

# Andover Town Report 2013



*The Andover Outing Club has sent ski jumpers and cross country skiers to several Olympics – in 2014, it's Nick Fairall and Kris Freeman. For more about the club, see the inside front cover.*

*Town reports traditionally cover Town government and organizations that receive money from the Town budget, but many other community organizations make a large contribution to the quality of life in Andover. In recognition of that fact, we feature such an organization on the cover of and in photos throughout the Andover Town Report each year.*

*This year, we feature the Andover Outing Club.*

## THE ANDOVER OUTING CLUB

The Andover Outing Club (AOC) was established in 1976 to support the interest of area kids in ski jumping and cross country skiing and now operates as a non-profit organization. Ski Jumping and cross country skiing together are called Nordic Combined. If kids can ski comfortably from the top of a mountain, they are ready to start.

### Ski Jumping

The ski jumping season usually begins in the second week of December with fun stuff on very gentle slopes. Practices are Monday and Tuesday from 4 to 5:15 PM. There are meets on Saturdays and/or Sundays starting in January. The first meet is in Andover at the Proctor Ski Jumps on the second Sunday in January.

Nobody has to pay anything to try ski jumping until they are certain they like it. The fees, once one is sure, are \$100 to AOC (for first year folks; after that, it's \$200) which includes all equipment. To outfit a ski jumper from scratch costs about \$1,400, so everything that can be recycled is recycled. We knock off \$25 for additional family members. There is also \$65 to Proctor for membership in the ski area, where Garry George does an amazing job of keeping our facilities the best in the state. Some parents jump, too, and we welcome that as well. If kids need financial support, they get it.

AOC goes year round, with summer jumping and roller skiing in Lake Placid, New York. There is a roller jump at the Proctor Ski Area which we use when there is no snow.

Recently, AOC started a summer running program which gets together once a week to have fun with running and to do overall physical conditioning. Kids and adults of all ability levels are welcome. We play games and do challenges in a fun and supportive environment. We invite experienced athletes like Andover's Maddy Pfeifer to work with us. We enjoyed obstacle courses, paintball, and relay races.

We want kids to get as far as they can, and over the years, AOC has had a lot of success. Twenty-three AOCers have represented the East at Junior Nationals. Six have been named to National Teams, and four have gone to the Olympics, including Nick Fairall, who is in Sochi as this Town Report goes to press.

Kids who feel successful ski jumping (and almost all competent skiers do), seem to have a good time and are really proud of themselves. Sometimes they kind of glow. That's sort of the whole idea.

If you want to get involved (or just give it a try), contact Tim Norris at [Tim@ProctorNet.com](mailto:Tim@ProctorNet.com)

### Cross Country Skiing

Cross country skiing has been a big part of AOC since the 1970s, and the club has produced some highly successful skiers for US teams. We start in December and have been able to provide rental skis, boots, and poles to anyone who wanted to slide over snow and smile. Parents generally organize, coach, and play games with the cross country skiers at Proctor Ski Area two days a week until March.

Racing is part of the program for the kids who are interested. Bill Koch League races are organized on weekends by other clubs in New England. The youngest kids are called "Lollipoppers" and ski the equivalent of once or twice around a house and are greeted with a big lollipop at the finish line. The races consist of lots of cheering and bell ringing for everyone, regardless of what club you ski with, and the focus is on fun, learning to ski, and being outside in the winter.

In recent years, AOC has shifted to just a Learn to Ski program with AE/MS students, and the club is looking for new parents to organize and lead. The Proctor Ski Area and its beautiful trails are a terrific resource for the town to enjoy, and Proctor's cross country team has taken the lead in teaching and playing games with the AOC skiers.

By joining the AOC, kids are outside and having fun all winter and learn a lifetime sport. Our skiers get as serious as they want – many just love exploring the trails along the Blackwater River and playing games like Sharks and Minnows, or soccer – while on skis!

Kris and Justin Freeman and Jed Hinkley are some cross country skiers who have gone on to distinguish themselves at the national level – Sochi is Kris' fourth Olympics! Some people wonder how a small town has produced so many superb cross country skiers and ski jumpers!

**Front cover:** Sophia Reynolds jumps through the Ring of Fire during an Andover Outing Club meet.

Jumping in Utah, Nick Fairall soars to a spot on the 2014 US Olympic Ski Jumping Team (photo: Sarah Brunson/US Ski Team).

Kris Freeman (bib #1) is in the lead during the 2014 US Cross Country Championships 30K race (photo: Sarah Brunson/US Ski Team).

**Back cover:** All four ski jumps at the Proctor Ski Area were in action when this 2004 photo was taken.



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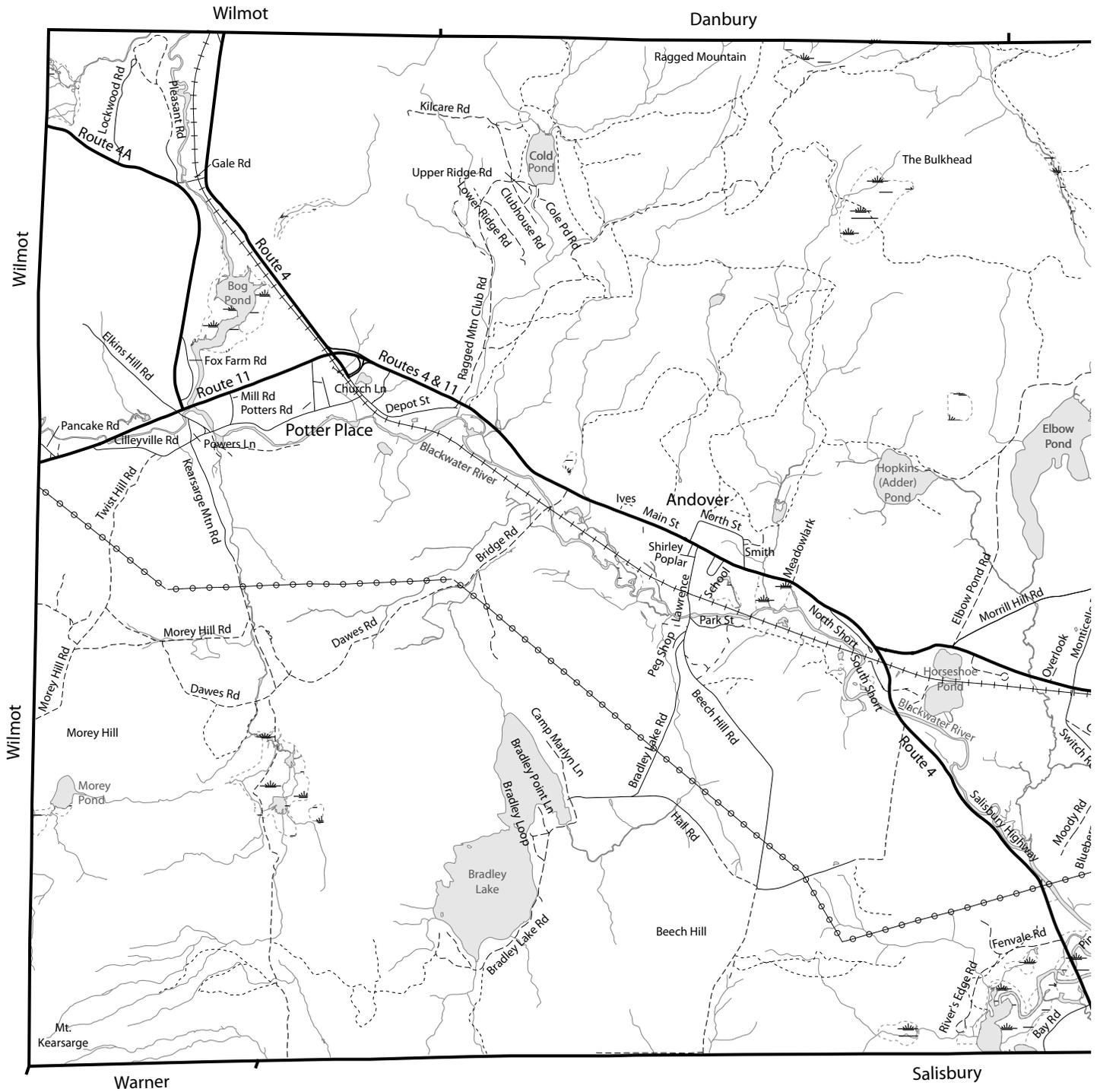
**A Note About the New Size of the Town Report**

This year's Town Report, like last year's, has been printed at 8½" by 11". This change has been in the works for several years, because the Town Report gets bigger every year, pushing us closer and closer to the maximum page count of the 5½" by 8½" stapled format.

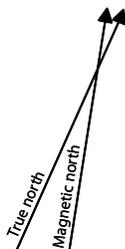
You'll notice, too, that the new page size allows us to print the many budgets and financial reports in normal-size type for easier reading.

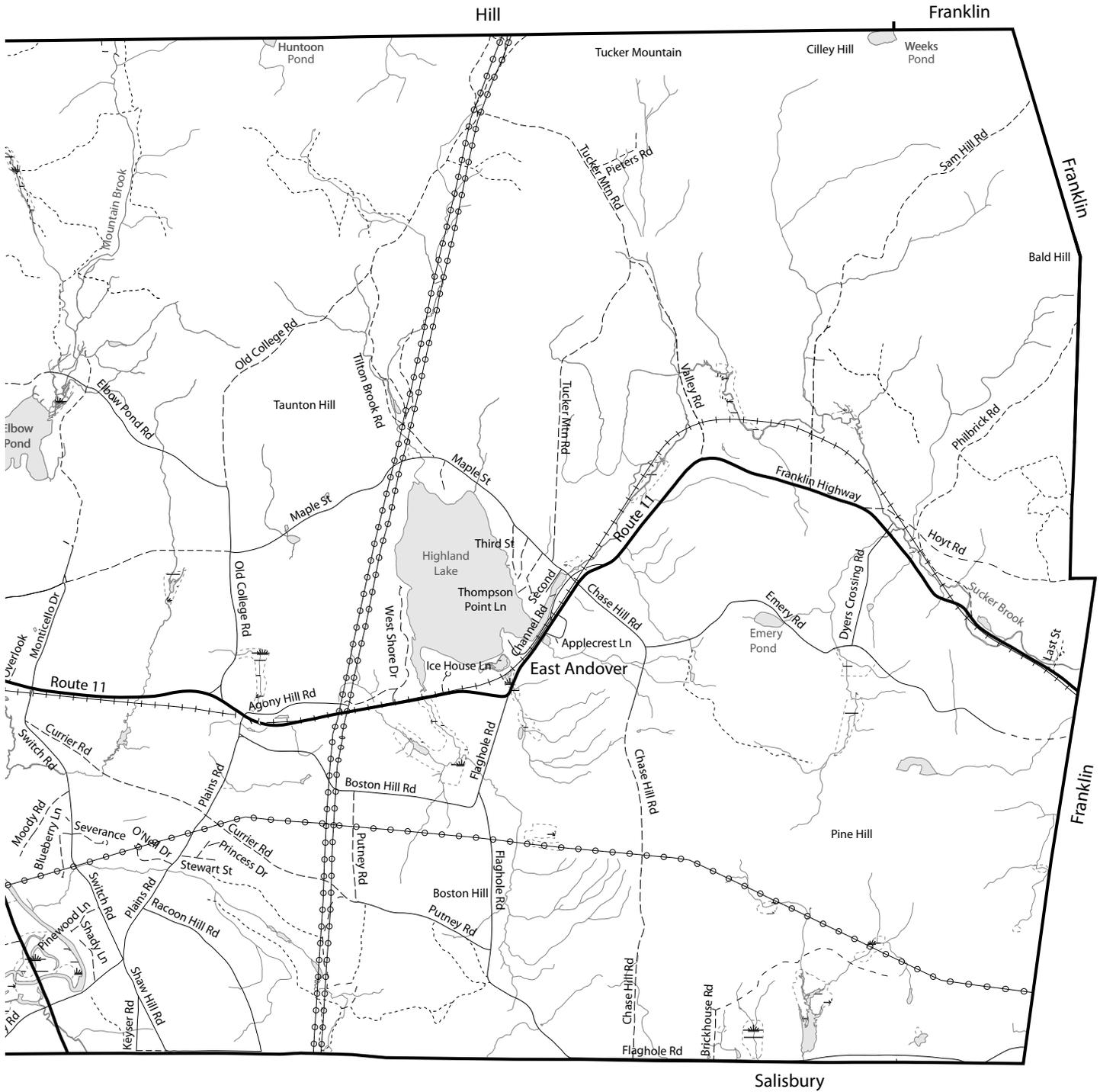


## 2 Map Of Andover



## Andover, New Hampshire





10 Miles

Base from 1985 tax map

# OFFICERS AND MEMBERS

*The year in parentheses is the year in which the person's term expires.*

## TOWN OFFICERS, MEMBERS, and EMPLOYEES

### TOWN MODERATOR

*elected for two-year term*  
Daniel Coolidge (2014)

### SELECTMEN

*elected for three-year term*  
Victoria L. Mishcon, Chair (2014)  
Duncan Coolidge (2016)  
James Danforth (2015)

### TOWN OFFICE

*hired by the Selectmen*  
Marjorie Roy, Town Administrator  
Tatjana Donovan, Bookkeeper/  
Accountant  
Lois Magenau, Secretary

### ROAD AGENT

*elected for two-year term*  
Jonathan Champagne (2014)

### POLICE DEPARTMENT

*hired by the Selectmen*  
Glenn E. Laramie, Chief  
Joseph P. Mahoney, III, Sergeant  
Timothy Dow  
David A. Hewitt  
Daniel C. Shaw

### BUILDING INSPECTOR

*appointed by the Selectmen*  
David Powers, Jr.

### EMERGENCY MANAGEMENT

*appointed by the Selectmen*  
Edward C. Becker, Director  
Jane Hubbard, Deputy Director

### BOARD OF HEALTH

Board of Selectmen

### DOG OFFICER

*appointed by the Selectmen*  
VACANT

### OVERSEER OF THE POOR

Board of Selectmen

### SUPERVISORS OF THE CHECKLIST

*elected for six-year term*  
Irene H. Jewett (2014)

Betsy McDonald (2016)

Arthur C. Urie (2018)

### TREASURER

*elected for two-year term*  
Shirley H. Currier (2014)

### TOWN CLERK & TAX COLLECTOR

*elected for three-year term*  
Joanna Sumner (2016)  
*appointed by Town Clerk/Tax Collector*  
Patricia Moyer, Deputy

### BUDGET COMMITTEE

*elected for three-year term*  
William Bardsley, Chair (2014)  
James Delaney (2015)  
Edwin Hiller (2016)  
Mary Anne Levesque (2016)  
Wendy Pinkham (2014)  
Arch Weathers (2015)  
Michelle Dudek, *ex officio*,  
School Board  
James Danforth, *ex officio*,  
Board of Selectmen

### LIBRARY TRUSTEES

*elected for three-year term*  
Janet Moore (2016), Chair  
Susan Chase (2016)  
Shirley Currier (2015)  
Anne Hewitt (2015)  
Marj Roy (2014)

### TRUSTEES OF TRUST FUNDS

*elected for three-year term*  
Joanne Edgar, Chair (2014)  
Alex Estin (2016)  
Sarah Whitehead (2015)

### PLANNING BOARD

*appointed by the Selectmen*  
*for three-year term*  
Paul Currier, Chair (2015)  
Jon Warzocha, Vice Chair  
Donald E. Gould (2015)  
Patricia Moyer (2014)  
Wood Sutton (2015)

Nancy Teach (2015)

Duncan Coolidge, *ex officio*,  
Board of Selectmen  
Lisa Meier, Secretary

### ZONING BOARD OF ADJUSTMENT

*appointed by the Selectmen*  
*for three-year term*  
Dan Coolidge, Chair (2015)  
Jim Delaney (2015)  
Jeff Newcomb (2016)  
Julie Rector (2016)  
Katherine B. Stearns (2016)  
Matt Hollins, alternate (2017)  
Charles McCrave, alternate (2016)  
Lisa Meier, Secretary

### CONSERVATION COMMISSION

*appointed by the Selectmen*  
Mary Anne Broshek, Chair  
Gerald Hersey, Vice Chair  
Laurence Chase  
Tina Cotton  
Nancy "Nan" Kaplan  
Derek Mansell

### TRANSFER STATION

*hired by the Selectmen*  
Reggie Roy, Supervisor  
Debra Guinard, Attendant  
Red Soucy, Attendant  
Jeremy Mason, Alternate Attendant

### CEMETERY TRUSTEES

*elected for three-year term*  
Robin Boynton (2015)  
Patricia Cutter (2014)  
Mary Anne Levesque (2016)

