several requirements – not options – that must go into having this building constructed and if we are going to approve this amendment, we are going to have \$1,400,000 and there is no guarantee that we can meet the State's requirements for a municipal building with only \$1,400,000 and that is why they have to go back to the beginning to establish design criteria. Moderator Green called for a vote on the amendment and the amendment PASSED. Moderator Green called for a vote on the article as amended. The article PASSED as amended by a voice vote. Greg Stetson called for a motion to restrict reconsideration. Leighton Terwilliger seconded the motion to restrict reconsideration and the motion **passed** by a voice vote.

**Article 10 – Town Buildings ETF To see if the town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Town Buildings ETF previously established. (The Board of Selectman and Budget Committee recommend this appropriation). Majority vote required.**

Moderator Green read the article which was moved by Paul Currier and seconded but was unable to distinguish by whom. Selectman Dudek stated that as of March 23, 2023 there is \$63,168.46 in the fund. Greg Stetson asked if there is a cost for the radon mitigation and Dudek responded that as it is a new issue there is not a concrete cost for it. It was asked what the \$20,000 from 2022 was spent on and Dudek responded that nothing was spent in 2022. Delaney made a motion to amend the article to \$30,000. Wendy Pinkham seconded the motion. Moderator Green asked for a vote on amending the article to \$30,000 and the amendment was not approved. Moderator Green called for a vote on the original article. The article **passed** by a voice vote.

**Article 11 – Transfer Station Projects ETF To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Transfer Station Projects ETF previously established. (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

Moderator Green read the article which was moved by Mark Stetson and seconded by Steve Barton. Selectman Delaney stated that this money would replace some of the money that will be used in 2023. A new trailer has been installed which was paid for through a grant. The septic system needs to be replaced along with adding a bathroom and a shower which the State requires. It was asked what the current balance is and the response was \$37,159. Herbie Barton stated that he has no concerns with a bathroom; however, he has a concern with potential eye issues. Selectman Delaney responded that there is an eye station there already as this is required by the State. There being no further discussion, Moderator Green call for a vote on the article. The article **passed** by a voice vote.

**Article 12 – Revaluation CRF To see if the Town will vote to raise and appropriate the sum of \$11,300 (Eleven Thousand Three Hundred Dollars) to be added to the Revaluation CRF previously established. (The Board of Selectman and Budget Committee recommend this appropriation.) (Majority vote required)**

Moderator Green read the article which was moved by Mark Stetson and seconded by Greg Stetson. Selectman Dudek explained that this is a Capital Reserve Fund the town has had for a while and is part of our contract for the revaluation. There being no discussion Moderator Green called for a vote. The article **passed** by a voice vote.

**Article 13 – Road Equipment CRF To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Road Equipment CRF previously established. (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

Moderator Green read the article which was moved by Paul Currier and seconded by Misty Sava. Selectman Guptill explained that this is the article most people refer to as the “grader fund;” however, according to the Department of Revenue Administration it is named the “Road Equipment Capital Reserve Fund” and can be expended for the purpose of purchasing highway equipment but was initially done for the grader. There is currently \$203,496.98 in the fund. Donna Duclos asked what a new grader would cost and Selectman Guptill responded that we have approximately half of the cost of what a grader would cost today. There being no further discussion, Moderator Green called for a vote. The article **passed** by a voice vote.

**Article 14 – Highway Projects CRF To see if the Town will vote to raise and appropriate the sum of \$150,000 (One Hundred Fifty Thousand Dollars) to be added to the Highway Projects CRF previously established. (The Board of Selectman and Budget Committee recommend this appropriation). (Majority vote required)**

Moderator Green read the article which was moved by Paul Currier and seconded by Mark Stetson. Selectman Dudek explained that this fund is typically utilized for paving projects and this is the standard amount that has been put in the last four years. The current balance is \$179,562.23. There was no money expended from this fund in 2022 as it was recommended to the board to wait a year due to pricing for paving were so drastically high that they would not be able to accomplish what our RSMS Plan dictates. Charlie Stewart requested a copy of the RSMS. Selectman Dudek responded it is available at Town Hall. There being no further discussion, Moderator Green called for a vote. The article **passed** by a voice vote.

**Article 15 – Police Cruiser CRF To see if the Town will vote to raise and appropriate the sum of \$13,500 (Thirteen Thousand Five Hundred Dollars) to be added to the Police Cruiser CRF previously established. (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

Moderator Green read the article which was moved by Jacob Otis and seconded by Mark Stetson. Selectman Dudek explained that there is currently \$29,440.33 in the fund which we set up specifically for cruiser replacement. It was asked how many cruisers we currently have and Chief Mahoney responded that we have two for patrol and one that does detail. The oldest cruiser is kept for detail. It was asked what the cost of a new cruiser is and the response was \$36,000 was paid for the one a year and a half ago. It was asked what they would come up with for a replacement and Chief Mahoney responded another Ford Explorer if they get the funds this year and in 2024, they would get a new cruiser in 2024. There being no further discussion, Moderator Green called for a vote. The article **passed** by a voice vote.

**Article 16 – Bridge Rehabilitation CRF To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be added to the Bridge Rehabilitation CRF previously established. (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

Moderator Green read the article which was moved by Mark Stetson by Misty Sava and seconded. Selectman Dudek explained this is an article that is before the Town each year and there is currently a balance of \$311,402.72 and as Andover has a lot of bridges and a lot of work needs to be done, it is imperative to continue funding this Capital Reserve Fund. Herbie Barton asked if the Town has investigated any infrastructure funds. Selectman Dudek responded that she is unsure which funds he means; however, the town works with DOT for grants and funds. Barton recommended looking further into this. Karen Brule asked if the Lawrence Street bridge will be 100% covered and the response was that is the latest word. Brule asked when this would happen and Selectman Dudek responded the last the board heard, it will be in 2026. Brule asked how many bridges Andover has and how many may be on the red list. Selectman Dudek responded we have seventeen bridges and three are on the red list. There being no further discussion, Moderator Green called for a vote. The article **passed** by a voice vote.

**Article 17 – Bridge Evaluation Project To see if the Town will vote to raise and appropriate the sum of \$26,000 (Twenty-Six Thousand Dollars) for the purpose of entering a contract with Hoyle Tanner for a town-wide Bridge Evaluation and Bridge Capital Improvement Plan. Said amount to come from the unreserved fund balance. (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

Moderator Green read the article which was moved by James Delaney and seconded by Michelle Dudek. Selectman Dudek explained this is to be funded by the unreserved fund balance which will not affect taxes, and the board would like to contract with Hoyle & Tanner, whom the town has worked with for multiple years. Hoyle & Tanner will put together a Capital Improvement Plan for our bridges so the town will have a plan moving forward and to know which bridges we need to fix when, and how much it is going to cost the town as bridge repairs are incredibly expensive. There being no discussion, Moderator Green called for a vote. The article **passed** by a voice vote.

**Article 18 – Town Clerk / Tax Collector Move to Full Time To see if the Town will vote to raise and appropriate the sum of \$44,641 (Forty-Four Thousand Six Hundred Forty-One Dollars) consisting of additional wages of \$20,565 (Twenty Thousand Five Hundred Sixty-Five Dollars), health insurance of \$13,053 (Thirteen Thousand Fifty-Three Dollars), payroll taxes of \$3,672 (Three Thousand Six Hundred Seventy-Two Dollars), supplemental insurance for \$856 (Eight Hundred Fifty-Six Dollars), and retirement of \$6,495 (Six Thousand Four Hundred Ninety-Five Dollars) for the purpose of additional compensation for the Town Clerk / Tax Collector. (Recommended by the Board of Selectman, Not Recommended by the Budget Committee) (Majority vote required)**

Moderator Green read the article which was moved by Michelle Dudek and seconded by James Delaney. Selectman Dudek stated that the reason this is a separate Warrant Article is for transparency. Town Clerk / Tax Collector Lisa Meier explained that this is not a 20-hour a week – the office is open to the public 20 hours a week; however, there are reports before and after the work day which cannot be done while waiting on customers. She averages 35 – 37 hours per week and her Deputy works 15 – 20 hours per week. The population has increased, the reporting has increased. Heather Wood asked why this was not included in the regular budget rather than as a Warrant Article. Selectman Dudek explained that they must go article by article as the Warrant is written and the reason it is a separate Warrant Article is for transparency. Town Administrator Edelmann explained that as a separate Warrant Article it would be easier to discuss without trying to figure out how much it will increase the budget. Wood asked if the hours would be expanded and Meier stated yes, they would expand; however, it would still be four days per week with late hours on Tuesday and Thursday. Doug Phelps stated the Meier works an unbelievable number of hours behind the scenes and the town should approve this. Town Administrator Edelmann stated that she has observed the amount of traffic in the Town Clerk / Tax Collectors office and the number of hours put in by the Town Clerk / Tax Collector. Edelmann also stated that the town needs to create a Records Retention Committee as the records have not been taken care of and this is usually handled by the Town Clerk which will utilize a lot of her time as well. Bill Keyser asked what the two full-time town employees receive for benefits. Town Administrator Edelmann responded that the question is not related to this article; however, she does not receive benefits from the town. It was asked for the Budget Committee to comment on this article. Budget Committee Chair Donna Duclos stated that since there is now a Deputy Town Clerk / Tax Collector they viewed the office as being covered at forty hours a week between the two people in the office. Greg Stetson, as a member of the Budget Committee, stated that in the Town Report it was mentioned that the Deputy position was vacant for maybe half of the year and that was part of the discussion of the Budget Committee and they wanted to see how the office functions with two people on board. Selectman Delaney stated that even though there is a Deputy Town Clerk / Tax Collector now who is putting in twenty hours a week, the Town Clerk / Tax Collector is still putting in thirty to forty hours per

week which is over-time per State full-time laws so it is only fair that they pay her for it. Pecco Beufays stated that any person in this town that does not want to increase the pay for the Town Clerk / Tax Collector should stop their services in Andover and they can drive to Concord for their services. There being no further discussion, Moderator Green called for a vote on the article. The article **passed** by a voice vote.

**Article 19 – Readopt Optional Veterans’ Tax Credit Shall the Town READOPT the OPTIONAL VETERANS TAX CREDIT in accordance with RSA 72:28, II for an annual tax credit on residential property of \$500 (Five Hundred Dollars)? (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

**Article 20 – Readopt all Veterans’ Tax Credits Shall the Town READOPT THE ALL-VETERANS TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans credit voted by the Town under RSA 72:28? (The Board of Selectman and Budget Committee recommend this appropriation) (Majority vote required)**

Moderator Green read both articles which were moved by James Delaney and seconded by Michelle Dudek and the town voted on both articles at the same time. Town Administrator Edelmann explained that the town previously voted to adopt two RSA’s that allowed veterans to receive tax credits and the State has expanded the that program to include veterans that are currently active. Leighton Terwilliger stated that he recommends this. Toby Locke asked if the articles were going to be voted on at the same time and Moderator Green responded that they would be done sequentially. There being no further discussion, Moderator Green called for a vote on Article 19 and on Article 20. Both articles **passed** unanimously.

**Article 21 – Petition To see if the Town will vote to place the town-owned 6.3-acre lot #15-582- 198 (also referred to as the McDonough parcel or the Dyer’s Crossing parcel) into a non-lapsing Conservation Easement.**

Moderator Green read the article which was moved by Leighton Terwilliger and seconded by Jeff Miller. Jesse Schust, Co-Chair of the Conservation Commission gave a read-out of why the town should vote in favor of this article. The parcel was donated to the town by Mrs. McDonough in 1990 with the expectation that the land would be conserved and remain undeveloped. The Commission checked with several people that were involved at the time and prior Town Administrator Bill Bardsley and Peter Zak’s wife (Peter was on the Conservation Commission at that time) and they both confirmed this to be the case. The Commissioner believed that the property was already under conservation; however, when researched they found there to be no formal protection for this land and gave a list of reasons why they believe this land should be protected. It is not well suited for a dwelling as most of the land falls within a FEMA Flood Risk Zone and there are extensive wetlands. The section of Route 11 that has a speed limit of 45 miles per hour and the nearby highway is due to be straightened which could make the traffic even faster. The driveway coming up will be coming up to the road and there is not great visibility there which would increase the potential for collision especially in the winter. From an ecological standpoint, the property has plenty of value with extensive forested wetland and Sucker Brook which runs from Highland Lake into Webster Lake in Franklin. The Commission hired a wetlands scientist to evaluate the property and he stated that the property does not seem well suited for development but it does have a lot of ecological merits.

There are many state restrictions which are tied to this land such as potential issues with a driveway permit onto a state road; highway setback rules; FEMA Flood Zone; steep slopes and wetlands. Any buyer would have no way of knowing whether their building plans would pass State laws and selling a lot that proved unviable could open the town up to liability if the buyer took legal action against the town. The property is zoned for Forest & Agriculture so any proposed dwelling would also require a Special Exception from the Zoning Board of Adjustment. The Commission feels the property is ideally suited to its current role as a beautiful stretch of forested highway creating an entry point to the town and provides a great habitat for wildlife and a buffer for the stream and a valuable wetland habitat. The Commissioner recommends voting for this article as it was originally intended when it was donated to the town. This will not cost the taxpayers money as the Commission will use the funds in their budget to make sure this happens. There being no further discussion. Moderator Green called for a vote. The article **passed** by a voice vote.

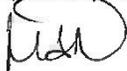
**Article 22 – Transact any other business**

**To transact any other business that may come legally before this meeting.**

Mark Stetson stated he would like to applaud the Town Administrator, if she is responsible - which he assumes she is, for the town website being up-to-date and he appreciates the transparency. Selectman Guptill stated he would like to remind everyone that after 49 years of service to the community, Chief Rene Lefebvre has retired from the Fire Department and the entire community invited to the East Andover Fire Station on Saturday, April 1, 2023 from 1-4 p.m.

Toby Locke made a motion to adjourn at 10:50 p.m. Herbie Barton seconded the motion and the motion passed.

Respectfully submitted,



Lisa Meier  
Town Clerk





**Article 01 Election of Town Officers**

To choose all necessary town officers for the ensuing year. (By ballot vote during polling hours 8:00 am to 7:00 pm on Tuesday, March 12, 2024).

Yes  No

**Article 02 Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$2,704,404 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen & Budget Committee recommend (Majority vote required)

Yes  No

**Article 03 Capital Reserve Accounts**

To see if the town will vote to raise and appropriate the sum of \$295,300 to be added to the following Capital Reserve Funds previously established. Revaluation CRF \$12,300; Ambulance Replacement CRF \$10,000; Highway Maintenance Equipment CRF \$25,000; Highway Projects CRF \$150,000; Police Cruiser Replacement CRF \$26,000; Transfer Station Equipment CRF \$10,000; Bridge Rehabilitations CRF \$50,000; Forest Fire Equipment CRF \$12,000 and to further designate the Select Board as agents to expend from the Highway Maintenance Equipment CRF. The Select Board and Budget Committee recommend this article. (Majority vote required)

Yes  No

**Article 04 Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of \$55,000 to be added to the following Expendable Trust Funds previously established. Technology ETF \$15,000; Forest Fire Labor ETF \$5,000; Town Buildings ETF \$20,000; Transfer Station Projects - Recycling/Solid Waste \$15,000. The Selectmen & Budget Committee recommend. Majority vote required.

Yes  No

**Article 05 Police Station Engineering**

To see if the Town will vote to raise and appropriate \$15,000.00 for an engineering study to determine the feasibility of enlarging the current (Main Street) fire station to accommodate both fire station and police station in one building. The Selectmen and Budget Committee Recommend. (Majority vote required)

Yes  No

**Article 06 To rescind Article 15 Town Meeting March 13, 2018**

To see if the voters of the Town of Andover will vote to rescind the action taken on Article # 15 at the March 13, 2018 Town Meeting that authorized the Board of Selectmen, pursuant to RSA 41:14-a to acquire or sell land without prior approval from Town Meeting. (This Article is submitted by petition) and (Majority vote require)



Yes  No

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**Article 07 Place Town property into non-lapsing Conservation**

To see if the Town will vote to place the town owned .3 acre lot (13-280-107) (also referred to as the "Z-shaped parcel on Bradley Point Lane in 1996 Town Report) into a non-lapsing Conservation Easement. This property has been managed for conservation purposes for 25 years. (This article submitted by petition)

Yes  No

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**Article 08 Transact any other business**

To transact any other business that may come legally before this meeting.

Yes  No



Proposed Budget  
Andover

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Donna Crisp Dubois	Chair	
Jessica Reed	Member	
James Reed	Member	
MARK L. COWDREY	Member	
Gregory Stetson	APD - Ex-Officio	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Proposed Budget

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>General Government</b>								
4130	Executive	02	\$86,370	\$94,165	\$101,710	\$0	\$101,710	\$0
4140	Election, Registration, and Vital Statistics	02	\$60,453	\$57,688	\$88,526	\$0	\$88,526	\$0
4150	Financial Administration	02	\$123,571	\$124,790	\$134,897	\$0	\$134,897	\$0
4152	Property Assessment	02	\$24,243	\$20,630	\$22,558	\$0	\$22,558	\$0
4153	Legal Expense	02	\$37,569	\$22,001	\$33,450	\$0	\$33,450	\$0
4155	Personnel Administration	02	\$106,812	\$167,809	\$160,121	\$0	\$160,121	\$0
4191	Planning and Zoning	02	\$33,877	\$39,346	\$40,522	\$0	\$40,522	\$0
4194	General Government Buildings	02	\$63,643	\$64,996	\$68,088	\$0	\$68,088	\$0
4195	Cemeteries	02	\$43,311	\$49,000	\$49,185	\$0	\$49,185	\$0
4196	Insurance Not Otherwise Allocated	02	\$215,421	\$333,631	\$419,553	\$0	\$419,553	\$0
4197	Advertising and Regional Associations	02	\$3,588	\$2,000	\$2,300	\$0	\$2,300	\$0
4198	Contingency		\$462	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	02	\$72,404	\$67,312	\$73,707	\$0	\$73,707	\$0
<b>General Government Subtotal</b>					<b>\$1,043,368</b>	<b>\$1,184,617</b>	<b>\$0</b>	<b>\$1,184,617</b>
<b>Public Safety</b>								
4210	Police	02	\$257,827	\$264,366	\$303,866	\$0	\$303,866	\$0
4215	Ambulances	02	\$109,947	\$114,151	\$112,638	\$0	\$112,638	\$0
4220	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290	Emergency Management	02	\$0	\$10,000	\$10,000	\$0	\$10,000	\$0
4299	Other Public Safety	02	\$0	\$750	\$750	\$0	\$750	\$0
<b>Public Safety Subtotal</b>					<b>\$389,267</b>	<b>\$427,254</b>	<b>\$0</b>	<b>\$427,254</b>
<b>Airport/Aviation Center</b>								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Proposed Budget**

Highways and Streets							
4311	Highway Administration		\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$530,368	\$642,287	\$709,162	\$709,162	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$6,376	\$6,600	\$7,000	\$7,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$536,744</b>	<b>\$648,887</b>	<b>\$716,162</b>	<b>\$716,162</b>	<b>\$0</b>

Sanitation							
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$228,876	\$233,371	\$236,389	\$236,389	\$0
4325	Solid Waste Facilities Clean-Up	02	\$4,709	\$1,200	\$10,390	\$10,390	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$233,585</b>	<b>\$234,571</b>	<b>\$246,779</b>	<b>\$246,779</b>	<b>\$0</b>

Water Distribution and Treatment							
4331	Water Administration		\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Electric							
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Health							
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Proposed Budget

4411	Health Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$1	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	02	\$20,087	\$20,090	\$24,089	\$0	\$24,089	\$0	\$24,089
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$20,087</b>	<b>\$20,091</b>	<b>\$24,089</b>	<b>\$0</b>	<b>\$24,089</b>	<b>\$0</b>	<b>\$24,089</b>
<b>Welfare</b>									
4441	Welfare Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments	02	\$14,236	\$26,183	\$30,502	\$0	\$30,502	\$0	\$30,502
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$14,236</b>	<b>\$26,183</b>	<b>\$30,502</b>	<b>\$0</b>	<b>\$30,502</b>	<b>\$0</b>	<b>\$30,502</b>
<b>Culture and Recreation</b>									
4520	Parks and Recreation	02	\$5,514	\$11,300	\$12,100	\$0	\$12,100	\$0	\$12,100
4550	Library	02	\$39,660	\$43,150	\$46,050	\$0	\$46,050	\$0	\$46,050
4583	Patriotic Purposes	02	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$0	\$15,000
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$60,174</b>	<b>\$69,450</b>	<b>\$73,150</b>	<b>\$0</b>	<b>\$73,150</b>	<b>\$0</b>	<b>\$73,150</b>
<b>Conservation and Development</b>									
4611	Conservation Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	02	\$531	\$1,850	\$1,850	\$0	\$1,850	\$0	\$1,850
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$531</b>	<b>\$1,850</b>	<b>\$1,850</b>	<b>\$0</b>	<b>\$1,850</b>	<b>\$0</b>	<b>\$1,850</b>
<b>Debt Service</b>									
4711	Principal - Long Term Bonds, Notes, and Other		\$31,794	\$31,794	\$0	\$0	\$0	\$0	\$0



**Proposed Budget**

<b>Debt</b>									
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes	02	\$0	\$1	\$0	\$1	\$0	\$1	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$31,794</b>	<b>\$31,795</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>
<b>Capital Outlay</b>									
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$641,426	\$875,000	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$26,000	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$641,426</b>	<b>\$901,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>									
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>			<b>\$2,704,404</b>	<b>\$2,704,404</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,704,404</b>	<b>\$0</b>



**Proposed Budget**

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	03	\$295,300	\$0	\$295,300	\$0
			<i>Purpose: Capital Reserve Accounts</i>			
4916	To Expendable Trusts	04	\$55,000	\$0	\$55,000	\$0
			<i>Purpose: Expendable Trust Funds</i>			
<b>Total Proposed Special Articles</b>			<b>\$350,300</b>	<b>\$0</b>	<b>\$350,300</b>	<b>\$0</b>



**Proposed Budget**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
4909	Improvements Other than Buildings	05	\$15,000	\$0	\$15,000	\$0

*Purpose: Police Station Engineering*

**Total Proposed Individual Articles**

**\$15,000      \$0      \$15,000      \$0**



**Proposed Budget**

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund	02	\$3,861	\$3,000	\$3,000
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	02	\$16,303	\$1,500	\$1,500
3186	Payment in Lieu of Taxes		\$35	\$0	\$0
3187	Excavation Tax	02	\$0	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$19,559	\$15,000	\$15,000
	<b>Taxes Subtotal</b>		<b>\$39,758</b>	<b>\$19,600</b>	<b>\$19,600</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$1,035	\$500	\$500
3220	Motor Vehicle Permit Fees	02	\$541,455	\$475,000	\$475,000
3230	Building Permits	02	\$5,338	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	02	\$13,367	\$10,000	\$10,000
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$561,195</b>	<b>\$489,500</b>	<b>\$489,500</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	<b>From Federal Government Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$227,337	\$110,000	\$110,000
3353	Highway Block Grant	02	\$129,540	\$100,771	\$100,771
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$140	\$140	\$140



**Proposed Budget**

3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Railroad Tax Distribution	\$0	\$0	\$0
3360	Water Filtration Grants	\$0	\$0	\$0
3361	Landfill Closure Grants	\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH	\$29,672	\$0	\$0
3379	Intergovernmental Revenues - Other	\$0	\$0	\$0
	<b>State Sources Subtotal</b>	<b>\$386,689</b>	<b>\$210,911</b>	<b>\$210,911</b>

**Charges for Services**

3401	Income from Departments	02	\$4,667	\$3,000	\$3,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges	02	\$45,495	\$36,000	\$36,000
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$50,162</b>	<b>\$39,000</b>	<b>\$39,000</b>

**Miscellaneous Revenues**

3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property	02	\$17,930	\$5,000	\$5,000
3502	Interest on Investments	02	\$1,336	\$750	\$750
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits	02	\$1,444	\$500	\$500
3506	Insurance Dividends and Reimbursements		\$6,751	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	02	\$48,151	\$40,000	\$40,000
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$75,612</b>	<b>\$46,250</b>	<b>\$46,250</b>

**Interfund Operating Transfers In**

3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0



**Proposed Budget**

3914E	From Electric Proprietary Fund	\$0	\$0	\$0
3914O	From Other Proprietary Fund	\$0	\$0	\$0
3914S	From Sewer Proprietary Fund	\$0	\$0	\$0
3914W	From Water Proprietary Fund	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long-Term Notes/Bonds/Other Sources	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$650,000	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>	<b>\$650,000</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Estimated Revenues and Credits</b>	<b>\$1,763,416</b>	<b>\$805,261</b>	<b>\$805,261</b>



**Proposed Budget**

Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$2,704,404	\$2,704,404
Special Warrant Articles	\$350,300	\$350,300
Individual Warrant Articles	\$15,000	\$15,000
Total Appropriations	\$3,069,704	\$3,069,704
Less Amount of Estimated Revenues & Credits	\$805,261	\$805,261
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,264,443</b>	<b>\$2,264,443</b>



**Proposed Budget**

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,069,704</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$3,069,704</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$306,970
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$3,376,674</b>

