

Capital Improvement Committee Meeting Minutes

12/11/23

Members Present: Chair Doug Phelps, Roland Carter, Jim Hersey, Fred Lance, Greg Stetson

Also Present: Donna Duclos, Jim Delaney, Elita Reed, Joe Mahoney, Jake Otis

Chair Phelps called meeting to order at 6:31

Lance moved to accept minutes from 11/13/23 and 11/27/23. Carter seconded. Motion passed.

-Discussion regarding the CRF for police station renovation/replacement: Chief Mahoney worked with AFD Chief Barton to develop a rough floor plan of an addition to the rear of the Main Street fire station which would serve as a new police station. This is preliminary and would require approval from both the town, and the fire district. Some benefits of this model would include efficiency of sharing common spaces such as kitchen, meeting room, bathrooms, etc, as well as keeping police station central in town, especially near AEMS and Proctor. Greg will introduce the idea to the fire commissioners. If the commissioners and select board are in support, further steps will follow.

-Discussion regarding forest fire assets: Forest fire warden Jake Otis discussed replacement of current assets. He expects the current forestry truck to last another 12 years. He estimates the cost to replace it fully outfitted at that time to be about \$120k. \$10k/year in a CRF starting now would hit target. He explained there is also a side by side UTV used for forestry which he expects will cost \$20k to replace with a target date of at least 10 years. Recommend \$2K/yr. Currently there is one CRF for forestry titled "Forest Fire Equipment CRF". Can this be used for both a truck and UTV as worded. Check with DRA.

-Discussion regarding ambulance replacement: Andrew Perkins provided Phelps with a document explaining current ambulance needs. Stetson added that future ambulance needs will depend on direction of EMS. Currently Franklin Fire provides EMS transport service for the town and has for 5 years. We still have a transport ambulance, primarily used for EMS first response, but we can still transport and do less than 5 times/year. It is conceivable that when the current ambulance is at end of service, we will not be in a position to continue to provide transport and therefore will require a smaller, less expensive response vehicle, or share a rescue/response vehicle with AFD. Recommendation from committee to fund at \$10k/year and reevaluate in 5 years.

-Discussion regarding Cilleyville Bog Bridge: Delaney reports that Jesse Schust is in communication with engineers and contractors regarding the condition of the bridge and solutions.

-Discussion regarding the library needs for handicap entrance: It is determined that this is a short term project and therefore does not meet the criteria for CIP.

-We need the tax rate, it has not been set yet.

-Next meeting is 12/20 at 0900, then 12/21 at 1000.

Stetson moved, Hersey seconded, meeting adjourned at 7:55.