### RECREATION COMMITTEE

*appointed by the Selectmen*  
Tom Frantz, Chair  
Brian Reynolds, Vice Chair  
Alan Hanscom, Treasurer  
Tim Norris, Secretary  
Kenice Barton  
Justin Carey  
Christine Frost *continued...*

Ellie George  
Howard George  
Kurt Weber

**FOURTH OF JULY COMMITTEE**

*appointed by the Selectmen*  
Bob Ward, Chair  
Wanda Smith, Vice Chair  
Irene Haley, Secretary  
Shirley Currier, Treasurer  
Beth Frost  
David Jewett  
Irene Jewett  
Judy Perreault *continued...*

Doug Phelps  
Wood Sutton  
Rose Tilton  
Sara Tracy

**PROCTOR/TOWN LIAISON COMMITTEE**

*appointed by Selectmen/Proctor*  
Bill Bardsley, Chair  
John Cotton  
Alex Estin  
John Ferris  
Donald E. Gould  
Mike Henriques  
Karl Methven *continued...*

Victoria L. Mishcon  
Peter Southworth

**FOREST FIRE WARDEN**

*appointed by State Forester*  
Stephen AJ Barton, Sr. 735-5984  
Deputy Wardens:  
Chuck Ellis 671-8059  
Fred Lance 735-5122  
Rene Lefebvre 934-2197

**AUDITORS**

*appointed by the Selectmen*  
Plodzik & Sanderson

**DISTRICT AND PRECINCT OFFICERS****ANDOVER SCHOOL DISTRICT**

*School Board elected on Town Meeting day for three-year term*  
Don Gould, Chair (2015)  
Michelle Dudek, Vice Chair (2015)  
Kent Armstrong (2014)  
Charles McCrave (2016)  
Anne Swayze (2016)  
*District Officers elected on Town Meeting day for one-year term*  
Betsy Paine, Moderator (2014)  
Shirley Currier, Treasurer (2014)  
Christie Coll, Clerk (2014)

**ANDOVER FIRE DISTRICT NO. 1**

*elected at District Meeting*  
Les Fenton, Commissioner (2014)  
Andy Guptill, Commissioner (2016)  
VACANT, Commissioner (2015)  
Fred Lance, Clerk/Treasurer (2014)  
Mark Stetson, Moderator (2014)

**EAST ANDOVER FIRE PRECINCT**

*elected at Precinct Meeting*  
Tim Frost, Commissioner (2014)  
Roger Kidder, Commissioner (2015)  
Mark Thompson, Commissioner (2016)

JoAnn Hicks, Moderator (2014)  
Kathleen Kidder, Clerk (2014)  
John Cotton, Treasurer (2014)  
Ed Hiller, Auditor (2014)

**ANDOVER VILLAGE DISTRICT**

*elected at District Meeting*  
David Henderson, Commissioner (2015)  
Joseph Vercellotti, Commissioner (2014)  
VACANT, Commissioner (2016)  
Mark Cowdrey, Moderator (2014)  
Lisa Meier, Clerk/Treasurer (2016)

**ANDOVER FIRE DEPARTMENT MEMBERS**

Rene Lefebvre, Chief  
Chuck Ellis, Deputy Chief  
Stephen Barton, Deputy Chief  
Darren Gove, Captain  
Jacob Johnson, Captain  
Scott Davis, Lieutenant  
Mark Perry, Lieutenant  
John Bridgmon, Lieutenant  
Zachary Barton, Lieutenant  
Glenn Haley, Engineer

Tim Elzroth, Engineer  
Fred Lance, Treasurer  
JoAnn Hicks, Treasurer  
William Demers, Firefighter  
Stewart Randall, Firefighter  
DJ Hawes, Firefighter  
Adam Ellis, Firefighter  
Jim Graham, Firefighter  
Andrew Guptill, Firefighter  
Jeff Miller, Firefighter

Ben Seaver, Firefighter  
Stephen AJ Barton Jr., Firefighter  
William MacDuffie, Firefighter  
Diana Miller, Firefighter  
Andrew Perkins, Firefighter  
David Grant, Firefighter  
Scott Kidder, Firefighter  
Austin Marceau, Explorer

**EMERGENCY MEDICAL SERVICE DEPARTMENT MEMBERS**

John Kinney, Chief  
Greg Stetson, Deputy Chief  
Jeffery Clark, Lieutenant  
Jennifer Coffey, Captain  
John Bridgmon  
Chuck Ellis

Stephen Fecteau  
Philip Hackmann  
Brad Hardie  
Jason Jenkins  
Rene Lefebvre  
William MacDuffie

Heather Makechnie  
Jeffrey Miller  
Andrew Perkins  
Benjamin Seaver

**STATE LEGISLATIVE REPRESENTATIVES**

NH SENATE

Sen. Andrew Hosmer (2014)  
Andrew.Hosmer@leg.state.nh.us  
271-3067

NH HOUSE

Rep. David B. Karrick (2014)  
David.Karrick@leg.state.nh.us  
271-3529

NH HOUSE

Rep. Mario Ratzki (2014)  
MarioRatzki@gmail.com  
271-3565

**US LEGISLATIVE REPRESENTATIVES**

US HOUSE

Rep. Ann Kuster (2014)  
18 North Main St, Fourth Floor  
Concord NH 03301  
226-1002  
Bass.House.gov

US SENATE

Sen. Kelly Ayotte (2016)  
41 Hooksett Road Unit 2  
Manchester NH 03104  
622-7979  
Ayotte.Senate.gov

US SENATE

Sen. Jeanne Shaheen (2014)  
50 Opera House Square  
Claremont NH 03743  
542-4872  
Shaheen.Senate.gov

# **ANDOVER FOOD PANTRY**

***Food and Necessities for People in Need***

*sponsored by*

*The Andover Lions • The Andover Beacon*

**PLEASE BRING  
NON-PERISHABLE  
STAPLE FOODS  
to School District Meeting &  
Town Meeting**

## FREQUENTLY ASKED QUESTIONS

**When does the Board of Selectmen meet?** The Board of Selectmen meets on the first and third Monday of the month. If the meeting night is a holiday, the meeting will be on the Tuesday following the first or third Monday. Agendas are posted at the Town Office, the Andover Post Office, the East Andover Post Office and on the Town's Web site at [Andover.NH.us](http://Andover.NH.us).

If you have any further questions feel free to call the Town Office.

**Do I need a building permit?** Not all building projects require a building permit. Check with the Building Inspector to be sure.

Can I put an article on the warrant for Town Meeting?

Yes, but you have to follow certain rules.

1) The warrant article must be delivered to the office of the Selectmen by the fifth Tuesday before Town Meeting.

2) The warrant article must be signed by at least 25 registered Andover voters. Each signature will be checked against the Town's checklist. If fewer than 25 of the signatures can be matched on the checklist, the article won't be added to the warrant.

3) According to RSA 39:3, the Selectmen may make "only such minor textual changes as may be required," so the burden is on the writer of the warrant article to be sure it is clear and effective.

If for whatever reason you can't meet all those criteria, you can still

put your issue in front of Town Meeting. The last article of the warrant is always "To transact any other business that may legally come before [Town Meeting]." That's your cue to be recognized by the moderator and put your issue before the voters.

### Property Taxes

**What is the 2013 tax rate?** There are two tax rates for properties in Andover depending on which fire precinct you are served by. Properties west of Mountain Brook are in the Andover Fire District. Properties located east of Mountain Brook are in the East Andover Fire Precinct.

Properties in the Andover Fire District: \$19.38 per thousand

Properties in the East Andover Fire Precinct: \$19.09 per thousand

**When are taxes due?** The Town of Andover bills for property taxes on an annual basis, typically by early November. Bills are due 30 days after the bill is mailed.

**Can I pay my taxes online?** Yes. Go to [Andover.NH.us](http://Andover.NH.us) and follow the link to the Tax Collector's kiosk.

**Can I make early payments on my property taxes?** Absolutely. We will apply payments made in advance of the bill, and your bill will reflect the balance due.

**Should I send a copy of my tax bill to my lending institution?** Yes, if your taxes are paid from an escrow account. We do not send bills to lending institutions. Most lending institutions request the information

from the tax collector. Some take the information electronically and some ask for the information through the mail.

**When is the deadline for filing a tax abatement for 2013?**

March 1, 2014.

**When does the tax year start?**

The tax year runs from April 1st through March 31st. Assessments of your property are made as of its value on April 1st of each tax year. These assessments will appear on your property tax bill.

**When was Andover last reassessed?** The Town of Andover was revalued in 2009. The Town is on a five-year schedule to update assessments as per New Hampshire state law. Properties are physically visited at least once during the five year period. In 2014, the mandated quinquennial (once every five years) revaluation will take place.

**What if I think my tax assessment is higher than the fair market value?** Taxpayers who believe their property is over-assessed may apply for a property tax abatement. The time period to file for tax abatement is *after* the issuance of the final tax bill (generally sent out in November) and *on or before* the following March 1st. It is the taxpayer's responsibility to provide documentation in support of an abatement request. Forms are available at the Town Office.

**What if I did not receive a tax bill?** State law requires that bills be sent to the last known owner. The As-

## A Note About Pennies in the Town Report

In order to make everything as easy to read as possible, we've eliminated pennies throughout the Town Report by rounding each figure (including totals) to the nearest dollar. That means that in some cases, a total may appear to be off by a dollar or two from what it appears that it should be. Rest assured, however, that no figure, not even a total, is off by more than 50¢ from the exact figure that was reported.

## 8 Frequently Asked Questions

essor's Office updates its records according to transfers received from the Merrimack County Registry of Deeds after they have been recorded. Your attorney or title company who handled the closing should have checked the status of taxes due. However, it is *your* responsibility as the new owner to make sure taxes are paid and to advise us of your mailing address in writing. If you have any questions concerning this, refer to your closing statement or call us. Interest at 12% per annum is charged on tax bills not paid by the due date.

### Motor Vehicle Registration

**Do I need to prove residency to register a vehicle?** Yes. If you are new to Andover and have not changed your address on your driver's license, please bring a utility bill or piece of mail indicating your physical address.

**Can I register a vehicle for someone else?** You can register for someone else if you bring in their current registration or their renewal letter. Due to new security regulations we cannot send you out with more information than you bring us.

**What vehicles require a title?** All vehicles need a title until the vehicle is 15 years old. Heavy trucks always need a title. To register a vehicle older than 15 years old, you will need to bring a bill of sale, a title, or valid New Hampshire registration from the previous owner. If you have only a bill of sale, you will need to have a VIN verification form signed by an authorized agent or a local police officer.

**I purchased a vehicle from a New Hampshire licensed auto dealership. What paperwork do I need to bring the clerk to register the vehicle?** You will need to bring the blue CTA form with you.

**Can I transfer my plates from my old vehicle to my new vehicle?**

Yes. The registration must be current because you are transferring the registration and the plates. You must present the old registration so that it can be sent to the DMV. If you do not have the old registration, you may purchase a certified copy for a fee of \$18. If you are unsure whether to transfer plates or purchase new ones, we will be happy to help you.

**How does a new resident from out-of-state register his/her vehicle?** You will need to bring a current registration, your title, and proof of residency. If you have a lien on the vehicle and do not have a title then you will need to have the name and mailing address of the lien holder.

If there is no lien on your vehicle, you will need to bring in the title, and your vehicle will be registered at that time.

**Are fees prorated?** If you are doing a new registration the fees are prorated. If you are doing a 12-month renewal, the rate is fixed regardless of what month you do the renewal.

**How is my renewal month determined?** Most renewals are done on the owner's birth date. If the vehicle is leased or registered to a business, then the renewal month is determined by the first letter in the name.

**Can I renew my registration by mail?** Yes. We mail reminders prior to the beginning of each month. Please send back the renewal forms for only the vehicles you wish to register. The form indicates the individual town and state fees. If you are renewing more than one vehicle, you may combine the fees on one check made payable to Town of Andover. Please include a self-addressed, stamped envelope for the return of your registration(s).

**Can I renew my registration online?** Yes, at [InvoiceCloud.com/](http://InvoiceCloud.com/)

AndoverMV. Once you enter your information, our office is notified electronically and we mail your renewal registration(s) to you.

### Dog Licensing

**At what age do dogs need to be licensed?** State law requires that all dogs 4 months or older must be licensed in New Hampshire. You will need to bring in proof of rabies inoculation and proof of spaying or neutering if the dog is altered.

**When should I license my dog?** All dog licenses expire on April 30. You will need to renew your dog's license annually by this date or penalties and fines will be applicable. There is a one-month grace period before the penalties begin. The penalty is \$1 per month beginning in June.

**What does it cost to license my dog?** \$9 for a male or female not altered; \$6.50 for a spayed or neutered dog; \$2 for the first dog belonging to a senior citizen over 65 years of age. Dog licenses are not prorated.

Please notify the Town Clerk if you no longer have your dog.

**Can I license my dog by mail?** Yes. Dog license renewal notices will be sent to the address on file. Dogs may be licensed by mail if their rabies vaccination is current. If the rabies vaccination has been recently updated or the dog has been altered since its last license, please mail the appropriate certificate(s) with your check. We will return the certificate(s) to you. Please include a self-addressed, stamped envelope. You will also be able to license online.

### Voter Registration

**Where do I register to vote?** At the Town Clerk's office, 31 School Street, during regular business hours. See back cover for schedule.

You may also register with the Supervisors of the Checklist during one of their scheduled meetings. Their meetings are posted in advance.

### **Town Stickers**

**How do I get a Transfer Station/Town Beach sticker?** You can purchase one at the Town Hall or the Transfer Station. The fee is \$5.

### **Vital Records**

**How do I obtain a marriage license?** Both parties must come into the office together to apply for the marriage license. The fee is \$45. You will also need to bring some identification: driver license, passport, or birth certificate. The license is good for 90 days. There is no waiting period. If either party has been married before, we will need proof of how the marriage ended: death certificate, divorce decree, or annulment certificate.

**How do I get a certified copy of a birth, death, or marriage certificate?** You need to make a your request in writing either by mail or in person. You must be a member of the immediate family (no cousins) or have a direct and tangible interest in the record. The cost of the certified copy is \$15 for the first copy and \$10 for any subsequent copies ordered at the time for the same person. You will need to give the name(s) of the registrant(s) and approximate date of the event. You must also state your relationship or your interest in the record. New Hampshire state law requires identification when requesting a certified record or search. You will need to send a copy of your picture ID when requesting a record by mail or show picture ID when you come in.

### **Zoning Board of Adjustment**

**What is the function of the Zoning Board of Adjustment (ZBA)?** The ZBA administers the Zoning Ordinance for the Town of Andover. Responsibilities include answering questions about the ordinance and conducting hearings for applicants who seek exceptions to the conditions specified by the zoning regulations.

**How do I know if my project requires ZBA approval?** You may be advised by the Building Inspector, the Board of Selectmen, or the Town Administrator. You may review the ordinance yourself or ask the ZBA for an opinion. You may seek the advice of a land use attorney if your project is large, complex, or if there seems to be some disagreement as to how and why the Ordinance applies.

**What is the application process?** An application may be obtained at the Town Office. The Town Administrator will advise you as to the application fee and the cost of notifying all abutters. Upon receipt of your application, the ZBA will schedule a public hearing at which time the ZBA will accept your presentation and public comment and issue a decision.

**What will I need to do at the hearing?** You will be asked to make a verbal presentation describing your project, stating reasons why, in your opinion, some part of the ordinance should not apply to your situation. Visual aids such as plans and drawings of buildings, site plans, lot lines, roads, etc. are always of great assistance in explaining what it is that you propose.

**What is the difference between a Special Exception and a Variance?** A Special Exception is an activity that is allowed by the Ordinance if certain conditions are met and the ZBA approves. A Variance

is a situation that is not listed in the Ordinance or perhaps prohibited by the Ordinance that requires ZBA approval. There may be very good reasons why that prohibition should not apply in your situation.

**What happens if the ZBA does not approve my application?** Most projects in Andover seem to be non-complex in nature, and the great majority are approved. If the ZBA denies your application, you may appeal to the ZBA for a re-hearing, and if denied by the ZBA, you may then appeal to New Hampshire Superior Court. Under New Hampshire law, the ZBA must be given the first opportunity to correct any decision it makes before an appeal to the Superior Court may be taken.

**Suppose I complete my project without approval by the Building Inspector or the ZBA?** Your property is subject to inspection by the Town, the Tax Assessor, and any appraiser involved in an application for a mortgage, home equity loan, refinancing, or sale of the property. As soon as your unauthorized changes are discovered, any activity involving a bank or transfer of the property will probably be discontinued, or at best become legally complex. At the same time, the Town may order restoration of the property to its original condition. Obtaining the necessary permits is always the best course of action.