# 2024 Budget

Operating Budget Account Summaries	2023		2024	
	Budget	Actual	Select Board	Budget Committee
Dept. # 4130 Total General Government: Executive	94,165.00	86,370.24	101,710.00	101,710.00
Dept. # 4140 Total Election, Registration and Vital Statistics	57688	60453.14	88526.00	88526.00
Dept. # 4150 Total Tax	6,000.00	5,037.00	7,000.00	7,000.00
Dept. # 4151 Total Finance Administration	118,790.00	118,533.95	127,897.20	127,897.20
Dept. # 4152 Total Revaluation of Property	20,630.00	24,243.00	22,558.00	22,558.00
Dept. # 4153 Total Legal Expenses	22,001.00	37,568.55	33,450.00	33,450.00
Dept. # 4155 Total Personnel Administration	167,808.00	106,812.10	160,120.98	160,120.98
Dept. # 4191 Total Planning and Zoning	39,346.00	33,876.74	40,522.27	40,522.27
Dept. # 4194 Total General Government Buildings	64,996.00	63,642.86	58,088.00	58,088.00
Dept. # 4195 Total Cemeteries	49,000.00	43,311.37	49,185.00	49,185.00
Dept. # 4196 Total Insurances	333,630.00	215,421.45	419,553.00	419,553.00
Dept. # 4197 Total Advertising	2,000.00	3,587.76	2,300.00	2,300.00
Dept. # 4198 Total Budget Committee	740.00	461.50	757.28	757.28
Dept. # 4199 Total Information Technology	66,572.00	72,403.75	72,949.99	72,949.99
Dept. # 4210 Total Public Safety: Police	264,366.00	257,826.80	303,865.88	303,865.88
Dept. # 4215 Total Ambulance	114,151.00	109,947.41	112,638.00	112,638.00
Dept. # 4290 Total Emergency Management	10,000.00	0.00	10,000.00	10,000.00
Dept. # 4299 Total Other Public Safety	750.00	0.00	750.00	750.00
Dept. # 4312 Total Highway and Streets	642,287.00	530,367.78	709,162.00	709,162.00
Dept. # 4316 Total Street Lights	6,600.00	6,375.52	7,000.00	7,000.00
Dept. # 4324 Total Solid Waste Disposal	233,371.00	228,875.90	236,389.00	236,389.00
Dept. # 4325 Total Solid Waste Cleanup	1,200.00	4,709.30	10,390.00	10,390.00
Dept. # 4414 Total Pest Control	1.00	0.00	0.00	0.00
Dept. # 4415 Total Outside Health Agencies Request	20,090.00	20,087.00	24,089.00	24,089.00
Dept. # 4445 Total Welfare Vendor Payments	26,183.00	14,235.66	30,502.00	30,502.00
Dept. # 4520 Total Parks and Recreation	11,300.00	5,514.29	12,100.00	12,100.00
Dept. # 4550 Total Library	43,150.00	39,660.00	46,050.00	46,050.00
Dept. # 4583 Total Patriotic Purposes	15,000.00	15,000.00	15,000.00	15,000.00
Dept. # 4589 Other Culture and Recreation	0.00	0.00	0.00	0.00
Dept. # 4619 Total Conservation	1,850.00	531.00	1,850.00	1,850.00
Dept. # 4723 Total Interest on TAN & Revenue Anticipation Note	1.00	0.00	1.00	1.00
<b>Total Operating Budget</b>	<b>2,433,666.00</b>	<b>2,104,854.07</b>	<b>2,704,404.60</b>	<b>2,704,404.60</b>

## Detailed Operating Budget By Line Item

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
EX TOWN ADMINISTRATOR SALARY	75,000.00	71,833.38	75,000.00	75,000.00
EX SECRETARY WAGES SELECTBRD	1,080.00	873.92	2,080.00	2,080.00
EX SELECT BOARD SALARY	9,000.00	9,000.00	15,480.00	15,480.00
EX TRAINING & SEMINARS	1,200.00	120.00	2,000.00	2,000.00
EX TOWN REPORT	3,735.00	2,650.90	3,000.00	3,000.00
EX DUES-SUBSCRIPTIONS	550.00	50.32	550.00	550.00
EX EXPENSE/EQUIP	1,200.00	1,841.72	1,200.00	1,200.00
EX NHMA DUES	2,300.00	0.00	2,400.00	2,400.00
EX OFFICE SUPPLIES	100.00	0.00	0.00	0.00
<b>Dept. # 4130 Total General Government: Executive</b>	<b>94,165.00</b>	<b>86,370.24</b>	<b>101,710.00</b>	<b>101,710.00</b>
EL BALLOT CLERKS WAGES	200.00	0.00	1,200.00	1,200.00
EL SUPERVISORS WAGES	500.00	761.25	1,500.00	1,500.00
EL MODERATOR WAGES	200.00	0.00	800.00	800.00
EL ELECTION EXPENSES	1,000.00	651.80	2,000.00	2,000.00
TC DEPUTY TC WAGES	20,000.00	16,737.75	20,640.00	20,640.00
TC TAX COLLECTOR WAGES	27,435.00	35,740.30	49,536.00	49,536.00
TC TELEPHONE	1.00	0.00	0.00	0.00
TC DUES & SUBSCRIPTIONS	200.00	20.00	200.00	200.00
TC MILEAGE	300.00	312.62	300.00	300.00
TC EXPENSES	2,000.00	963.74	2,500.00	2,500.00
TC POSTAGE/POST OFFICE BOX	3,000.00	2,063.70	4,000.00	4,000.00
TC BOOKS & PERIODICALS	1.00	0.00	0.00	0.00
TC VITAL RECORDS	1,500.00	1,201.00	1,500.00	1,500.00
TC EQUIPMENT	1.00	0.00	0.00	0.00
TC TRAINING & SEMINAR	350.00	285.00	350.00	350.00
TC OFFICE SUPPLIES	1,000.00	1,715.98	4,000.00	4,000.00
<b>Dept. # 4140 Total Election, Registration and Vital Statistics</b>	<b>57,688.00</b>	<b>60,453.14</b>	<b>88,526.00</b>	<b>88,526.00</b>

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
TX TRAINING & SEMINAR	1,000.00	534.00	1,000.00	1,000.00
TX DUES	100.00	40.00	100.00	100.00
TX OFFICE EXPENSES	1,500.00	1,858.12	2,500.00	2,500.00
TX POSTAGE	3,000.00	2,258.10	3,000.00	3,000.00
TX MILEAGE	400.00	346.78	400.00	400.00
<b>Dept. # 4150 Total Tax</b>	<b>6,000.00</b>	<b>5,037.00</b>	<b>7,000.00</b>	<b>7,000.00</b>
FN GFOA DUES	35.00	0.00	0.00	0.00
FN MILEAGE	100.00	191.26	200.00	200.00
FN AUDIT	17,000.00	11,770.00	18,000.00	18,000.00
FN OFFICE SUPPLIES	1,000.00	1,424.59	1,000.00	1,000.00
FN POSTAGE	1,000.00	859.62	1,000.00	1,000.00
FN TRAINING & SEMINARS	2,000.00	1,046.44	2,000.00	2,000.00
FN BANK FEES	250.00	859.93	250.00	250.00
FN TREASURER	5,305.00	5,305.00	10,400.00	10,400.00
FN DEPUTY TREASURER	500.00	500.00	516.00	516.00
FN FINANCE ASSISTANT	39,600.00	38,768.48	40,867.20	40,867.20
FN FINANCE DIRECTOR	52,000.00	57,808.63	53,664.00	53,664.00
<b>Dept. # 4151 Total Finance Administration</b>	<b>118,790.00</b>	<b>118,533.95</b>	<b>127,897.20</b>	<b>127,897.20</b>
AS ASSESSING	20,628.00	22,313.00	20,628.00	20,628.00
ASSESSING REVALUATION OF PROP	1.00	0.00	0.00	0.00
TAX MAP REVISION	1.00	1,930.00	1,930.00	1,930.00
<b>Dept. # 4152 Total Revaluation of Property</b>	<b>20,630.00</b>	<b>24,243.00</b>	<b>22,558.00</b>	<b>22,558.00</b>
LEGAL EXPENSES	21,000.00	35,785.87	31,700.00	31,700.00
UTILITY ASSESSING LEGAL	1.00	0.00	0.00	0.00
TAX LIEN & DEED RESEARCH	600.00	1,204.00	1,200.00	1,200.00
MCRD-RECORDING FEES	400.00	578.68	550.00	550.00
LEGAL ENFORCEMENT	0.00	0.00	0.00	0.00
<b>Dept. # 4153 Total Legal Expenses</b>	<b>22,001.00</b>	<b>37,568.55</b>	<b>33,450.00</b>	<b>33,450.00</b>
PA FICA/MEDICARE	55,110.00	48,001.23	64,272.00	64,272.00
PA RETIREMENT (TOWN PORTION)	109,448.00	55,810.87	92,348.98	92,348.98
PA LONGEVITY STIPENDS	3,250.00	3,000.00	3,500.00	3,500.00

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
<b>Dept. # 4155 Total Personnel Administration</b>	167,808.00	106,812.10	160,120.98	160,120.98
PB & ZBA COORDINATOR WAGES	27,144.00	25,144.04	28,012.61	28,012.61
PB SECRETARY WAGES	1,370.00	675.00	1,413.84	1,413.84
PB REGISTRY OF DEEDS	200.00	75.00	200.00	200.00
PB NEWSPAPER NOTICES	900.00	793.67	900.00	900.00
PB BOOKS & PERIODICALS	125.00	47.00	100.00	100.00
PB DUES/SEMINARS	2,000.00	2,657.00	2,200.00	2,200.00
PB OFFICE SUPPLIES	525.00	224.99	1,000.00	1,000.00
PB POSTAGE	1,200.00	971.50	1,500.00	1,500.00
PB & ZBA MILEAGE	50.00	24.23	50.00	50.00
ZBA SECRETARY WAGES	432.00	499.50	445.82	445.82
ZBA LEGAL	4,000.00	1,920.28	3,000.00	3,000.00
ZBA BOOKS/PERIODICALS	100.00	0.00	100.00	100.00
ZBA POSTAGE	800.00	147.14	1,000.00	1,000.00
ZBA NEWSPAPER NOTICES	500.00	697.39	600.00	600.00
<b>Dept. # 4191 Total Planning and Zoning</b>	39,346.00	33,876.74	40,522.27	40,522.27
TO CUSTODIAN	12,500.00	2,522.25	5,000.00	5,000.00
TO TELEPHONES	4,852.00	4,668.36	4,852.00	4,852.00
TO BOILER & ELEVATOR INSP.	1,200.00	267.42	400.00	400.00
TO ELECTRICITY	3,750.00	2,337.69	2,150.00	2,150.00
TO HEATING OIL	2,000.00	2,294.08	2,000.00	2,000.00
TO WATER	350.00	392.32	450.00	450.00
TO BOILER MAINTENANCE	1.00	0.00	1.00	1.00
TO JANITORIAL SUPPLIES	600.00	529.26	500.00	500.00
TO PROPANE	300.00	43.68	300.00	300.00
TO BLDG REPAIR MAINT	10,000.00	10,598.54	10,800.00	10,800.00
TO GENERATOR	400.00	416.00	275.00	275.00
TO ALARM SYSTEM	750.00	15,190.00	2,490.00	2,490.00
PD TELEPHONE	6,350.00	3,493.57	4,500.00	4,500.00
PD ELECTRICITY	1,300.00	1,358.42	1,450.00	1,450.00
PD PROPANE	750.00	242.00	400.00	400.00
PD WATER	200.00	140.00	150.00	150.00
PD BUILDING REPAIR/MAINT	1,000.00	2,098.56	1,500.00	1,500.00

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
TS TELEPHONE	492.00	447.00	500.00	500.00
TS ELECTRICITY	2,500.00	2,453.49	3,000.00	3,000.00
TS PROPANE	1,000.00	652.57	1,000.00	1,000.00
TS BUILDING REPAIR/MAINT	5,000.00	2,592.75	4,500.00	4,500.00
HD TELEPHONE	2,000.00	2,303.18	3,000.00	3,000.00
HD ELECTRICITY	3,000.00	1,844.14	3,000.00	3,000.00
HD PROPANE	1,400.00	1,334.63	2,400.00	2,400.00
HD BUILDING REPAIR/MAINT	600.00	198.68	600.00	600.00
BLACKWATER ELECTRICITY	500.00	509.04	570.00	570.00
BLKWTR BUILDING REPAIR	200.00	8.09	200.00	200.00
BEACH HOUSE ELECTRIC	1.00	0.00	0.00	0.00
BEACH HOUSE BLDG REPAIR	1,000.00	153.28	1,000.00	1,000.00
BEACH HOUSE SUPPLIES	0.00	86.47	100.00	100.00
TOWN PROPERTY SURVEYING	1,000.00	4,467.39	1,000.00	1,000.00
<b>Dept. # 4194 Total General Government Buildings</b>	<b>64,996.00</b>	<b>63,642.86</b>	<b>58,088.00</b>	<b>58,088.00</b>
CEMETERY SEXTON	1,200.00	1,200.00	1,200.00	1,200.00
CEMETERY SECRETARY WAGE	500.00	500.00	500.00	500.00
CEMETERY SOFTWARE	60.00	60.00	65.00	65.00
CEMETERY-ELEC E.A.	400.00	365.95	400.00	400.00
CEMETERY FLAGS	550.00	659.76	555.00	555.00
CEMETERY LABOR	31,365.00	27,564.99	31,365.00	31,365.00
CEMETERY MISC.	925.00	180.13	1,200.00	1,200.00
CEMETERY CORNERSTONES	1,000.00	0.00	1,000.00	1,000.00
CEMETERY PROJECTS	6,000.00	6,475.00	3,900.00	3,900.00
CEMETERY STONE REPAIR - OTHER	7,000.00	6,305.54	9,000.00	9,000.00
<b>Dept. # 4195 Total Cemeteries</b>	<b>49,000.00</b>	<b>43,311.37</b>	<b>49,185.00</b>	<b>49,185.00</b>
HEALTH INSURANCE	264,792.00	157,719.31	345,513.00	345,513.00
SUPPLEMENTAL INSURANCE	24,418.00	13,282.14	22,868.00	22,868.00
UNEMPLOYMENT COMP INSURANCE	754.00	754.00	601.00	601.00
PROPERTY/LIABILITY INS	28,701.00	28,701.00	33,810.00	33,810.00
WORKERS COMP INSURANCE	14,965.00	14,965.00	16,761.00	16,761.00
<b>Dept. # 4196 Total Insurances</b>	<b>333,630.00</b>	<b>215,421.45</b>	<b>419,553.00</b>	<b>419,553.00</b>

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
ADVERTISING	2,000.00	3,587.76	2,300.00	2,300.00
<b>Dept. # 4197 Total Advertising</b>	<b>2,000.00</b>	<b>3,587.76</b>	<b>2,300.00</b>	<b>2,300.00</b>
BC SECRETARY WAGES	540.00	391.50	557.28	557.28
BC WORKSHOPS	200.00	70.00	200.00	200.00
<b>Dept. # 4198 Total Budget Committee</b>	<b>740.00</b>	<b>461.50</b>	<b>757.28</b>	<b>757.28</b>
IT - TOWN WEBSITE	1,824.00	1,823.26	2,446.75	2,446.75
IT - MAINSTAY	25,310.00	36,070.35	38,573.00	38,573.00
IT - INTERNET	6,100.00	6,328.24	6,100.00	6,100.00
IT - AVITAR SOFTWARE	11,508.00	11,508.00	11,954.00	11,954.00
IT - BMSI/MTS SOFTWARE	17,350.00	12,033.33	7,451.00	7,451.00
IT - COPIER/FAX/SCANNER	3,680.00	3,993.97	5,625.24	5,625.24
IT - FP MAILING SOLUTIONS	800.00	646.60	800.00	800.00
<b>Dept. # 4199 Total Information Technology</b>	<b>66,572.00</b>	<b>72,403.75</b>	<b>72,949.99</b>	<b>72,949.99</b>
PD F/T OFFICER WAGES	169,604.00	138,139.66	204,573.92	204,573.92
PD P/T OFFICERS WAGES	33,157.00	29,862.80	33,224.08	33,224.08
PD SECRETARY WAGES	13,497.00	12,519.93	14,384.88	14,384.88
PD 4TH OF JULY	4,000.00	1,677.70	4,000.00	4,000.00
PD PROSECUTION EXPENSE	1,408.00	1,346.00	1,408.00	1,408.00
PD DISPATCH	12,075.00	12,075.00	15,650.00	15,650.00
PD DUES-SUBSCRIPTIONS	1,705.00	1,539.00	1,705.00	1,705.00
PD OFFICE SUPPLIES	3,500.00	3,871.19	3,500.00	3,500.00
PD POSTAGE	200.00	46.29	200.00	200.00
PD CRUISER REPAIR	4,500.00	4,669.37	4,500.00	4,500.00
PD CRUISER FUEL	12,000.00	8,258.73	12,000.00	12,000.00
PD DRY CLEANING	720.00	603.56	720.00	720.00
PD MILEAGE	300.00	298.68	300.00	300.00
PD TRAINING & CONFERENCES	1,500.00	746.25	1,500.00	1,500.00
PD UNIFORMS	3,000.00	3,702.44	3,000.00	3,000.00
PD EQUIPMENT	3,200.00	38,470.20	3,200.00	3,200.00

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
<b>Dept. # 4210 Total Public Safety: Police</b>	264,366.00	257,826.80	303,865.88	303,865.88
EMS SUPPORT SALARY	8,500.00	8,500.01	8,500.00	8,500.00
EMS AMB TELEPHONE & CELL	2,000.00	1,067.12	1,500.00	1,500.00
EMS TRAINING & LICENSURE	4,000.00	3,858.82	3,000.00	3,000.00
EMS MEDICAL SUPPLIES	5,000.00	3,572.20	4,500.00	4,500.00
EMS OFFICE SUPPLIES	150.00	1,219.45	150.00	150.00
EMS AMB MAINTENANCE	2,000.00	1,259.30	2,000.00	2,000.00
EMS AMBULANCE DIESEL FUEL	500.00	425.43	500.00	500.00
EMS BILLING EXPENSE (COMSTAR)	1.00	0.00	1.00	1.00
EMS OXYGEN	200.00	598.48	250.00	250.00
EMS PPE CLOTHING	1,200.00	945.25	1,000.00	1,000.00
EMS PHYSIO CONTROL	3,600.00	3,001.35	3,600.00	3,600.00
EMS COVERAGE	87,000.00	85,500.00	87,637.00	87,637.00
<b>Dept. # 4215 Total Ambulance</b>	114,151.00	109,947.41	112,638.00	112,638.00
FOREST FIRE LABOR	3,000.00	0.00	3,000.00	3,000.00
FOREST FIRE EQUIPMENT	3,000.00	0.00	3,000.00	3,000.00
EMERGENCY OP (FEMA ETC)	4,000.00	0.00	4,000.00	4,000.00
<b>Dept. # 4290 Total Emergency Management</b>	10,000.00	0.00	10,000.00	10,000.00
HIGHLAND LAKE DAM ANNUAL FEE	750.00	0.00	750.00	750.00
<b>Dept. # 4299 Total Other Public Safety</b>	750.00	0.00	750.00	750.00
HD HIGHWAY SUPERVISOR WAGES	75,000.00	58,590.90	75,000.00	75,000.00
HD GRADER OPERATOR	1.00	1,637.50	18,500.00	18,500.00
HD DRUG TESTING	400.00	668.75	600.00	600.00
HD PLOW & SAND	158,000.00	129,603.25	158,000.00	158,000.00
HD SAND & GRAVEL	30,000.00	9,762.64	20,000.00	20,000.00
HD LABOR	92,880.00	98,584.90	153,000.00	153,000.00
HD CULVERTS	5,000.00	4,400.81	5,000.00	5,000.00
HD OFFICE SUPPLIES	1,000.00	669.35	1,000.00	1,000.00
HD MAINTENANCE	40,000.00	46,462.25	40,000.00	40,000.00
HD FUEL	15,000.00	25,562.71	22,000.00	22,000.00

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
HD SMALL TOOLS	4,000.00	4,953.73	4,000.00	4,000.00
HD PROJECTS (OP BUDGET)	85,000.00	54,248.80	70,000.00	70,000.00
HD TRAINING & SEMINARS	500.00	65.00	1,000.00	1,000.00
HD COLD/ASPHALT PATCH	5,000.00	3,286.58	4,000.00	4,000.00
HD GRASS/HAY/MULCH	1.00	356.94	500.00	500.00
HD PORTABLE LAVATORY	1,500.00	1,910.00	800.00	800.00
HD STREET SIGNS	2,000.00	3,503.73	3,000.00	3,000.00
HD SAFETY EQUIPMENT	2,200.00	1,339.53	2,200.00	2,200.00
HD EQUIPMENT RENTAL	26,000.00	24,522.75	15,000.00	15,000.00
HD SALT	25,000.00	14,188.20	25,000.00	25,000.00
HD EQUIPMENT LEASING	48,800.00	25,246.55	73,058.00	73,058.00
HD CALCIUM	25,000.00	16,800.00	15,000.00	15,000.00
HD BW PARK/BEACH MOWING WAGES	1.00	2,649.12	1.00	1.00
BW PARK FIELD/BEACH MAINT-NOT MOWING	1.00	264.40	1.00	1.00
TO MOWING	1.00	259.77	1.00	1.00
HD EQUIPMENT	1.00	829.62	1.00	1.00
HD BEAVER DECEIVER MAINT	1.00	0.00	2,500.00	2,500.00
<b>Dept. # 4312 Total Highway and Streets</b>	<b>642,287.00</b>	<b>530,367.78</b>	<b>709,162.00</b>	<b>709,162.00</b>
STREET LIGHTING	6,600.00	6,375.52	7,000.00	7,000.00
<b>Dept. # 4316 Total Street Lights</b>	<b>6,600.00</b>	<b>6,375.52</b>	<b>7,000.00</b>	<b>7,000.00</b>
TS WAGES	81,848.00	67,110.64	67,632.00	67,632.00
TS SNOW REMOVAL ON CONTAINERS	1.00	0.00	0.00	0.00
TS DUES	2,100.00	2,073.76	2,850.00	2,850.00
TS MAINT. COMPACTOR/BOBCAT	7,500.00	8,206.60	7,500.00	7,500.00
TS FUEL	800.00	765.54	900.00	900.00
TS UNIFORMS	600.00	0.00	600.00	600.00
TS C & D TRANSPORTATION	10,000.00	8,881.64	5,000.00	5,000.00
TS SOLID WASTE TIPPING FEES	65,000.00	71,158.60	70,000.00	70,000.00
TS GLASS DISPOSAL	3,500.00	2,675.00	3,500.00	3,500.00
TS MILEAGE	250.00	313.10	250.00	250.00
TS OPERATING EXPENSES	2,000.00	2,285.95	2,500.00	2,500.00
TS SOLID WASTE TRANSPORTATION	24,000.00	30,022.13	32,500.00	32,500.00
TS PORTABLE LAVATORY	1,320.00	1,910.00	1,840.00	1,840.00

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
TS HAZARDOUS WASTE/FREON	1,500.00	1,552.25	2,000.00	2,000.00
TS TIRE DISPOSAL	2,200.00	2,208.30	2,200.00	2,200.00
TS OVERFLOW CONTAINER RENTAL	1.00	1,042.04	1,000.00	1,000.00
TS PAPER TRANSPORTATION	1,200.00	1,040.00	1,200.00	1,200.00
TS C&D DISPOSAL	18,000.00	15,635.43	19,566.00	19,566.00
TS GLASS TRANSPORTATION	1,200.00	1,329.00	1,250.00	1,250.00
TS TRAINING & SEMINAR	650.00	840.00	2,000.00	2,000.00
TS PAPER DISPOSAL	1,200.00	453.17	1,200.00	1,200.00
TS ELECTRONIC EQUIPMENT	2,800.00	0.00	2,800.00	2,800.00
TS ELECTRONIC TRANSPORTATION	500.00	1,851.39	600.00	600.00
TS BULBS DISPOSAL	200.00	2,129.01	2,500.00	2,500.00
TS SCRAP METAL TRANSPORTATION	5,000.00	5,392.35	5,000.00	5,000.00
TS PLASTIC 1-7 DISPOSAL	1.00	0.00	1.00	1.00
<b>Dept. # 4324 Total Solid Waste Disposal</b>	<b>233,371.00</b>	<b>228,875.90</b>	<b>236,389.00</b>	<b>236,389.00</b>
OLD LANDFILL MON/MOWING	1,200.00	4,709.30	10,390.00	10,390.00
<b>Dept. # 4325 Total Solid Waste Cleanup</b>	<b>1,200.00</b>	<b>4,709.30</b>	<b>10,390.00</b>	<b>10,390.00</b>
ANIMAL CONTROL MISC	1.00	0.00	0.00	0.00
<b>Dept. # 4414 Total Pest Control</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
GA COMM ACTION PROGRAM	3,000.00	3,000.00	3,000.00	3,000.00
GA LAKE SUNAPEE VNA	6,977.00	6,977.00	6,977.00	6,977.00
GA KEAR COUN ON AGING	5,610.00	5,610.00	5,610.00	5,610.00
GA FRANKLIN VNA	2,000.00	2,000.00	2,000.00	2,000.00
GA RIVERBEND	1.00	0.00	1.00	1.00
GA MID STATE HEALTH CENTER	1.00	0.00	1.00	1.00
GA CASA OF NH	1.00	0.00	500.00	500.00
GA HUB	2,500.00	2,500.00	3,000.00	3,000.00
GA LAKES REGION VNA	0.00	0.00	1,000.00	1,000.00
GA TWIN RIVERS FOOD PANTRY	0.00	0.00	2,000.00	2,000.00
<b>Dept. # 4415 Total Outside Health Agencies Request</b>	<b>20,090.00</b>	<b>20,087.00</b>	<b>24,089.00</b>	<b>24,089.00</b>
WF WELFARE OFFICER	1,500.00	2,332.87	2,500.00	2,500.00
WF BURIAL ALLOTMENT	1,500.00	0.00	1,500.00	1,500.00

