

Capital Improvement Committee Meeting Minutes

11/13/23

Members Present: Chair Doug Phelps, Roland Carter, Jim Hersey, Fred Lance, Greg Stetson

Also Present: Donna Duclos

Chair Phelps called meeting to order at 6:35

-Discussion regarding the CRF for EMS: Perhaps the name of the account should be changed from "Ambulance" to "Emergency Medical Response Vehicle" in the event Andover EMS is no longer transporting patients once the current ambulance is due for replacement.

-Carter moved to accept the minutes form 10/30/23. Hersey seconded. Motion passed.

-Discussion regarding highway equipment:

Carter: 10k lb excavator on hold, we don't need a 12" chipper, 8" is sufficient, cost is estimated at \$120k

Discussion of paving hot box, Phelps says we'll eliminate that.

Carter: We don't need both of the medium duty dump trucks we have (one is on order). Instead we need either a 10 wheel or 6 wheel dump. Cost estimate for 10 wheeler with plows and sander is \$180k. SUV can be eliminated. Spare plows are not needed at this time and they likely wouldn't qualify for CRF.

Discussion about hut for sand storage. Carter said there is an idea to place a Quonset hut on top of two shipping containers to store sand/salt mixture. Stetson asked if it is wise to store salt between steel containers due to rust/rot. Carter says we can eliminate the sand hut.

Summary of discussion regarding highway equipment CRF. Still a work in progress, awaiting quotes for equipment.

-Duclos advised she heard there was a need for an IT CRF. She pointed out there is already a Technology Expendable Trust Fund. She inquired what the purpose of this is and is there really a need for an IT CRF?

-Highway Projects: Carter would like to paint lines on some of the town roads in an effort to reduce speed. Much discussion about various roads and their overall condition. There is an outdated cost estimate for reclaiming and paving Maple St and Flaghole Rd which totals approximately \$1.5m. Aside from that, there is no current data regarding a needs assessment for roads. Phelps states it would not be prudent for CIP committee to rush a plan for road CRFs without the proper needs assessment and price estimates from the select board. Perhaps this can be a goal for next year. There was discussion about proposing a bond for proper repair of several roads, followed by CRF(s) for future projects.

To do:

Lance will research bonds and rates.

Carter will obtain tax rate.

Lance will also obtain balance of trusts.

Kimberley had mentioned ARPA funds. How much to we have remaining and what is the deadline for spending?

Next meeting is 11/27/23 to discuss town office.

Stetson moved to adjourn, Lance seconded. Motion passed at 8:35

Respectfully Submitted- Gregory Stetson