**If my project requires approval of both the ZBA and the Planning Board, to which do I first apply?** The sequence of approvals is not spelled out anywhere, but it is usually advisable to obtain ZBA approval first. The Planning Board may require more documentation and the process may be lengthy. There may of course be exceptions.



## MODERATORS RULES

*By Dan Coolidge, Town Moderator, and Betsy Paine, School Moderator (based on the earlier work of moderators Bill Bardsley and Ed Becker, who faithfully served the town for many years)*

The Andover School District Meeting is Monday, March 3, 2014 at 7 PM in the Andover Elementary/Middle School (AE/MS) gym. The Andover Town Meeting is Tuesday, March 11, at 7 PM in the AE/MS gym.

The School District and the Town elections (and this year, the Special Election for the Executive Council seat left vacant when Ray Burton died) are held together on Tuesday, March 11, in the AE/MS gym. The polls open at 11 AM and close at 7 PM. The polling is conducted just like state and federal elections. The two big differences from the state and federal elections are the later starting time (11 AM instead of 8 AM), and the official ballots are non-partisan – no political parties are designated for any of the candidates (except on the Executive Council ballots).

If you are registered to vote, you check in with the ballot clerks. If you are not registered, you can register with the Supervisors of the Checklist and then vote immediately thereafter.

**Remember that you need a photo ID with you!** If you don't have one with you, you will still be able to vote so long as you sign a Challenged Voter Affidavit. Valid IDs include:

- Driver's license or non-driver's ID
- Armed Forces ID
- US passport
- Valid high school or college ID

### Meetings

During voting on Town Meeting day, several town organizations and groups set up tables and displays to share information, recruit new

volunteers, raise funds, and sometimes even just to socialize. About 6:30 PM, townspeople volunteer to help take down the tables and set up the folding chairs in preparation for the meeting. You don't have to wait to be asked: just join in and help.

To be certain only registered voters can vote at Town Meeting, voters will have to check in when they arrive for Town Meeting. The ballot clerks will give registered voters a numbered identification slip. When a show of hands vote is called for at Town Meeting, the Town Moderator will ask voters to hold up their identification slips to have their votes counted. Be careful not to lose your identification slip – we cannot give out replacements!

Voting at School District Meeting will be handled as it has in the past.

Promptly at 7 PM, the business part of the meeting is called to order. At Town Meeting, if anyone present has not voted for Town officials, they are given one last chance to vote before the polls are closed.

Upon closing the polls, the ballot box is taken to the classroom behind the stage and the ballots are counted. This counting is open to observation by the public. Quietly walk up to the room and observe. If you want to help count ballots, please contact the Town Clerk well before Election Day.

Next, the moderator introduces officials present and then goes over the rules for the meeting. The voters at either meeting can vote to overrule rules or decisions made by the moderator, other than those rules or decisions required by law.

Voters making or seconding a motion must state their names clearly so the clerk can record them accurately. To keep voting less confusing, we request all warrant

articles be moved in the affirmative so that a "Yes" vote will adopt the article and a "No" vote will defeat the article. Sometimes if multiple articles deal with similar issues, the moderator will request that related articles be open for discussion together, and then, when discussion is completed, each article will be voted on separately.

In order to speak to the meeting, you must be recognized by the moderator. To be recognized or to vote, you must be seated. Disorderly people may be fined \$1 for each violation and may be removed from the meeting by the police on the order of the moderator if their disruptive conduct persists.

"RSA 40:7 Debate. – No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; *and all persons shall be silent at the desire of the moderator*, on pain of forfeiting \$1 for each offense, for the use of the town." The power the moderator may wield is awesome!

Please wait and speak into the portable microphone so that everyone will be able to hear you. While speaking, please address your comments, discussion, and debate only to the moderator at the front of the room and not to individuals in the meeting.

Everyone should have the right to freely participate on every warrant article. Therefore, the moderator will not recognize a motion to cut off or limit debate or to call the question for a vote until everyone who has sought to be recognized has had an opportunity to speak at least once.

However, if the debate has already gone on a long time, please limit the number of "Me, too!" comments so we can move the meeting along.

At the same time, the moderator will try not to recognize anyone who has already spoken once on an article until everyone else who wants to speak on that article has done so. Please keep in mind that when you speak, you need to cover all of your points, because you may not get a second chance to speak to the same article.

Amendments to articles are made, seconded, discussed, and voted on during discussion if they are germane to the original article. The moderator makes the call as to whether they are germane, subject to override by the meeting. The amendment is voted on, and if passed, and after discussion, the amended main motion is voted on.

The budget article has traditionally been dealt with by making a motion to adopt the budget as recommended by the Budget Committee. Then, each section of the printed budget is discussed, and amendments may be made and voted on. At the end of discussion of all the sections, the meeting votes on the entire budget as amended.

After the budget is adopted, traditionally someone makes a motion to limit reconsideration, called restriction. If restriction is passed, a later successful motion for reconsideration may only be acted on at an adjourned session held at least seven days later. This prevents late-night shenanigans that reverse a vote after many voters have left the meeting.

State law requires that the total amount appropriated not exceed the total amount recommended by the Budget Committee by more than 10%. This does not apply to individual line items, but rather to the total appropriations passed, including petitioned warrant articles.

### **Voting at the Meeting**

There are five types of voting:

(1) Voice vote, where you are

asked to respond “Aye” or “No.” The Moderator declares the result, or declares that it was too close for him or her to determine and goes on to another method of voting.

(2) Count of hands, where the Selectmen or School Board members are asked to count the raised hands (raised identification slips at Town Meeting) of the “Yes” votes and then the raised hands (raised identification slips at Town Meeting) of the “No” votes.

(3) Division of the room, where the “Yes” votes stand on one side and the “No” votes stand on the other side.

(4) A yes/no secret ballot, if five or more voters have requested such procedure in writing after the discussion and before the vote has been taken by some other method.

(5) And finally, a yes/no ballot for a bond issue, where the polls have to stay open for one hour as required by state law.

Moderators try to discourage yes/no ballot votes on standard warrant articles, as they take a lot of time to process and make meetings last longer. However, it is the voters’ right to request a secret ballot, and if you have your own reasons for requesting such a ballot and five signatures, the moderator has no discretion but to hold the yes/no ballot. The voters requesting the yes/no ballot must be present at the meeting.

If you plan to request a secret ballot on something, we ask that you speak to us before the meeting to review your concerns and the procedure to follow. Maybe we can resolve your issue without having to resort to a secret ballot.

“Point of Order!” These words alert the moderator that someone thinks the moderator either misstated something, made a mistake, or did not make clear the procedural action that the meeting is taking and

a voter is confused. Please, if you don’t understand something, don’t be afraid to ask, or even to interrupt. Chances are if you’re confused, so are others, especially the moderator.

### **Motions from the Floor**

Anyone may propose a motion from the floor, after being recognized by the moderator and at the appropriate time! The motion should be germane to the motion on the floor or to the warrant article under consideration.

At the end of the meeting, but before adjournment, the order is “to transact any other business that may legally come before” the meeting. This means any proper motion may be made.

However, any motion passed must also comply with NHRS 39:2 which says, “The subject matter of all business to be acted upon at the town meeting shall be distinctly stated in the warrant, and nothing done at any meeting ... shall be valid unless the subject thereof is so stated.”

It’s OK to pass a motion that has no legal effect, such as honoring someone or the like, but a vote on a motion (such as one that would expend money or change an ordinance) would have no legal effect, even if passed, if the subject matter was not stated in a warrant article. The moderator may advise the meeting if he thinks a motion will not be legally binding.

In Andover, a motion to adjourn is only recognized after all the articles in the warrant have been considered, and it completes and concludes this year’s annual meeting.

If you have any questions about School District Meeting, call the School District Moderator, Betsy Paine, at 568-7129. For questions about Town Meeting, call the Town Moderator, Dan Coolidge, at 542-2187.



# TOWN OF ANDOVER WARRANT

Town Meeting, March 11, 2014

**The polls will be open from 11 AM to 7 PM  
on Tuesday, March 11, 2014.**

**Articles 1 through 5, below, will be  
voted on during polling hours.**

**By state law, Articles 1 through 5  
cannot be voted on during Town Meeting,  
which begins after the polls close at 7 PM.**

**ARTICLE 1:** To choose all necessary Town Officers for the ensuing year. (By ballot during polling hours.)

**ARTICLE 2:** Are you in favor of Amendment No. 1 to the Andover Zoning Ordinance as proposed by the Planning Board to incorporate the provisions of RSA 674:33-a for equitable waivers of dimensional requirements where a violation is found resulting from good faith error or that has existed for more than ten years without enforcement action? (By ballot during polling hours. See page 42 of this Town Report for the full text of Amendment No. 1.)

**ARTICLE 3:** Are you in favor of Amendment No. 2 to the Andover Zoning Ordinance as proposed by the Planning Board to delete provisions for the Board of Adjustment to set fees? If these provisions are deleted, the Board of Selectmen will have the authority to set fees for Zoning Ordinance Administration. (By ballot during polling hours. See page 42 of this Town Report for the full text of Amendment No. 2.)

**ARTICLE 4:** Are you in favor of Amendment No. 3 to the Andover Zoning Ordinance as proposed by the Planning Board, to incorporate an updated process for Building Permits into the Zoning Ordinance as follows:

1. Amend the Article titled "Administration and Enforcement" to provide for an appointed Zoning Administrator and Deputy Zoning Administrator, to replace the position of Building Inspector.

2. Insert a new Article titled "Building Permits and Certificates of Compliance" to create a process for the Zoning Administrator to issue Building Permits and Certificates of Compliance that require permit holders to adhere to the provisions of the Andover Zoning Ordinance relative to buildings and structures.

3. Insert a new Article titled "General Performance Standards" to specify the performance standards for buildings, structures, and related construction that requires a building permit.

(By ballot during polling hours. See page 42 of this Town Report for the full text of Amendment No. 3.)

**ARTICLE 5:** Are you in favor of repealing the Andover Building Ordinance as proposed by the Planning Board? The Planning Board has determined that the ordinance is obsolete and does not meet the requirements of current state law. The old Andover Building Ordinance is to be replaced by Amendment No. 3 to the Andover Zoning Ordinance, in Article III. (By ballot during polling hours.)

**Once the polls close at 7 PM,  
Town Meeting will begin by considering  
Article 6 and the articles that follow.**

**ARTICLE 6:** To see if the town will vote to raise and appropriate the sum of \$1,000,000 to finance a capital project for design, engineering, rehabilitation, reconstruction, and repair of roads and bridges and related improvements throughout the town; and to authorize the issuance of not more than \$1,000,000 of bonds or notes in accordance with RSA 33; and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the interest rate and other details of such bonds or notes; and, furthermore, to raise and appropriate an additional sum of \$158,000 for one or more payments due before the end of one year after the date of issuance of the bonds. A 2/3 vote by ballot is required. If this article passes, Warrant Article 8 will be null and void. The Selectmen and Budget Committee recommend this article.

**ARTICLE 7:** To see if the town will raise and appropriate the sum of One Million, Three Hundred Eighty-Four Thousand, Three Hundred Thirty-One Dollars (\$1,384,331) for general municipal operations as recommended by the Budget Committee. This appropriation does not include appropriations that are voted for in other articles. The Selectmen and Budget Committee recommend this article.

**ARTICLE 8:** To see if the town will vote to raise and appropriate \$150,000 to add to the Highway Project Capital Reserve Fund previously established in 2012. This article will be voted on only in the event that Article 6 does not pass. The Selectmen and Budget Committee recommend this article.

**ARTICLE 9:** To see if the town will vote to raise and appropriate \$200,000 to add to the Bridge Capital Reserve Fund in anticipation of the replacement of Lawrence St. Bridge and to authorize the Selectmen to transfer said amount from the Unreserved Fund Balance. This

fund will be used toward the Town's portion of a Federal Bridge Aid Grant. The Selectmen and Budget Committee recommend this article.

**ARTICLE 10:** To see if the town will vote to raise and appropriate \$25,000 to add to the Bridge Capital Reserve Fund, previously established. The Selectmen and Budget Committee recommend this article.

**ARTICLE 11:** To see if the town will vote to raise and appropriate \$10,000 to add to the Revaluation Capital Reserve Fund previously established. The Selectmen and Budget Committee recommend this article.

**ARTICLE 12:** To see if the town will vote to raise and appropriate \$25,000 to purchase a police cruiser and to enter into a loan agreement for five years in the amount of \$25,000 for said purpose; and further to raise and appropriate \$5,000 to add to the Police Cruiser Capital Reserve Fund, previously established, for the payment of the first year of the loan. 2/3 ballot vote required. If this article passes then Article 13 will be null and void. The Selectmen and Budget Committee recommend this article..

**ARTICLE 13:** To see if the town will vote to raise and appropriate \$7,000 to add to the Police Cruiser Capital Reserve Fund, previously established. This article will be voted on only in the event that Article 12 does not pass. The Selectmen and Budget Committee recommend this article.

**ARTICLE 14:** To see if the town will vote to raise and appropriate \$25,000 to add to the Ambulance Capital Reserve Fund, previously established. The Selectmen and Budget Committee recommend this article.

**ARTICLE 15:** To see if the town will vote to raise and appropriate \$10,000 to add to the Highway Equipment Capital Reserve Fund, previously established. The Selectmen and Budget Committee recommend this article.

**ARTICLE 16:** To see if the town will vote to raise and appropriate the sum of \$10,000 to add to the Transfer Station Capital Reserve Fund, previously established. The Selectmen and Budget Committee recommend this article.

**ARTICLE 17:** To see if the town will vote to establish a Town Buildings Expendable Trust Fund per RSA 31:19a for the purpose of maintenance of Town-owned buildings, and to establish the Board of Selectmen as agents to expend, and to raise and appropriate \$6,000 to add to the fund. The Selectmen and Budget Committee recommend this article.

**ARTICLE 18:** To see if the town will vote to establish a Forest Fire Emergency Labor Expendable Trust Fund per RSA 31:19a, and to raise and appropriate \$2,0000 to add to the fund, and to establish the Board of Selectmen and/or the Fire Warden as agents to expend. The Select-

men and Budget Committee recommend this article.

**ARTICLE 19:** To see if the town will vote to authorize the Board of Selectmen to convey title to real estate acquired pursuant to the Tax Collector's deed by public auction, sealed bid, or in such other manner as the Selectmen may determine as justice may require pursuant to RSA 80:42, the following properties:

16-619-166 located on Franklin Highway (4.9 acres)

20-320-363 located on Bridge Street (11 acres)

**ARTICLE 20:** To see if the town will raise and appropriate the sum of Twelve Hundred Dollars (\$1,200) for the purpose of continuing the street lighting on Flaghole Road in the Town of Andover, New Hampshire as installed on January 1, 2014 and to continue that street lighting indefinitely until specific rescission by vote at an Annual or Special Meeting of the Town. The Selectmen do not recommend this article. At press time, the Budget Committee's decision to recommend or not to recommend was not available. (Submitted by petition.)

**ARTICLE 21:** To see what action the town will take with regards to semi-annual property tax bills in accordance with New Hampshire RSA 76:15-b II. (Submitted by petition.)

**ARTICLE 22:** To see if the Town will urge:

That the New Hampshire State Legislature join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and clarifies that constitutional rights were established for people, not corporations.

That the New Hampshire Congressional Delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

The record of the vote approving this article shall be transmitted by written notice to New Hampshire's congressional delegation, and to New Hampshire's state legislators, and to the President of the United States informing them of the instructions from their constituents by the Selectmen within 30 days of the vote. (Submitted by petition.)