Account Title	2023		2024	
	Budget	Actual	Select Board	Budget Committee
WF MEDICAL	1.00	0.00	1.00	1.00
WF ELECTRICITY	5,000.00	1,939.19	5,000.00	5,000.00
WF FUEL ASSISTANCE	8,000.00	1,338.98	8,000.00	8,000.00
WF RENT ASSISTANCE-HOUSING	10,000.00	7,954.62	13,000.00	13,000.00
WF ASSOCIATION DUES	1.00	0.00	1.00	1.00
WF FOOD	1.00	346.00	250.00	250.00
WF OTHER	180.00	324.00	250.00	250.00
<b>Dept. # 4445 Total Welfare Vendor Payments</b>	<b>26,183.00</b>	<b>14,235.66</b>	<b>30,502.00</b>	<b>30,502.00</b>
RE SOCCER PROGRAM	1,850.00	1,395.00	1,850.00	1,850.00
RE SKI PROGRAM	5,000.00	125.00	5,000.00	5,000.00
RE SKI PROGRAM TRANSPORTATION	2,500.00	1,023.75	2,500.00	2,500.00
RE BASKETBALL PROGRAM	1,250.00	2,460.00	1,800.00	1,800.00
RE SKATING RINK	200.00	247.47	200.00	200.00
RECREATION-OTHER	500.00	263.07	750.00	750.00
<b>Dept. # 4520 Total Parks and Recreation</b>	<b>11,300.00</b>	<b>5,514.29</b>	<b>12,100.00</b>	<b>12,100.00</b>
LIBRARY	43,150.00	39,660.00	46,050.00	46,050.00
<b>Dept. # 4550 Total Library</b>	<b>43,150.00</b>	<b>39,660.00</b>	<b>46,050.00</b>	<b>46,050.00</b>
FOURTH OF JULY	15,000.00	15,000.00	15,000.00	15,000.00
<b>Dept. # 4583 Total Patriotic Purposes</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
CABLE TV	0.00	0.00	0.00	0.00
<b>Dept. # 4589 Other Culture and Recreation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
CONSERVATION COMMISSION	1,850.00	531.00	1,850.00	1,850.00
<b>Dept. # 4619 Total Conservation</b>	<b>1,850.00</b>	<b>531.00</b>	<b>1,850.00</b>	<b>1,850.00</b>
INTEREST ON TAN	1.00	0.00	1.00	1.00
<b>Dept. # 4723 Total Interest on TAN &amp; Revenue Anticipation Note</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL OPERATING BUDGET / GENERAL FUND BALANCE</b>	<b>2,433,666.00</b>	<b>2,104,854.07</b>	<b>2,704,404.60</b>	<b>2,704,404.60</b>

# Capital Budget Items

Capital Area	2023		2024 Recommended	
	Approp.	Expended	Select Board	Budget Committee
CRF AMBULANCE REPLACEMENT 2012	0.00	0.00	10,000.00	10,000.00
ETF TECHNOLOGY	0.00	6,262.63	15,000.00	15,000.00
CONTINGENCY FUND	0.00	0.00	0.00	0.00
FOREST FIRE LABOR	5,000.00	5,000.00	5,000.00	5,000.00
ETF TOWN BUILDING	20,000.00	48,474.36	20,000.00	20,000.00
ETF TS RECYCLG PROJ/SOLIDWASTE	15,000.00	48,503.56	15,000.00	15,000.00
CRF REVALUATION FIVE YEAR 2024	11,300.00	11,300.00	12,300.00	12,300.00
CRF HIGHWAY MAINTENANCE EQUIPMENT EST 1998	15,000.00	15,000.00	25,000.00	25,000.00
CRF HIGHWAY PROJECTS	150,000.00	425,925.00	150,000.00	150,000.00
CRF POLICE CRUISER	13,500.00	13,500.00	26,000.00	26,000.00
CRF TRANSFER STATION EQUIPMENT	0.00	1,617.75	10,000.00	10,000.00
CRF BRIDGE REHAB	50,000.00	101,003.75	50,000.00	50,000.00
CRF LAWRENCE ST BRIDGE	0.00	65,435.73	0.00	0.00
CRF FOREST FIRE EQUIPMENT	0.00	0.00	12,000.00	12,000.00
ETF SOLAR ENERGY	0.00	17,724.00	0.00	0.00
CRF TOWN BLDG BOILER REPLACEMENT	0.00	0.00	0.00	0.00
WA HIGHWAY GARAGE	875,000.00	641,425.77	0.00	0.00
	<b>2023</b>		<b>2024</b>	
<b>Account Title</b>	<b>Budget</b>	<b>Actual</b>	<b>Select Board</b>	<b>Budget Committee</b>
WA DUMP TRUCK 6 YR LEASE 2023	31,794.00	31,793.44	0.00	0.00
WA BRIDGE EVALUATION & CAPITAL IMPROVEMENT PLAN	26,000.00	0.00	0.00	0.00
WA FULLTIME TC/TX COLL SALARY orig amt(44641) over 10%	\$12,469.00	12,469.00	0.00	0.00
WA POLICE STATION ADDITION ENGINEERING STUDY	0.00	0.00	15,000.00	15,000.00
WA HIGHWAY GARAGE BOND	0.00	0.00	0.00	0.00
<b>TOTAL WARRANT ARTICLES</b>	<b>1,225,063.00</b>	<b>1,445,434.99</b>	<b>365,300.00</b>	<b>365,300.00</b>
<b>TOTAL OPERATING &amp; WARRANT ARTICLES</b>	<b>3,658,729.00</b>	<b>3,550,289.06</b>	<b>3,069,704.60</b>	<b>3,069,704.60</b>

2024 \$589,024.40 Less than 2023 Budget

10% Rule =  
GT MAX AMT

306,970.46  
3,376,675.06



## Tax Collector's Report

For the period beginning Jan 1, 2023 and ending Dec 31, 2023

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

**Instructions**

**Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**ENTITY'S INFORMATION**

Municipality: ANDOVER County: MERRIMACK Report Year: 2023

**PREPARER'S INFORMATION**

First Name Lisa Last Name Meier

Street No. 31 Street Name School Street Phone Number 735-4141

Email (optional)  
tctc@andover-nh.gov



Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110		\$346,727.22	\$40,283.54	
Resident Taxes	3180				
Land Use Change Taxes	3120			\$4,000.00	
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$54,151.20)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2022	
Property Taxes	3110	\$7,412,184.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$8,510.00		
Yield Taxes	3185	\$22,627.09		
Excavation Tax	3187	\$34.84		
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2022	2021	2020
Property Taxes	3110	\$5,351.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,054.24	\$9,422.25	\$1,284.65	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$7,396,609.97</b>	<b>\$356,149.47</b>	<b>\$45,568.19</b>	<b>\$0.00</b>



<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>2022</b>	<b>Prior Levies</b>	
			<b>2021</b>	<b>2020</b>
Property Taxes	\$4,962,218.13	\$268,260.08	\$11,225.70	
Resident Taxes				
Land Use Change Taxes	\$8,510.00			
Yield Taxes	\$13,371.22			
Interest (Include Lien Conversion)	\$2,014.24	\$7,933.25	\$1,204.65	
Penalties	\$40.00	\$1,489.00	\$80.00	
Excavation Tax	\$34.84			
Other Taxes				
Conversion to Lien (Principal Only)		\$73,275.14		
<div style="border: 1px solid black; height: 15px; width: 100%;"></div>				
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>2022</b>	<b>Prior Levies</b>	
			<b>2021</b>	<b>2020</b>
Property Taxes	\$12.81			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<div style="border: 1px solid black; height: 15px; width: 100%;"></div>				
Current Levy Deeded	\$2,598.00	\$5,192.00	\$5,118.00	



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$2,447,935.80		\$23,939.84	
Resident Taxes				
Land Use Change Taxes			\$4,000.00	
Yield Taxes	\$9,255.87			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$49,380.94)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$7,396,609.97</b>	<b>\$356,149.47</b>	<b>\$45,568.19</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$2,435,750.57</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$64,975.53</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year				\$37,628.30
Liens Executed During Fiscal Year		\$77,899.84		
Interest & Costs Collected (After Lien Execution)		\$899.05		\$4,148.36
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$78,798.89</b>	<b>\$0.00</b>	<b>\$41,776.66</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$21,976.73		\$11,903.47
Interest & Costs Collected (After Lien Execution) #3190		\$899.05		\$4,148.36
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				\$16,672.41
Unredeemed Liens Balance - End of Year #1110		\$55,923.11		\$9,052.42
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$78,798.89</b>	<b>\$0.00</b>	<b>\$41,776.66</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$2,435,750.57</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$64,975.53</b>



ANDOVER (15)

**1. CERTIFY THIS FORM**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Lisa	Meier	11/2/2024

**2. SAVE AND EMAIL THIS FORM**  
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**  
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**  
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Lisa R. Meier  
Preparer's Signature and Title



**Andover**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor	
Kerry Connor (AVITAR)	

Municipal Officials		
Name	Position	Signature
James Delaney, Sr.	Chairmen	
Roland Carter	Board Member	
Dana Swenson	Board Member	

Preparer		
Name	Phone	Email
Elita Reed	603-487-6799	finance@andover-nh.gov
Preparer's Signature		



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	17,746.40	\$737,056	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.05	\$100	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,995.97	\$103,499,500	
1G	Commercial/Industrial Land	285.92	\$5,555,300	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>23,028.34</b>	<b>\$109,791,956</b>	
1I	Tax Exempt and Non-Taxable Land	1,817.13	\$14,402,900	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$160,704,554	
2B	Manufactured Housing RSA 674:31	0	\$3,718,400	
2C	Commercial/Industrial	0	\$21,085,000	
2D	Discretionary Preservation Easements RSA 79-D	1	\$4,946	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$185,512,900</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$35,786,300	
Utilities & Timber			Valuation	
3A	Utilities		\$25,248,300	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$320,553,156</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$320,403,156</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	13	\$780,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	2	\$60,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	65	\$926,500
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,766,500</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$318,636,656</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$318,636,656</b>
<b>21D</b>	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
<b>21E</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$318,636,656</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$25,248,300</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$293,388,356</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$293,388,356</b>



**2023  
MS-1**

**Utility Value Appraiser**

Avitar Associates

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

<b>Electric Company Name</b>	<b>Distr.</b>	<b>Distr. (Other)</b>	<b>Gen.</b>	<b>Trans.</b>	<b>Valuation</b>
NEW ENGLAND HYDRO TRANSMISSION CORP	\$0	\$0	\$0	\$3,622,500	\$3,622,500
NEW ENGLAND POWER COMPANY	\$0	\$0	\$0	\$2,103,200	\$2,103,200
NEW HAMPSHIRE ELECTRIC COOP	\$2,969,000	\$278,300	\$0	\$0	\$3,247,300
PSNH DBA EVERSOURCE ENERGY	\$253,000	\$46,500	\$0	\$15,975,800	\$16,275,300
	<b>\$3,222,000</b>	<b>\$324,800</b>	<b>\$0</b>	<b>\$21,701,500</b>	<b>\$25,248,300</b>



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	82	\$41,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$700	4	\$2,800
All Veterans Tax Credit RSA 72:28-b	\$500	15	\$7,500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>101</b>	<b>\$51,300</b>

**Deaf & Disabled Exemption Report**

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$19,300	Single	\$50,000
Married	\$28,900	Married	\$50,000

**Elderly Exemption Report**

First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	4	\$40,000	\$160,000	\$160,000
75-79	0	75-79	1	\$60,000	\$60,000	\$60,000
80+	1	80+	8	\$70,000	\$560,000	\$560,000
			13		\$780,000	\$780,000

Income Limits		Asset Limits	
Single	\$30,000	Single	\$75,000
Married	\$40,000	Married	\$75,000

**Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)**  
 Granted/Adopted? No Properties:

**Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)**  
 Granted/Adopted? No Properties:

**Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)**  
 Granted/Adopted? No Structures:

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)**  
 Granted/Adopted? No Properties:

**Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)**  
 Granted/Adopted? No Properties:

**Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)**  
 Granted/Adopted? No Properties:  
 Percent of assessed value attributable to new construction to be exempted:  
 Total Exemption Granted:

**Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)**  
 Granted/Adopted? No Properties:  
 Assessed value prior to effective date of RSA 75:1-a:  
 Current Assessed Value:



<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	695.95	\$155,314
Forest Land	7,609.64	\$324,216
Forest Land with Documented Stewardship	8,850.98	\$249,789
Unproductive Land	515.25	\$6,625
Wet Land	74.58	\$1,112
	<b>17,746.40</b>	<b>\$737,056</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	8,510.57
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	7.20
Total Number of Owners in Current Use	<b>Owners:</b>	214
Total Number of Parcels in Current Use	<b>Parcels:</b>	297

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$18,150
Conservation Allocation	<b>Percentage: 50.00%</b>	<b>Dollar Amount:</b>
Monies to Conservation Fund		\$9,075
Monies to General Fund		\$9,075

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
1	1	0.05	\$100	\$4,946

Map	Lot	Block	%	Description
000010	000812	000422	25	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax		Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		\$165.00	288.00
White Mountain National Forest only, account 3186			0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

**Notes**



**Andover Fire Dist #1  
Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Kerry Connor (AVITAR)

Preparer		
Name	Phone	Email
Elita Reed	6034876799	finance@andover-nh.gov
 Preparer's Signature		



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	17,746.41	\$737,056	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.05	\$100	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,995.97	\$103,499,500	
1G	Commercial/Industrial Land	285.92	\$5,555,300	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>23,028.35</b>	<b>\$109,791,956</b>	
1I	Tax Exempt and Non-Taxable Land	1,817.13	\$14,402,900	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$160,704,554	
2B	Manufactured Housing RSA 674:31	0	\$3,718,400	
2C	Commercial/Industrial	0	\$21,085,000	
2D	Discretionary Preservation Easements RSA 79-D	1	\$4,946	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$185,512,900</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$35,786,300	
Utilities & Timber			Valuation	
3A	Utilities		\$25,248,300	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$320,553,156</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$320,403,156</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	13	\$780,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	2	\$60,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	65	\$926,500
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,766,500</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$318,636,656</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$318,636,656</b>
<b>21D</b>	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
<b>21E</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$318,636,656</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$25,248,300</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$293,388,356</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$293,388,356</b>



**Andover Village**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
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(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Kerry Connor (AVITAR)

Preparer		
Name	Phone	Email
Elita Reed	6034876799	finance@andover-nh.gov
 Preparer's Signature		



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	91.63	\$8,929	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	67.46	\$4,219,100	
1G	Commercial/Industrial Land	9.59	\$1,099,500	
<b>1H</b>	<b>Total of Taxable Land</b>	<b>168.68</b>	<b>\$5,327,529</b>	
1I	Tax Exempt and Non-Taxable Land	102.89	\$9,098,700	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$8,624,700	
2B	Manufactured Housing RSA 674:31	0	\$47,900	
2C	Commercial/Industrial	0	\$9,894,905	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
<b>2F</b>	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$18,567,505</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$32,177,600	
Utilities & Timber			Valuation	
3A	Utilities		\$0	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
<b>5</b>	<b>Valuation before Exemption</b>		<b>\$23,895,034</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	1	\$150,000	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
<b>11</b>	<b>Modified Assessed Value of All Properties</b>		<b>\$23,745,034</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	2	\$110,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	7	\$122,400
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>			<b>\$232,400</b>
<b>21A</b>	<b>Net Valuation</b>			<b>\$23,512,634</b>
<b>21B</b>	<b>Less TIF Retained Value</b>			<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$23,512,634</b>
<b>21D</b>	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
<b>21E</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$23,512,634</b>
<b>22</b>	<b>Less Utilities</b>			<b>\$0</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>			<b>\$23,512,634</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$23,512,634</b>

**SUMMARY OF ANDOVER TOWN OWNED PROPERTY**

Owner	Map	Lot	Sub	Location	Acres	Cards	Land	Buildings	Total
ANDOVER FIRE DISTRICT #1	000016	000749	000186	23 CHANNEL ROAD	0.640	1	96,600	180,800	277,400
ANDOVER FIRE DISTRICT #1	000019	000655	000227	169 MAIN STREET	0.520	1	112,700	196,700	309,400
ANDOVER VILLAGE DISTRICT	000006	000239	000450	BRADLEY LAKE ROAD	18.000	1	68,300	0	68,300
ANDOVER VILLAGE DISTRICT	000006	000326	000401	BRADLEY LAKE ROAD	2.070	1	132,800	0	132,800
ANDOVER VILLAGE DISTRICT	000012	000708	000173	BRADLEY LAKE ROAD	43.000	1	81,900	0	81,900
ANDOVER VILLAGE DISTRICT	000012	000794	000587	BRADLEY LAKE ROAD	0.720	1	3,500	0	3,500
ANDOVER VILLAGE DISTRICT	000012	000826	000000	18 HALL ROAD	12.000	1	88,200	70,600	158,800
ANDOVER VILLAGE DISTRICT	000013	000186	000094	BRADLEY LAKE ROAD	0.680	1	292,100	175,000	467,100
ANDOVER, TOWN OF	000002	000780	000577	FLAGHOLE ROAD	28.880	1	121,400	0	121,400
ANDOVER, TOWN OF	000003	000300	000406	148 PUTNEY ROAD	2.000	1	61,900	68,900	130,800
ANDOVER, TOWN OF	000006	000280	000449	OFF BRADLEY LAKE RD	0.230	1	100	0	100
ANDOVER, TOWN OF	000006	000427	000324	BRADLEY LAKE ROAD	0.440	1	55,900	0	55,900
ANDOVER, TOWN OF	000008	000215	000517	FRANKLIN HIGHWAY	0.608	1	3,100	0	3,100
ANDOVER, TOWN OF	000010	000010	000563	111 CHANNEL ROAD	7.600	1	482,700	12,200	494,900
ANDOVER, TOWN OF	000010	000040	000463	FRANKLIN HIGHWAY	7.837	1	55,700	0	55,700
ANDOVER, TOWN OF	000010	000860	000038	OFF CURRIER ROAD	0.730	1	500	0	500
ANDOVER, TOWN OF	000011	000490	000477	FRANKLIN HIGHWAY	1.000	1	37,000	0	37,000
ANDOVER, TOWN OF	000012	000007	000358	41 SALISBURY HIGHWAY	10.435	1	83,800	23,200	107,000
ANDOVER, TOWN OF	000013	000280	000107	BRADLEY POINT LANE	0.920	1	135,700	0	135,700
ANDOVER, TOWN OF	000015	000582	000198	FRANKLIN HIGHWAY	6.300	1	8,600	0	8,600
ANDOVER, TOWN OF	000016	000739	000224	MAPLE STREET	0.250	1	20,400	1,700	22,100
ANDOVER, TOWN OF	000016	000749	00186A	CHANNEL ROAD	0.430	1	97,600	0	97,600
ANDOVER, TOWN OF	000016	000758	000221	MAPLE STREET	1.000	1	4,100	0	4,100
ANDOVER, TOWN OF	000016	000784	00131A	CHANNEL ROAD	0.150	1	43,200	0	43,200
ANDOVER, TOWN OF	000016	000802	000196	SECOND STREET	0.150	1	48,000	0	48,000
ANDOVER, TOWN OF	000017	000082	000177	HIGHLAND LAKE	1.220	1	95,000	0	95,000
ANDOVER, TOWN OF	000018	000526	000032	45 MONTICELLO DRIVE	3.400	1	53,600	14,800	68,400
ANDOVER, TOWN OF	000019	000600	000100	53 LAWRENCE STREET	8.950	1	151,400	26,300	177,700
ANDOVER, TOWN OF	000019	000655	00227A	32 SCHOOL STREET	0.000	1	0	92,900	92,900
ANDOVER, TOWN OF	000019	000703	000292	MAIN STREET	0.660	1	56,800	0	56,800
ANDOVER, TOWN OF	000019	000874	000280	MAIN STREET	3.600	1	51,800	0	51,800
ANDOVER, TOWN OF	000020	000060	000376	MAIN STREET	0.920	1	45,100	0	45,100
ANDOVER, TOWN OF	000020	000268	000419	MAIN STREET	6.000	1	46,000	0	46,000
ANDOVER, TOWN OF	000020	000320	000363	76 BRIDGE ROAD	11.000	1	90,900	0	90,900
ANDOVER, TOWN OF	000027	000858	000197	DEPOT STREET	0.100	1	2,800	0	2,800
ANDOVER, TOWN OF	000028	000090	000242	640 MAIN STREET	43.650	2	197,400	49,100	246,500
					<b>226.090</b>		<b>2,926,600</b>	<b>912,200</b>	<b>3,838,800</b>

Parcels: 36

**ANDOVER TREASURER'S REPORT**

**Treasurer's Report 2023**

**Cash on Hand, January 1, 2023**                    \$2,582,077

**Received During Year**

Tax Collector	\$5,388,583
Town Clerk	\$766,476
Selectboard	\$1,029,406
Interest on Accounts	\$1,365

**Total Receipts**    \$7,185,832

less Selectboard's orders paid	\$8,826,489
less Transfer from Motor Vehicle	\$208,223
<b>Cash on Hand, December 31, 2023</b>	<b>\$1,343,195</b>

		<b>Cilleyville Bog Bridge</b>	<b>Conservation Fund</b>
<b>Cash on Hand, January 1, 2023</b>		<b>\$1,044.97</b>	<b>\$61,634.45</b>
Interest added			\$2.53
Contributions			
Expenditures			
<b>Cash on Hand, December 31, 2023</b>		<b>\$1,044.97</b>	<b>\$61,636.98</b>
	<b>Recreation</b>	<b>Police Detail</b>	<b>EMS</b>
<b>Balance as of January 1, 2023</b>	<b>\$36,825.00</b>	<b>\$23,014.00</b>	<b>\$28,293.07</b>
Interest	\$19.16	\$16.31	\$14.31
Received during 2023	\$7,060.00	\$20,376.00	\$530.00
Expended during 2023			
<b>Balance as of December 31, 2023</b>	<b>\$43,866.75</b>	<b>\$43,406.83</b>	<b>\$28,837.38</b>

## ANDOVER TOWN CLERK / TAX COLLECTOR

2023 was a great year for the Town Clerk / Tax Collector's Office and here's hoping for a great 2024 also.

I would first like to thank the residents for approving me at last year's town meeting as full time. The hours that we are open to the public have been extended. We are now open Monday from 9:00 a.m. – 3:30 p.m.; Tuesday from 11:00 a.m. – 6:30 p.m.; Wednesday from 9:00 a.m. – 3:30 p.m. and Thursday from 10:30 a.m. – 6:00 p.m.

Cindy Clark came on board as my Deputy in December of 2022 and has worked out wonderfully. She completed her Department of Motor Vehicle training on January 25, 2023, and she is a Municipal Registration Agent and a Municipal Boat Agent.

In 2023 the Town Clerk Office brought in \$766,610.66 in revenue including 4,532 motor vehicle registrations, 564 dog licenses, 82 boat registrations, 290 landfill / beach stickers, 10 marriage licenses, 76 vital record certificates, 3 UCC filings, and 49 parking tickets. As I am a Notary, I notarized dozens of documents and witnessed many oaths of offices.

For taxes in 2023 we brought in \$5,388,583.86 and the tax rate was set at \$23.56 up from the 2022 tax rate of \$21.74.

The only election in 2023 was the Town election. I would like to thank all the volunteers that helped make the election process run smoothly. The volunteers put in long hours and are a great team.

Thank you again for another great year – it has been a pleasure serving this wonderful community!

Lisa Meier  
Town Clerk / Tax Collector



## Andover Town Meeting 2023 - Potential Tax Impacts

Town Valuation = \$322,225,749

WA #	Purpose	Appropriation	Funding Sources			Estimated Tax Impact / \$1,000 Assessed Property Value
			Unassigned Fund Balance	Taxation	Bond	
5	Bond for Construction of HW Garage	\$1,963,959	\$400,000	\$250,000	\$0	\$0.78
6	Enter 6-Year Lease of Dump Truck	\$31,794	\$0	\$31,794	\$0	\$0.10
7	Operating Budget - Budget Committee	\$2,338,523	\$0	\$2,338,523	\$0	\$7.26
7	Operating Budget - Select Board	\$2,427,368	\$0	\$2,427,368	\$0	\$7.53
8	Forest Fire Labor	\$5,000	\$0	\$5,000	\$0	\$0.02
9	Highway Garage Construction	\$650,000	\$400,000	\$250,000	\$0	\$0.78
10	Town Buildings	\$20,000	\$0	\$20,000	\$0	\$0.06
11	Transfer Station Projects	\$15,000	\$0	\$15,000	\$0	\$0.05
12	Revaluation	\$11,300	\$0	\$11,300	\$0	\$0.04
13	Road Equipment	\$15,000	\$0	\$15,000	\$0	\$0.05
14	Highway Special Projects	\$150,000	\$0	\$150,000	\$0	\$0.47
15	Police Cruiser	\$13,500	\$0	\$13,500	\$0	\$0.04
16	Bridge Rehabilitation	\$50,000	\$0	\$50,000	\$0	\$0.16
17	Bridge Evaluation Project	\$26,000	\$26,000	\$0	\$0	\$0.00
18	Town Clerk / Tax Collector Full Time	\$44,641	\$0	\$44,641	\$0	\$0.14
	Revenue - Example from 2022	\$1,964,405				\$6.10

Possible Scenarios & Tax Impacts	
Bond, BC Budget, No on 9 & All Others	\$9.14
Bond, BOS Budget, No on 9 & All Others	\$9.41
No Bond, BC Budget & All Others	\$9.14
No Bond, BOS Budget & All Others	\$9.41
No Bond, BC Budget, No on 9 & All others	\$8.36
No Bond, BOS Budget, No on 9 & All Others	\$8.64
Delta Between BOS & BC Budgets	\$0.28
Possible Scenarios & Tax Impacts	

**TAX COLLECTOR'S WARRANT  
PROPERTY TAX LEVY  
STATE OF NEW HAMPSHIRE**

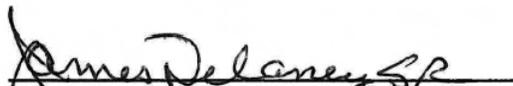
**MERRIMACK ss.**

**TO: Lisa Meier, Collector of Taxes for Andover, New Hampshire in said county.**

In the name of the State you are hereby directed to collect the property taxes in the list herewith committed to you, amounting to the sum of Three Million Nine Hundred Twenty Eight Thousand Seven Hundred Ninety Two Dollars (\$3,928,792.00) and with interest at eight (8%) percent per annum from January 8, 2024 thereafter, on all sums not paid on or before that day.

