

APPROVED
ANDOVER SELECT BOARD
MEETING MINUTES
November 9, 2023

Members Present: Jim Delaney, Chair; Roland Carter

Also present for duration of appropriate item: Vinny Tuzzo; Melissa Geyer; Kat & Al Hitchmoth; James Delaney, Jr; Donna Crisp Duclos; Nancy Robart; Jesse Schust; Les Fenton; James Danforth; Leon Nelson; Allan Houle; Bridgette & Dale Dukette, Jr; Alliya Eddy; Luan Clark; Jeffery Dickinson; Andrew Keller and Mark Stetson via Zoom

1. Chair Delaney opened the meeting at 6:00 p.m. with roll call.

2. Appointments

A. Nancy Robart & Jesse Schust – Conservation Commission

Robart gave a brief update on the McDonough property to advise that it has been surveyed and Ausbon Sargent has sent a draft of an easement deed and the deed is being reviewed by their attorney and the town's attorney. Once approve by both attorney's it will come before the Select Board. Delaney stated that they need to make sure the easement deed is recorded appropriately.

There are two properties on Bradley Lake the Commission would like to have surveyed. They have engaged Colin Brown at a cost of \$1800 for surveying of one lot. The other lot has a structure on it and the property markers are not clear. An estimate of \$4,000

was received from Colin Brown to survey this lot which could come out of their reserve fund which has a balance of \$64,000 in it. Delaney made a motion to fund the surveying of both properties. Carter seconded the motion and the motion passed.

Schust asked what the plans are for the Cilleyville Bridge which has a no trespassing sign on it. Delaney responded that the abutments are bad and the engineers do not want anyone on the bridge as the two running tracks need to be replaced. Robart asked if a friendlier sign could be installed. Delaney stated he is unsure who installed the sign. Schust distributed to the board a report regarding "Issues facing the two Andover covered bridges". Schust stated that an expert needs to look at the bridge(s) and he has received a name of someone that can do this; have a committee created; and funding needs to be found. Robart asked if the maintenance of the bridge(s) would fall under the Capital Improvement Plan and Delaney responded yes it would. Carter stated that engineers are already looking into this.

B. Andrew Keller – NH Solar Gardens – PILOT (Payment in Lieu of Taxes)

Keller stated that they received local and state utility permits; however, the original scheduled timeframe has been affected by shortages and the timeframe has lapsed. Keller requested an extension to the construction phase. Delaney asked how long of an extension they would like and the response was until August 1, 2025. Duclos stated she contacted New Hampshire Electric Company and they indicated as they have not heard from anyone in a year, they may cancel the order. Delaney made a motion to extend the plans and construction phase to August 30, 2025. Carter stated he would like to see something in

writing which Keller stated he could contact Pat Moyer on Monday about this. Delaney withdrew his motion until paperwork is received.

C. James Danforth – Andover Lions Club

Danforth stated that the Lions Club is in the process of shutting down. Their trailer will be going to New London and the coach will be located in the new structure of the Andover Historical Society. The Club would like to give their building on Poplar Street to the town. Delaney recommended having their attorney contact Town Counsel Matt Serge to draw up documents.

D. Allan Houle / Leon Nelson – Andover Snowmobile Club

Houle stated that the club has lost access to Dawes Road via the trail from the pit on Bridge Road which goes up to Winslow State Park on Kearsarge Mountain and he would like the town to consider allowing snowmobile access via 0.4 mile up Bridge Road and enter onto Dawes Road where the power company went in. Houle provided a club trail map and GPS coordinates. Delaney made a motion to allow snowmobiles to utilize the side of Bridge Road up to the corner at Dawes Road for a one-year test period. Carter seconded the motion and the motion passed.

3. Finance

Reed presented the MS-535 for the board's signatures in order for her to upload to the portal of DRA (Department of Revenue Administration).

4. Ongoing Business

A. Highway Garage – Les Fenton

Fenton indicated he would like to provide a verbal report at the first Select Board meeting of the month and a written report at the second Select Board meeting of the month which the board agreed to. Fenton stated that the foundation is structurally complete. The driveway failed the compaction test and was found to be contaminated. The soil was removed and replaced with structural fill. This cost \$7,000 which will be taken from the contingency fund. The floor drain and holding tanks are set. The holding tanks are H25 rated which means they can be driven on. The propane gas line is ready to be put in and temporary power has been run to the foundation and is waiting to be energized. Temporary heat will be brought in. The building itself is being shipped on November 15, 2023 and will be delivered the following week. They are not planning on purchasing a generator until the building is finished and they find out how much money is available. Some conversations of items not planned for but would be good for the building as taken place such as an epoxy floor and solar panels. Fenton stated he would like a flag pole on site. Dickinson asked if the photos that are put on Facebook can be put on the town website also and the response was yes.

B. Lawrence Street Bridge – Roland Carter

There is nothing new to report on the Lawrence Street bridge; however, the Hall Road bridge has an update. Carter met with Hoyle and Tanner and they indicated it will take one week to do the whole project. A temporary access bridge costing approximately \$25,000 will be provided for residents on the other side of the bridge. Letters will be provided to homeowners on Hall Road advising on the situation. The board came to the conclusion they also need to consider fire equipment.

5. New Business

Mark Stetson indicated that he has extra sand (1,000 yards) he is willing to sell to the town at \$3.00 per yard plus \$4.00 per yard for delivery. Delaney made a motion to accept the proposition. Carter seconded the motion and the motion passed.

6. Committee Reports – there are no committee reports

7. Other Business

A. Duclos asked if there was a schedule for hiring a new Town Administrator. Delaney responded that the opening is for in-house for one week and then will be in the newspapers for two weeks.

B. Hitchmoth stated that a gas can was found in a container at the Transfer Station which created a \$275 fine. He recommended putting up signs indicating “no gas cans” and that people with gas cans need to go through the Transfer Station employees. Hitchmoth will provide a list of signs needed at the Transfer Station to Elita at the town office.

C. Schust stated the Conservation Commission will be asking for a line item in the Highway Department budget for 2024 to include \$2,500 for beaver deceivers.

8. Highway Department – Vinny Tuzzo

Tuzzo stated that the culvert on Tucker Mountain Road has been done; there was a plow breakdown which has been fixed. A Highway Supervisor is needed.

9. Signatures

A. Porter Paving Estimate for Maple Street for \$13,600

- B. All States Asphalt 2024 Proposal for Switch Road in the amount of \$52,172.25 and Shaw Hill Road in the amount of \$24,207.50
- C. Payroll in the amount of \$21,044.53 and EFTPS in the amount of \$5,987.53
- D. October 20, 2023 check manifest in the amount of \$307,100.87
- E. November 3, 2023 check manifest in the amount of \$499,390.11
- F. HealthTrust 2024
- G. Civicplus 2024
- H. BMSI 2024

10. Public Comment – there was no public comment

There being no further discussion, Delaney made a motion to enter non-public at 7:10 p.m. per RSA 01-A:3 11(b). Carter seconded the motion and the motion passed.

Delaney made a motion to reconvene public session at 7:30 p.m. Carter seconded the motion and the motion passed.

Delaney made a motion to seal the non-public minutes. Carter seconded the motion and the motion passed.

Delaney made a motion to adjourn at 7:31 p.m. Carter seconded the motion and the motion passed.

Respectfully Submitted,

Lisa Meier
Recording Secretary