**ARTICLE 23:** To transact any other business that may legally come before this meeting. 

*The minutes for last year's Town Meeting begin on page 55.*

## TOWN OF ANDOVER BUDGET

*Town Meeting votes on the Budget Committee's budget.*

	Approved 2013 Budget	Spent in 2013	Selectmen 2014 Budget	Budget Comm 2014 Budget
<b>General Government</b>				
<b>Town Officers Salaries</b>				
Selectmen	\$4,500	\$4,500	\$4,500	\$4,500
Building Inspector	4,500	2,770	2,770	2,770
Moderator	200	140	1,000	1,000
Deputy Town Clerk Salary	12,500	10,812	13,000	13,000
Treasurer	3,000	3,000	4,000	4,000
Town Clerk/Tax Collector	31,000	30,446	31,620	31,620
<b>Subtotal</b>	<b>\$55,700</b>	<b>\$51,667</b>	<b>\$56,890</b>	<b>\$56,890</b>
<b>Town Officers Expenses</b>				
Town Administrator Salary	\$51,500	\$51,312	\$52,000	\$52,000
Town Administrator Benefits	26,224	26,224	<i>moved to Retirement; Insurance</i>	
Secretary / Bookkeeper	34,840	36,857	39,430	39,430
Expenses, Supplies, Equip	8,700	12,671	10,500	10,500
FICA & Medicare	20,000	23,770	24,748	24,748
Workers Comp & Unemploy. Comp Ins	20,796	15,035	16,345	16,345
Retirement			25,227	25,227
Health Insurance		<i>included in Town Admin Benefits; Police Benefits</i>	48,628	48,628
Postage	6,000	3,739	3,910	3,910
Town Report	3,800	2,199	3,800	3,800
NHMA Dues	1,750	1,875	2,031	2,031
Elections & Registration	1,000	1,367	3,480	3,480
Registry of Deeds	1,000	515	1,000	1,000
Reappraisal of Property	10,000	26,684	13,000	13,000
Tax Map Revisions	500	500	500	500
Audit	13,000	11,664	13,000	13,000
Conference Fees	2,300	1,907	3,540	3,540
Mileage	1,000	583	750	750
Cable TV	15,000	5,601	15,000	15,000
Technology & Computers	14,295	15,123	18,821	18,821
<b>Subtotal</b>	<b>\$231,705</b>	<b>\$237,626</b>	<b>\$295,710</b>	<b>\$295,710</b>
<b>Government Buildings</b>				
Town Office Utilities	\$7,100	\$5,608	\$6,175	\$6,175
Town Office Telephone	\$2,300	\$2,442	\$2,700	\$2,700
Town Office Custodian Wages	2,600	2,429	2,600	2,600
Town Office Repairs, Maintenance, Supplies	4,600	4,716	5,500	5,500
Town Office Generator	10,000	9,036		
Police Station Utilities	2,200	3,623	2,200	2,200
Police Station Propane		1,554	1,550	1,550
<b>Subtotal</b>	<b>\$28,800</b>	<b>\$29,408</b>	<b>\$20,725</b>	<b>\$20,725</b>

*The minutes for last year's Town Meeting begin on page 55.*

	Approved 2013 Budget	Spent in 2013	Selectmen 2014 Budget	Budgt Comm 2014 Budget
<b>Other</b>				
Planning & Zoning	\$7,500	\$8,069	\$5,568	\$5,568
Property & Liability Insurance	25,507	14,809	21,375	21,375
Cemeteries	14,000	13,968	14,498	14,498
Legal Expenses	10,000	12,268	10,721	10,721
<b>Subtotal</b>	<b>\$57,007</b>	<b>\$49,114</b>	<b>\$52,162</b>	<b>\$52,162</b>
<b>Public Safety</b>				
Police Labor (Part-Time)	\$65,582	\$56,473	\$68,445	\$68,445
Police Labor (Full-Time)	47,699	46,097	49,130	49,130
Police Overtime Labor	3,500	3,178	3,500	3,500
Police Computers/Software	<i>new budget line item</i>		3,000	3,000
Police Benefits (Full-time)	36,406	36,406	<i>moved to Retirement; Insurance</i>	
Police Training	1,000	330	500	500
Police Fourth of July	2,160	2,025	2,160	2,160
Police Secretary Wages	<i>new budget line item</i>		7,140	7,140
Police Office Expenses	8,472	4,547	3,972	3,972
Police Dues/Subscriptions	<i>new budget line item</i>		150	150
Police Telephone	5,400	4,978	5,400	5,400
Police Dispatch	9,863	7,285	9,863	9,863
Police Prosecution	2,300	1,244	2,300	2,300
Police Uniforms	1,000	859	1,000	1,000
Police Equipment	3,200	765	3,200	3,200
Police Cruiser Expenses	6,200	10,427	3,250	3,250
Police Cruiser Fuel	8,900	10,537	9,200	9,200
<b>Subtotal</b>	<b>\$201,682</b>	<b>\$185,151</b>	<b>\$172,210</b>	<b>\$172,210</b>
<b>Emergency Medical Services</b>				
Support Salary	\$3,500	\$3,500	\$3,500	\$3,500
Training and Licensure	3,000	1,955	3,000	3,000
Office Supplies	250	173	250	250
Medical Supplies	7,500	2,049	7,500	7,500
Oxygen	1,250	1,105	1,250	1,250
Physio Control	1,125		1,125	1,125
PPE/Clothing	2,000		2,000	2,000
Ambulance Maintenance	3,500	1,627	3,500	3,500
Ambulance Diesel Fuel	1,350	1,280	1,350	1,350
Ambulance Communications	1,650	1,235	1,650	1,650
Billing Expense	2,000	1,831	2,000	2,000
Paramedic Intercept Fees	2,500	700	2,500	2,500
<b>Subtotal</b>	<b>\$29,625</b>	<b>\$15,455</b>	<b>\$29,625</b>	<b>\$29,625</b>
<b>Emergency Management and Forest Fires</b>				
Emerg. Mgmt. and Forest Fires	\$1,000	\$305	\$1,000	\$1,000
Forest Fire Labor	3,000		3,000	3,000
<b>Subtotal</b>	<b>\$4,000</b>	<b>\$305</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>Highways &amp; Bridges</b>				
Summer Labor	\$28,000	\$37,870	\$35,000	\$35,000
Summer Equipment Rental	45,750	57,069	50,000	50,000
Summer Materials & Misc.	60,000	38,382	60,000	60,000

16 Town Of Andover Budget

	Approved 2013 Budget	Spent in 2013	Selectmen 2014 Budget	Budget Comm 2014 Budget
Winter Labor	15,000	4,111	15,000	15,000
Winter Equipment Rental	160,000	232,529	170,000	170,000
Winter Materials & Misc.	23,000	18,358	23,000	23,000
Road Agent Wages	<i>included in Summer, Winter Labor</i>	8,850	8,850	8,850
Driveway Permits	150		150	150
Grader Maintenance & Repair	5,000	7,306	5,000	5,000
Grader Fuel	5,000	3,024	5,000	5,000
Bridges	12,500	7,302	12,500	12,500
Projects	30,000	19,542	60,500	60,500
Street Lights	7,000	6,847	7,000	7,000
Street Signs	3,000	2,672	3,000	3,000
DOT Drug testing	200	166	100	100
Safety Equipment	2,000	552	200	200
<b>Subtotal</b>	<b>\$396,600</b>	<b>\$444,580</b>	<b>\$455,300</b>	<b>\$455,300</b>
<b>Solid Waste Disposal</b>				
Transfer Station Labor	\$40,716	\$41,705	\$41,530	\$41,530
Transfer Station Operating Exp	17,000	16,803	17,000	17,000
Trucking to Penacook	39,000	19,866	20,000	20,000
Tipping Fees Penacook	65,192	49,707	62,257	62,257
Single Stream Container Rental		700	5,897	5,897
Single Stream Transportation		8,078	15,780	15,780
Equipment Lease	5,320	6,070	5,564	5,564
Capital Outlay	2,000		2,000	2,000
Transfer Station Other Recycle Disposal		23,440		
Construction Debris Disposal	13,500	18,851	13,500	13,500
Recycle Committee Expenses	250		250	250
Old Landfill Testing, Mowing	800	539	800	800
Hazardous Waste Collection	1,541	1,541	1,541	1,541
<b>Subtotal</b>	<b>\$185,319</b>	<b>\$187,300</b>	<b>\$186,119</b>	<b>\$186,119</b>
<b>Health &amp; Welfare</b>				
Council on Aging	\$3,000	\$3,000	\$5,100	\$5,100
Lake Sunapee VNA	6,825	6,825	6,870	6,870
General Assistance	14,000	14,335	3,620	3,620
Community Action Program	3,620	3,620	14,000	14,000
Animal Control	550	175	500	500
<b>Subtotal</b>	<b>\$27,995</b>	<b>\$27,955</b>	<b>\$30,090</b>	<b>\$30,090</b>
<b>Culture &amp; Recreation</b>				
Library	\$37,000	\$32,389	\$38,000	\$38,000
Parks & Recreation	34,500	25,420	30,000	30,000
Patriotic Purposes	500	467	500	500
Conservation Commission	600	822	1,000	1,000
<b>Subtotal</b>	<b>\$72,600</b>	<b>\$59,098</b>	<b>\$69,500</b>	<b>\$69,500</b>
<b>Debt Service</b>				
Interest on Tax Anticipation	\$12,000	\$8,205	\$12,000	\$12,000
<b>Subtotal</b>	<b>\$12,000</b>	<b>\$8,205</b>	<b>\$12,000</b>	<b>\$12,000</b>
<b>Total w/o Warrant Articles</b>	<b>\$1,303,033</b>	<b>\$1,295,864</b>	<b>\$1,384,331</b>	<b>\$1,384,331</b>

	Approved 2013 Budget	Spent in 2013	Selectmen 2014 Budget	Budget Comm 2014 Budget
<b>Warrant Articles</b>				
Capital Reserve, Bridges	\$25,000	\$25,000	\$225,000	\$225,000
Capital Reserve, Revaluation 2019	5,110	5,110	10,000	10,000
Third Year of Revaluation	13,440	13,440		
Cemetery Renovations	4,000	4,000		
Capital Reserve, Highway Equipment	10,000	10,000	10,000	10,000
Capital Reserve, Police Cruiser	7,000	7,000	37,000	37,000
Capital Reserve, Transfer Station Equipment	10,000	10,000	10,000	10,000
Capital Reserve, Highway-Bridges Bond			1,158,000	1,158,000
Capital Reserve, Highway Projects	100,000	100,000	150,000	150,000
Capital Reserve, Ambulance	25,000	25,000	25,000	25,000
Expendable Trust Fund Forest Fire Labor			2,000	2,000
Expendable Trust Town Building Maintenance			6,000	6,000
Petition Warrant Article Street Lights			1,200	1,200
<b>Total Warrant Articles</b>	<b>\$199,550</b>		<b>\$1,634,200</b>	<b>\$1,634,200</b>
<b>Grand Total</b>	<b>\$1,502,583</b>	<b>\$1,295,864</b>	<b>\$3,018,531</b>	<b>\$3,018,531</b>
Less estimated revenue			1,850,359	1,850,359
Estimated amount to be raised by 2014 taxes			<b>\$1,168,172</b>	<b>\$1,168,172</b>



Nick Fairall celebrates his win at the U.S. Olympic Team Trials for Ski Jumping at the Utah Olympic Park. Photo: Tom Kelly/US Ski Team

# NH DEPARTMENT OF REVENUE ADMINISTRATION

New Hampshire RSA 32:5 VII requires that this form appear in the Town Report every year.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive	3	61,550	58,417	62,981		65,981	
4140-4149	Election,Reg.& Vital Statistics	3	48,000	38,871	57,837		57,837	
4150-4151	Financial Administration	3	79,835	79,639	85,321		85,321	
4152	Revaluation of Property	3	10,500	13,539	15,758		15,758	
4153	Legal Expense	3	11,000	11,126	11,721		11,721	
4155-4159	Personnel Administration	3	36,792	36,768	92,588		92,588	
4191-4193	Planning & Zoning	3	7,500	3,325	5,568		5,568	
4194	General Government Buildings	3	18,800	16,291	20,725		20,725	
4195	Cemeteries	3	14,000	13,971	14,498		14,498	
4196	Insurance	3	46,303	45,500	37,720		37,720	
4197	Advertising & Regional Assoc.		0	0	0		0	
4199	Other General Government		0	0	0		0	
<b>PUBLIC SAFETY</b>								
4210-4214	Police	3	163,116	140,441	172,210		172,210	
4215-4219	Ambulance	3	29,625	15,350	29,625		29,625	
4220-4229	Fire		0	0	0		0	
4240-4249	Building Inspection	3	4,500	4,792	2,770		2,770	
4290-4298	Emergency Management	3	4,000	305	4,000		4,000	
4299	Other (Including Communications)		0	0	0		0	
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations		0	0	0		0	
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration		0	0	0		0	
4312	Highways & Streets	3	389,600	337,999	448,300		448,300	
4313	Bridges		0	0	0		0	
4316	Street Lighting	3	7,000	6,194	7,000		7,000	
4319	Other		0	0	0		0	
<b>SANITATION</b>								
4321	Administration		0	0	0		0	
4323	Solid Waste Collection		0	0	0		0	
4324	Solid Waste Disposal	3	184,519	157,305	185,319		185,319	
4325	Solid Waste Clean-up	3	800	539	800		800	
4326-4329	Sewage Coll. & Disposal & Other		0	0	0		0	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration		0	0	0		0	
4332	Water Services		0	0	0		0	
4335-4339	Water Treatment, Conserv.& Other		0	0	0		0	
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation		0	0	0		0	
4353	Purchase Costs		0	0	0		0	
4354	Electric Equipment Maintenance		0	0	0		0	
4359	Other Electric Costs		0	0	0		0	
<b>HEALTH/WELFARE</b>								
4411	Administration		0	0	0		0	
4414	Pest Control	3	550	175	500		500	
4415-4419	Health Agencies & Hosp. & Other	3	13,445	13,445	15,590		15,590	
4441-4442	Administration & Direct Assist.		0	0	0		0	
4444	Intergovernmental Welfare Payemnts		0	0	0		0	
4445-4449	Vendor Payments & Other	3	14,000	14,335	14,000		14,000	

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation	3	34,500	31,505	30,000		30,000	
4550-4559	Library	3	38,000	38,000	38,000		38,000	
4583	Patriotic Purposes	3	2,660	4,292	1,000		500	
4589	Other Culture & Recreation	3	15,000	4,876	15,000		15,000	
<b>CONSERVATION</b>								
4611-4612	Admin.& Purch. of Nat. Resources		0	0	0		0	
4619	Other Conservation	3	600	600	1,000		1,000	
<b>REDEVELOPMENT AND HOUSING</b>								
4631-4632	Redevelopment and Housing		0	0	0		0	
4651-4659	Economic Development		0	0	0		0	
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes		0	0	0		0	
4721	Interest-Long Term Bonds & Notes		0	0	0		0	
4723	Int. on Tax Anticipation Notes	3	12,000	8,460	12,000		12,000	
4790-4799	Other Debt Service		0	0	0		0	
<b>CAPITAL OUTLAY</b>								
4901	Land		0	0	0		0	
4902	Machinery, Vehicles & Equipment		0	0	0		0	
4903	Buildings		0	0	0		0	
4909	Improvements Other Than Bldgs.		0	0	0		0	
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund		0	0	0		0	
4913	To Capital Projects Fund		0	0	0		0	
4914	To Enterprise Fund		0	0	0		0	
	- Sewer		0	0	0		0	
	- Water		0	0	0		0	
	- Electric		0	0	0		0	
	- Airport		0	0	0		0	
4918	To Nonexpendable Trust Funds		0	0	0		0	
4919	To Fiduciary Funds		0	0	0		0	
<b>OPERATING BUDGET TOTAL</b>			1,248,195	1,096,060	1,384,331		1,384,331	

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	4,5,6,7,8,9, 10,11,12	199,550	199,550	442,000		442,000	
4916	To Exp.Tr.Fund	13 & 14			8,000		8,000	
4917	To Health Maint. Trust Funds							
	Roads & Bridge Project	2			1,000,000		1,000,000	
	First Years Bond Pymt	2			158,000		158,000	
4210	Police Cruiser	8			25,000		25,000	
	Street Lighting on Flaghole Rd	16				1,200		1,200
<b>SPECIAL ARTICLES RECOMMENDED</b>					1,633,000	1,200	1,633,000	1,200

20 Nh Department Of Revenue Administration

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>								

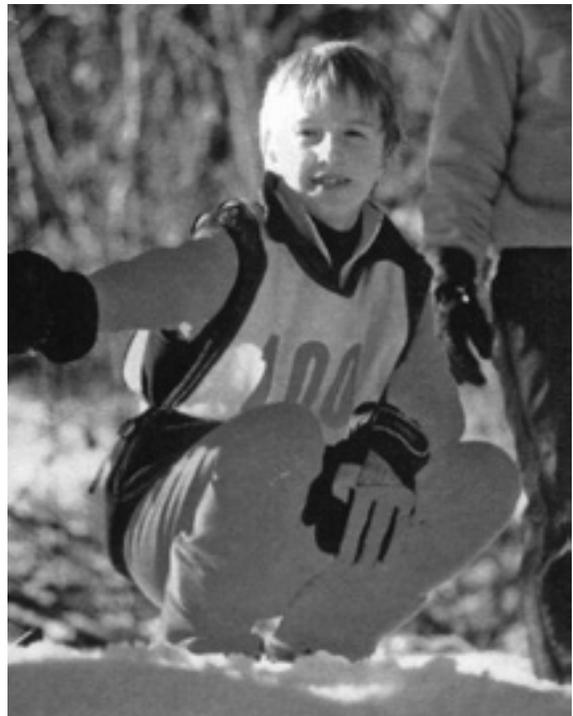
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		0	3,000	3,000
3180	Resident Taxes		0	0	0
3185	Yield Taxes		12,199	10,000	10,000
3186	Payment in Lieu of Taxes		0	0	0
3189	Other Taxes		0	0	0
3190	Interest & Penalties on Delinquent Taxes		38,554	32,000	32,000
	Inventory Penalties		0	0	0
3187	Excavation Tax (\$.02 cents per cu yd)		0	0	0
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		490	400	400
3220	Motor Vehicle Permit Fees		351,348	350,000	350,000
3230	Building Permits		4,831	2,000	2,000
3290	Other Licenses, Permits & Fees		4,545	4,545	4,545
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues		0	0	0
3352	Meals & Rooms Tax Distribution		105,306	105,306	105,306
3353	Highway Block Grant		85,711	85,711	85,711
3354	Water Pollution Grant		0	0	0
3355	Housing & Community Development		0	0	0
3356	State & Federal Forest Land Reimbursement		152	152	152
3357	Flood Control Reimbursement		0	0	0
3359	Other (Including Railroad Tax)		0	0	0
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		85,065	56,370	56,370
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		1,300	800	800
3502	Interest on Investments		102	75	75
3503-3509	Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds		0	0	0
	Sewer - (Offset)		0	0	0
	Water - (Offset)		0	0	0
	Electric - (Offset)		0	0	0
	Airport - (Offset)		0	0	0
3915	From Capital Reserve Funds		0	0	0
3916	From Trust & Fiduciary Funds		0	0	0
3917	Transfers from Conservation Funds		0	0	0
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes		0	1,000,000	1,000,000
	Amounts Voted From Fund Balance	5	0	200,000	200,000
	Estimated Fund Balance to Reduce Taxes		0	0	0
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			604,538	1,850,359	1,850,359

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	1,248,195	1,384,331	1,384,331
Special Warrant Articles Recommended (from pg. 6)	199,550	1,634,200	1,634,200
Individual Warrant Articles Recommended (from pg. 6)	0	0	0
<b>TOTAL Appropriations Recommended</b>	<b>1,447,745</b>	<b>3,018,531</b>	<b>3,018,531</b>
Less: Amount of Estimated Revenues & Credits (from above)	604,538	1,850,359	1,850,359
<b>Estimated Amount of Taxes to be Raised</b>	<b>843,207</b>	<b>1,168,172</b>	<b>1,168,172</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$299,354  
 (See Supplemental Schedule With 10% Calculation)



Nick Fairall at about age nine.