And we further order you to remit all monies collected to the Town Treasurer, or to the Town Treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total One Thousand Five Hundred Dollars (\$1,500.00) or more.

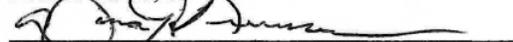
Given under our hands at Andover, New Hampshire, this Sixth day of December in 2023.



James Delaney, Sr.



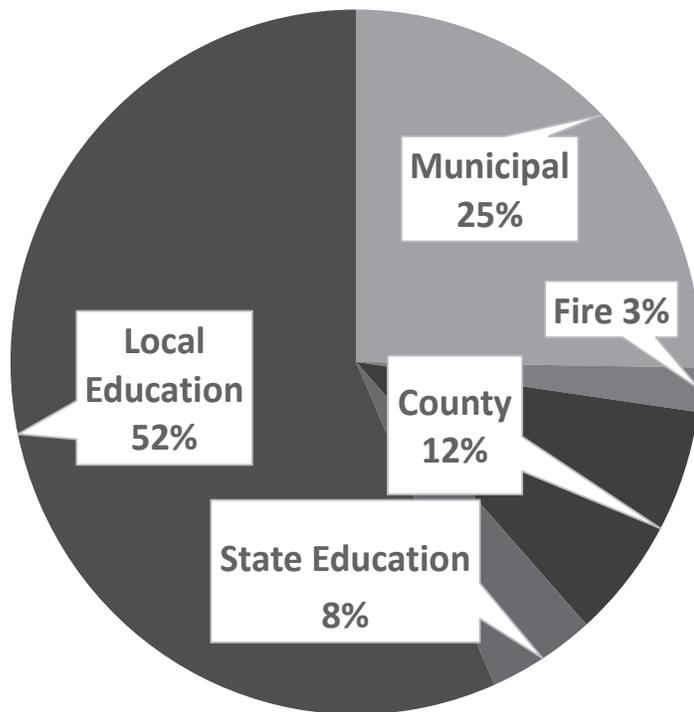
Roland Carter, Sr.



Dana Swenson

Board of Selectmen  
Andover, New Hampshire

# WHERE YOUR TAXES GO 2022



<b>TAX RATE REPORT</b>									
<b>Year</b>	<b>Town</b>	<b>Local School</b>	<b>Local State</b>	<b>Merrimack County</b>	<b>Combined Tax Rate</b>	<b>Fire District</b>	<b>Final Tax Rate</b>	<b>Net Assessed Valuation</b>	<b>Property Tax Commitment</b>
2010	2.17	9.21	2.42	2.56	16.36		16.36	\$265,163,161	\$4,363,935
2011	3.54	10.12	2.29	2.39	18.34		18.34	\$268,074,901	\$4,941,587
2012	3.35	9.89	2.13	2.66	18.03		18.03	\$267,618,854	\$4,857,900
2013	3.55	10.03	2.35	2.82	18.75		18.75	\$267,413,327	\$5,043,783
2014	3.92	10.96	2.85	2.85	20.38		20.38	\$250,836,552	\$5,142,417
2015	4.07	10.62	2.82	2.37	19.88		19.88	\$239,154,515	\$5,035,865
2016	4.61	11.61	2.71	2.33	21.26		21.26	\$240,631,366	\$5,420,466
2017	5.35	12.68	2.63	2.2	22.86		22.86	\$245,122,527	\$5,930,068
2018	4.84	13.15	2.89	2.06	22.94	0.53	23.47	\$248,112,068	\$5,969,588
2019	4.59	12.49	2.62	1.94	21.64	0.46	22.1	\$284,923,990	\$6,596,764
2020	4.15	12.76	2.47	1.96	21.34	0.54	21.88	\$287,229,162	\$6,661,925
2021	4.28	12.39	2.39	1.85	20.91	0.51	21.42	\$288,807,949	\$6,698,534
2022	5.44	12.02	1.3	2.43	21.19	0.55	21.74	\$291,345,649	\$6,910,345
2023	6.7	11.79	1.78	2.68	22.95	0.61	23.56	\$318,636,656	\$7,410,837

DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION  
 RESIDENT MARRIAGE REPORT  
 01/01/2023 - 12/31/2023  
 -- ANDOVER --

01/03/2024

Page 1 of 1

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DAVIS, RYAN THOMAS ANDOVER, NH	BRANA, MARINELLE MARQUEZ ANDOVER, NH	ANDOVER	TILTON	04/12/2023
HURLBUTT, STEPHANIE GAIL ANDOVER, NH	HURLBUTT, ROBERT CLARENCE ANDOVER, NH	ANDOVER	ANDOVER	04/22/2023
SMITH, CASEY LAWLESS ANDOVER, NH	PARKES, TALIA CLAIRE ANDOVER, NH	ANDOVER	ANDOVER	06/06/2023
BARTOLDUS, BENJAMIN THOMAS ANDOVER, NH	LEEK, TAEAL NIKOLE ANDOVER, NH	ANDOVER	CHICHESTER	07/16/2023
BELANGER, PAIGE ASHLEY ANDOVER, NH	BAILEY, NICHOLAS STEVEN LAWRENCE ANDOVER, NH	ANDOVER	DUNBARTON	08/19/2023
DANEALT, ELIZABETH ASHLEY ANDOVER, NH	CARPENTER, RAUL SOLANO ANDOVER, NH	ANDOVER	EAST ANDOVER	10/07/2023

Total number of records 6

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

**01/01/2023 - 12/31/2023**

-- ANDOVER--

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name</b>
CHELLA, FIONA RAE	01/14/2023	CONCORD, NH	CHELLA, STEPHEN MICHAEL	CHELLA, LEATRICE MARION
DEVINO, BAYLEE CHRISTINE	01/16/2023	LEBANON, NH	DEVINO, TIMOTHY ALLEN	GREEN, JADE ALEXANDRA
OTIS, LEVI KANE	01/22/2023	CONCORD, NH	OTIS, JACOB STEPHEN	OTIS, SHAWNA LEE
HILTON, EMERSYN LYNN	02/10/2023	LEBANON, NH	HILTON, THOMAS WILLIAM	HILTON, KELLI OLIVIA
FRENCH, TANNER ANDREW	02/11/2023	MANCHESTER, NH	FRENCH, TRAVIS ERNEST	STOUT, AMBER CAROLE
BLAIR, CAROLINE ROSE	03/10/2023	CONCORD, NH	BLAIR, JOHN PATRICK	BLAIR, MEGAN ELIZABETH
BROSEKER, BLAISE ASHER	04/24/2023	ANDOVER, NH	BROSEKER, BRANDON PHILLIP	BROSEKER, BRITNI LEA
RYDER, ISLA MAEVE	06/16/2023	CONCORD, NH	RYDER, GARRET SELLECK	RYDER, LEAH RUTH
ROY, HARLOW FAYE	07/15/2023	CONCORD, NH	ROY, TIMOTHY JAMES	SILVER, KELSEY JO
COOK, LOUIS RAY	07/31/2023	LEBANON, NH	COOK, GRIFFIN THOMAS	LOEHR, CAROLINE FRANCIS
COOK, ALFIE BLUE	07/31/2023	LEBANON, NH	COOK, GRIFFIN THOMAS	LOEHR, CAROLINE FRANCIS
BUNTEN-WAMARU, IMANI WAGUCHA	09/04/2023	LEBANON, NH	WAMARU, WILLIAM	BUNTEN-WREN, KATHRYN MARGARET
HEATH, LINCOLN KENNETH	09/22/2023	CONCORD, NH	HEATH, TYLER AARON	OHLSON, KIMBERLY ELIZABETH
ELLIS, MASON HENRY	09/28/2023	CONCORD, NH	ELLIS, ADAM CHUCK	ELLIS, JULIANNA DAWN
LADD, CORA ROSE	12/12/2023	CONCORD, NH	LADD, DANIEL ALLEN	LADD, THERESA LOUISE

Total number of records 15

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**



**RESIDENT DEATH REPORT**

01/01/2023 - 12/31/2023

--ANDOVER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
KENNEY, RICHARD FOWLER	01/09/2023	CONCORD	KENNEY, RICHARD	FOWLER, DOROTHY	Y
DURGIN SR, WILFRED J	01/11/2023	CONCORD	DURGIN, JOHN	BURGESS, MABEL	Y
GLORIOSO, PAUL F	01/19/2023	CHICHESTER	GLORIOSO, ANTHONY	TITOLO, JOSEPHINE	N
BATES, LORETTA A	02/01/2023	CONCORD	RAYMOND, PETER	DAY, BARBARA	N
KIMMEL, VALERIE B	02/18/2023	LEBANON	LONG, FRANCIS	TRAWINSKI, HELEN	N
POWERS, EDITH F	02/28/2023	BOSCAWEN	BAILEY, JAMES	CLARK, ESTHER	N
NAGY JR, PAUL J	03/06/2023	LEBANON	NAGY, PAUL	COSTANZA, ANGELINA	N
WHITCOMB, PAUL W	03/15/2023	ANDOVER	WHITCOMB, CLARENCE	NOBLE, KATHLEEN	Y
BARDSLEY, WILLIAM ALEXANDER	03/20/2023	FRANKLIN	BARDSLEY, WILLIAM	OLSSON, DORIS	N
CHRISTY, LORRAINE FANELLI	04/28/2023	ANDOVER	FANELLI, DANIEL	PINK, JOAN	N
CURRIER, SHIRLEY H	05/05/2023	CONCORD	HENDERSON, PERLEY	HANSON, ELSIE	N
CONNELL, JAMES T	05/08/2023	NEW LONDON	CONNELL JR, DANIEL	BITLER, MARTHA	N
FORD, LORING O	06/23/2023	ANDOVER	FORD, LESLIE	SHRADER, DOROTHY	Y
SEARS, PAUL ROBERT	07/08/2023	ANDOVER	SEARS, ROBERT	UNKNOWN, KATHLEEN	Y
CHAPLAIN, KELLY	08/02/2023	ANDOVER	SOUTH, WILLIAM	SHATTUCK, ANNA	N
FITZPATRICK, GAIL	09/19/2023	EAST ANDOVER	FITZPATRICK, JAMES	FREDETTE, DORIS	N
DAVIS III, JAMES L	09/28/2023	ANDOVER	DAVIS, JAMES	LONGCOR, KATHERINE	Y
MCCRAVE JR, CHARLES STEPHEN	11/04/2023	CONCORD	MCCRAVE SR, CHARLES	CONLON, MARY	N

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--ANDOVER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MATHENY, DIANE MARIE	11/19/2023	CONCORD	JOLY, ETIENNE	RICHARD, MADELINE	Y
STETSON, RALPH	12/13/2023	ANDOVER	STETSON, CLARENCE	BURNOR, STELLA	Y
BECKWITH, RUTH G	12/14/2023	NEW LONDON	BECKWITH, CLYDE	KING, RUTH	N
COTTON, JOHN EDWIN	12/28/2023	FRANKLIN	COTTON, MERTON	BEATON, BARBARA	N

Total number of records 22

		Trustee of The	Trust Funds	Report 2023		
	Principal & Interest				Market Value	Principal & Interest
	1/1/2023	Additions	Interest	Withdrawals	Change	12/31/2023
<b>CAPITAL RESERVE FUNDS</b>						
AFD Equipment	32,075.31		25.24			32,100.55
AFD New Truck	356,674.81	1.00	288.53	356,943.78		20.56
Ambulance	1,398.00		5.32			1,403.32
Boiler Replacemeent	10,000.00		9.68			10,009.68
Bridge Rehab	329,259.40	50,000.00	253.10	62,525.97		316,986.53
Forest Fire Equipment	5,061.00		0.07	5,000.00		61.07
Highway Special Projects	173,551.00	150,000.00	90.22	275,925.00		47,716.22
Highway Road Equipment	203,497.00	15,000.00	186.57			218,683.57
Lawrence Street Bridge Project	86,580.00		82.84	71,094.73		15,568.11
APD Police Cruiser	29,441.95	13,500.00	13.65			42,955.60
Revaluation	38,071.00	11,300.00	18.29			49,389.29
Transfer Station Equipment	42,775.00		27.96			42,802.96
Village District Repairs	97,137.42	2,000.00	88.70			99,226.12
<b>Capital Reserve Totals:</b>	<b>1,405,521.89</b>	<b>241,801.00</b>	<b>1,090.17</b>	<b>771,489.48</b>		<b>876,923.58</b>
<b>EXPENDABLE TRUST FUNDS</b>						
AFD Maintenance & Repair ETF	11,560.74	7,500.00	12.42			19,073.16
Fourth of July	17,874.51	21,670.10		8,766.39		30,778.22
Andover Libraries Trust	2,544.71		2.58			2,547.29
Andover Libraries ETF	12,796.71		12.81			12,809.52
Cemetery Individual Trusts Prior to 1976	59,557.27		59.59			59,616.86
Cemetery Maintenance ETF	11,445.61	400.00	11.49			11,857.10
Cemetery Maintenance & Improvements ET	11,322.30		11.23			11,333.53
John Proctor Trust	8,281.50	587.82			361.07	9,230.39
Cemetery Perpetual Care ETF	32,028.39	700.00	32.09			32,760.48
Old Center Cemetery ETF	196.72		0.24			196.96
Cy Pres ETF	4,679.37		4.68			4,684.05
Town Building Maintenance ETF	63,169.00	20,000.00	28.48	28,474.36		54,723.12
Forest Fire Emergency Labor ETF	36,780.00	10,000.00	33.70			46,813.70
MVSD - High School Tuition ETF	73,943.24		73.96			74,017.20
MVSD - School Building Maintenance ETF	73,549.37	40,000.00	70.12	91,634.00		21,985.49
Special Education ETF	145,175.05		145.25			145,320.30
Technology ETF	17,661.85		2.92	14,197.77		3,467.00
Solar Energy	18,036.00		9.43			18,045.43
Transfer Station Recycling ETF	39,959.00	15,000.00	9.99	27,625.00		27,343.99
Van't Hoff Art & Music ETF	13,975.33		13.69			13,989.02
Village Park Maintenance ETF	2,610.76		2.58			2,613.34
<b>Expendable Trust Funds Totals:</b>	<b>657,147.43</b>	<b>115,857.92</b>	<b>537.25</b>	<b>170,697.52</b>	<b>361.07</b>	<b>603,206.15</b>
<b>Total ALL Trust Funds:</b>	<b>2,062,669.32</b>	<b>357,658.92</b>	<b>1,627.42</b>	<b>942,187.00</b>	<b>361.07</b>	<b>1,480,129.73</b>

## ANDOVER BUDGET COMMITTEE 2023

Another year of very competent, committed, hardworking citizens made up the Budget Committee. We met on Mondays starting in October 2023 and will work diligently through January 2024. This year we attempted to communicate early with the Select Board so that we could produce a town budget that both parties could agree on. Department heads and town organizations presented it to the Select board and then the Budget Committee. Our goal was to produce a budget that we all agreed was best and most conservative while still addressing Andover's needs for the coming year, 2024. It is the opinion of the Budget Committee members that we have a working budget that moves Andover forward without extravagant expenses.

Donna Crisp Duclos, Chair  
Jessica Rand  
James Reed  
Dana Swenson, Ex-Officio Select Board

Aimee Raciti, Vice-Chair  
Mark Cowdrey  
Greg Stetson, Ex-Officio -Fire  
Kayla Chandler, Ex-Officio-School Board

I would like to express our thanks to Janet Moore, who stepped up and volunteered to do minutes for our meetings. THANKS JANET

Respectfully Submitted,

Donna Crisp Duclos



## ANDOVER POLICE DEPARTMENT REPORT

The 2023 year has been another busy year. The department handled approximately an additional 1,000 calls for service. At last year's town meeting you approved hiring a much-needed additional full-time officer. As I write this report the position has not yet been filled. I am hopeful to have someone hired shortly. There has been no shortage of applicants for the position, however finding a qualified individual for the position has been difficult to say the least.

With the vacant full-time officer position open since July, the extra money in the budget allowed the department to purchase body cameras. We were able to purchase a bundle from Axon for cameras and updated tasers. By purchasing the bundle, the town was able to save \$10,000. The cameras have been in use since late October and have been a terrific addition to the department to assist us in court and training.

On another note, the department's "Good Morning Andover" program has been a success. This service is designed to check on the safety and welfare of elderly or disabled individuals within our community who live alone or have special needs. When a person decides to enroll in this program, the person will sign a contract agreeing to phone the Andover Police Department each day, Monday through Friday, between the hours of 9:00 AM and 11:00 AM. The person will just need to identify him or herself and state they are checking in as part of the "Good Morning Andover" program.

If the police have not heard from a person enrolled in this program by 11:00 AM, contact will be attempted by telephone. If there is no answer, a police officer will be dispatched to the residence to check the safety and welfare of the person. If this is a program that you or a loved one would be interested in, please give us a call.

As always, I would like to thank the town's people for their continued support, it does not go unnoticed and is appreciated. I would also like to thank Officer Shaw, who has been with the department for almost 18 years, Officer Barry and the department's administrative assistant Pat Moyer who has been with us for almost 11 years.

Below is a partial breakdown of the 2700 calls for service that we handled in 2023.

Alarm activation 16	Missing person 3
Abandoned vehicle 10	Manner of operation 35
Traffic accident 33	Suspicious person/vehicle 44
Animal calls 39	Welfare checks 26
Assist citizen 450	Traffic offenses 489
Assist motorist 33	Road hazards/obstruction 45
Assault 2	Paper service 75
Assist fire/ambulance 52	Property checks 378
Assist other police 54	Domestic dispute 5
Assist social services 14	Fraud/theft 23
Civil standby/civil issue 10	
Criminal mischief 2	
Criminal threatening 2	

Respectfully Submitted,  
Chief Joe Mahoney

## ANDOVER EMERGENCY MEDICAL SERVICES REPORT

There were 172 calls for service for the 2023 year. This is down from the year before however it is a good thing. The budget for 2024 has no major increases this year. Our contract with Franklin Fire Department for patient transport has been working well and is expected to continue. Overall, the year for our agency stayed at a good constant, no major breakdowns, or hiccups. One item that will be looked into replacing in the near future is the portable radios we currently have. They are over 20 years old now and are starting to show signs of wear such as battery failure and screen issues. Over the last year we have continued to train and respond when needed. For the 2024 year we hope to grow our membership more and do more hands-on training. We purchased new training equipment to help our members practice their skills in a more realistic setting. This town has a lot to offer such as trails, lakes, and sports fields to name a few; calls come in all varieties.

If you are interested in Emergency Medical Services, there are opportunities for grant funded EMT classes and trainings. Classes are offered in many different styles, from virtual to in person and even a mix in-between. We meet once a month, usually the second Wednesday at 7:00pm at the Main St. Fire station. If anyone has questions about EMS, how to help or would like to inquire about the classes please free to email Chief Andrew Perkins at [andoverems@andover-nh.gov](mailto:andoverems@andover-nh.gov). Our team is here to help our neighbors in a time of need.

Current list of members

Chief Andrew Perkins AEMT

Scott Kidder EMT

Jeff Miller EMT

Tiffany Perkins EMT

Greg Stetson AEMT

Jeff Clark AEMT

Brandon Adams AEMT

Phil Hackmann AEMT

Kelly Griffin-Brown

Dustin Hargbol

Respectfully Submitted

Andrew Perkins

Andover Emergency Services Chief

## ANDOVER PLANNING BOARD REPORT

The Planning Board is an important part of Andover's Town government whose members are appointed by the Select Board to serve three-year terms. In any year, the Planning Board is responsible for the orderly growth and development of the town, but this year an additional task was added as Andover updates its 2013 Master Plan, a task that is initiated every ten years.

To that end, the Planning Board selected Jacob Gilman to chair the Master Plan Committee. Over the course of 2023, the Master Planning Committee held multiple public hearings to cooperatively devise a questionnaire for Andover citizens about their vision and preferences for Andover's future. The questionnaire will be available online or at Town Hall in 2024. Members of the public participated in those hearings and made suggestions that were incorporated into the questionnaire. The Planning Board anticipates that the data analysis will be completed and made public in 2024.

The Planning Board met regularly on the second and fourth Tuesday of each month throughout 2023, but remediation work in Town Hall required moving Planning Board meetings temporarily to the Andover Fire Department, for whose accommodation we are grateful.

Typical business before the Planning Board this year included non-binding consultations, application completeness reviews, site plan reviews, and reviews of existing ordinances and discussions of suggested updates regarding ordinances and the master plan.

In the upcoming year 2024, the Planning Board will continue to look toward Andover's future with an eye toward the challenges posed by new technologies, maintaining old public infrastructure and the wishes of townspeople regarding Andover's preservation and development.

Ken Wells, Chair  
Jacob Gilman, Vice-chair  
Roland Carter, Member ex officio  
Nancy Robart, Secretary  
Art Urie, Member  
Donna Duclos, Member  
Jessica Rand, Alternate  
Brian Thomas, Alternate  
Pat Moyer Land Use Administrator  
Lisa Meier, Recording Secretary

**TOWN OF ANDOVER MUNICIPAL FACILITY  
HIGHWAY DEPARTMENT GARAGE TIMELINE**

May 2020 - Highway Advisory Committee formed by Select Board  
April 2021 – Warrant Article #7 approved at Town Meeting for Design and Construction Documents  
February 2022 – Dubois & King / Butler Building plans reviewed by Select Board  
March 2022 – Warrant Article #5 at Town Meeting passed for non-lapsing partial funding of the building  
March 2023 – Warrant Article #9 at Town Meeting passed for the balance of funding of the building  
April 2023 – Request for Proposals (RFP) published  
August 2023 – Design/Build proposal from Construx of Plymouth NH accepted and signed  
Sept 27, 2023 - Groundbreaking Ceremony at the 41 Salisbury Highway site

\* Day 1 \*

October 10, 2023 - Topsoil removed, excavation begins  
October 26, 2023 – Concrete footings, foundation stem walls and backfill completed  
November 15, 2023 - Driveway, parking lot and truck bay aprons: completed structural fill & compaction  
November 16, 2023 – Base/binder coat of paving for driveway, parking and truck bay aprons complete  
November 17, 2023 – Steel erecting begins

\* Day 39 \*

November 20, 2023 - Topping Out Ceremony  
November 30, 2023 - Building shell and roof structure completed  
December 15, 2023 – Overhead Doors, passage doors, windows, flashing set: building is dried in!

\* Day 67 \*

December 21, 2023 – Temporary power established  
December 29, 2023 – Temporary heat established  
January 9, 2024 – Under slab: electric conduit, plumbing drains and vents final, fine grading completed  
January 15, 2024 – Radiant heat tubing system for floor under slab completed  
January 17, 2024 – Concrete floor poured, Diamond Hard sealer applied, structural work complete!

\* Day 100 \*

Continuation work - currently scheduled during the following 120 days:

Interior rooms: Office, Rest room, Break room, Mechanical room, Storage mezzanine – framing, electrical, plumbing, drywall, finishes  
HVAC – Heat system, ventilation, climate control  
Sitework: Septic system, final paving/stripping, landscaping

\* Ownership of the facility should be transferred to the Town on or about June 1, 2024 \*

Town work (separate from RFP): work benches, tool chests, vehicle lifts, solar panels, office equipment, break room furniture, flagpole, pipe yard

Tentatively scheduled to have an Open House by 4<sup>th</sup> of July 2024

Respectfully submitted,  
Les Fenton  
Clerk of the Works

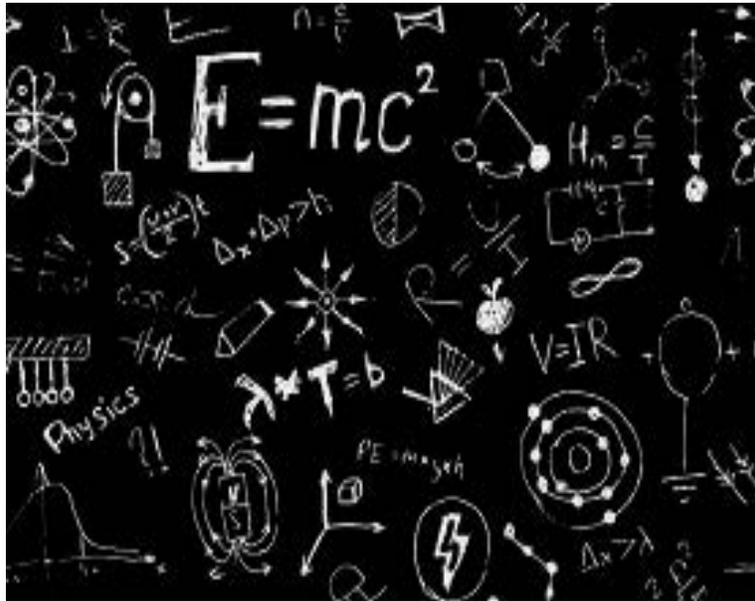
## ANDOVER CAPITAL IMPROVEMENTS COMMITTEE (CIP)

A Capital Improvement Committee was formed in August 2023, as an advisory committee, to look at Andover's long-term capital expenses.

All Town departments were solicited for input for capital items or projects, greater than \$20,000 with a 5-year lifespan, that are expected to be executed within the next 20 years.

Based on input from the departments, the Committee has submitted a general summary of recommendations to the Select Board and Budget Committee related to upcoming Town capital expenses.

Doug Phelps, Chairman  
Andover Capital Improvement Committee



## ANDOVER CEMETERY TRUSTEES REPORT

The Trustees are appreciative of the town's efforts to fund the maintenance of the cemeteries that are on public land. We thank the Coopers for maintaining The Fellows Cemetery on Chase Hill Road and Joe Bonanno and his partner Nichole for maintaining the Bachelder Cemetery on Old College Road. We are grateful to the Kistela Family on Brickhouse Road who allowed us access to an old cemetery in the very back of their property and to Wood Sutton for guiding us to the exact spot. Burials have gone smoothly with the assistance of our town grave digger Robbie French and our Sexton Dana Swenson. Tony French responded to plumbing issues at both Proctor and Lakeview Cemeteries. We appreciated his assistance.

Poulin Property Maintenance was hired to perform Spring and Fall Clean up as well as mow the cemeteries May-October. We appreciated their responsiveness to the Trustees' requests and quickly notifying the Trustees of cemetery property issues. Many positive comments were received throughout the summer. They will be maintaining the cemeteries again this coming year.

The Trustees use Concord Cemetery Service each year to repair stones that need more professional attention. We are thankful for town residents who notify us when they note concerns within the cemeteries. The more eyes that assess the many cemetery properties the quicker we can attend to the issue.

This past year a volunteer group, headed by Lance Ford and Susan Huntoon, began work at the East Andover Church Cemetery. Great progress has been made but work is not complete, and the group will continue work there this Spring. Work consisted of cleaning the gravestones, assessing the stones' condition, noting additional maintenance work that needs to be accomplished, and removing unwanted brush around the stones. If you are interested in working with them, watch for announcements this Spring in the Beacon or contact a Trustee.

Each May, new flags are placed on every veteran's grave in all 19 Andover cemeteries to show respect and to honor all our veterans. We thank our 2023 volunteers Jane Slayton, Bill Keyser, and Dana Swenson who assisted the Trustees with this task. It is time consuming to locate all the graves and is done over several days. We would love to see more participation from our community. Please look for information in the Beacon's May edition on how you can get involved.

The cemeteries will be opening mid-April pending weather conditions. We ask everyone who places items on gravesites to clean up their area before our Spring clean-up begins at the beginning of May as items that are out of season and in poor condition will be disposed of during this time.

I would like to thank members Beth Frost and Jim Reed who are retiring from the Board. Their commitment to the cemeteries and their work on behalf of the community will be missed.

Please reach out to any of the Trustees if you have concerns or questions. We meet on the third Tuesday of the month at 7pm in the Andover Library.

Your Cemetery Trustees,

Cheryl Swenson, Chairperson  
Beth Frost  
Jim Reed  
Susan Huntoon, Alternate Member



## ANDOVER EMERGENCY MANAGEMENT REPORT

I became the Town's Emergency Management Director in May, replacing Jane Hubbard who served the town as Deputy EMD or the EMD since 2006. She left us in a good position in terms of planning for emergencies and we owe her our thanks. I have experience in emergency operations from my time in the police and fire service, but I am relatively new to the planning side of emergency management. As such I've spent my time so far learning my role and planning for the future.

I began the process of updating the town's Hazard Mitigation Plan in 2023 and it will be updated by August of 2024. I will be forming a committee to help identify current and expected hazards and ways to mitigate them. The Lakes Region Planning Commission will be assisting in the process.

I will be looking for a Deputy Emergency Management Director and volunteers to help staff the Town's Emergency Operations Center, should the need arise. We've been lucky so far, but it only takes a bad ice storm or heavy rains to cause an emergency. Anyone with interest in helping, joining the hazard mitigation planning committee or staffing the EOC should email me for more information at [EMD@andover-nh.gov](mailto:EMD@andover-nh.gov).

Respectfully submitted,

Tony Booth, Emergency Management Director



## ANDOVER 4<sup>TH</sup> OF JULY REPORT

Andover's 2023 Independence Day celebration was a wet one as it fell victim to one of the wettest summers on record.

Although the timing of the rain was not optimal, the citizens of the town and visitors from the surrounding area turned out and braved the wet weather and ultimately made the celebration a success. The parade started on time with Main Street lined with throngs of onlookers, as many as we might see on a sunny day. The Children's parade, a staple since 1942, had over 20 enthusiastic participants.

The Lions Club Pancake Breakfast, staffed by some from the 4th of July Committee and other volunteers, was a huge success, serving over 400 people.

Highlights on the Town Green included an inflatable basketball toss, a bounce house and an obstacle course, as well as a small petting zoo. All were a hit with the young attendees.

There were very few vendor no-shows, which is a testament to the Yankee can-do attitude of getting on with the order of the day regardless of the weather.

The fireworks were delayed due to a storm cell which moved directly over the viewing area.

As is the policy of the fireworks company, once the tubes have been filled with explosives they must be launched.

After about 30 minutes the storm cleared off and one of the most memorable fireworks displays was sent into the sky above Carr Field.

Doug Phelps, Chairman  
Andover 4th of July Committee



## ANNUAL REPORT ANDOVER LIBRARIES 2023

What a year it's been! Lee Wells retired from the Bachelder Library. Michaela Hoover switched from part time to full time, taking on both libraries. The July 4th book sale was a rousing success, despite a very rainy day and the absence of its favorite partner-the strawberry shortcake sale. Fair goers and Andover residents played mini golf inside the library, and outside under umbrellas. The Bachelder Library ceiling suffered through deconstruction and reconstruction. The Andover Library was closed for almost a month while radon remediation took over the Town Hall basement. If that wasn't enough, the libraries moved a record number of materials and hosted, yes, a record number of programs. Now for the details, keep reading.

Let's do this by the numbers. There were 4,719 patron visits to the Andover Public Library, aka, APL, and 2,439 visits to the William A Bachelder Library, aka, WABL, for a grand total of 7,158 visitors or patrons.

4,773 physical items left APL; 3,311 items left WABL. That means that 8,084 books, magazines, DVDs and CDs, telescopes, brush pullers, and other items were checked out...and returned! But that's not all.

We have digital users, too. Libby totaled 2,664 checkouts, while Hoopla scored 1,120. That brings us to a grand total of 11,868 items checked out this past year by library patrons. If you don't have a library card, sign up now. Enhance your borrowing experience with books and audio/video from Libby and Hoopla.

In dollar amounts, we saved our library users approximately \$194,357, by offering books, reading materials, equipment, and digital resources for free. That's what libraries do; they share common resources for the benefit of the community with the support of the townspeople and town government.

980 town residents have signed up to use the libraries, and there's always room for more. And programs, the libraries have programs to offer. The July 4th mini golf roped in 190 players and many creative "builders." The mini art show had 86 viewers sharing oohs and aahs over exquisite miniature canvasses. An offering of giant games drew 55 players-have you ever played giant Jenga?! Water and sensory play day captured about 40 happy participants. The list continues: the book exchange, firefighter, and police story time, squirming but rapt little kids for weekly story times, family bingo night, a read what you want book club as well as the monthly WABL book club, WABL walkers... There was a library table at the Halloween celebration down at Blackwater Field, with goodies and books to go. AEMS Literacy Night also saw a library presence. The Beacon, the library website and the monthly newsletter carry all the information you need to participate in programs and read up a storm.

The Bachelder Library also arranges to borrow books for book clubs that meet at members' homes rather than the library. If you'd like to sponsor a neighborhood or special interest book club, please let Michaela know, and she can arrange to borrow books from libraries all over the state!

Michaela and Lee have both said they have one of the best jobs in town, because not only are they encouraging people to read and borrow materials from the libraries, but they're also pulling folks in to browse and chat and socialize and discover. Sometimes, people even come in for just a quiet break in the day.

None of this happens, of course, without dedicated staff and enthusiastic volunteers. When Lee Wells retired at the end of October, she turned over a very organized and inspiring space to Michaela. Lee was a pro at making people feel welcomed at WABL, and she handled the challenges of COVID librarianship with ease and dedication to all patrons. Michaela hit the ground running, having subbed for Nana Poulin before she became the Director of the Andover Library. So many of the statistics you note above come from Lee and Michaela's combined efforts and then Michaela's. She is now the full-time library director,

Respectfully Submitted,

Susan Chase

## ANDOVER LIBRARY BUDGET REPORT

	Estimated 2023	Actual 2023	Estimated 2024
<b>Income</b>			
Cash on hand, January 1	\$ 5,000.00	\$ 6,684.00	\$ 2,235.00
Town Appropriation (salary/benefits for full-time librarian)	\$ 43,150.00	\$ 43,150.00	\$ 70,125.00
Miscellaneous		\$ 105.00	\$ 100.00
Transfer from Savings		\$ -	
<b>Total Income</b>	<b>\$ 48,150.00</b>	<b>\$49,939.00</b>	<b>\$ 72,460.00</b>
<b>Expenditures</b>			
Salary Expenses	\$ 33,300.00	\$ 33,804.00	\$ 60,175.00
Books and special programs	\$ 4,500.00	\$ 7,197.00	\$ 6,000.00
Library Supplies	\$ 600.00	\$ 457.00	\$ 500.00
Technology, systems & services	\$ 2,200.00	\$ 2,551.00	\$ 1,500.00
Electricity	\$ 300.00	\$ -	\$ -
Insurance	\$ 700.00	\$ -	\$ -
Janitor	\$ 150.00	\$ 150.00	\$ 250.00
Equipment, maintenance & renovation	\$ 500.00	\$ 60.00	\$ 500.00
Telephone	\$ 600.00	\$ 529.00	\$ 550.00
Professional development	\$ 100.00	\$ -	\$ 200.00
Outreach	\$ -	\$ 300.00	\$ 200.00
Miscellaneous	\$ 200.00	\$ 109.00	\$ 250.00
<b>Total Expenditures</b>	<b>\$ 43,150.00</b>	<b>\$ 45,157.00</b>	<b>\$ 70,125.00</b>



## ANDOVER CONSERVATION COMMISSION REPORT

**Education:** The Andover Garden Club, Andover Community Hub, and the Andover Conservation Commission (ACC) co-sponsored an invasive species presentation by Doug Cygan, NH Department of Agriculture, that had a great turnout. Some of Andover's invasive species include the emerald ash borer, bittersweet, and Japanese knotweed. Beech Bark leaf disease is creeping up from the south. Milfoil was seen in the channel near the dam on Highland Lake. Later the ACC discussed having interpretive signs of plants along the Rail Trail. The Pullerbear Pro is available for loan by residents for pulling unwanted and invasive species. It can be checked out at the Andover library.

A couple of members from the ACC attended a session on wetlands training sponsored by the Northeast Recovery Association. The ACC is in favor of the master plan's including a 100-foot buffer around prime wetlands. Also, several town boards met with representatives from Wilmot to discuss working together for recycling more things such as glass, cans, and plastic.

**Land Conservation:** The ACC would like the former McDonough-Sucker Brook land parcel owned by the town to be permanently protected with a conservation easement held by the Ausbon Sargent Land Preservation Trust (ASLPT). This was presented to the town as a warrant article in 2023 and was accepted by the town. The ACC had this land surveyed. Then Andy Deegan, land protection specialist for ASLPT, drafted an easement for the property. The proposed easement was reviewed by Anne Payeur, ASLPT stewardship manager, Tom Masland, a land conservation attorney, Matt Serge, town council, and the select board. This easement should be finalized in 2024.

A land parcel between Route 4A and Bog Pond was for sale. ASLPT was interested in purchasing and conserving the property as a fee ownership after an assessed value was determined. A group of conservation buyers would have to purchase it, pay any owed back taxes, remove buildings, and obtain a hazardous waste assessment. However, one of the owner's children expressed an interest in owning it and removed this property from the real estate market.

The Andover Village salvage business in the Village business district was for sale. The Andover master plan does not include a junkyard (salvage business) ordinance. The site is listed by the state as a hazardous waste spot. It is a 'gateway' to the village, has wetlands, and is adjacent to a prime wetland.

Jim Emerson and his daughter own 1 large land parcel on Bradley Lake of which about 40 acres are sugarbush. They would like to put an easement on those maple trees for 50 years, which can be done in Montana. The NH Division of Forest & Lands said they could only do this in perpetuity. The ACC encouraged him to be in touch with Andy Deegan at ASLPT.

Andover owns some land parcels on Bradley Lake that were voted on at the 1996 and 1997 town meetings to be conserved and managed by the ACC. An adjacent landowner would like to buy a 'bacon-strip' lot on Bradley Lake Road between his two parcels because he has a building and driveway, he believes are on the town land. Swapping the two parcels might be a good solution. The ACC hired an independent surveyor to determine the boundaries of the town land and the ACC recommended not selling the parcel unless it was placed in a conservation easement before a possible sale. Andover also owns a small triangular piece of land on Bradley Point Lane that an abutter would like to buy. Again, the ACC approved the sale subject to select board approval if it has a conservation easement forbidding development. The ACC feels that placing easements on the lakeside portions of these two Bradley Lake town-owned parcels of land would further protect both the Andover village and Proctor water sources and water quality in Bradley Lake. The former sign stating use limitations for the lake has disappeared and needs replacing.

The ACC signed off on an expedited permit application to repair or replace the dam at Cole Pond and install a dry fire hydrant.

Beaver Deceivers work to prevent roads from being flooded. The ACC requested \$2500 for maintenance as a line item in the budget. The ACC continues to monitor the functioning of the beaver deceivers in the town.

**Town Land Monitoring:** Derek has monitored town owned properties and properties for which the ACC is the grantee. Mountain Brook Trail in good shape – ATVs are not coming in from Hill. Derek blazed the boundaries of the Newman easement with fresh paint. His monitoring reports are on file in the town office.

Jenny Bodwell, term expires 2025

Tina Cotton, alternate, term expires 2024

Jerry Hersey, term expires 2025

Sooze Hodgson, alternate, term expires 2025

Derek Mansell. Alternate, term expires 2024

Nancy Robart, co-chair, term expires 2025

Jesse Schust, co-chair, term expires 2024

Nancy Teach, term expires 2025

Lee Wells, term expires 2024



## **ANDOVER RECREATION COMMITTEE REPORT**

Andover is proud to provide recreation opportunities for our youth through the generosity of our citizens and of our volunteers. Several generations have enjoyed Ski Day Fridays in January, soccer in the Fall and winter basketball in the AEMS gymnasium.

### **Ski Program**

In 2023, we had a successful season with about 65 students participating. The program runs for the first five Friday afternoons in January into February. It is a cooperative effort with AEMS allowing students to partake in the skiing activity at Ragged Mountain or ice skating at Proctor Academy. The ski program includes a one-hour lesson with a Ragged ski instructor followed by free skiing for the remainder of the afternoon. Many parents volunteer as chaperones or take the afternoon off to ski with their kids, which reduces our dependency on buses to a single bus to transport the remaining skiers back to AEMS.

### **Andover Rec Soccer:**

This fall, the Andover Rec Department saw roughly 60 youth involved in programs from grades Kindergarten to 6th grade, with more than 20 of those youth at the K-2 level. The season was successful due in large part to coaches who stepped up, some at the last minute, to make sure each team had a responsible adult guiding their program and to our awesome referees from the community who helped make sure games went off without a hitch. Thank you to the coaches who stepped up to help this year: K-2 Program - Richard Cotnoir, Adam Rand, Ryan DiStefano, Jack Williams, and Melanie Maness/Lindsay Brown, 3/4 Co-Ed - Adam Rand, 5/6 Girls - Matt Welch and Kirsten Goodwin, and 5/6 Boys - Shane Szilagyi. Thank you to Richard and Ryan for helping co-direct the program moving forward.

### **Andover Rec Basketball:**

Andover Rec Basketball transitioned leadership to Myles McLeod and Thomas Ware for the 2023-2024 season after Scott Allenby ran the program for the past nine years. Numbers were lower this year than in past years, with 51 participants in total, and Andover teams competing in Grade 3/4 boys, Grade 5/6 Boys, and Grade 5/6 girls. With only two Andover girls in grades 3/4 signed up, that team joined with an ICB Team out of Penacook to ensure they had an opportunity to play. With more than 20 K-2 youngsters participating in weekly skills clinics this winter, there is hope for a rebound in numbers for the coming season. As always, we could not run these programs without our outstanding volunteer coaches! Thank you to James Vera and Thomas Ware (K-2), Myles McLeod (Boys 3/4), Thomas Ware (Girls 3/4), Stephanie McDonald (Girls 5/6), and Shane and Leah Szilagyi (Boys 5/6) for serving as coaches this year, and to AEMS for opening their gym to the rec program once again.

### **Ice Rink**

It was a difficult winter to maintain a skating surface last year. The odd mix of heavy snowfalls, warm temperatures and rain made snow removal and ice maintenance challenging. A deeper pool of helpers is necessary to keep this winter activity viable.

### **Volunteerism**

A vibrant youth recreation program requires a continual influx of fresh and eager adults to lead the way. Please help your children and the greater community by joining our small group.

Respectfully,  
Alan Hanscom, Chairman

## ANDOVER FIRE DEPARTMENT REPORT

It's amazing how time flies. After thirty-one years of being in the East Andover/Andover Fire Department, I am pleased to have been appointed Fire Chief for the Town of Andover. I have completed my first year as Chief with little to no hiccups. With many thanks to the Commissioners, Officers, and Members of the Andover Fire Dept, my first year, I had a smooth and successful transition. I am thankful for the team I am part of. "Leaders are only as successful as the combined success of their team members."

Our Emergency Management Director, Jane Hubbard, retired this past year. Jane first joined us around 2006 as the Deputy EMD. After approximately 8 years, Jane was appointed as the EMD in 2014. Jane's experience with emergency management planning helped to establish the emergency management plan for the town. Thank you, Jane, for the dedication and service to our town.

Anthony Booth was appointed as Emergency Management Director in March of 2023. Tony is the Deputy Fire Marshal at NH Office of the State Fire Marshal. We are pleased to have Tony as part of our team and look forward to working with him.

In 2023, Firefighter Dan Rosato graduated from NH Fire Academy with his Firefighter Level II certification. Congratulations to Dan!

I would like to thank our Emergency Services Auxiliary for their continued support. I am excited to see the progress of our 911 Reflective Address Markers, as they make their way through town. Thank you to those who have purchased them and look forward to seeing more of them at the end of your driveways.

The following is a breakdown of our call log for 2023. A total of 64 calls were received from Lakes Region Mutual Aid Dispatch.

Alarm/CO detector activations- 10 calls	Fires- 9 calls
Gas leaks- 6 calls	Motor vehicle accidents- 11 calls
Mutual aid assistance- 11 calls	Outside fires- 5 calls
Service calls-2 calls	Smoke investigation- 1 call
Trees and wires down- 9 calls	Water rescue-1 call

Respectfully,  
Stephen Barton, Sr.  
Andover Fire Chief

### **Andover Fire District**

Greg Stetson, Fire Commissioner  
Scott Kidder, Fire Commissioner  
Andrew Guptill, Commissioner

John Kinney, Fire Commissioner  
Glenn Haley, Fire Commissioner

### **Andover Fire Department, Officers and Members**

Stephen Barton, Sr. Fire Chief  
David Grant, Captain  
Stewart Randall, Chief Engineer  
Andrew Guptill, Firefighter  
Dan Rosato, Firefighter  
Fred Lance, Firefighter  
Jeffrey Miller, Firefighter  
Scott Kidder, Firefighter  
Jeff Bradish  
Jon Jenkerson

Jake Otis, Deputy Fire Chief and Fire Warden  
Andrew Perkins, Lieutenant  
Stephen Barton, Jr., Engineer  
Carter Atwood, Firefighter  
Diana Miller, Firefighter  
Glenn Haley, Firefighter  
Rene Lefebvre, Firefighter  
Michael Miller  
Jeff Hall  
Michael Sanborn

### **Andover Emergency Services Auxiliary**

Meghan Barton, President  
Patricia Moyer, Treasurer  
Anna Barton  
Gail Barton  
Kristen Grant  
Mary Phinney  
Tina Barton

Tiffany Perkins, Vice President  
Shawna Otis, Secretary  
Ashley Lawrence  
Keri Hargbol  
Lauren Dukette  
TJ Bradish

**ANDOVER AUXILIARY MEMBERS**



## ANDOVER FIRE DISTRICT WARRANT

Andover Fire District Meeting, March 19<sup>th</sup>, 2024 - 7:30 PM

To the inhabitants of the Andover Fire District in the town of Andover, NH County of Merrimack, and the state of New Hampshire, qualified to vote on district affairs:

You are hereby notified to meet at the East Andover Fire Station in said district on Tuesday, the 19th day of March 2024 at 7:30 PM to act on the following subjects:

Article 1: To elect the necessary officers for the ensuing term:

Commissioner for 3 years

Commissioner for 1 year

Moderator for 1 year

Auditor for 1 year

Article 2: To hear the report of the treasurer, auditor, commissioners, and fire chief.

Article 3: To see if the district will vote to raise and appropriate the sum of \$200,175 as the operating budget of the Andover Fire District. This article does not include appropriations contained in special or individual articles addressed separately. The Commissioners and budget committee recommend this article. (Majority vote required)

Article 4: To see if the district will vote to raise and appropriate the sum of \$12,500 to be added to the AFD Equipment Capital Reserve fund previously established. The Commissioners and budget committee recommend this article. (Majority Vote Required)

Article 5: To see if the district will vote to change the purpose of the existing "Fire Equipment Maintenance Fund" (Expendable Trust Fund) to "Fire Equipment and Facilities Maintenance Fund" and further to name the Board of Commissioners as agents to expend from fund. The Commissioners recommend this article. (2/3 vote required)

Article 6: To see if the district will vote to raise and appropriate the sum of \$2500 to be added to the Fire Equipment Maintenance Expendable Trust fund previously established. The Commissioners and the Budget Committee recommend this article. (Majority vote required)

Article 7: To transact any other business that may legally come before the meeting.

**ANDOVER FIRE DISTRICT #1 MEETING MINUTES**  
**ANDOVER FIRE DISTRICT MEETING, MARCH 21, 2023**

The annual meeting of the Andover Fire District #1 was held on March 21, 2023, at the East Andover Fire station. Moderator Mark Stetson called the meeting to order at 7:30 PM. The meeting began and the Pledge of Allegiance was recited.

**Article 1:** To elect the necessary offices for the ensuing term:

Commissioner for three years – John Kinney was nominated by Steve Barton and seconded by Glenn Haley.

Moderator for one year – Mark Stetson was nominated by Jeff Miller and was seconded by Andy Guptill.

Auditor for one year – Ed Hiller was nominated by Jeff Miller and seconded by Scott Kidder.

Passed unanimously.

**Article 2:** To hear the report of the treasurer, auditor, commissioners, and the fire chief.

Treasurer Fred Lance asked that the meeting accept the treasurer's report as printed in the Andover Town Report.

Fred Lance read a copy of the auditor's report that was addressed to the commissioners and signed by the auditor, Ed Hiller. The report stated that Ed had conducted an audit of the accounts of Andover Fire District #1 for the year 2021 in accordance with the procedures established by the NH Department of Revenue Administration and that he found the accounts in very correct order.

Moderator Mark Stetson asked the meeting to accept the chief's report as printed in the Andover Town Report.

Commissioner Greg Stetson gave the commissioners' report. He began by acknowledging the many years of service Chief Rene Lefebvre has given to the Andover Fire Department. He has retired as chief but remains a member. The new chief is Steve Barton, and Jake Otis is the Deputy Chief.

Rene Lefebvre moved to accept the above reports as given. Scott Kidder seconded. All voted in favor.

**Article 3:** To see if the district will vote to raise and appropriate the sum of \$650,000 (gross budget) for the purchase of a new engine, and to authorize the issuance of not more than \$228,013 in bonds or notes in accordance with the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of the entire balance of approximately \$356,387 from the capital reserve fund created for this purpose; with the remaining balance of \$65,000 to come from taxation. Moved by Rene Lefebvre and seconded by Steve Barton.

Greg Stetson reported that the price of the truck has increased since the warrant was written and that we would be proposing an amendment. There were low-end bids and high-end bids, but they opted for one in the middle. There are no bells and whistles on the truck, but it will last. They budgeted \$650,00 for the truck, of which more than half is in the capital reserve fund, but the truck has gone up in price since they've started the process. They have been contributing \$65,000 to the new truck capital reserve fund every year and those contributions will be resumed once the truck is paid off. The plan is to pay for the truck in 4 or 5 years. They cannot lock in a price or an interest rate until after the meeting.

Before any further discussion was held, Andy Guptill moved to amend the motion to read as follows: "To see if the district will vote to raise and appropriate the sum of \$727,000 (gross budget) for the purchase of a new engine, and to authorize the issuance of not more than \$305,613 in bonds or notes in accordance with the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of the entire balance of approximately \$356,387 from the capital reserve fund created for this purpose; with the remaining balance of \$65,000 to come from taxation."

Doug Phelps asked if they could extend the duration of the loan for another year if necessary. Greg Stetson indicated this was a possibility. Donna Duclos commented that she went to the public hearing, and they cut what they could and said there are no bells and whistles as Greg had stated. The truck holds 800 more gallons of water than the current engines. Greg also stated the stainless-steel body will save in the long run due to less rusting. It also has a lighter chassis which is good for the roads in the area.

There was discussion regarding where in the arsenal this truck would be. Steve Barton indicated that it would be the main attack truck for a structure fire as well as the mutual aid truck.

Doug Phelps asked if they will be retiring a truck. Steve Barton said they will either take bids or auction one off. Doug then asked where the proceeds go from the sale of the truck? Steve said it would be decided at the district meeting in the year of the sale. Andy Guptill then indicated that by statute it has to go in the general fund and then it can be decided at the meeting if they want to move it.

There being no further discussion, the polls were declared open for voting at 7:48 and the meeting was recessed for 15 minutes to allow time for people to vote. The polls were open for one hour from 7:48 – 8:48 p.m. At 8:48 the moderator declared the polls closed and the supervisor of the checklist counted the votes. There were 23 votes cast and the vote was unanimous in favor of the article.

**Article 4:** To see if the district will vote to raise and appropriate the sum of \$121,375 as the operating budget of the Andover Fire District with \$2030 to come from the unassigned fund balance resulting in \$119,344 to be raised by taxes. (That fund balance is composed of \$2020 from the unexpended 2022 operating budget and \$10 in bank interest.) The article was moved by Scott Kidder and seconded by Rene Lefebvre.