## SOURCES OF REVENUE

	Estimated 2013	Actual 2013	Estimated 2014
<b>Taxes</b>			
Land Use Change Tax (Current Use) Town Portion	\$3,000		\$3,000
Yield Tax	4,000	12,199	10,000
Gravel Tax	200		
Interest before Lien 12%	10,000	14,765	12,000
Interest after Lien 18%	20,000	23,789	20,000
<b>Subtotal</b>	<b>\$37,200</b>	<b>\$50,753</b>	<b>\$45,000</b>
<b>Revenues Received from the State</b>			
Meals & Rooms Tax	\$10,000	\$105,306	\$105,306
Highway Block Grant	79,000	85,711	85,711
Witness Fees	200		
Forest Land Reimbursement		152	152
<b>Subtotal</b>	<b>\$89,200</b>	<b>\$191,169</b>	<b>\$191,169</b>
<b>Licenses and Permits</b>			
Business Licenses & Fees	\$400	\$490	\$400
Motor Vehicle Registration Fees	350,000	351,348	350,000
Building Permit Fees	4,500	4,300	2,000
Motor Vehicle Dump Stickers	1,200	1,403	1,200
Administrative Fees-Building Permits	650	531	
Driveway Permit Fees	50	20	20
Dog Licenses	2,300	3,122	2,800
Marriage License	100	278	275
Certificates-Birth & Death	200	263	250
<b>Subtotal</b>	<b>\$359,400</b>	<b>\$361,755</b>	<b>\$356,945</b>
<b>Charges for Services</b>			
Forest Fire Reimbursement			
Construction Debris	12,000	14,534	12,000
Other Transfer Station Fees	4,000	2,816	2,500
Recycled Materials	15,000	16,961	
Ambulance Revenue	15,000	16,851	15,000
Police Detail Fees - Town Administrative Portion	1,000	1,362	1,200
Planning & Zoning Fees	2,000	601	500
Police Reports	80	58	60
Regulation & Maps Sales	100	25	100
Copier	350	567	400
CATV Advertising	80	60	70
CATV Franchise Fee	14,000	17,053	14,000
Court Collected Fines	300	27	75
Parking Tickets	25		25
Insurance Reimbursements	10,000	11,110	8,000
<b>Subtotal</b>	<b>\$73,935</b>	<b>\$82,025</b>	<b>\$53,930</b>

*continued ...*

**SOURCES OF REVENUE** (continued)

	Estimated 2013	Actual 2013	Estimated 2014
<b>Miscellaneous Revenues</b>			
Cemetery Lots	\$300	\$1,300	\$800
Interest Income	60	102	75
Rental Income	1,800	2,440	2,440
Donation to Town Office Utilities	600	600	
Donation to Recreation Programs	500		
Donation to Police Department	500		
General Assistance Reimbursement	500		
<b>Subtotal</b>	<b>\$4,260</b>	<b>\$4,442</b>	<b>\$3,315</b>
<b>Other Financing Sources</b>			
From Capital Reserve Funds		\$68,000	\$200,000
Highway-Bridges Bond/Note			1,000,000
Transfer from Revaluation Capital Reserve Account	13,440	13,440	
<b>Subtotal</b>	<b>\$13,440</b>	<b>\$81,440</b>	<b>\$1,200,000</b>
<b>Total Revenues</b>	<b>\$577,435</b>	<b>\$771,584</b>	<b>\$1,850,359</b>

**TREASURER'S REPORT**

Year Ended December 31, 2013

<b>Cash on Hand, January 1, 2013</b>	<b>\$1,710,118</b>	
<b>Received During Year</b>		
Tax Collector	\$5,100,708	
Town Clerk	539,725	Interest Added
Selectmen	369,397	Contributions
Building Inspector	5,278	Expenditures
Accounts Receivable	6,653	
Interest on Accounts	1,412	
Line of Credit Proceeds	1,600,000	
<b>Total Receipts</b>	<b>\$7,623,173</b>	
less Selectmen's Orders Paid	\$7,460,814	
less Transfer from Motor Vehicle	167,512	
<b>Cash on Hand, December 31, 2013</b>	<b>\$1,704,965</b>	

	Blackwater Park	Cilleyville Bog Bridge	Andover Village Park	Conservation Commission
<b>Cash on Hand, January 1, 2013</b>	<b>\$15,979</b>	<b>\$7,216</b>	<b>\$2,597</b>	<b>\$24,011</b>
Interest Added	6	2		
Contributions	2,597	80		
Expenditures		6,476	2,597	24,011
<b>Cash on Hand, December 31, 2013</b>	<b>\$18,582</b>	<b>\$822</b>	<b>\$0</b>	<b>\$0</b>

## TRUSTEE OF TRUST FUNDS REPORT

Year Ended December 31, 2013

	Principal & Interest 1/1/2013	Additions	Interest	Withdrawals	Market Value Change	Principal & Interest 12/31/2013
<b>Capital Reserve Funds</b>						
Town Road Equipment	\$68,221	\$10,000	\$10			\$78,231
Town Police Cruiser	18,009		1	18,010		0
Town Transfer Station	50,290	10,000	7			60,297
Town Bridge Rehabilitation	154,159	25,000	23			179,182
Town Revaluation	37,128	18,550	6			55,684
Village District Repairs	73,606	2,000	11			75,617
AFD New Truck	114,318	30,000	17			144,335
AFD Expendable Trusts	11,128		2			11,130
EAFD Equipment	4,464		1			4,465
Ambulance	25,000	25,000	4			50,004
Highway Special Projects	50,000	100,000	8			150,008
Cemeteries		4,000	0			4,000
<b>Total</b>	<b>\$606,323</b>	<b>\$224,550</b>	<b>\$89</b>	<b>\$18,010</b>	<b>\$0</b>	<b>\$812,952</b>
<b>Other Trusts</b>						
Fourth of July		\$16,439	\$0			\$16,439
<b>Total</b>	<b>\$0</b>	<b>\$16,439</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,439</b>
<b>Libraries</b>						
Andover Libraries Exp Trust	\$12,319		\$2			\$12,321
Andover Libraries Trust	2,450		0			2,450
<b>Total</b>	<b>\$14,769</b>	<b>\$0</b>	<b>\$2</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,771</b>
<b>School District Funds</b>						
Van't Hoff Art & Music	\$12,171		\$2			\$12,173
Village Park Maint. Trust	2,648		0			2,648
Special Ed Trust	65,108		10			65,118
Building Maintenance	13,005		2			13,007
High School Tuition	26,304		4			26,308
<b>Total</b>	<b>\$119,236</b>	<b>\$0</b>	<b>\$18</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,254</b>
<b>Cemetery</b>						
Cy Pres	\$4,505		\$1			\$4,506
Old Center	189					189
Perpetual Care	30,833		4			30,837
John Proctor Trust	6,192		284		-57	6,419
Individual Trusts	57,334		9			57,343
Maintenance	11,018		2			11,020
<b>Total</b>	<b>\$110,071</b>	<b>\$0</b>	<b>\$299</b>	<b>\$0</b>	<b>-\$57</b>	<b>\$110,313</b>

**REVOLVING FUNDS**

Year Ended December 31, 2013

	Police Detail	EMS	Recreation
<b>Balance as of January 1, 2013</b>	<b>\$21,754</b>	<b>\$36,685</b>	<b>\$0</b>
Received during 2013	6,080	8,987	9,575
Expended during 2013	7,421		2,300
<b>Balance as of December 31, 2013</b>	<b>\$20,413</b>	<b>\$45,672</b>	<b>\$7,275</b>

**TAX COLLECTOR'S REPORT**

Year Ended December 31, 2013

	2013 Taxes	Taxes Prior to 2013
<b>Debits</b>		
Uncollected Taxes as of Beginning of the Year		
Property Taxes		\$510,735
Land Use Change Taxes		930
Timber Yield Taxes		
Gravel Taxes		
Prior Years' Credit Balance	-13,684	
This Year's New Credits	-7,937	
Taxes Committed During 2013		
Property Taxes	5,034,941	
Land Use Change Taxes		
Timber Yield Taxes	5,621	12,199
Gravel Taxes		2,405
Credits Refunded	13,642	
Interest and Penalties	170	14,532
<b>Total Debits</b>	<b>\$5,032,753</b>	<b>\$540,801</b>
<b>Credits</b>		
Remitted to Treasurer During 2013		
Property Taxes	\$4,545,846	\$368,646
Land Use Change Taxes		800
Timber Yield Taxes	5,621	11,139
Gravel Taxes		
Interest and Penalties	170	14,532
Converted to Liens		140,928
Prior Years' Overpayment Assigned	-895	
Abatements During 2013		
Property Taxes	6,507	3,567
Timber Yield Taxes		
Uncollected Taxes as of End of the Year		
Property Taxes	482,588	
Timber Yield Taxes		1,059
Land Use Change Taxes		130
Property Tax Credit Balance	-7,084	
<b>Total Credits</b>	<b>\$5,032,753</b>	<b>\$540,801</b>

## TOWN CLERK'S REPORT

Year Ended December 31, 2013

Motor Vehicle Registrations	\$366,047
Dog Licenses	2,119
Town Clerk Services	2,369
Boats	452
<b>Total</b>	<b>\$370,986</b>
Motor Vehicle Fees Transferred to DMV	168,626
<b>Total Receipts Remitted To Treasurer</b>	<b>\$539,612</b>

## SUMMARY OF TAX LIEN ACCOUNTS

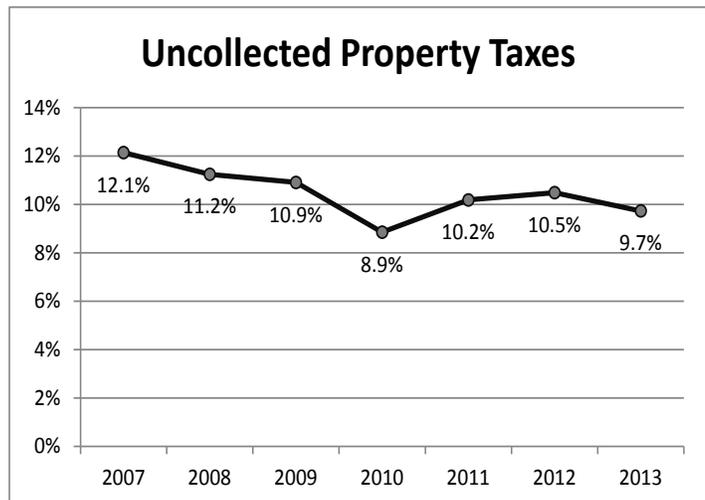
Year Ended December 31, 2013

	2012	2011	Prior to 2011
<b>Debits</b>			
Unredeemed Taxes on January 1, 2013		\$98,190	\$46,697
Liens Executed During 2012	148,146		
Interest Collected After Tax Liens	2,702	6,387	11,885
<b>Total Debits</b>	<b>\$150,848</b>	<b>\$104,577</b>	<b>\$58,582</b>
<b>Credits</b>			
Redemptions	\$52,867	\$27,411	\$34,282
Interest & Costs After Tax Liens	2,702	6,387	11,885
Abatements of Unredeemed Liens	2,966	2,829	
Liens Deeded to the Town	8,032	8,256	7,941
Unredeemed Taxes as of December 31, 2013	84,281	59,694	4,474
<b>Total Credits</b>	<b>\$150,848</b>	<b>\$104,577</b>	<b>\$58,582</b>

## UNCOLLECTED PROPERTY TAXES

On December 31 of Each Year

	Total Taxes Billed	Uncollected Taxes, Dec 31
<b>2007</b>	\$3,870,725	\$469,876
<b>2008</b>	4,345,155	488,467
<b>2009</b>	4,586,062	500,113
<b>2010</b>	4,350,017	385,006
<b>2011</b>	4,926,831	501,659
<b>2012</b>	4,870,982	510,735
<b>2013</b>	5,034,941	489,958



**SCHEDULE OF TOWN PROPERTY**

	<b>Approximate Cost</b>
<b>Furnishings &amp; Equipment</b>	
Equipment	\$20,000
Cruisers	42,000
Equipment	15,000
Town Office furnishings & equipment	38,000
Road Grader	200,000
Miscellaneous road tools & equipment	3,000
Solid Waste Compactor	30,000
Cemetery tools & equipment	1,000
Library books & furnishings	65,000
<b>Total</b>	<b>\$414,000</b>
	<b>Assessed Value</b>
<b>Town Real Estate</b>	
Beach land & bath house	\$493,500
Blackwater Park land	168,600
Transfer Station land & buildings	200,600
Police Department building	71,000
Town Office building	446,700
Island on Highland Lake	236,000
Proctor Cemetery land	224,000
Old Center Cemetery land	213,400
Lakeside/Lakeview Cemetery land	220,300
Old dump site land off of Monticello Drive	67,300
Village Green on Main Street	133,200
Land off south side of Currier Road	1,000
Land between Channel Road and Highland Lake	15,500
Land between Second Street and Highland Lake	16,700
Land at the corner of Switch Road and Blueberry Lane	7,200
Land between Route 11 and railroad east of Dyers Crossing	11,000
<b>Total</b>	<b>\$2,526,000</b>
	<b>Assessed Value</b>
<b>Property Acquired by Tax Collector's Deed</b>	
Land on Bradley Lake	\$73,900
Land on Bradley Lake	139,800
Land on Flaghole Road	6,200
Land on South side of Main Street	67,500
Land north of Route 11 near Hogback	8,900
Land near West Shore Drive and railroad bed	6,900
Land on north side of Route 11 near Monticello Drive	45,500
Land below Highland Lake Dam	1,500
Land between Route 11 and Cilleyville Road	15,200
Land between Depot Street and railroad bed	6,000
Land between Route 4 and railroad bed	65,400
Land north of Route 11 near Agony Hill Road	6,600
Land and buildings on Bridge Road	134,300
<b>Total</b>	<b>\$577,700</b>

*Continued ...*

<b>Raw Materials for Roads</b>	<b>Approximate Value</b>		
Crushed Gravel: 2,500 yards @ \$15/yd	\$37,500	Detour signs 2	100
3/4" Crushed Stone: 25 yards @ \$17/yd	425	Street sign posts 10	200
3/4 Crushed Gravel	50,000:	Roll of Wire Fencing 1	100
Rip Rap Stone: 25 yards @ \$15/yd	375	No Parking Anytime signs 4	40
3" Round Rock: 50 yard @ \$10/yd	18,000	Side cutting edges for grader 2	100
6"-minus Round Rock: 3,000 yards @ \$10/yd	30,000	Misc. grader parts	200
<b>Total</b>	<b>\$136,300</b>	Grader spray lubricant cans 4	40
		<b>Total</b>	<b>\$6,580</b>

<b>Materials in Town Trailer</b>	<b>Approximate Value</b>	<b>Grader Equipment At Road Agent Yard</b>	<b>Approximate Value</b>
Grader tires, spare 6	\$600	Snow Plows 2	\$4,000
Safety cones 33	2,500	Scurifier 1	7,000
Road block barricades 5	1,200	Dozer Blade 1	10,000
Road Closed signs 2	200	Snow Wing 1	3,000
Bridge Closed signs 4	200	Wing Post 1	8,000
Orange plastic reflectors 6	300	Grader Tires (old) 6	600
Pass With Care sign 1	50	Blades (sets) 2	2,000
Weight Limit 10 Ton sign 1	50	<b>Total</b>	<b>\$34,600</b>
Danger Keep Back 100 Feet sign 1	50	Road Signs	2,250
Weight Limit 3 Ton sign 1	50	Safety Equipment and Miscellaneous	3,787
Shoulder Work signs (orange) 2	200	<b>TOTAL</b>	<b>\$3,701,217</b>
Road Machinery Ahead signs 2	200		
Road Closed sign (orange) 2	200		



Kris Freeman (bib #1) at the start of the 2014 US Cross Country Championships Men's 30K Free Mass Start  
 Photo: Sarah Brunson/US Ski Team

**PROPERTY INVENTORY SUMMARY**

	<b>2012</b>	<b>2013</b>
Land	\$103,700,354	\$103,510,727
Buildings	131,152,800	131,670,300
Manufactured Housing	4,694,200	4,781,000
Commercial/Industrial	15,853,700	15,343,500
Public Utilities	12,597,800	12,597,800
<b>Total Valuation</b>	<b>\$267,998,854</b>	<b>\$267,903,327</b>
less School Exemptions	\$150,000	\$150,000
less Exemption for Blind, Elderly and Disabled	230,000	340,000
<b>Net Valuation (to compute tax rate)</b>	<b>\$267,618,854</b>	<b>\$267,413,327</b>
less Public Utilities	12,597,800	12,597,800
<b>Total Valuation (to compute State Education Tax)</b>	<b>\$255,021,054</b>	<b>\$254,815,527</b>

**PROPERTY TAX COMMITMENT**

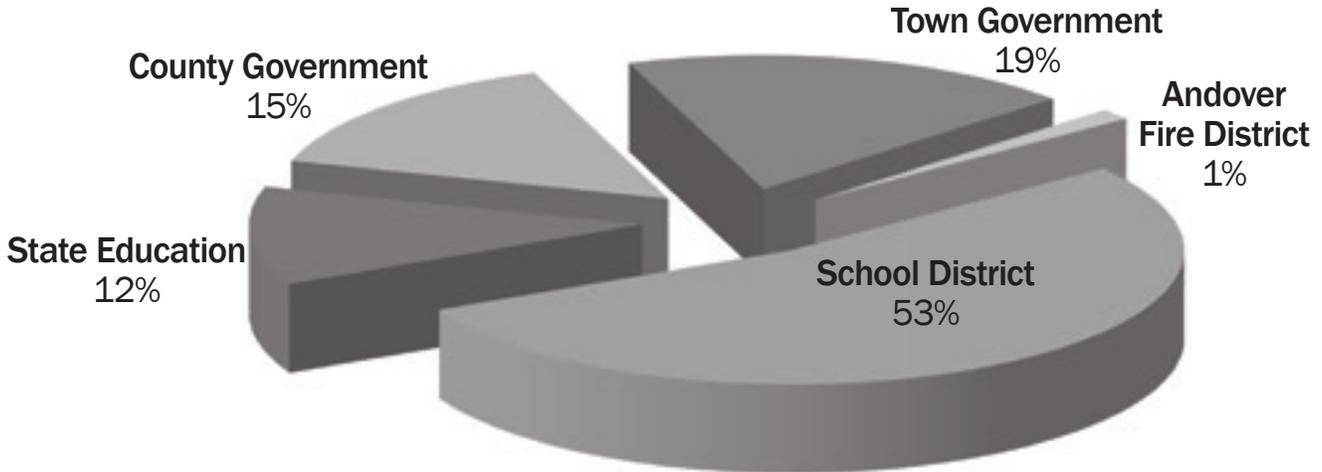
	<b>2012</b>	<b>2013</b>
<b>Town, School, County, and Precinct Net Taxes</b>		
Town	\$895,750	\$949,810
School District (Town Share)	2,646,243	2,682,730
State Education	544,033	599,048
County	712,308	752,807
<b>Total Taxes for Town, School, and County</b>	<b>\$4,798,334</b>	<b>\$4,984,395</b>
Andover Fire District No. 1	69,685	68,577
East Andover Fire Precinct	55,481	53,911
<b>Total to be Raised by Property Taxes</b>	<b>\$4,923,500</b>	<b>\$5,106,883</b>
less War Service Credits	-65,600	-63,100
<b>Net Property Tax Commitment</b>	<b>\$4,857,900</b>	<b>\$5,043,783</b>

**STATEMENT OF OUTSTANDING DEBT**

*As of December 31, 2013, the Town of Andover has no outstanding debt.*

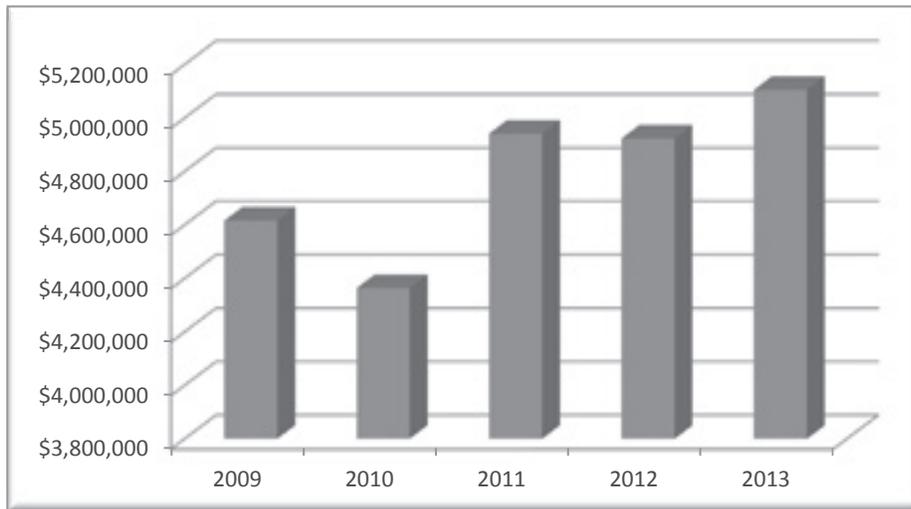
## WHERE DO YOUR TAXES GO?

*Andover Fire District*



## TAX RATES

To Be Raised by Taxes - Past Five Years				
2009	2010	2011	2012	2013
\$4,616,373	\$4,363,935	\$4,941,587	\$4,923,500	\$5,105,830
+5.9%	-5.5%	+13.2%	-0.4%	+3.7%



To Be Raised By Taxes – 2013				
Department	2012	2013	Change	%
School	\$3,190,276	\$3,281,778	\$91,502	2.9%
Town	\$895,750	\$949,810	\$54,060	6.0%
Fire Depts	\$125,166	\$121,435	-\$3,731	-3.0%
County	\$712,308	\$752,807	\$40,499	5.7%
<b>TOTAL</b>	<b>\$4,923,500</b>	<b>\$5,105,830</b>	<b>\$182,330</b>	<b>3.7%</b>

Tax Rates for 2013				
Department	2012	2013	Change	%
School	\$12.02	\$12.38	\$0.36	3.0%
Town	\$3.35	\$3.55	\$0.20	6.0%
Andover FD	\$0.64	\$0.63	-\$0.01	-1.6%
E Andover FD	\$0.35	\$0.34	-\$0.01	-2.9%
County	\$2.66	\$2.82	\$0.16	6.0%
<b>Total Tax Rates</b>				
Andover	\$18.67	\$19.38	\$0.71	3.8%
E. Andover	\$18.38	\$19.09	\$0.71	3.9%

## SELECTMEN'S REPORT

Andover is fortunate to have dedicated, knowledgeable, and friendly people who are willing to fill the many positions that it takes to run a small town. Our paid staff keep their skills updated through workshops and being linked in to their professional organizations and state departments.

So much of the heart of Andover is run by volunteers: our fire departments, ambulance service, Cemetery Committee, Planning Board, Recreation Committee, Fourth of July Committee, and many more. To appreciate the number of people who serve our town, just look at pages 4 and 5 of this Town Report. Please consider joining this group of dedicated individuals.

### Town Office

Improvements in the Town Office have been all about improving efficiency, upgrading systems for greater security and applicability, and aligning staff and hours to meet ever-increasing needs.

Most of the Town computers (Town Administration, Police Department, Town Clerk, and Library) are being upgraded and will be serviced under our technology maintenance contract with Mainstay Computer Technology. This will guarantee secure backups, in-office and remote support, and updated computers and software.

New municipal accounting software was purchased and will go "on-line" in January 2014.

Spaces in the Town Office are being reconfigured to accommodate more workspace for the treasurer, secretary, bookkeeper, building inspector, and committees.

### Twice-a-Year Tax Bills

Once again, the issue of semi-annual tax billing was brought before the Board at a meeting in November.

Analysis shows that the cost to the Town of borrowing money is not insignificant. From 2006 to 2012, the Town has paid \$79,602 in interest to borrow money in order to pay our bills.

Our financial year begins on January 1, and our tax bills don't go out until November. The Town begins to run out of money in June every year, requiring us to borrow from the bank.

Semi-annual tax billing will give the Town better cash flow and will reduce the need for the Town to borrow. Analysis of the costs versus savings shows that with an average cost of \$11,000 per year in loan interest versus \$2,532 to cover the cost of issuing two tax bills each year, the savings to the town would be \$8,840 per year. The Board voted unanimously to begin semi-annual billing in June 2014.

### Special Thanks

The Board would like to thank Lloyd Perreault and Rene Lefebvre for their many hours of work procuring an emergency stand-by generator for the Town Office. Lloyd coordinated the entire project, getting quotes, drawing up plans, and overseeing all of the work. This was a worthwhile project not just for the Town Office, but also to provide emergency power for the Emergency Operations Center which sets up in the downstairs meeting room of the Town Office when the town faces an emergency.

We would also like to express our gratitude to Bryant Adams, who coordinated the rehabilitation of the historic pump house at the Highland Lake Dam. Bryant did most of the woodwork and painting himself, taking care to maintain the historic features of the small building, right down to the color of the paint on the trim.

More significantly, Bryant was the caretaker of the Highland Lake Dam

from the 1950s until his recent passing on December 28, 2013. From his home on the channel, Bryant kept a close watch on seasonal changes in water levels as well as storm events and performed his duties without fail in accordance with state dam regulations.

### Highways and Bridges

This Board is as guilty as many previous Boards of deferring work on our roads and bridges in an effort to keep the tax rate down.

We have arrived at the point when deferment is no longer in the best interest of the Town, if we are to maintain the safety and "drive-ability" of our roads and bridges.

Here are the issues as we see them:

- Costs of oil based products go up every year, so the price of a paving project goes up accordingly.
- The longer road/bridge improvement is deferred, the more deterioration takes place, thereby increasing the cost of the project.
- Past practice of paving approximately one mile of road per year is the least cost-effective way



Chris Lamb, about age 9.

## 32 Selectmen's Report

to improve paved roads. Each year, the same mobilization costs are incurred, such that after 10 years, the Town has paid the cost of mobilizing paving equipment and materials ten times over.

Steve Liaikos, a retired senior DOT Bridge Engineer, met with the Board this summer and identified four bridges that will require improvement ((Kearsarge Mountain Road, Mountain Brook on Elbow Pond Road, and Hall Farm Road) or removal (Gale Road) within the next two years or face bridge closure.

We are proposing to bundle the bridge and road projects (excluding Lawrence Street Bridge) into one year to save on mobilization costs and to realize discounted rates on a large paving project. We can take advantage of the present state of the economy and the historically low interest rates to take out a bond for \$1,000,000 to be paid off in seven years.

Here is an approximate breakdown of work to be included, with estimated costs.

### **Bridges** to be improved:

- Hall Farm Road Bridge (\$50,000)
- Kearsarge Mountain Road Bridge (\$50,000)
- Mountain Brook Bridge on Elbow Pond Road (\$50,000)

### **Bridge** to be removed:

- Gale Road Bridge (\$30,000)

### **Roads** to be paved:

- Monticello Drive (\$65,000)
- Switch Road, section #1 top coat (\$30,000)
- Switch Road, section #2, includes restructure (\$110,000)
- Shaw Hill Road, section #1 (\$80,000)
- Shaw Hill Road, section #2 (\$33,000)
- Bay Road (\$39,000)

### **Drainage** and Ditching (\$100,000)

We will also address roads in Andover, Cilleyville, and East Andover. The Board is developing an

open selection process for determining which roads have the highest priority. Given the scope of the work to be done, the Board will hire an experienced "clerk of the works" to put the jobs out to bid and to oversee the projects.

\$970,000 is the total estimated cost of the projects listed and mentioned above (excluding Lawrence Street Bridge). If the projects are funded and completed in 2014, as being proposed by the Board of Selectmen, the project cost will be reduced by no less than \$100,000. DOT has confirmed that a saving of at least 10% is realized by bundling projects.

The Town is currently borrowing at 1% to 1.5 % for our tax anticipation notes, but for budgeting purposes (being conservative), our proposal uses a 3% interest rate.

Based on past practice of funding \$100,000 per year for road and bridge work, it will take 10 years to deal with the proposed projects. Based on current budgeting factors used by DOT, the total project cost will exceed \$1,678,000 if completed through 2024, as opposed to a budget cost of \$1,000,000 if the projects are bundled into a single year. Total cost with interest at 3% would be \$1,109,900. Total realized saving is over \$500,000 by taking advantage of historically low interest rates.

Lawrence Street Bridge will need to be replaced in its entirety within the next 10 years and will require federal aid. Once an updated estimate is received from the DOT, we will be placed on a waiting list. The Town will need to have its portion (20%) in hand when our turn comes up. To that end, Warrant Article 5 asks to take \$200,000 from the unreserved fund balance to place into the Bridge Maintenance Capital Reserve Fund.

Last year, the Board established a Highway Committee to act in an ad-

visory capacity to the Selectmen. A full committee has yet to be appointed, but one of the goals is to establish a plan to develop a highway department, including a sand/salt shed, purchase or lease of highway equipment (i.e. backhoe, six-wheeler with plow and sander) and a hired part-time highway agent.

Arch Weathers and Chris Norris have logged many hours driving Andover's roads to verify and update the number of miles of Class V and Class VI roads, dirt and paved. The total mileage calculated from their survey is 47.36 miles of public road, with 27.77 miles paved and 19.59 miles gravel.

The Highway Block Grant (HBG) is based on the total road mileage provided by the DOT Bureau of Transportation and Planning and Community Assistance. Their most recent mileage number was 37.8. The updated mileage count should provide an increase in the HBG for Andover in 2014. They have also entered road condition data into the Road Surface Management System, which will eventually help establish short- and long- term road maintenance plans.

Morrill Hill Road Bridge has been on the state's to-do list for three years. The DOT bridge engineer confirmed the significant deterioration of the bridge and the need to get the project completed. The bridge remains on the list for receiving state aid; however, the State is short on funding for town bridge projects, and because there is access on both sides of the bridge, Morrill Hill Road is not considered a priority by the state.

### **Transfer Station**

Efficient, user-friendly, safe, and cost-saving are the key terms to describe changes at the Transfer Station this fall. We started single stream re-

cycling (SSR) in an open container to see if the rate of recycling would increase before committing to the purchase and installation of a second compactor. After several months of comparing recycling rates and the number of hauls to the Penacook incinerator with non-recyclable waste, the Board decided to go ahead with the purchase of a compactor and 40-yard container for SSR.

The area around the Recycle Building has been reconfigured to accommodate the compactor and container for SSR, as well as the metal container and a container for household construction waste. Think “one stop recycling.” The Construction and Demolition container for large items such as loads of shingles, furniture, etc. will stay in its present location.

The new traffic pattern has patrons making two passes: one on the right for waste disposal in the hopper, and another on the left for everything else.

Crossover vehicular and pedestrian traffic will be discouraged by the placement of a barrier between the lanes.