Commissioner Greg Stetson went through the budget line by line, indicating changes from the previous year, as well as new line items. New line items are as follows:

-salary for Deputy Chief - \$1,200

-member stipend - \$10,000, which will be divided up at the end of each year among the members, based on their participation in meetings, events, and number of calls they respond to, etc. This does not include officers with salaries – chief, deputy chief, or treasurer.

The budget has increased by \$14,200 from the previous year.

The article passed unanimously.

**Article 5:** To see if the district will vote to raise and appropriate the sum of \$1 to be added to the AFD New Truck capital reserve fund previously established. Jake Otis moved the article and Steve Barton seconded it. This article was written in the event of Article 3 passing, there will be no money remaining in the AFD New Truck capital reserve fund, so this money will be used to keep the account open. The article passed unanimously.

**Article 6:** To see if the district will vote to raise and appropriate the sum of \$7,500 to be added to the AFD Equipment capital reserve fund previously established. The article was moved by Jeff Miller and seconded by Jake Otis.

Greg Stetson indicated this money is used mostly for air packs, which have been purchased with federal grants the last two times they needed to be replaced. They have a shelf life of 15 years and cost approximately \$10,000 each. The article passed unanimously.

**Article 7:** To transact any other business that may legally come before the meeting. Steve Barton announced there will be an open house retirement party at the east station on April 1, 2023, from 1:00 – 4:00 p.m. Andy Guptill requested that AFD adopt a resolution to officially thank Rene Lefebvre for his service to the area and the Andover Fire Departments. Rene stated “it went by in a heartbeat”, he has enjoyed it, and said how wonderful it was to serve this small town.

Donna Duclos asked if we could vote to close the polls early to shorten the meeting, but the moderator indicated that RSA 33:8 will not allow us to shorten the amount of time the polls remain open for voting on bonds. At this point, the moderator recessed the meeting until 8:48 when the polls would be officially closed.

Moderator Mark Stetson called the meeting back to order at 8:48 and declared the polls closed. After the ballots were counted by Doug Phelps, and the results announced, Stu Randall moved to adjourn the meeting. Steve Barton seconded the motion, and the meeting was adjourned at 8:55.

Respectfully submitted,

Brenda Lance

Clerk – Andover Fire Department, District #1

<b>Andover Fire Department 2024 Proposed Budget</b>			
<b>Category</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Approved</b>	<b>Actual</b>	<b>Budget</b>
Heating Fuel	7,000	6,931	8,000
Electricity	3,500	3,608	3,500
Water	275	197	275
Building Maintenance	15,000	18,002	15,000
Insurance	15,700	7,092	7,700
Insurance Deductible	1,000	0	1,000
Chief's Salary	1,200	1,200	1,200
Deputy Chief Salary	1,200	1,200	1,200
Treasurer's Salary	1,200	1,200	1,200
LRMA Assoc.	27,750	27,739	32,300
Central NH Haz Mat Dues	450	0	0
Truck & Equipment Maint.	7,800	12,837	14,000
Motor Fuel	2,000	1,694	2,000
New Equipment	7,000	4,285	7,000
Administration / Training	6,500	1,676	6,500
Turnout Gear	5,000	3,230	5,000
SCBA Maintenance	4,000	3,101	4,500
Office and Supplies	1,200	2,226	1,200
Legal Expenses	100	950	100
Dry Hydrant Repair	3,500	7,378	3,500
Member Stipend	10,000	7,788	10,000
<b>Subtotal Operating Budget</b>	<b>\$121,375</b>	<b>\$112,332</b>	<b>\$125,175</b>
New Truck Contracted in 2023	\$0	\$0	\$75,000
<b>Total Operating Budget</b>	<b>\$121,375</b>	<b>\$112,332</b>	<b>\$200,175</b>
New Truck Capital Reserve	1	1	0
AFD Equipment Cap Reserve	7,500	7,500	12,500
AFD Expendable Trust	0	0	2,500
Truck contracted in 2023	65,000	0	0
<b>Total Budget</b>	<b>\$193,876</b>	<b>\$119,833</b>	<b>\$215,175</b>
<b>Revenue</b>			
Amount Raised by Taxes	193,876	194,370	215,175
Transfer-New Truck Cap. Reserve	356,387	356,944	0
Bond for truck contracted in 2023	305,613	0	0
Interest Earned		25	
<b>Total Revenue</b>	<b>\$855,876</b>	<b>\$551,339</b>	<b>\$215,175</b>
	<b>EOY 2022</b>	<b>2023</b>	<b>Total</b>
<b>Unassigned Fund Balance</b>	<b>\$2,032</b>	<b>\$13,062</b>	<b>\$15,094</b>

The "Actual" expenditures for 2023 include \$11,500 of 2022 funds encumbered by the commissioners.

Encumbered in 2022	Amt. Encumb.	Amount Spent
Dry Hydrant Repair	3500	3,500
Siding for East Station	8000	8,000

Encumbered in 2023	Amt. Encumb.
New Truck Contracted in 2023	421,944
Siding of East Station	8,000

## ANDOVER FIRE WARDEN REPORT

Another year has come to an end, and we start a fresh one for 2024! The Forestry Department was fortunate enough to not have any major forest fires in 2023. We had our usual outside fires, smoke investigations, and some illegal burns like we usually do. In 2023, the forestry department ordered a new floating pump through a grant funded by the State of New Hampshire. This is a 50/50 match grant. This unit will be vital to gaining water supply in areas that we cannot get a truck to or is too far to stretch hose all the way to the fire. The floating pump would be placed in a remote water supply in the woods and feed the fire from there.

Residents are still able to obtain fire permits online through the state website and a link is provided on the town website as well. Whenever a fire is going to be started, the resident must have a permit in place and follow all rules and regulations set forth for burning. Residents can still contact myself or a deputy warden to get a handwritten permit at no cost, as well as needing clarification on any of the laws/rules. The list of names and numbers is also on the town website. Thank you to the community for continuing to support the forestry department and we look forward to a great 2024!

Forest Fire Warden,

Jake Otis



**ANDOVER VILLAGE DISTRICT WARRANT**

ANDOVER VILLAGE  
DISTRICT  
2024 PROPOSED BUDGET

	APPROVED 2023 BUDGET	ACTUAL 2023 BUDGET	PROPOSED 2024 BUDGET
EXPENSES			
COMMISSIONERS SALARY	3000	3000	3000
CLERK / TREASURER SALARY	3000	3000	0
CLERK SALARY	0	0	2500
TREASURER SALARY	0	0	1000
OFFICE	800	607	2000
TELEPHONE	1200	1096	1200
FUEL	5000	2469	3500
ELECTRICITY	5000	4633	5000
CHEMICAL TREATMENT	4000	6968	7500
PLANT OPERATOR	18500	17450	18500
WATER TESTING	3500	2887	3500
MAINTENANCE & REPAIR	41000	46788	60000
INSURANCE	2000	0	2000
CAPITAL RESERVE DEPOSIT	2000	2000	2000
DAM REGISTRATION	750	750	750
EDUCATION	2500	1728	2000
SYSTEM MAPPING	2500	0	1500
METER READING	600	600	600
EMERGENCY COMMUNICATION	1000	0	1000
PUBLIC NOTICES	3500	0	2500
APPLICATIONS	20000	0	20000
 TOTAL	 119850	 93976	 140050
 REVENUE			
WATER RENTS	76000	79578	140050
REBATES	0	7	0
CASH ACCOUNT WITHDRAWAL	43850	14391	0
 TOTAL	 119850	 93976	 140050
 CHECKBOOK BALANCE		 43735.32	

## ANDOVER VILLAGE DISTRICT ANNUAL MEETING MINUTES

**March 27, 2023**

Commissioner Toby Locke called the meeting to order on March 27, 2023, at 7:00 p.m. The following is a summary of the annual meeting.

ARTICLE 1: To hear the report of the last annual meeting. The minutes of the March 28, 2022, meeting were read and accepted.

ARTICLE 2: To hear the reports of the commissioners, treasurer, and auditor. The commissioners gave a brief summary of the work accomplished in 2022. The treasurer's report was read and accepted. The books were reviewed by Amber Meier and there were no discrepancies.

ARTICLE 3: To elect the necessary officers for the ensuing year:

Commissioner for three years: Mark Cowdrey made a motion nominating Jeff Dickinson; Cindy Benson seconded the motion. Moderator Mark Cowdrey called for a voice vote and the motion was accepted.

Commissioner for two years: Jeff Dickinson made a motion nominating Michael Mori; Kurt Meier seconded the motion. Moderator Mark Cowdrey called for a voice vote and the motion was accepted.

Moderator for one year: Kurt Meier made a motion nominating Mark Cowdrey; Cindy Benson seconded the motion. Moderator Mark Cowdrey called for a voice vote and the nomination was accepted.

Lisa advised that DRA (Department of Revenue Administration) has indicated that the Clerk and Treasurer need to be separate positions each at a one-year term per RSA 670:2.

Clerk for one year: Toby Locke made a motion nominating Lisa Meier; Doug Phelps seconded the nomination. Moderator Mark Cowdrey called for a voice vote and the motion was accepted.

Treasurer for one year: Doug Phelps made a motion nominating Cindy Benson; Lisa Meier seconded the nomination. Moderator Mark Cowdrey called for a voice vote and the motion was accepted.

ARTICLE 4: To see if the district will accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept and expend, without further action by the district meeting, unanticipated money from a state, federal, or other government unit or a private source which becomes available during the fiscal year. Accepted.

ARTICLE 5: To see if the district will vote to accept water rents totaling an estimated \$76,000 to be billed quarterly at a gallonage rate with a user fee. Accepted.

ARTICLE 6: To see if the district will vote to raise and appropriate the sum of \$2,000 to be added to the Andover Village District Capital Reserve Account previously established. Accepted.

ARTICLE 7: To see if the district will accept the budget of \$117,850 as recommended by the commissioners and presented by the budget committee and to raise and appropriate such sums as may be necessary for the budget. The article was accepted.

ARTICLE 8: To transact any further business that may legally come before this meeting. Lisa advised that in her conversations with DRA it was indicated to her that the MS-737 should have been posted. Lisa advised DRA that she was never notified of this and always posted her own budget and warrant. DRA has stated that we need to hold a Procedural Defect meeting due to this. The meeting will be scheduled by the commissioners. Jon Warzocha of Horizon Engineering explained about the grant the commissioners approved applying for and was done by Horizon Engineering.

There being no further discussion, Kurt Meier made a motion to adjourn at 8:30 pm. Doug Phelps seconded the motion and the motion passed.

Respectfully submitted,

Lisa Meier, Clerk



**ANDOVER VILLAGE DISTRICT**

**2024 WARRANT**

**State of New Hampshire**

To the inhabitants of the Andover Village District in the County of Merrimack in the State of New Hampshire, qualified to vote in village district affairs are hereby notified and warned of the Annual Meeting to be held as follows:

At the Andover Town Office meeting room in said district on Monday, the 25<sup>th</sup> day of March 2024, at 7:00 p.m. to act on the following subjects:

**ARTICLE 1:** To hear the report of the last annual meeting.

**ARTICLE 2:** To hear the reports of the commissioners, treasurer and auditor.

**ARTICLE 3:** To elect the necessary officers for the ensuing year:

Commissioner for three years

Clerk for one year

Treasurer for one year

Moderator for one year

**ARTICLE 4:** To see if the District will accept the provisions of RSA 31:95-b providing that any Village District at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept, and expend, without further action by the district meeting, unanticipated money from a state, federal, or governmental unit or a private source which becomes available during the fiscal year.

**ARTICLE 6:** To see if the district will vote to raise and appropriate the sum of \$2,000.00 to be added to the Andover Village District Capital Reserve Account previously established.

**ARTICLE 7:** To see if the District will vote to accept the budget of \$138,050 as recommended by the Commissioners and the Budget Committee and to raise and appropriate such sums as may be necessary for the budget.

**ARTICLE 8:** To transact any further business that may legally come before this meeting.

Given under our hands and seal, this 7<sup>th</sup> day of February 2024.

COMMISSIONERS OF THE ANDOVER VILLAGE DISTRICT:

Toby Locke

Michael Mori

Jeffery Dickinson

## ANDOVER PUBLIC WELFARE REPORT

In 2023 it was a rough year for a few residents. The Town assisted in many aspects of helping residents get back on their feet when they were struggling. We assisted with help for electricity, fuel assistance, rent assistance, food, and clothing. We used \$14,235.66 of our \$26,183.00 budget.

I assumed the role of Welfare Officer for the entire year of 2023 and spent approximately 130 hours dedicated to helping our Town residents. In November and December several Town employees did a food drive in house, put together by Pat Moyer, and made six baskets of food and six gift cards for Hannaford and Market Basket. Pat and I hand delivered these baskets and cards to six residents in December. It was a good feeling to leave a smile of gratitude in 2023.

Electricity Expenses	\$1939.19
Fuel Expenses	\$1338.98
Rent – Housing Expenses	\$7954.62
Food Expenses	\$346.00
Other Expenses (Clothing)	\$324.00
Welfare Officer Expenses	\$2332.87

Respectfully Submitted,  
Cristy Perkins



## ANDOVER HISTORICAL SOCIETY REPORT

We had a great year in 2023. We started the opening weekend with walking tours of Potter Place. John Hodgson talked about Richard Potter and Potter Place in the early 1800's. Fred Nystrom talked about the rail station during the late 1800's. Luan Clark talked about Emon's Store and Potter Place during the early 1900's. Bill Hoffman talked about the early 1900's as well, along with showing the site of the future Concord Stagecoach Building.

The Old Time Fair was back in swing and certainly was a great fund raising day. It really is a wonderful day for the community. We are looking at changing the date, so we don't compete with Hospital Days and the Crafts Fair. Would love your thoughts on a good time to have the Old Time Fair. Our Freight House Sales did well. Thank you to Judy Perreault and Gail Richards for all of their time at the Freight House. Do you know someone who would want to oversee our museum? Please let one of the trustees know or email [estinal@proctoracademy.org](mailto:estinal@proctoracademy.org).

The Historical Society held a Memoir writing class at the Hub with Joan Katz leading it. The Schust Family stepped in at the last minute to offer the "History of Drumming in Andover". It was a magical evening, and everyone got to play drums. The One Room School House was used for a documentary film in January. We received some wonderful Archival items which you will see below. Fred Nystrom has been working on replacing the Semaphore and it has now been completed!

The Andover Historical Society has been working with the Andover Lions Club to build a permanent spot for the Concord Stagecoach. It will be available for all to see at Potter Place. We have gotten all the permits needed and hope to get the building up this Spring/Summer. We also received a few grants this year, one from The Franklin Savings Bank and New Hampshire Charitable Foundation. We are looking forward to a great 2024!

Respectfully yours,

The Historical Society

## THE ANDOVER BEACON

The Beacon (formerly known as The Andover Beacon) is your local hometown paper. We are working on expanding to neighboring communities. The paper is published every month, except for the combined issue for December and January. We are always looking for volunteers to help with content, editing, ad sales, or whatever your strengths might be. The paper is free to all Andover residents and out-of-town residents get a subscription for \$49.00 per year. As a 501(c)(3) nonprofit, we depend on donations from the community to help cover our operating budget.



## ANDOVER COMMUNITY HUB

As The Andover Community Hub completed its seventh year as a non-profit community resource, the ways in which The Hub serves the community continue to expand and improvements continue to be made to The Hub's building -- Andover's old town hall.

In 2023, The Hub continued to provide programs for the young, the old and the in-between, ranging from a weekly parent-child playgroup to the monthly Visiting Nurse Association Senior Health Clinics and to a variety of informal opportunities for fun and socializing including bingo, cards, mahjonn, a board game club and a new chess club. AARP volunteers again used Hub facilities to provide free income-tax preparation to area residents; a variety of speakers and workshops continued to educate and entertain interested residents and Bone Builders and other fitness classes helped keep Andover's seniors healthy and strong.

Hub volunteers coordinated Andover's annual roadside clean-up again in conjunction with Earth Day, and The Hub's annual holiday "Giving Tree" effort brought the four-year total close to \$20,000 in gift cards donated and distributed to Andover families in need of a helping hand.

New this year was the "Coffee with the Chief" monthly series, providing a chance for informal Q&A between residents and those in town leadership positions. The Hub also reached out to the local business community with the first of what it is hoped will be a series of programs useful to those with small businesses. Hub volunteers have also completed updating the 2016 Andover Business & Resources Directory, to be distributed to all town mailboxes in early 2024.

Another new effort in 2023 was a series of monthly "Market Days @ The Hub," providing local craft, clothing, and food vendors with a way to reach local consumers. Successful markets were held in November and December and will continue through April 2024.

The Hub provides meeting space to Andover organizations that request it, which this year included the Andover Community Church for its Grief Share support group, the Andover Historical Society, the 4<sup>th</sup> of July Committee and the Board of Directors of the Beacon, as well as various Town boards which made use of Hub space last spring as town officials coped with radon in the Town Office Building.

The Hub's continuing goal is to make services and programs available that improve the quality of life for all Andover residents; we welcome the involvement of all residents interested in helping to provide the opportunities and services they'd like to see available in town.

The Hub completed its "Come On In" Capital Campaign this year, with the addition of a community kitchen. The continuing revitalization of this old building allows the Hub's board to look forward to offering additional services and opportunities to the community. Goals for early 2024 include the addition of a monthly Senior Lunch program as well as more programming for elementary and middle school kids.

All in all, close to 5,000 bodies walked through The Hub's front door or up its accessible ramp in 2023, and we look forward to having that number continue to grow in 2024. The Hub's board is grateful to the community for supporting the Capital Campaign and to the Town of Andover for helping The Hub get this far!

***The Andover Community Hub Board of Directors:*** *Cindy Benson, Tom Brown, Larry Chase, Susan Chase, Paul Currier, Gisela Darling, Steve Darling, Deb Huntoon, Gregor Makechnie, Ty Morris, Kathy Ordway, Beth Page, Doug Phelps, Dana Swenson, and Ken Wells*





# Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

## ANDOVER, NH, TOWN OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Recycling isn't just good for your wallet, it's great for the environment, saving energy and resources.

*The Northeast Resource Recovery Association – your recycling nonprofit – helped market the recyclable materials listed below to be processed into raw materials, ready to be remanufactured into new products!*

RECYCLABLE MATERIAL	2023 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is just one benefit of recycling materials, rather than manufacturing new products from virgin resources.
ELECTRONICS	13,984 LBS	 You saved enough energy to power <b>393</b> homes for 1 day!
GLASS	96,500 LBS	 You saved about <b>578</b> trash bags from ending up in a landfill!
SCRAP METAL	173,400 LBS	 You saved <b>258,366</b> pounds of iron ore!
PAPER &/OR CARDBOARD	161,030 LBS	 You saved <b>1,369</b> trees!
TIRES	10,825 LBS	 You saved <b>258</b> gallons of oil!

### AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you avoided about **1,479,829 lbs.** of carbon dioxide emissions. This is equivalent to removing **150** passenger cars from the road for an entire year!

*\*\*The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).*

2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | [info@nrrarecycles.org](mailto:info@nrrarecycles.org) | [www.nrrarecycles.org](http://www.nrrarecycles.org) | [f /NRRARecycles](https://www.facebook.com/NRRARecycles)

Andover NH NRRRA Customer Activity Report: 2023 YTD

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
Ballasts-NonPCB	5/24/2023	701517	124	0.062	1	\$0.2850			\$35.3400
	11/29/2023	705304	83	0.0415	1	\$0.2850			\$23.6600
<b>Subtotal</b>	<b>Sum</b>		<b>207</b>	<b>0.1035</b>	<b>2</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$59.0000</b>
Ballasts-PCB	5/24/2023	701517	98	0.049	1	\$1.6050			\$157.2900
	11/29/2023	705304	21	0.0105	1	\$1.6050			\$33.7100
<b>Subtotal</b>	<b>Sum</b>		<b>119</b>	<b>0.0595</b>	<b>2</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$191.0000</b>
Batteries-Alkaline	5/24/2023	701517	7	0.0035	1	\$0.8550			\$5.9900
	11/29/2023	705304	4	0.002	1	\$0.8550			\$3.4200
<b>Subtotal</b>	<b>Sum</b>		<b>11</b>	<b>0.0055</b>	<b>2</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$9.4100</b>
Batteries-Button Cell	5/24/2023	701517	2	0.001	1	\$4.0550			\$8.1100
	11/29/2023	705304	3	0.0015	1	\$4.0550			\$12.1700
<b>Subtotal</b>	<b>Sum</b>		<b>5</b>	<b>0.0025</b>	<b>2</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$20.2800</b>
Batteries-Lithium Ion	5/24/2023	701517	3	0.0015	1	\$1.6050			\$4.8200
	11/29/2023	705304	3	0.0015	1	\$1.6050			\$4.8200
<b>Subtotal</b>	<b>Sum</b>		<b>6</b>	<b>0.003</b>	<b>2</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$9.6400</b>
Batteries-Mercury	5/24/2023	701517	2	0.001	1	\$4.0550			\$8.1100
<b>Subtotal</b>	<b>Sum</b>		<b>2</b>	<b>0.001</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$8.1100</b>
Batteries-NiCad, Dry	5/24/2023	701517	1	0.0005	1	\$0.8550			\$0.8600
<b>Subtotal</b>	<b>Sum</b>		<b>1</b>	<b>0.0005</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$0.8600</b>
Batteries-NiMH	5/24/2023	701517	2	0.001	1	\$0.8550			\$1.7100
<b>Subtotal</b>	<b>Sum</b>		<b>2</b>	<b>0.001</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$1.7100</b>
Bulbs-Circular Fluor. Lamps	5/24/2023	701517	15	0.0075	1	\$0.4950	\$110.0000		\$7.4300
	11/29/2023	705304	0	0	10	\$0.4950			\$4.9500
<b>Subtotal</b>	<b>Sum</b>		<b>15</b>	<b>0.0075</b>	<b>11</b>		<b>\$110.0000</b>	<b>\$0.0000</b>	<b>\$12.3800</b>
Bulbs-Fluor.Lamps.Comp.CFL's	5/24/2023	701517	314	0.157	1	\$0.4950			\$155.4300
<b>Subtotal</b>	<b>Sum</b>		<b>314</b>	<b>0.157</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$155.4300</b>
Bulbs-Fluor. Lamps-Shielded	5/24/2023	701517	3	0.0015	1	\$2.3550			\$7.0700
<b>Subtotal</b>	<b>Sum</b>		<b>3</b>	<b>0.0015</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$7.0700</b>
Bulbs-Fluor. Lamps Straight	5/24/2023	701517	4116	2.058	1	\$0.0950			\$391.0200
	11/29/2023	705304	0	0	1264	\$0.0950			\$120.0800
<b>Subtotal</b>	<b>Sum</b>		<b>4116</b>	<b>2.058</b>	<b>1265</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$511.1000</b>
Bulbs-Fluor. Lamps-U-Tubes, Co	11/29/2023	705304	98	0.049	1	\$0.4950			\$48.5100
<b>Subtotal</b>	<b>Sum</b>		<b>98</b>	<b>0.049</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$48.5100</b>
Bulbs-Halogen	5/24/2023	701517	6	0.003	1	\$0.3550			\$2.1300
<b>Subtotal</b>	<b>Sum</b>		<b>6</b>	<b>0.003</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$2.1300</b>
Bulbs-HID Lamps	5/24/2023	701517	1	0.0005	1	\$0.9550			\$0.9600
<b>Subtotal</b>	<b>Sum</b>		<b>1</b>	<b>0.0005</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$0.9600</b>
Bulbs-LED	11/29/2023	705304	1	0.0005	1	\$0.4950			\$0.5000
<b>Subtotal</b>	<b>Sum</b>		<b>1</b>	<b>0.0005</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$0.5000</b>
Bulbs-Storage Box 4 ft.	5/24/2023	701517	0	0	2	\$5.0000			\$10.0000

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
Subtotal	Sum		0	0	2		\$0.0000	\$0.0000	\$10.0000
Bulbs-UV-Fluorescent/Tanning	5/24/2023	701517	1	0.0005	1	\$2.3550			\$2.3600
	11/29/2023	705304	2	0.001	1	\$2.3550			\$4.7100
Subtotal	Sum		3	0.0015	2		\$0.0000	\$0.0000	\$7.0700
C&D	1/6/2023	699066	10600	5.3	1	\$115.0000	\$230.0000		\$609.5000
	1/19/2023	699346	12200	6.1	1	\$115.0000	\$230.0000		\$701.5000
	2/14/2023	699682	8940	4.47	1	\$115.0000	\$230.0000		\$514.0500
	3/3/2023	700031	8240	4.12	1	\$115.0000	\$230.0000		\$473.8000
	3/9/2023	700153	9060	4.53	1	\$115.0000	\$230.0000		\$520.9500
	3/27/2023	700392	4840	2.42	1	\$115.0000	\$230.0000		\$278.3000
	4/7/2023	700593	7860	3.93	1	\$115.0000	\$230.0000		\$451.9500
	4/18/2023	700773	9000	4.5	1	\$115.0000	\$230.0000		\$517.5000
	4/26/2023	700955	8720	4.36	1	\$115.0000	\$230.0000		\$501.4000
	5/2/2023	701159	7880	3.94	1	\$115.0000	\$230.0000		\$453.1000
	5/19/2023	701497	7300	3.65	1	\$115.0000	\$230.0000		\$419.7500
	5/24/2023	701569	5980	2.99	1	\$115.0000	\$230.0000		\$343.8500
	6/5/2023	701769	6680	3.34	1	\$115.0000	\$230.0000		\$384.1000
	6/15/2023	702063	8600	4.3	1	\$115.0000	\$230.0000		\$494.5000
	6/22/2023	702284	6280	3.14	1	\$115.0000	\$230.0000		\$361.1000
	7/5/2023	702535	7900	3.95	1	\$115.0000	\$230.0000		\$454.2500
	7/7/2023	702585	7440	3.72	1	\$115.0000	\$230.0000		\$427.8000
	7/13/2023	702698	7640	3.82	1	\$115.0000	\$230.0000		\$439.3000
	7/25/2023	702986	8580	4.29	1	\$115.0000	\$230.0000		\$493.3500
	8/1/2023	703142	6220	3.11	1	\$115.0000	\$230.0000		\$357.6500
	8/1/2023	703145	9140	4.57	1	\$115.0000	\$230.0000		\$525.5500
	8/8/2023	703298	8500	4.25	1	\$115.0000	\$230.0000		\$488.7500
	8/16/2023	703530	8420	4.21	1	\$115.0000	\$230.0000		\$484.1500
	8/18/2023	703455	7500	3.75	1	\$115.0000	\$230.0000		\$431.2500
	8/24/2023	703696	7360	3.68	1	\$115.0000	\$230.0000		\$423.2000
	9/5/2023	703958	6900	3.45	1	\$115.0000	\$230.0000		\$396.7500
	9/12/2023	704080	8140	4.07	1	\$115.0000	\$230.0000		\$468.0500
	9/26/2023	704370	8300	4.15	1	\$115.0000	\$230.0000		\$477.2500
	9/28/2023	704509	8660	4.33	1	\$115.0000	\$230.0000		\$497.9500
	10/2/2023	704593	5320	2.66	1	\$115.0000	\$230.0000		\$305.9000
	10/13/2023	704834	7740	3.87	1	\$115.0000	\$230.0000		\$445.0500
	10/17/2023	704904	7800	3.9	1	\$115.0000	\$230.0000		\$448.5000
	10/23/2023	704984	8840	4.42	1	\$115.0000	\$230.0000		\$508.3000
	11/2/2023	705300	7380	3.69	1	\$115.0000	\$230.0000		\$424.3500
	11/7/2023	705417	7440	3.72	1	\$115.0000	\$230.0000		\$427.8000
	11/15/2023	705566	5980	2.99	1	\$115.0000	\$230.0000		\$343.8500
	11/28/2023	705795	9960	4.98	1	\$115.0000	\$230.0000		\$572.7000

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
	12/11/2023	706164	8680	4.34	1	\$125.0000	\$230.0000		\$542,5000
	12/21/2023	706357	6460	3.23	1	\$125.0000	\$230.0000		\$403,7500
Subtotal			308480	154.24	39		\$8,970.0000	\$0.0000	\$17,813,3000
Electronics-Laptops	5/24/2023	701517	398	0.199	1	\$0.0550		\$21.8900	
	11/29/2023	705304	604	0.302	1	\$0.0550		\$33.2200	
Subtotal			1002	0.501	2		\$0.0000	\$55.1100	\$0.0000
Electronics-Mixed Electronics	5/24/2023	701517	1885	0.9425	1	\$0.1650			\$311.0300
	11/29/2023	705304	2011	1.0055	1	\$0.1650	\$110.0000		\$331.8200
	11/29/2023	705304	47	0.0235	1	\$0.2250			\$10.5800
	11/29/2023	705304	68	0.034	1	\$0.1650			\$11.2200
Subtotal			4011	2.0055	4		\$110.0000	\$0.0000	\$664.6500
Electronics-Monitor Computer	5/24/2023	701517	213	0.1065	1	\$0.2250			\$47.9300
	11/29/2023	705304	295	0.1475	1	\$0.2250			\$66.3800
Subtotal			508	0.254	2		\$0.0000	\$0.0000	\$114.3100
Electronics-TV Cathode Ray	5/24/2023	701517	2192	1.096	1	\$0.2250			\$493.2000
	11/29/2023	705304	1894	0.947	1	\$0.2250			\$426.1500
Subtotal			4086	2.043	2		\$0.0000	\$0.0000	\$919.3500
Electronics-TV Flat Screen	5/24/2023	701517	1978	0.989	1	\$0.2250			\$445.0500
	11/29/2023	705304	2399	1.1995	1	\$0.2250			\$539.7800
Subtotal			4377	2.1885	2		\$0.0000	\$0.0000	\$984.8300
Fibers-Mixed Loose	3/27/2023	700394	19160	9.58	1	\$25.0000	\$520.0000		\$239,5000
	7/7/2023	702564	18580	9.29	1	\$23.0000	\$520.0000		\$213.6700
	9/25/2023	704310	16140	8.07	1	\$0.0000	\$520.0000		
	12/28/2023	706518	17640	8.82	1	\$0.0000	\$520.0000		
Subtotal			71520	35.76	4		\$2,080.0000	\$0.0000	\$453.1700
Fibers-OCC Baled	1/10/2023	698663	45660	22.83	39	\$40.0000	\$0.0000	\$913.2000	
	7/14/2023	702625	43850	21.925	39	\$55.0000	\$0.0000	\$1,205.8800	
Subtotal			89510	44.755	78		\$0.0000	\$2,119.0800	\$0.0000
Freon-Units	5/22/2023	701425	0	0	40	\$8.0000	\$0.0000		\$320.0000
	9/14/2023	703786	0	0	21	\$8.0000	\$0.0000		\$168.0000
	9/28/2023	704334	0	0	46	\$8.0000	\$0.0000		\$368.0000
	11/16/2023	705498	0	0	44	\$8.0000	\$0.0000		\$352.0000
Subtotal			0	0	151		\$0.0000	\$0.0000	\$1,208.0000
Glass-PGA	1/6/2023	698999	19300	9.65	1	\$40.0000	\$225.0000		\$386.0000
	3/31/2023	700393	19300	9.65	1	\$40.0000	\$225.0000		\$386.0000
	6/30/2023	702385	19300	9.65	1	\$40.0000	\$225.0000		\$386.0000
	9/15/2023	704067	19300	9.65	1	\$40.0000	\$225.0000		\$386.0000
	12/27/2023	706461	19300	9.65	1	\$40.0000	\$225.0000		\$386.0000
Subtotal			96500	48.25	5		\$1,125.0000	\$0.0000	\$1,930.0000
Glass-PGA Rental	1/1/2023	699013	0	0	1	\$130.0000	\$0.0000		\$130.0000
	2/1/2023	699387	0	0	1	\$130.0000	\$0.0000		\$130.0000

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
	3/1/2023	699718	0	0	1	\$130.0000	\$0.0000		\$130.0000
	4/1/2023	699719	0	0	1	\$130.0000	\$0.0000		\$130.0000
	5/1/2023	699720	0	0	1	\$130.0000	\$0.0000		\$130.0000
	6/1/2023	699721	0	0	1	\$130.0000	\$0.0000		\$130.0000
	7/1/2023	699722	0	0	1	\$130.0000	\$0.0000		\$130.0000
	8/1/2023	699723	0	0	1	\$130.0000	\$0.0000		\$130.0000
	9/1/2023	699724	0	0	1	\$130.0000	\$0.0000		\$130.0000
	10/1/2023	699725	0	0	1	\$130.0000	\$0.0000		\$130.0000
	11/1/2023	699726	0	0	1	\$130.0000	\$0.0000		\$130.0000
	12/1/2023	699727	0	0	1	\$130.0000	\$0.0000		\$130.0000
Subtotal	Sum		0	0	12		\$0.0000	\$0.0000	\$1,560.0000
Propane-1#	6/8/2023	701861	0	0	100	\$1.0000			\$100.0000
Subtotal	Sum		0	0	100		\$0.0000	\$0.0000	\$100.0000
Propane-100#	6/8/2023	701861	0	0	1	\$2.2500			\$2.2500
Subtotal	Sum		0	0	1		\$0.0000	\$0.0000	\$2.2500
Propane-20#	6/8/2023	701861	0	0	14	\$0.7500	\$150.0000		\$10.5000
Subtotal	Sum		0	0	14		\$150.0000	\$0.0000	\$10.5000
Propane-20# Damaged	6/8/2023	701861	0	0	2	\$1.2500			\$2.5000
Subtotal	Sum		0	0	2		\$0.0000	\$0.0000	\$2.5000
Propane-30#	6/8/2023	701861	0	0	1	\$1.2500			\$1.2500
Subtotal	Sum		0	0	1		\$0.0000	\$0.0000	\$1.2500
Propane-40#	6/8/2023	701861	0	0	1	\$1.2500			\$1.2500
Subtotal	Sum		0	0	1		\$0.0000	\$0.0000	\$1.2500
Propane-Acetyene, Argon, O2	6/8/2023	701861	0	0	6	\$2.2500			\$13.5000
Subtotal	Sum		0	0	6		\$0.0000	\$0.0000	\$13.5000
Propane-Fire Extin.	6/8/2023	701861	0	0	12	\$5.2500			\$63.0000
Subtotal	Sum		0	0	12		\$0.0000	\$0.0000	\$63.0000
Scrap-Facility Fee	1/5/2023	699012	0	0	1	\$37.6800			\$37.6800
	1/30/2023	699436	0	0	1	\$47.3200			\$47.3200
	3/9/2023	700154	0	0	1	\$44.4600			\$44.4600
	4/1/2023	700642	0	0	1	\$37.9500			\$37.9500
	4/27/2023	700957	0	0	1	\$39.6000			\$39.6000
	5/16/2023	701427	0	0	1	\$31.1200			\$31.1200
	6/1/2023	701763	0	0	1	\$38.6600			\$38.6600
	6/12/2023	702031	0	0	1	\$41.6100			\$41.6100
	6/29/2023	702384	0	0	1	\$40.0000			\$40.0000
	7/18/2023	702767	0	0	1	\$40.6300			\$40.6300
	8/10/2023	703369	0	0	1	\$45.0000			\$45.0000
	8/29/2023	703782	0	0	1	\$36.2500			\$36.2500
	9/11/2023	704062	0	0	1	\$37.2300			\$37.2300
	9/28/2023	704371	0	0	1	\$45.0900			\$45.0900

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
	10/9/2023	704688	0	0	1	\$39.5500			\$39.5500
	10/19/2023	704940	0	0	1	\$33.7500			\$33.7500
	11/3/2023	705216	0	0	1	\$43.1300			\$43.1300
	11/20/2023	705666	0	0	1	\$50.4500			\$50.4500
	12/7/2023	706036	0	0	1	\$44.6400			\$44.6400
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>19</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$774.1200</b>
Scrap-Light Iron	1/5/2023	699012	8440	3.7679	1	\$123.0000	\$312.2100	\$463.4500	
	1/30/2023	699436	10600	4.7321	1	\$133.0000	\$307.7000	\$629.3700	
	3/9/2023	700154	9960	4.4464	1	\$143.0000	\$303.1900	\$635.8400	
	4/11/2023	700642	8500	3.7946	1	\$143.0000	\$298.6800	\$542.6300	
	4/27/2023	700957	8870	3.9598	1	\$133.0000	\$296.4200	\$526.6500	
	5/16/2023	701427	6970	3.1116	1	\$133.0000	\$291.9100	\$413.8400	
	6/1/2023	701763	8660	3.8661	1	\$133.0000	\$289.6600	\$514.1900	
	6/12/2023	702031	9320	4.1607	1	\$133.0000	\$287.4000	\$553.3700	
	6/29/2023	702384	8960	4	1	\$133.0000	\$287.4000	\$532.0000	
	7/18/2023	702767	9100	4.0625	1	\$133.0000	\$285.1400	\$540.3100	
	8/10/2023	703369	10080	4.5	1	\$133.0000	\$285.1400	\$598.5000	
	8/29/2023	703782	8120	3.625	1	\$133.0000	\$294.1700	\$482.1300	
	9/11/2023	704062	8340	3.7232	1	\$133.0000	\$294.1700	\$495.1900	
	9/28/2023	704371	10100	4.5089	1	\$133.0000	\$296.4200	\$599.6800	
	10/9/2023	704688	8860	3.9554	1	\$133.0000	\$298.6800	\$526.0700	
	10/19/2023	704940	7560	3.375	1	\$133.0000	\$298.6800	\$448.8800	
	11/3/2023	705216	9660	4.3125	1	\$133.0000	\$296.4200	\$573.5600	
	11/20/2023	705666	11300	5.0446	1	\$133.0000	\$294.1700	\$670.9300	
	12/7/2023	706036	10000	4.4643	1	\$133.0000	\$294.1700	\$593.7500	
<b>Subtotal</b>	<b>Sum</b>		<b>173400</b>	<b>77.4106</b>	<b>19</b>		<b>\$5,611.7300</b>	<b>\$10,340.3400</b>	<b>\$0.0000</b>
Scrap-Prohibited Item Fee	9/28/2023	704371	0	0	1	\$275.0000			\$275.0000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$275.0000</b>
Smoke Detectors	5/24/2023	701517	20	0.01	1	\$12.1050			\$242.1000
<b>Subtotal</b>	<b>Sum</b>		<b>20</b>	<b>0.01</b>	<b>1</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$242.1000</b>
Tires-Fuel Surch.	5/8/2023	701054	0	0	1	\$99.6000	\$0.0000		\$99.6000
	6/21/2023	702126	0	0	1	\$73.8000			\$73.8000
	9/7/2023	703784	0	0	1	\$86.4000			\$86.4000
<b>Subtotal</b>	<b>Sum</b>		<b>0</b>	<b>0</b>	<b>3</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$259.8000</b>
Tires-Passenger	5/8/2023	701054	4150	2.075	166	\$4.5000			\$747.0000
	6/21/2023	702126	3075	1.5375	123	\$4.5000	\$0.0000	\$0.0000	\$553.5000
	9/7/2023	703784	3600	1.8	144	\$4.5000	\$0.0000		\$648.0000
<b>Subtotal</b>	<b>Sum</b>		<b>10825</b>	<b>5.4125</b>	<b>433</b>		<b>\$0.0000</b>	<b>\$0.0000</b>	<b>\$1,948.5000</b>
<b>Subtotal</b>	<b>Sum</b>		<b>769149</b>	<b>375.2851</b>	<b>2213</b>		<b>\$18,156.7300</b>	<b>\$12,514.5300</b>	<b>\$30,396.5400</b>

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*Nourishing communities today for a healthier tomorrow!*

Twin Rivers Food Pantry has Andover residents. Our supporting the Pantry's efforts with financial donations, food and personal hygiene donations, volunteer time, and change put into the jar at JJ's.

been blessed with support from heartfelt thanks to **ALL** who have been

Twin Rivers Food Pantry is providing assistance with food and personal hygiene necessities to our neighbors in need. Since January of 2022, in a short two-year time period, the Pantry has experienced a staggering **88% increase in the average number of weekly household visits**--from 77 to 145 household visits each week! We serve anyone in need who meets the eligibility guidelines established by the USDA's The Emergency Food Assistance Program (TEFAP). Shoppers can register the first day they shop.

Andover comprises **4.5%** of all household visits. These households represent over 100 individuals being served each month. This year, we have seen a **110%** increase in the number of household visits from Andover residents.

#### Twin Rivers Food Pantry:

- Assures *nutritious food choices* are consistently available and distributed in a respectful manner to counter the stigma many harbor about needing assistance. We transport **6,000 pounds** of food weekly from the New Hampshire Food Bank. Perishable items are picked up almost daily from Hannaford's and BJ's as part of their participation in the Food Bank's "Fresh Rescue" program. We purchase **180+ half-gallons of milk** from a local dairy farm. We receive USDA TEFAP commodity food items when available. Donations of non-perishable items come in regularly from individuals, civic and faith organizations, businesses and community drives;
- Purchases *basic personal hygiene items*, diapers, menstrual products, incontinence products, and laundry detergent--items NOT covered by SNAP or WIC benefits, but vital for good health;
- Purchases healthy nonperishable food to pack in supplemental weekend food bags and delivered weekly to participating schools for children who live in households struggling with food insecurity. During this current school year, we are packing **110+** bags each week-- *a weekly average of 17 bags* are distributed to students at the Andover Elementary Middle School. The value for this program to Andover is **over \$2,800.**
- Strives to connect people with other available resources and services. Each week, a representative from the Merrimack County Navigators Program is on site at the Pantry to meet with people who need assistance working through the social service system. The Navigators empower their clients and help them identify and organize their support network. We encourage anyone to come and learn more about this important resource for Andover residents. We are happy to give tours to show you just what and how we operate at Twin Rivers Food Pantry.

We welcome financial donations, donations of unopened and unexpired nonperishable food items, personal hygiene/cleaning items plus we are always looking for grocery bags--plastic, paper or reusable!

We are located at 2 Central Street (across from Benson's Auto) on the lower level. Our entrance is off the parking lot behind the building. Our service hours are Tuesdays and Thursdays, 9am-11am, and Wednesdays, 5pm-7pm. For questions or concerns, please call 603-934-2662 or email us at [info.twinrivers@gmail.com](mailto:info.twinrivers@gmail.com). Visit our website at [twinriversfoodpantry.org](http://twinriversfoodpantry.org)



Thank you so much for your support. We appreciate it!

Respectfully submitted,  
Cheryl Swenson, President, Board of Directors

75 Chestnut Street  
Franklin, NH 03235  
www.FranklinVNA.org



Phone: 603.934.3454  
Fax: 603.934.2222  
E-mail: [info@FranklinVNA.org](mailto:info@FranklinVNA.org)

September 7, 2023

Town Selectmen  
Town of Andover  
P.O. Box 61  
Andover, NH 03216

Re: FY 2024 Budget

Dear Town Selectmen:

The Visiting Nurse Association of Franklin dba Franklin VNA & Hospice is a Medicare-certified, nonprofit home health and hospice agency established in 1945. We are proud to serve the residents of Andover and our surrounding communities, providing high quality, professional health care services in people's homes. These services allow our neighbors to recover from illness or injury, manage a chronic disease or receive end of life care in the security and comfort of their own homes. From birth through death, our highly skilled and compassionate staff is engaged with our community members from baby's first homecoming visit through treatment for illness, injury, disease management and end of life care.

Our Support Services program provides help to those in need of assistance with activities such as light housekeeping, meal prep, grocery shopping, errands and socialization. Services such as these are often enough to allow our frail elders and other vulnerable residents to remain safely in their homes.

In addition to home health, hospice and support services visits, Franklin VNA & Hospice also offers blood pressure clinics, flu clinics, and foot care clinics in the community. We are pleased to provide healthcare education, on topics such as the importance of completing advance directives to community groups upon request.

Our agency also participates in the Winnepesaukee Public Health Council and Emergency Preparedness Teams where we focus attention on the safety needs of homebound residents within the region.

Franklin VNA & Hospice is grateful to the Town of Andover for their continued financial support. For 2024, we request level funding in the amount of \$2,000.00. Between August 1, 2022 and July 31, 2023, we provided 385 visits to Andover residents.

We encourage Andover residents to contact Franklin VNA & Hospice at 934-3454 or via the web at [www.Franklinvna.org](http://www.Franklinvna.org) when they have home care needs or questions.

Sincerely,

A handwritten signature in cursive script that reads "Krystin Albert".

Krystin Albert, BSN RN  
CEO  
Enclosures

Providing home care & family services since 1945 to Andover, Belmont, Boscawen, Canterbury, Franklin, Gilford, Gilmanton, Hill, Laconia, Northfield, Sanbornton, Salisbury, Tilton, Webster & surrounding communities.

## KEARSARGE LAKE SUNAPEE COMMUNITY FOOD PANTRY

We wish to express our heartfelt gratitude to the many people who continue to provide us with financial support, to those who support our programs through the donation of food and other supplies, and especially our magnificent volunteers at the Kearsarge Lake Sunapee Community Food Pantry (KLSCFP). This support has allowed us to adapt to the evolving needs of our communities as they arise and to grow our programs to a level of quality and compassion, we could only have dreamed of a dozen years ago.

In May of 2008, a group of community members, concerned about their neighbors' abilities to put food on the table created the Kearsarge Lake Sunapee Community Food Pantry. KLSCFP is a 501(c)3 tax exempt non-profit supported financially and materially by incredibly generous local area individuals, businesses, and organizations. We depend primarily on financial donations and the hard work of our amazing volunteers to carry out our mission. That mission is to help meet the food and basic household needs of people in the Kearsarge Lake Sunapee Region who are experiencing financial hardship, either temporarily or long term.

The towns included in our outreach effort are: Andover, Bradford, Danbury, New London (including Elkins), Newbury, Salisbury, Springfield, Sunapee (including Georges Mills), Sutton, Warner, and Wilmot. Families from all of these towns use the pantry's services. In an attempt to ensure that all who could benefit from the services of the KLSCFP are identified we collaborate with the welfare officers of these towns, Kearsarge Ecumenical Ministries, Kearsarge Neighborhood Partners, New London Hospital, and a variety of others.

KLSCFP does not receive any federal, state, or local funding. More than 125 volunteers from the area towns are involved in the operation of the food pantry. Their roles reflect the manifold aspects of running a modern food pantry. From food sourcing and acquisition to stocking the shelves to distribution to our clients twice a week, this is a complex operation. Located at the back of the First Baptist Church in New London, the food pantry is open Wednesday evenings from 4:30 to 6:30PM and on Saturdays from 10:00 to 11:30AM.

KLSCFP is committed to providing a healthy variety of non-perishable foods as well as dairy, meat, eggs, fresh fruit and vegetables, paper goods and toiletries, laundry and dish detergents and diapers. Families are able to visit the food pantry on a weekly basis. Over the course of 2023 we provided support to approximately 230 different households, at times serving up to 52 households in a single week.

There are many reasons why individuals come to the food pantry. Some are struggling with the high cost of rent in our state or the rising cost of groceries while others have lost their home and are living in temporary housing. These challenges and many others have brought new people to the food pantry. Some of those folks may only need our help once while others might need longer-term support. Regardless, all who need our assistance are welcome.

We continue to expand our sources of food and other supplies beyond the New Hampshire Food Bank, Hannaford Feed America Fresh Rescue Program, the USDA, and the SCPA. In 2023 we added Market Basket and Shaw's supermarkets to our list of generous food suppliers. We are thankful for the fresh produce from Kearsarge Food Hub, Spring Ledge Farm, our twice weekly delivery of fresh bread from Blue Loon, and the kindness of the many local residents who share their summer garden bounty with our clients.

We are thankful to Loaves & Fishes for donating to our account at the New Hampshire Food Bank. Each year Hannaford and the New London Police Department partner for a very successful "Stuff-the-Cruiser" food donation event. Benjamin Edwards shreds documents for the public once a year for free asking only for a donation of food to the Food Pantry. Every November Troop 71 participates in the largest food drive in the country, "Scouting for Food", from which local donations benefit the KLSCFP and the Sunapee Food Pantry. Other efforts by local service organizations, school groups, and businesses further add to the food supply. The Food Pantry receives many hundreds of pounds of food as well as monetary donations from these events.

While many local businesses and organizations support the work of KLSCFP annually I would like to particularly spotlight the O'Halloran Group who has been tremendously generous in their support of the food pantry as a result of the huge success of their annual Ultra 1K Road Race. We continue to benefit from local woodworker Peter Gunn and his "Breadboard Fundraiser". Peter crafts beautiful breadboards from local wood which are then sold in a number of local shops, with the profits donated to the food pantry.

We continue to deliver food to those at Bittersweet who do not have transportation or are ill and cannot come to the food pantry on their own. We also maintain a partnership with Kearsarge Neighborhood Partners to deliver food to those who are unable to come to the food pantry and with students from Colby-Sawyer College who volunteer to carry bags and load cars with groceries.

The New Hampshire Food Bank received a grant from the U.S. Department of Agriculture (USDA) to support efforts to provide those in need with access to locally grown fruits, vegetables, meat and dairy. From this effort this year we received a grant of \$2500 to partner with small local farmers. This project allows the food pantry to provide additional locally sourced fresh food while simultaneously strengthening those local producers to the great benefit of a vibrant sustainable local food supply. With this grant we continue our relationship with Crow Tree Farm in Andover and Nalla Farm in Wilmot.

A major contributor to the continued success of the KLSCFP is the First Baptist Church of New London. This exceptionally community-minded organization has provided the physical space to house the food pantry since it opened on January 28, 2009. Throughout the year FBC looks for additional ways to support our clients through a variety of efforts. The food pantry could not function without the help and support it receives from the church staff, Steph Barton, Kit Ross and Steven Hunt. Steph and Kit have been supporting the food pantry since its inception.

We would not have been able to keep the food pantry open if we didn't have the support from the communities we serve. We are fortunate to live in an area where people truly care about those who have less. According to the Carsey School of Public Policy, New Hampshire residents volunteer at a rate higher than the national average and ranks second in the country as a percent of residents who participate in charitable giving. Perhaps nowhere is that more evident than at the Kearsarge Lake Sunapee Community Food Pantry. Together, we continue to make a difference!

As 2023 comes to an end so does the tenure of our magnificent Managing Directors, Marilyn Paradis and Clara Sheehy. These two selfless and tireless wonders have led the KLS Community Food Pantry through some of the most challenging times our communities have experienced in generations. Coming into the role with a wealth of life experience and ideas the two found themselves having to quickly change their mindset and lead the organization into a world beset by a global pandemic. This dynamic duo have moved us in the direction of being an integral part of the regional food security infrastructure, always looking for better ways to provide our client families with healthier food, provided with care and dignity.

The KLS Community Food Pantry, its volunteer corps, and Board of Directors has come out the other side of the Covid 19 pandemic stronger, more effective, and more dedicated of purpose than it has ever been. To a great extent the growth and success of the organization is a testament to the strength of spirit, caring nature, and willingness to think outside of the box displayed by Clara and Marilyn on a daily basis. On behalf of the Board I wish to extend my sincerest gratitude to them both, from whom I have learned much.