A small shed will be built off the corner of the Recycle Building to allow an attendant to control the compactor and to oversee all other activity in that area.

Many thanks to John Elliot, who patiently stayed with the project and found the right equipment for our needs; to John Warzoka, who provided the layout design; to Jon Champagne, who coordinated the site work; and to Reggie Roy, who provided the data needed for the project. Money from the Transfer Station Capital Reserve Fund paid for the project.

#### **Police Cruiser Replacement**

The established police cruiser replacement plan has the Town buying the next new car in 2016. Estimated cost is \$27,000. We have zero dollars saved and would need to put aside \$13,500 in 2014 and in 2015. Addi-

tionally, we are budgeting \$6,500 for repairs for the police cars in 2014, so for 2014 the net cost is \$21,000.

The Board suggests that we buy a new police car in 2014, replacing the oldest police car and retiring the Suburban without replacing it. This would allow us to reduce the maintenance budget by \$3,500 in 2014 and leave it at \$3,500 in 2015 and in 2016.

A bank loan will be used to buy the car, and the yearly payments will be about \$5,000, reducing the 2014 budget by \$12,000.

To continue our mantra of planning for the future, the Selectmen are recommending the establishment of two new expendable trust funds. The first is for the purpose of maintenance and improvement of Town buildings, to be funded the first year with \$6,000. The second is for forest fire emergency labor, to be funded the first year with \$2,000. 

*The Board of Selectmen roster appears on page 4.*

## **TOWN CLERK/TAX COLLECTOR**

Town Clerk activity seems to stay relatively consistent year to year. In 2012, revenue from Town Clerk activities was \$366,116, and in 2013 it increased to \$370,987. This is a gain of \$4,871. Reports show that we did 4,916 state transactions.

Wanda Smith, who came on board as deputy in 2012, left her position in December of 2013. Patricia Moyer came on board in October so that she would be able to be certified to do automobile registrations before Wanda left. The State requires all new clerks be here 30 days before they can go to certification classes. Pat has completed the first phase of

her certification and has completed the privacy course as well. The next step for her will be getting certified to handle boat registrations.

Joanna attended an advanced Motor Vehicle Department training session in Concord. She also went to North Conway for the annual Tax Association meeting. These meetings are important for the clerks and tax collectors in order to continue their training and to meet people who can be advisors for them during the year.

Andover began registering boats in early 2013. The office put a notice in The Andover Beacon, mailed out notices to boat owners, and put a no-

tice on the sign outside the building. We did 32 boat registrations during the year, bringing in \$453 in revenue.

Unlike automobile registrations, boat owners are not required to register their boats in the town in which they live. However, we do encourage residents to register in Andover so the town will receive the revenue.

In 2012, we changed our online service provider to Invoice Cloud. In 2013, 226 registrations were renewed online for total revenue of \$34,232. There were 21 residents who paid their taxes online for a total revenue of \$64,963. Residents are finding the new service very easy to use. 

*The Town Clerk/Tax Collector roster appears on page 4.*

## BUILDING INSPECTOR

2013 brought a slight increase in permits over 2012. Sixty-three permits were granted in 2013, versus 59 a year ago. Most of the permits were for small projects such as remodeling, decks, and garages. There was one permit for a new home.

The area of the greatest increase in permits was in the alternative energy sector. Ten permits were granted for solar water/electric and geothermal systems. Better, more affordable technology and an increase in awareness of and for the environment seem to be the major driving force behind this increase of permits.

2014 should bring major changes to the Town's Zoning and Building Ordinances. The proposed Warrant Articles 2 through 5 to be voted on

at Town Meeting are meant to bring the Town in line with more current state law. The Town's Zoning and Building Ordinances were adopted way before many of the state laws and regulations, and in some cases exposed the Town to an increased liability and made enforcement of some violations quite difficult. Your support will allow a smooth transition to a new system.

A new filing system will consolidate all permit information in one central location which will make accessing all of the important tax, permit, Planning, and Zoning information for a particular property much easier.

The Board of Selectmen and Planning Board have adopted a

new permit application form and fee schedule with the new Zoning and Building Ordinances changes in mind. The form and fee schedule are available on the Town Web site at Andover.NH.us or can be picked up at the Town Office.

Please remember that most projects require a permit, repair and maintenance being one of the few exceptions. Building Inspector hours are Tuesday evenings from 6 to 7 PM or by special appointment.

Finally, I would like to thank Roger Kidder for his efforts over the past several years. His knowledge of and his dedication to our community will be missed as we move forward.

*David Powers*  
Building Inspector

## CEMETERY TRUSTEES

After the construction was completed in 2013, a final check of the Lakeview Cemetery survey was made and some revisions were required to accurately represent lot location. The old road which was graded and seeded to blend in with the existing cemetery will need to be reseeded, yet again in 2014, due to lack of rain.

In the fall, another red oak was planted with thanks to Susan Chase, who made the arrange-

ments; the Conservation Commission, which funded the gift under the auspices of the Tree City program; and to Jon Champagne, who did the planting.

The Cemetery Trustees continue to record new interments to be added to our database. We remind those who bury cremated remains that there is an informational form available at the Town Office that we require to be completed prior to any interment. In the past, there have been

burials where no mention is made on the stone, and the data regarding these people can be lost forever.

Putting out flags for our veterans prior to Memorial Day is done by the Cemetery Trustees. If your loved one was a veteran, please stop at the Town Office and leave a note in our mail box, as we do not want to miss anyone deserving of a flag.

Our thanks to Joe and Samantha Poulin for keeping our cemeteries well maintained.



*The Cemetery Trustees Committee roster appears on page 4.*

## CONSERVATION COMMISSION

The highlight of 2013 for the Andover Conservation Commission was the implementation of “Taking Action for Wildlife” outreach activities, which started in 2012 when we received a grant for assistance from the New Hampshire Cooperative Extension.

Each Conservation Commission member took the lead in developing one or more programs listed below. Twenty to 70 people attended each event and most were taped for viewing on Andover’s cable Channel 8 and on the town Web site at Andover.NH.us.

**March:** Andover wildlife habitat maps and a sighting-of-wildlife game were set up for display on Town Meeting day. Wildlife brochures were available as handouts.

**May:** A “Gardening for Wildlife” slideshow was presented to the Andover Service Club, and teams of AE/MS second graders led by Proctor students planted shrubs favored by wildlife on school grounds.

**June through September:** A photo exhibit of wildlife pictures submitted by townspeople was set up in the Andover Library, followed by an identification contest.

**June:** In conjunction with the Highland Lake Protective Association, a photographic talk on loons by Kitty Wilson was held at the Highland Lake Grange Hall.

**July:** In conjunction with Ausbon Sargent Land Preservation Trust, a dragonfly walk and talk – complete with butterfly nets – was held on the Hiller property led by Andy and Carrie Deegan, and a forestry and wildlife walk and talk was held at Bluewater Farm with Dave Anderson (Society for the Protection of New Hampshire Forests).

**August:** A wetlands talk was held

at the Blackwater Junction restaurant (thanks to Greg Hamel), followed by a walk at Bog Pond with Emma Carcagno (UNH Cooperative Extension). Stories about photographing moose and other wildlife were shared by Rick “Moose Man” Libbey at the Proctor Chapel.

**November:** In conjunction with the New Hampshire Timberland Owners Association, a walk and talk about managing forest land for wildlife was held on the Johnson property with Eric Johnson (New Hampshire Timberland Owners Association), Dave Pilla (Proctor Academy Woodlands Program), and Tim Fleury (UNH Cooperative Extension) providing the expertise and information.

Other Conservation Commission activities in 2013 included:

- Obtaining and planting a scarlet oak tree at the Lakeside Cemetery (thanks to J&B Landscaping)
- Learning about a circular village hiking trail in Hopkinton to see if connecting trails around Andover’s village would be feasible and desirable
- Noting legislative changes to

shoreline protection

The Andover Conservation Commission remains firm in believing that the town-owned Bradley Lake parcels must remain undeveloped in order to protect the quality of Andover’s drinking water.

Sandra Graves and Jason Dudek stepped down and Derek Mansell has rejoined the Conservation Commission. In December, we celebrated Jerry Hersey’s commitment of over 40 years of service to the Andover Conservation Commission since it was established in 1971.

We have an information packet for landowners who are interested in learning about conservation easements. Important points to remember are:

- Ownership of the property stays with the landowner.
- Conserved land is still subject to property taxes.
- The landowner works with the land trust to develop the restrictions.
- The owner can leave land out of the easement for house lots or other future development. 🏠

*The Conservation Commission roster appears on page 4.*



Nick Fairall (center) and Chris Lamb (right) of the Andover Outing Club took first and third in the US Ski Jumping Championships in Utah in the summer of 2013. Nick Alexander of the Lebanon Outing Club took second, making it a New-Hampshire-only podium.

Photo: Sarah Brunson/US Ski Team

## CONSERVATION COMMISSION FINANCIAL REPORT

### Conservation Fund CD

<b>January 1, 2013 Balance</b>	<b>\$24,011</b>
Interest Income	87
Transferred from Land Conservation Fund	1,224
<b>December 31, 2013 Balance</b>	<b>\$25,323</b>

### Land Conservation Fund

<b>January 1, 2013 Balance</b>	<b>\$1,224</b>
Transferred to Conservation Fund CD	-1,224
<b>December 31, 2013 Balance - Closed</b>	<b>\$0</b>

### Regular Savings Account

<b>January 1, 2013 Balance</b>	<b>\$1,225</b>
Interest Income	1
Town Appropriation	600
<i>/less</i> Dues to NHACC	235
<i>/less</i> Special Place Registration Fee	60
<i>/less</i> Blue Bags	40
<i>/less</i> 1/2 Speaker Fee	100
<i>/less</i> 1/2 Rental Cost for Grange Hall	38
<b>December 31, 2013 Balance</b>	<b>\$1,354</b>

**Total of all funds, December 31, 2013** **\$26,676**

**CONSERVATION FUND:** This fund was created with a \$10,000 appropriation at the 1992 Town Meeting. Beginning in 2000, one half of the Current Use Change Tax revenue received by the Town each year has been added to this fund and expenditures for conservation easement acquisition assistance and other conservation projects have been subtracted. This fund is a Town trust fund in the custody of the Town Treasurer.

**LAND CONSERVATION FUND:** This fund originated in 1989 from a private donation with the intention that it be used for land conservation purposes.

**REGULAR SAVINGS ACCOUNT:** The annual non-lapsing Town appropriations since 1971 in this account cover the Conservation Commission's general annual operating expenses.

## EMERGENCY MEDICAL SERVICE

The Andover Emergency Medical Service (EMS) is a Town department that provides a volunteer service of emergency medical care to all residents of East Andover and Andover. In addition to this care to our immediate community, we provide mutual-aid services to surrounding towns when called upon for assistance, just as they come to our aid when we need them.

In 2013, Andover EMS received 165 calls, a slight increase from the 151 calls in 2012. Of the 165 calls, 110 were for medical emergencies, 17 for motor vehicle accidents (MVA), 18 for fire medical coverage, nine service calls, and 11 mutual-aid calls to nearby communities. From the 138 medical emergencies, MVA, and mutual-aid calls, 68 (49%) did not require transport; 70 calls resulted in transports to area hospitals – 35 (50%) to New London, 24 (34%) to Franklin, 8 (11%) to Concord, and 3 (4%) to Dartmouth-Hitchcock.

Andover EMS operates with a paramedic-level transport license issued by New Hampshire Department of Emergency Medical Services. Our Road Rescue ambulance is built on a 2003 diesel Ford F-350. The anticipated life span of our ambulance is seven to eight years, but because we're somewhat rural and do not have the call volume of a traditional full-time service, we hope that with quality routine maintenance we can stretch the use to 12 to 14 years.

As a result of a warrant article

passed in March 2012, our community has chosen to save funds in advance for the eventual need to replace our ambulance. A warrant article this year, March 2014, will request additional funds be put aside for the estimated \$175,000 replacement cost we're likely to incur in 2016.

Due to the quagmire of paperwork and other unavoidable obstacles, our enrollment as a provider of emergency medical services into Medicare and Medicaid was substantially delayed. See the Billing Summary on page 38.

Upon creation of Andover EMS as a Town department in 2010, a special revolving fund was established to hold "revenues received from donations and memorial contributions" as well as donations previously made to Andover Rescue Squad, Inc. and "allowed to accumulate from year to year." It is the position of the Andover EMS department that this reserve fund be used exclusively for unforeseen or non-budgeted expenses so as to avoid the need to seek additional taxpayer funds. See "Revolving Funds" on page 25.

As with many volunteer organizations, Andover EMS has ongoing difficulties recruiting qualified volunteer members – especially those who are able to respond to 911 calls during traditional business hours. Our situation has not changed since last year, and research continues into finding a form of "daytime coverage" that could possibly solve this

dilemma.

Our volunteer emergency responders save the town of Andover tens of thousands of dollars annually in potential personnel costs. One way we can postpone or minimize any added expense for daytime coverage is through active recruitment for volunteer EMTs. Anyone who may have, or know of someone with, an interest in becoming a volunteer EMT is urged to e-mail Andover-EMS@TownofAndover.org or contact Chief John Kinney at 735-4001 or Deputy Chief Greg Stetson at 455-4980 to discuss the training, commitments, and rewards involved.

A sincere thank you goes out to all of our community members who have served as members of the Andover EMS department. The commitment, time, and work they have done and continue to do is much appreciated.



**Kris Freeman, competing at the Olympic Venue in Park City, Utah, in 2006. Kris competes at the Sochi Olympics in 2014 and has the longest US Cross Country Ski Team experience of anyone currently on the team.**

*The Andover EMS roster appears on page 5.*

## EMERGENCY MEDICAL SERVICE FINANCIAL REPORT

Expenses	2013 Budget	2013 Actual	2014 Budget
Support Salary	\$3,500	\$3,500	\$3,500
Training and Licensure	3,000	1,955	3,000
Office Supplies	250	173	250
Billing Expenses (Comstar)	2,000	1,831	2,000
Medical Supplies	7,500	2,831	7,500
Paramedic Intercepts	2,500	700	2,500
Oxygen	1,250	1,105	1,250
Medtronics *	1,125	1,155	1,155
PPE/Clothing	2,000		2,000
Ambulance Maintenance	3,500	1,627	3,500
Ambulance Diesel Fuel	1,350	1,280	1,350
Ambulance Communications	1,650	1,235	1,650
<b>Total</b>	<b>\$29,625</b>	<b>\$17,393</b>	<b>\$29,655</b>

\*Note: These figures are based on invoice date and thus may differ from Town Report figures based on payment date.

Billing Summary	2013 Budget	2013 Actual	2014 Budget
<b>Open receivables January 1</b>	<b>\$70,000</b>	<b>\$69,815</b>	<b>\$25,000</b>
Invoiced amount	20,000	35,001	20,000
Contractual Allowances	-3,000	-7,337	-3,000
<b>Net Invoiced Amount</b>	<b>\$17,000</b>	<b>\$27,664</b>	<b>\$17,000</b>
Payments received	15,000	18,309	15,000
Retractions	-500		-500
<b>Net Payment Applied</b>	<b>\$14,500</b>	<b>\$18,309</b>	<b>\$14,500</b>
Write-off of bad debt	-65,000	-52,253	-5,000
<b>Open receivables December 31</b>	<b>\$7,500</b>	<b>\$26,917</b>	<b>\$22,500</b>

Note: A portion of all categories include billed transports prior to 2013.

## FOURTH OF JULY COMMITTEE

Thursday, July 4th, 2013 was a pleasant day for our town's annual celebration of Independence Day.

As is the custom, the day started with the annual Andover Lions Club pancake breakfast. This was followed by the opening ceremonies on the Village Green, including the flag raising by the Andover Boy Scouts, an invocation by David Jewett, and the singing of the National Anthem by Margo Coolidge with the people of our community joining in.

Other pre-parade activities on the Green were the flea market, music by the Kearsarge Community Band, and a medley of patriotic songs by Margo Coolidge and Nancy Tripp. For the seventh year, the Firecracker 5K foot race was held in the morning on the Northern Rail Trail and was sponsored by the Friends of the Northern Rail Trail. This event had a good turnout of runners and was a big success.

This year's parade theme was Fairy Tales, a theme which was interpreted very creatively in the various parade floats prepared by Andover's community groups, businesses, and families. The children marching in the Children's Parade did a wonderful job in following the parade theme. A special highlight was the appearance of three marching bands in the parade.

Andover's 71st celebration of America's Independence Day ended with the grand finale ... a fireworks display that was, as always, nothing short of spectacular!

### Dedication

The 2013 parade was dedicated to Charlie Darling in appreciation for Charlie's years of service in helping

prepare the Fourth of July celebration's program of events booklet, as well as for the generous support which he has provided to Andover's Fourth of July celebration.