Respectfully submitted,

William Ross, Chair

KLS Community Food Pantry Board of Directors



**COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.**  
EMPOWERING COMMUNITIES SINCE 1965



October 20, 2023

Select Board, Town of Andover  
PO Box 61  
Andover, New Hampshire 03216

Dear Andover Select Board:

The Community Action Program Belknap-Merrimack Counties operates a resource center open to Andover residents in both Franklin and Warner, NH. CAP Resource Centers are funded primarily from three main sources: local tax dollars in conjunction with funding from the Electric Assistance Program (via the state utility companies) and the Low-Income Home Energy Assistance Program (a federal program also known as Fuel Assistance Program). The Center is the local service delivery network for agency programs in your community. The local support of our Centers is vital for us to continue intake, referral, contact, and support with residents of your community.

We have compiled data regarding Agency programs accessed by Andover residents, including the number of residents served and the dollar amount of assistance provided through the work of the Center staff. In the most recent program year, the programs run through our Centers served more than 63 Andover households and, through fuel and electric assistance, provided \$106,865.09 worth of service dollars to residents of Andover. We would be happy to share the budget for the minimum cost of maintaining the Center at your request.

We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community. To help us continue to provide support to your local community, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee:

“To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the continuation of services to the low income residents of Andover through the Franklin Resource Center of the Community Action Program Belknap-Merrimack Counties, Inc.”

We thank you for your continued interest and support of our programs. As always, we will be available to answer any questions that you may have. I can be reached via phone at 603-225-3295 ext 1169 or via email at [lrichards@capbm.org](mailto:lrichards@capbm.org).

Sincerely,  
Leah Richards  
Director of Energy and Area Resource Centers

**Mailing Address** P.O. Box 1016, Concord, NH 03302 **Administrative Office** 2 Industrial Park Drive, Concord, NH  
**Phone:** 603 225-3295 | 1 800 856-5525 **TTY/TDD** 1 800 735-2964 **Fax:** 603 228-1898  
**Website:** [capbm.org](http://capbm.org)



**Andover Summary of Services**

**ENERGY ASSISTANCE – The center staff provide direct service.**

<b>PROGRAM</b>	<b>Description</b>	<b>Units of Service</b>	<b>Value</b>
Fuel Assistance Program	Assists income eligible households with cost of energy during prime heating season. This year, benefits were also given to assist with cooling costs.	Enrolled: 63 households 110 people	\$85,873.00 – heat
Electric Assistance Program	Assists income eligible households by providing a specific tier of discount ranging from 8% to 76% off electric bills	Enrolled: 41 households	\$17,092.09 amount of discount
Other (smaller programs, agency funds)	Smaller programs with funds assisting with urgent energy needs (shut offs, disconnects, etc)	6 households	\$3,900.00

**HOUSING ASSISTANCE – The center staff frequently refer clients to these programs.**

<b>PROGRAM</b>	<b>Description</b>	<b>Units of Service</b>	<b>Value</b>
NH Emergency Rental Assistance Program	This COVID-relief program provided funds for income-eligible households with rent and other housing expenses	Enrolled: 9 households	\$156,233.81  Paid in rent and housing expenses

**All data is from most recent program year for program.**

**TOTAL: \$106,865.09 (not including housing assistance from NH ERAP)**

## UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 25 towns and 2 cities with diverse programming through 4-H Youth Development & Education, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops, trainings, diagnostic services, applied research, and one-on-one consultations. In 2023, a multitude of educational workshops were conducted with Extension at the helm. Hundreds of individuals received one-on-one consultation through email and phone conversations, 140 farm visits were conducted to fruit, vegetable, and dairy farms, during which recommendations were tailored towards the individual educational needs of the client. A total of 384 soil tests were reviewed and approved, optimizing soil fertility practices, and maximizing production on sites throughout the county. Extreme weather events impacting producers required a pivot in the scope of our work, which we shifted towards economic impact analysis to inform legislators and partner organizations in hopes that state and federal legislative action will help mitigate the impact to individual farms.

**Natural Resources:** Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,945 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence. At least 1,426 County residents participated in educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings to provide residents with virtual learning opportunities. To find out more about our programs and events check out the UNH Forestry and Wildlife Facebook page (<https://www.facebook.com/nhwoods.org>). This year, there were over 400 Volunteers who worked with UNH Extension in Merrimack County helping to conserve and manage its natural resources. The Volunteers participated in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to Volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

**Community & Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals throughout the community in developing a vision, designing an approach, and moving to action. Over the past year, the Merrimack County CED team has supported ongoing statewide programming on housing and broadband/digital equity. Continued support of the Northfield-based Foothills Foundation, along with a collaborative project to support outdoor economy, trails, and non-profit capacity and development across central Merrimack County and portions of Belknap County is ongoing. Additionally, the CED team has nearly completed the Downtowns and Trails program in Hopkinton and Contoocook, NH, which began in December 2022. This project will result in a detailed report for the community, action, and next steps, and include a community presentation and ongoing support from the CED team as goals are worked towards.

**4-H Youth Development & Education:** 4-H is the youth development program of UNH Cooperative Extension and is offered in partnership with the USDA/ NIFA. The mission of 4-H is to provide hands-on learning opportunities, through positive youth-adult partnerships and peer-reviewed curriculum, to create tomorrow's leaders. 4-H programming helps youth find their spark, or their passion, so that in their adult life they find meaningful ways to contribute to their communities. A timeless tradition is Merrimack County 4-H members participating in events at the Hopkinton Fair. The 2023 fair hosted 114 4-H animal exhibitors and 92 youth exhibitors in the Ruth Kimball 4-H Exhibit Hall. All these opportunities serve as

a capstone experience for a 4-H project, for youth to demonstrate their learning from the past program year. To close out the 2022-2023 program year, Merrimack County involved 371 youth in the program with the help of 109 volunteers.

**Nutrition Connections** is a no-cost, hands-on nutrition and physical education program that provides limited-resource youth, adults, and families the knowledge and skills needed for better health. In Merrimack County, Nutrition Connections engaged adults through partnerships with local agencies, including housing sites for older adults, senior centers, emergency housing, peer support, and more. Participants explored topics like saving money at the grocery store, reading food labels, simple recipes, and physical activity. Nutrition Connections also worked with youth in Franklin and Pittsfield. Middle schoolers learned how to set nutrition and physical activity goals and make healthy food choices. Two garden nutrition programs were offered to youth attending an afterschool and summer program and three preschool groups learned about fruits and vegetables. Nutrition Connections will continue to collaborate with local organizations and schools to help engage all ages around the skills and knowledge for better health.

**Health & Well-being:** Provides information, programs and training grounded in research to help individuals and their families succeed and thrive, such as Youth and Adult Mental Health First Aid Training, Chronic Disease, and Chronic Pain Self-Management Programs. We are collaborating with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Our Merrimack County Field Specialist is serving as Project Director for the Community First Responder Program, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH.

We would like to thank our Advisory Council that consists of 10 citizens from Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2022-2023 council members included: Janine Condi, Chip Donnelly, Ken Koerber, Josh Marshall, Jill McCullough, Tim Meeh, Page Poole, Scott Reynolds, Dee Treybig, Anya Twarog, Commissioner David Lovlien, and Rep. Thomas Schamberg.

**Connect with us:** <https://extension.unh.edu/facility/merrimack-county-office>



**Lakes Region Planning Commission**  
 103 Main Street, Suite 3  
 Meredith, NH 03253  
 603-279-8171 | [www.lakesrpc.nh.gov](http://www.lakesrpc.nh.gov)

**FY23 Annual Report**  
*Town of Andover*

The Lakes Region Planning Commission (LRPC) is a voluntary association of 30 communities in Belknap, Carroll, Grafton, and Merrimack counties enabled under RSA 36:45. The LRPC plans at the local, regional, and statewide levels and is an essential conduit for federal funding. The LRPC employs a highly trained, professional staff to provide a wide variety of cost-saving local services such as presented below, and coordinates transportation, land use, economic development, and environmental planning at the regional level. A twelve-member Executive Board, together with Commissioners, governs the LRPC. Operations are overseen by an Executive Director.

The LRPC provides a forum for communities to share information and services from model ordinances and joint purchasing to solid waste districts and watershed management plans, and serves as a resource to support and enhance local planning and regional collaboration. The LRPC recognizes that the foundation of regional decision-making lies within local communities. Membership provides access to a wide range of services and resources including:

- Transportation, land use, and watershed management planning
- Economic development assistance
- Technical assistance with Master Plans, Capital Improvement Plans, Hazard Mitigation Plans, Zoning and Site Plan Regulations, Developments of Regional Impact, and Circuit Rider assistance
- Grant writing and administration
- GIS mapping
- Data collection and analysis

The following are highlights of our FY23 activities. For our full FY23 Annual Report, please visit the *About LRPC* page on our website at [www.lakesrpc.nh.gov](http://www.lakesrpc.nh.gov).

**Highlighted Local and Regional Planning Services Provided for FY23**

<b>General &amp; Technical Assistance</b>	<ul style="list-style-type: none"> <li>• Responded to inquiry regarding duties of various LRPC appointed positions.</li> <li>• Provided technical assistance on hazardous waste vendors servicing NH.</li> <li>• Provided guidance to residents regarding HHW collection event.</li> <li>• As a member of the LRPC, Town Officials are encouraged to contact the LRPC regarding our services or any other regional planning related issues.</li> </ul>
<b>GIS Mapping</b>	<ul style="list-style-type: none"> <li>• The LRPC is a great resource for community maps. Give us a call if your town needs updated zoning, town roads, or community facility maps for instance.</li> </ul>
<b>Grant Administration</b>	<ul style="list-style-type: none"> <li>• The LRPC provides a wide variety of grant writing and administration assistance to towns as needed.</li> </ul>
<b>Household Hazardous Waste (HHW) Collection</b>	<ul style="list-style-type: none"> <li>• Coordinated our 37th Annual Household Hazardous Waste (HHW) Collections event in the Summer &amp; Fall of 2023, and widely promoted this event to reach the maximum number of households. This event provides a safe disposal option for residents in our participating communities.</li> <li>• Andover Household Participation: 33</li> <li>• <i>Please go to our website (<a href="http://lakesrpc.nh.gov">lakesrpc.nh.gov</a>) if you missed this year's collection for alternative disposal options.</i></li> </ul>
<b>Newsletters &amp; Articles</b>	<ul style="list-style-type: none"> <li>• The LRPC helps coordinate information from many different sources and is a great resource for keeping towns up to date on planning issues and resources through both our website and direct contact.</li> </ul>
<b>Planning &amp; Land Use Regulation Books</b>	<ul style="list-style-type: none"> <li>• Coordinated the purchase and delivery of 335 copies of the annual <i>NH Planning and Land Use Regulation</i> books as part of a regional bulk purchase at a savings of \$96.25 for each book and \$88.50 for each book with e-book.</li> <li>• Andover purchased 4 books. <b>Total saved: \$385.00.</b></li> </ul>

<b>Solid Waste Management</b>	<ul style="list-style-type: none"> <li>The LRPC provides a wide range of services to solid waste operators throughout the region including information, training, signage, roundtable events, regional purchase opportunities, and much more.</li> </ul>
<b>Technical Land Use Planning Assistance (TBG – A)</b>	<ul style="list-style-type: none"> <li>The LRPC employs a professional land use planner to assist towns with technical land use issues which require a knowledge of land use law, NH RSA's, as well as state and local regulations on either a short or long-term basis.</li> </ul>
<b>Transportation Planning</b>	<ul style="list-style-type: none"> <li>Conducted traffic counts at 8 locations within Andover as requested by the NH Department of Transportation.</li> <li>Attended public informational meeting for Andover bridge project on Route 11.</li> </ul>

#### Commission Meetings

- Convened 6 regular Commission Meetings with guest speakers covering topics including Regional Housing Needs Assessment/Housing Affordability Trends/InvestNH Funding, Solid Waste Management Grant, Household Hazardous Waste, Transportation Program Overview & Data Collection, Geographic Information System Programs, NH Broadband Planning Update, Electric Vehicle Infrastructure & Asset Management.

#### Regional Services & Activities of Benefit to Multiple Communities

- 2023 Household Hazardous Waste (HHW) Collection  
 BY THE NUMBERS: 37 years of regional collections | 24 participating communities | 7 summer & 1 fall collection sites | 4 HHW Coordinator meetings | 80 workers & volunteers contributing more than 500 hours | a dozen new local HHW Coordinators, including 3 new Site Coordinators | 1,564 households served | approximately 60,000 pounds (30 tons) of household hazardous waste safely removed and disposed, preventing negative effects on human health and mitigating potential illegal dumping and disposal throughout the Lakes Region.
- Bulk ordered and distributed 335 *NH Planning and Land Use Regulation* books for a group discount of \$96.25 per book and \$88.50 per book with e-book. TOTAL SPENT by 27 Member Communities = \$4,028.75 | TOTAL SAVED by 27 Members = \$31,719.25.
- Reviewed 15 Intergovernmental Review Process (IRP) notices from the state planning office as public notification to regional planning commissions of all projects in the region intended to receive federal financial support.
- Updated Regional Housing Needs Assessment: LRPC is contracted with the NH Department of Business and Economic Affairs (BEA) to address the RSA requirement that regional planning commissions complete a housing needs assessment every 5 years. This update was completed for 2023 and a draft was posted to our website together with a downloadable toolbox to assist communities with housing planning. Discussions have begun relative to adoption.

#### Solid Waste Management Accomplishments

- Worked with solid waste operators around the region to address solid waste issues through grant writing and research.
- Utilized Geographic Informational System (GIS) mapping tools to identify potential solid waste solar sites in the Lakes Region.
- Conducted a plastics disposal and municipal solid waste study for Lakes Region transfer stations with summer intern.
- Ran two roundtables for solid waste operators concerning *Food Waste Composting in NH* and *Glass Management – Efficiencies and Uses*.
- Conducted outreach at various transfer stations, providing information to a number of residents concerning the annual Household Hazardous Waste collection event.

#### Economic Development

- Comprehensive Economic Development Strategy (CEDS).** Drafted update using innovative story map formatting approach which is posted on LRPC's website.
- Community Development Block Grants (CDBG).** Administered CDBG Microenterprise funding for Grafton County which assists businesses and economic development organizations in Grafton, Belknap & Carroll counties.

- **Northern Border Regional Commission (NBRC) Grant Administration.** Provided grant writing and grant administration assistance to several successful NBRC grantees as the designated local development district for our region, including:

NEW:

- Town of Gilford - Foam Recycling Project
- GALA Makers Space – Phase II
- Granite State Adaptive – Equine Therapeutic Center
- Lakes Region Model Railroad Museum (Wolfeboro)

ONGOING:

- City of Laconia | WOW – Opechee Loop
- Town of Hebron – Fiber Optic Network
- Town of Sandwich – Fiber Optic Network

**Transportation**

- **LRPC Transportation Advisory Committee (TAC).** Provided administrative support for meetings and facilitated communications. The TAC met 6 times involving city/town appointed representatives in order to engage community participation and local involvement in regional transportation planning and project development. Topics (some with guest speakers) included Ten Year Plan (TYP) Project Planning for 2025 – 2034, Road Safety Audits, NH Route 11 Alton-Gilford Planning Study Update, Scoring of Proposed TYP Projects, Update on the Regional Plan and Congestion Mitigation Air Quality Application Process, Regional Bicycle Group Update, 2022 Traffic Count Summary, Charging & Fueling Infrastructure Discretionary Grant Program, and Processed Glass Aggregate.
- **Bicycle and Pedestrian Planning.** Updated draft of state-wide Bicycle and Pedestrian Plan.
- **Regional Transportation Plan.** Drafted Regional Transportation Plan. Included additional crash data information so Plan now can be used for more grant opportunities (Safe Streets For All).
- **Ten Year Plan (TYP) Funding and Project Prioritization (TYP 2025 – 2034):** Worked with towns, NH DOT and GACIT to develop project scopes and cost estimates.
  - **Meredith** – NH Route 25 intersection improvements at Laker Lane, True Road, Quarry Road, and Patrician Shores (additional funding).
  - **Laconia** – Union Avenue improvements.
- **Data Collection & Analysis.** Collected traffic count data at 148 assigned locations throughout the region for NHDOT along with 17 municipal requested counts. Worked on updating Road Surface Management System (RSMS) assessment for one community.

The LRPC is a participation-based organization where Commissioners have the final say on the annual budget and can determine what services the organization provides. • Andover representatives to the LRPC during FY23 were:

<b>Commissioner</b> Donna Crisp Duclos Harold Tuttle	<b>Term Expiration</b> resigned June 2023 01/16/27	<b>TAC Member</b> Vacant	<b>Term Expiration</b>
<b>Alternate</b> Vacant	<b>Term Expiration</b>	<b>TAC Alternate</b> Vacant	<b>Term Expiration</b>

Respectfully submitted,  
*Jeffrey R. Hayes*  
 Executive Director

## KEARSARGE AREA COUNCIL ON AGING, INC.

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### 2023 Annual Town Report

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area.

COA is a focal point for many area seniors who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity to help others through our many volunteer opportunities. 2023 is a strong year for COA. We have 26 active programs. We are collaborating with New London Recreation, The Barn Playhouse, New London Outing Club, Lake Sunapee Region Visting Nurse Association, Wilmot Red Barn, AmeriCorps, AARP and Senior Community Service Employment Program.

- The Transportation Program operates with one paid driver funded through many generous grants and the return of many volunteers. This service brings seniors to their physician appointments, grocery store, etc. and is heavily relied on by many isolated individuals.
- The Durable Medical Equipment Program is fully operational and serving the needs of many who are unable to obtain medical equipment elsewhere.
- Daily programs and services are offered within our building and in the community. Many have the new option of Zoom attendance.
- We partner with Lake Sunapee VNA to provide foot care four times a month.
- COA continues to be a resource center to our seniors and their families.

We are proud to be a resource center, operate the second largest free Mobility Lending Equipment Program in New Hampshire, and provide free transportation to our clients in the nine towns we serve.

We are fiscally resourceful and operate on a lean budget.

We appreciate our partners, towns, volunteers, members, donors, business sponsors, Board members and staff. It is with their guidance and support that we continue to lead to high levels of health and well-being opportunities for our senior neighbors.

Respectfully submitted,

*Kelley Keith*

Kelley F. Keith, BA, MS

Executive Director



### **The Sunapee-Ragged-Kearsarge Greenway**

The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKGC) was founded in 1993. It is an all-volunteer, non-profit organization to promote hiking and land conservation. A 75-mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mt. Sunapee, Ragged Mountain, and Mt. Kearsarge.

The SRK Greenway extends through ten towns and of its 75 miles of trails, 9.4 miles of SRKG trails are in Andover, with ancillary trail connections to Proctor Academy trails and Morey Pond in Wilmot. The SRKG Trail #10 enters Andover from Twist Hill Rd. (off Kearsarge Mountain Rd. just below the entrance to the Kearsarge State Park on the Winslow side of Mt. Kearsarge). Trail #10 comes down Dawes Rd., links to Bridge St. and ends at Proctor Academy near the Field House. Shortly after entering the gravel road part of Twist Hill Rd. there is a spur trail to Morey Pond, a delightful 1.6-mile loop off SRK Trail #10. SRKG Trail #9 begins at the Proctor Field House near the tennis courts and goes up to the east and west peaks of Ragged Mountain and has an ancillary spur trail to Balancing Rock on the south side of Ragged Mountain. Trail #9 goes past one of the Ragged Mountain ski area towers and then descends into Wilmot, coming out at a trailhead on New Canada Road. Much of SRK Trail #9 passes over private property and would not exist were it not for the generosity of many private landowners. The SRKG has a trailhead kiosk near the Proctor Academy field house, with maps of all the SRKG trails and information about the Proctor woodlands. This kiosk was financed by the SRKG from charitable donations to the SRKG through the Scott Hollinger Family Memorial funds.

On March 26, 2023, the SRKG once again held an in-person annual meeting and potluck supper. Forty-two people attended the meeting. Tom Hooper, owner of Six03 Endurance, was the guest speaker and discussed endurance trail running and featured the annual August 75-mile and 50 K trail races over the SRKG's trails. In 2023 the SRKG published its 4<sup>th</sup> edition of the SRK Greenway Trail Guide and Maps (available through the website or at the Morgan Hill Bookstore, New London). During 2023, many SRKG members and volunteers, including members of the Six03 Endurance program, provided hours of trail clearing and put up over 1000 new blazes on the SRKG trails. Over 27 volunteer hours of trail clearing, and trail work were done on the Ragged Mountain SRKG trails. In 2023, 10 hikers obtained completion certificates and a medallion from the SRKG after hiking all 75 miles of the SRKG trails. On September 24, 2023, the SRKG celebrated its 30<sup>th</sup> anniversary, met at Winslow State Park and led hikes up Kearsarge and around Morey Pond. Hiking on the SRKG trails continues to be an important part of the Wilderness Orientation for Proctor Academy, with several groups completing their five-day backpacking trips using the trails in Andover and the surrounding area.

To learn more about the SRKG, or to join as a member, please visit our SRKG website at [SRKG.org](http://SRKG.org), or visit us on Facebook. Thank you for your support and we hope you enjoy our trails! Andover SRKG Board members: Sooze Hodgson and Kayden Will.

Photos: SRK Greenway blaze (Photo by Sooze Hodgson)

A group of Proctor Academy hikers take time out on wilderness orientation to hold a yoga session.... southeast side of Ragged right near the SRK Greenway trail to the Summit. (Photo, by Heidi Thoma, with permission from Proctor Academy September 2023).



## **RSA'S**

**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

### **32:5 Budget Preparation.** –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. If a town or district uses sub-accounts to budget or track financial data it shall make that data available for public inspection at the public hearing. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

(c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.

(d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

(a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;

(b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however,

that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;

(c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and

(d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referenda jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

X. If a town or district uses sub-accounts to budget or track financial data, it shall ensure the budget data at the account and sub-account levels is available for public inspection prior to and at the annual or special meeting, at which the budget or any appropriation is to be considered.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11,

2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018. 2021, 134:3, 4, eff. Sept. 21, 2021.

**32:16 Duties and Authority of the Budget Committee. –**

In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

- I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.
- II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.
- III. To conduct the public hearings required under RSA 32:5, I.
- IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

**32:17 Duties of Governing Body and Other Officials. –**

- I. The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, including all sub-accounts used by the governing body, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.
- II. The information provided to the budget committee as required by this chapter shall be in a format acceptable to the budget committee. This requirement may be satisfied by the municipality by providing the assistance of a knowledgeable staff person who will attend the budget committee meetings with access to and the ability to provide the required information.
- III. The governing body shall incorporate any sub-accounts created by the budget committee into the software used to budget or track financial data.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 2021, 134:5, eff. Sept. 21, 2021.

**40:13 Use of Official Ballot. –**

- I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.
- II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.
  - II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14, X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February.

II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March.

(b) The "budget submission date" as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March.

II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting.

III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision's governing body.

IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations:

(a) Warrant articles whose wording is prescribed by law shall not be amended.

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

(c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675.

VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed

ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form:

"Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. \_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) " Operating budget " as used in this subdivision means " budget, " as defined in RSA 32:3, III, exclusive of " special warrant articles, " as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) " Default budget " as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

(c) " Contracts " as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default budget amount was calculated. The line-item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

- (1) Appropriations contained in the previous year's operating budget;
- (2) Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;
- (3) One-time expenditures as defined under subparagraph IX(b); and
- (4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows:

"Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set

forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_? Should this article be defeated, the default budget shall be \$ \_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only."

XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

**Source.** 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff. July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

### **31:95-h Revolving Funds. –**

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

(a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;

(b) Providing ambulance services, or fire services, or both;

(c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events,

highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;

(d) Creating affordable housing and facilitating transactions relative thereto;

(e) Providing cable access for public, educational, or governmental use;

(f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or

(g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

**Source.** 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

# Town of Andover

## Holiday Schedule for Year 2024

The following days will be holidays for All Town Employees during 2024

New Year's Day	Monday	January 1
Martin Luther King Jr.	Monday	January 15
President's Day	Monday	February 19
Memorial Day	Monday	May 27
Independence Day	Thursday	July 4
Labor Day	Monday	September 2
Columbus Day	Monday	October 14
Veterans Day	Monday	November 11
Thanksgiving Day	Thursday	November 28
Day after Thanksgiving	Friday	November 29
Christmas Day	Wednesday	December 25



**TOWN DIRECTORY**  
**31 SCHOOL STREET**  
**ANDOVER NEW HAMPSHIRE**  
<https://www.andover-nh.gov>

**ASSESING OFFICE.....735-5332**

Monday – Thursday 9:00 – 2:00 pm

**ANDOVER PUBLIC LIBRARY.....735-5333**

Wednesday 9:00 – 12:00 pm & 6:00 – 8:00 pm  
Thursday 2:00 – 7:00 pm, Saturday 9:00 – 1:00 pm

**BACHELDER LIBRARY.....735-5076**

Tuesday 9:00 – 12:00 pm & 4:00 – 7:00 pm, Thursday 9:00 – 12:00 pm  
Friday 9:00 – 1:00 pm

**FIRE DEPARTMENT.....848-3346**

**HIGHWAY DEPARTMENT.....735-5287**

Monday – Friday 7:00 – 3:00 pm

**HUMAN RESOURCES.....735-5332**

Monday – Thursday 9:00 – 2:00 pm

**POLICE DEPARTMENT (DISPATCH).....735-5777**

Monday – Friday 7:00 – 3:00 pm

**EMERGENCY.....911**

**SELECT BOARD’S OFFICE.....735-5332**

Monday – Thursday 9:00 – 2:00 pm

**TRANSFER STATION.....735-5450**

Wednesday & Saturday 7:00 – 5:00 pm

**TOWN CLERK/TAX COLLECTOR.....735-5332**

Monday, Wednesday, 9:00 – 4:00 pm, Tuesday 1:00 – 6:00 pm, Thursday 9:00 – 6:00 pm

**LAND USE DEPARTMENT.....735-5332**

Monday, Tuesday, and Thursday 9:00 – 4:00 pm