### Recognition

The work of organizing Andover's Fourth of July celebration is accomplished each year by a dedicated group of Andover residents who volunteer their time in order to make our community's Independence Day celebration a success ... year after year. After 71 years, that tradition continues!

The Fourth of July Committee's officers and committee chairs are listed on page 5 in recognition of their efforts to keep Andover's Fourth of July tradition alive.

The Fourth of July Committee would also like to thank Bob Hurlbutt for his generous donation of his time and materials in providing the red-white-and-blue trash barrels which have replaced the old cardboard barrels which we have used as trash barrels for nearly 20 years. Many thanks, Bob!

### A Change in Committee Status

Because of insurance issues, the Andover Board of Selectmen informed the Fourth of July Committee that the Town of Andover would no longer be able to provide insurance coverage for the Fourth of July celebration as part of the Town's insurance policy. Therefore, the Selectmen informed the Committee that it had to become a committee of the Town, and the Committee had no choice but to comply.

So, effective January 2013, after 70 years of operating as a non-profit private organization, the Fourth of

July Committee officially became a committee of the Town of Andover government.

### Community Support

Our Committee would like to take this opportunity to thank the Town of Andover and the entire Andover community for its support. This very special patriotic event is both a celebration of our nation's independence and a celebration of our own small community. Andover's Independence Day Celebration would not be possible without the continued enthusiastic support from all of you.

We remain sincerely and deeply thankful.



Andover Outing Club alumni Justin Freeman racing in West Yellowstone. After a turn on the US team, Justin has settled down to teach and coach at New Hampton School.

*The Fourth of July Committee roster appears on page 5.*

## FOURTH OF JULY COMMITTEE FINANCIAL REPORT

<b>Balance on hand January 1, 2013</b>	<b>\$15,945</b>
<b>Income</b>	
Donations	\$10,915
Flea Market	1,445
Immaculate Conception Church	147
Barnyard Bingo	125
Andover Lions Club	519
Recreation Department	84
East Andover Village Preschool	90
Andover Snowmobile Club	198
Rail Trail Committee	378
Blackwater Grange	100
Andover Youth Baseball	160
East Andover Fire Dept	110
Andover Service Club	116
Quilt Raffle	801
Andover Historical Society--2012, 2013	216
Interest	7
<b>Total Income</b>	<b>\$15,410</b>
<b>Expenses</b>	
Programs	\$2,475
Portable Toilets	610
Advertising	93
Ribbons	115
Set Up and Clean Up	45
Parade	3,646
Flea Market	50
Children's Parade	59
Fireworks	6,000
Flags	160
Parade Prizes	450
Sound System	345
Booster Tags	69
Entertainment	800
<b>Total Expenses</b>	<b>\$14,917</b>
<b>Gain / Loss for 2013</b>	<b>\$493</b>
<b>Balance on hand December 31, 2013</b>	<b>\$16,438</b>
Reserve in case of future year rain-out	10,000
<b>Available Cash</b>	<b>\$6,438</b>
Transferred to Trustee of Trust Funds 12/31/13	\$16,438

## PLANNING BOARD

During 2013 the Planning Board met regularly on the second and fourth Tuesdays of the month. Major accomplishments during the year include:

**Adoption** of an updated Master Plan in October. This is the culmination of almost 10 years of work by the Master Plan Update Committee (originally appointed by the Planning Board in 2004) and the Planning Board. A master plan is the underlying basis for Andover's land use regulations, including zoning, subdivision, and site plan review.

This is the first update in more than 20 years (the last master plan was adopted in 1992), and only the third master plan in the whole history of land use planning in Andover (which began in the 1960s). The revised plan can be downloaded from the Town Web site at Andover.NH.us/Planning/planning.html.

**Preparation** of a draft Policy of the Board of Selectmen Regarding Construction on Class VI Roads, and recommendation in November for the Board of Selectmen to adopt the policy.

**Drafting** of zoning ordinance language and warrant articles to:

- Update the Town building permit process to meet the requirements of current state law and the provisions of the State Building Code
- Adopt zoning ordinance provisions for "equitable waivers" to correct longstanding but unresolved violations of dimensional requirements
- Make housekeeping changes to the zoning ordinance regarding how the Zoning Board of Adjustment operates. The proposed warrant articles are on the ballot for 2014 Town Meeting day.

The amendments to the Zoning Ordinance will be voted on by ballot

from 11 AM to 7 PM on Tuesday, March 11 at AE/MS. The language of the amendments begins on page 42. **By state law, these amendments cannot be voted on during Town Meeting.**

**Work** with the Board of Selectmen toward creating a "real" Web site for the Town of Andover that will host important documents (like the updated Master Plan) as well as minutes and agendas for board meetings, current regulations, and other useful information for people who need to interact with the Planning Board and other Town boards and committees. We hope that a new Web site will go online some time in 2014.

**Consultations** with the Building Inspector and Board of Selectmen on instituting more robust procedures for enforcement. Enforcement includes the provisions of the Zoning Ordinance and of conditions placed upon uses of properties by actions of either the Planning Board or the Zoning Board of Adjustment when approving subdivisions, site plans, special exceptions, variances, and similar actions.

The lack of enforcement was a consistent theme during public meetings and hearings on the new Master Plan over the last decade. Together with the Board of Selectmen, we are making progress to address this.

**Review** of the filing system for Planning Board records, in consultation with the Board of Selectmen and the Town Administrator. The current files are in dire need of proper cataloging and accurate indexing by tax map and parcel number. We have worked out procedures and protocols for this, and we expect significant progress on updating the filing system in 2014.

As for routine Planning Board business, 2013 was a quiet year. One minor subdivision was approved. One site plan was approved for Proctor Academy's proposed improvements to North Street. Several non-binding consultations were held with prospective applicants, and one driveway permit was approved, although issuance of driveway permits is usually delegated by the Planning Board to the Road Agent. 

*The Planning Board roster appears on page 4.*

### NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored, your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

# PROPOSED AMENDMENTS TO THE ANDOVER ZONING ORDINANCE

to be voted on by ballot from 11 AM to 7 PM on Tuesday, March 11.

## BY LAW, THESE AMENDMENTS CANNOT BE VOTED ON DURING TOWN MEETING.

### Amendment No. 1

Amend (renumbered) Article IX (formerly Article VIII: Board of Adjustment), by inserting a new Section F. after Section E.:

#### F. Equitable Waiver of Dimensional Requirement

1. When a lot or other division of land, or structure thereupon, is discovered to be in violation of a physical layout or dimensional requirement imposed by a Zoning Ordinance enacted pursuant to RSA 674:16, the Board of Adjustment shall, upon application by and with the burden of proof on the property owner, grant an equitable waiver from the requirement, if and only if the board makes all of the following findings:

(a) That the violation was not noticed or discovered by any owner, former owner, owner's agent or representative, or municipal official, until after a structure in violation had been substantially completed, or until after a lot or other division of land in violation had been subdivided by conveyance to a bona fide purchaser for value;

(b) That the violation was not an outcome of ignorance of the law or ordinance, failure to inquire, obfuscation, misrepresentation, or bad faith on the part of any owner, owner's agent or representative, but was instead caused by either a good faith error in measurement or calculation made by an owner or owner's agent, or by an error in ordinance interpretation or applicability made by a municipal official in the process of issuing a permit over which that official had authority;

(c) That the physical or dimensional violation does not constitute a public or private nuisance, nor diminish the value of other property in the area, nor interfere with or adversely affect

any present or permissible future uses of any such property; and

(d) That due to the degree of past construction or investment made in ignorance of the facts constituting the violation, the cost of correction so far outweighs any public benefit to be gained, that it would be inequitable to require the violation to be corrected.

2. In lieu of the findings required by the Board of Adjustment under subparagraphs 1(a) and (b), the owner may demonstrate to the satisfaction of the Board of Adjustment that the violation has existed for 10 years or more, and that no enforcement action, including written notice of violation, has been commenced against the violation during that time by the municipality or any person directly affected.

3. Application and hearing procedures for equitable waivers under this section shall be governed by RSA 676:5 through 7. Rehearings and appeals shall be governed by RSA 677-677:2 through 14.

4. Waivers shall be granted under this section only from physical layout, mathematical or dimensional requirements, and not from use restrictions. An equitable waiver granted under this section shall not be construed as a nonconforming use, and shall not exempt future use, construction, reconstruction, or additions on the property from full compliance with the Zoning Ordinance. This section shall not be construed to alter the principle that owners of land are bound by constructive knowledge of all applicable requirements. This section shall not be construed to impose upon municipal officials any duty to guarantee the correctness of plans reviewed by them or property inspected by them.

### Amendment No. 2

~~Fees – Each application for a Special Exception or a Variance shall be accompanied by payment of a fee in the amount currently required by Board of Adjustment regulations. This shall be in addition to any fee required under Article VII.~~

### Amendment No. 3

Part 1. Insert new Article VII after existing Article VI (Nonconforming Structures or Uses) and renumber subsequent articles:

#### Article VII: Building Permits and Certificates of Compliance

A. Permit Required: It shall be unlawful to change the nature or extent of any structure, accessory building, use or lot, or to erect, demolish, alter the size or relocate any building, in any district without first obtaining a Building Permit from the Zoning Administrator.

B. Certificate of Completion Required: If a Building Permit is required then a Certificate of Completion is required. A Certificate of Compliance shall be issued by the Zoning Administrator upon his reasonable satisfaction that all applicable requirements of the Andover Zoning Ordinance have been met.

C. Building Permit Application: Any person, persons, partnership or corporation intending to change the nature or extent of any structure, accessory building, use or lot, or to erect, demolish, alter the size of or relocate any structure shall first make application for a Building Permit obtained from the Andover Town Office.

1. The completed application together with the applicable fee shall be submitted to the Andover Town Office for review by the Zoning Administrator.

2. When the proposed work includes new, modified, relocated, or de-

molished structures or buildings, the application shall be accompanied by an accurate sketch or plan of the proposed project. The sketch or plan with a scale and North arrow, shall show the structure or building, lot lines, and the septic system and well if applicable.

3. The application shall be accompanied by a signed statement of the intended use of the new or modified buildings or structures upon completion of the proposed work.

D. The Zoning Administrator shall issue or deny a Building Permit within 30 days after receipt of a completed application by the Town Office. If a Building Permit is denied, the Zoning Administrator shall provide the applicant the reason(s) for denial in writing and transmit a copy of the application and written denial to the Board of Adjustment.

E. Requirements for a Building Permit

1. No site preparation (e.g., excavation) shall be commenced and no building or structure shall be started, no alterations shall be made to existing buildings, and no building shall be demolished or put to any different use than on the day of enactment of this Ordinance unless a Building Permit has been issued under the terms of this Ordinance.

2. No Building Permit shall be issued except upon review by the Zoning Administrator and demonstration by the applicant that any Site Plan Review required by Town of Andover ordinances or regulations has been completed, that any other applicable provisions of the Andover Zoning Ordinance, Subdivision Regulations, and other applicable Andover regulations have been met, and that applicable state permits have been obtained.

3. No Building Permit shall be issued unless the applicable fee has been paid.

4. The applicant shall make the premises accessible to the Zoning Administrator at reasonable times for the performance of his duties.

5. No mobile home shall be moved onto any site, no alterations or additions to a mobile home or trailer shall be undertaken, and no mobile home shall be put to any different use than on the day of enactment of this Ordinance, unless a Building Permit has been issued under the terms of this ordinance.

6. A Building Permit shall remain in effect for two years from the date of issuance or until a Notification of Completion has been received by the Town Office, whichever occurs sooner. If a Notification of Completion has not been received within two years, the permit shall be considered to have been abandoned unless the applicant has obtained a time extension for the permit for a duration of one year. If a time extension is obtained and a Notification of Completion has not been received within the one year time extension, a new Building Permit shall be obtained or the Building Permit shall be considered to have been abandoned.

F. Completion of Work

1. Upon completion of work for which a Building Permit has been issued, the applicant shall file a Notification of Completion with the Town Office.

2. The Zoning Administrator shall observe completed or abandoned work and, upon his reasonable satisfaction that all requirements of the Andover Zoning Ordinance have been met, shall issue a Certificate of Completion.

3. If the Zoning Administrator determines that a Certificate of Completion cannot be issued, he shall issue a Notice of Deficiency that identifies the requirements of the Andover Zoning Ordinance that have not been met and the corrective action needed. If the Zoning Administrator issues a Notice of Deficiency, he shall transmit a copy of the Notice of Deficiency to the Board of Adjustment.

G. Exemptions

1. Repair or Remodeling – Unless construction includes repair or

replacement of structural members, a Building Permit shall not be required for remodeling or repairing if the purpose for which the building, structure, or portion thereof to be remodeled or repaired will be used is not changed, and if the building or structure is not enlarged or the use extended. Upon request, the Zoning Administrator may issue a Certificate of Exemption. Activities which do not require a Building Permit include but are not limited to painting, installing or repairing fences and stone walls, installing playground equipment, and repair or replacement of roofing, siding, or windows.

2. A Certificate of Completion is not required if a Building Permit is not required.

H. Application Forms and Fees

1. The Selectboard, in consultation with the Planning Board, shall from time to time establish fees for Building Permits and Certificates of Completion. The fees shall bear a reasonable relationship to time and skills required for necessary inspections and assessments. The fees shall be published by inclusion in Building Permit application forms.

2. The Selectboard, in consultation with the Planning Board, shall from time to time prepare, revise, and cause to be issued all application, permit, and certificate forms required for the implementation of this article.

**Part 2. Amend (renumbered) Article VIII (formerly Article VII: Administration and Enforcement) as follows:**

**Article VIII: Administration and Enforcement**

~~A. Administrator - The Building Inspector is hereby empowered and shall have the duty to administer this Ordinance.~~

A. Zoning Administrator and Deputy Zoning Administrator

1. Appointment: A Zoning Administrator shall be appointed annually by the Board of Selectmen. The Zoning

#### 44 Proposed Amendments To The Andover Zoning Ordinance

Administrator shall continue in office until a new appointment is made. In the event of the death, disability, resignation, disqualification or termination of the Zoning Administrator, the Selectmen shall appoint a Zoning Administrator to serve in his place. The Selectmen may, by majority vote, disqualify the Zoning Administrator at any time.

2. A Deputy Zoning Administrator may be appointed annually by the Board of Selectmen. The Deputy Zoning Administrator shall continue in office until a new appointment is made.

3. Duties of the Zoning Administrator: The Zoning Administrator is hereby empowered and shall have the duty to administer this Ordinance. He shall:

a. Receive applications for Building Permits.

b. Issue or deny Building Permits within 30 days after receipt of a completed Building Permit application at the Town Office.

c. As necessary review Building Permit applications, observe sites of proposed projects and study proposed locations and uses of said buildings.

d. Observe building construction and alterations of existing buildings to see that the terms of this Ordinance are being fulfilled.

e. Report observed violations of this Ordinance to the Board of Selectmen and Planning Board in writing within two business days of observing a violation.

f. Take such action in the enforcement of this Ordinance as may be directed by the Board of Selectmen.

4. Duties of the Deputy Zoning Administrator: The Deputy Zoning Administrator shall serve under the supervision of the Zoning Administrator, and shall perform the duties of the Zoning Administrator in his absence.

5. In the absence of a Zoning Administrator or Deputy Zoning Administrator the Board of Selectmen

shall perform the duties of the Zoning Administrator.

~~B. Certificate of Compliance or Permit Required — On and after the effective date of this Ordinance, it shall be unlawful to change the nature or extent of any structure, use or lot, or erect any structure, or alter the size or relocate any building (except an accessory farm building, or a structure not for human occupancy), in any district without first obtaining a certificate of compliance or a permit from the Building Inspector.~~

~~C. Certificate of Compliance - The Building Inspector shall view the site of each proposed change or extension of the use of any lot or structure, and shall review any plans, maps or diagrams describing the proposed use, and if such proposed use is a permitted use under this Ordinance, he shall issue a certificate of compliance upon payment of the applicable fee.~~

~~D. Permits - After approval or authorization as required by this Ordinance, the Building Inspector shall issue any permit required by this Ordinance, upon payment of the applicable fee.~~

~~E. Remodeling - No Zoning Board of Adjustment permit is required under this Ordinance for remodeling or repairing if the purpose for which the building or structure is to be used is not changed, and if the building structure is not enlarged or the use extended. Please see the Building Ordinance for any permit that may be required thereunder.~~

~~B. Enforcement:~~

~~1. The Board of Selectmen shall enforce the provisions of this Ordinance, and shall be entitled to recover reasonable attorney's fees, as well as all other costs, where they prevail.~~

~~2. The Zoning Administrator shall have authority to enforce the provisions of this Ordinance.~~

~~G. Fee — Before a certificate of compliance or a permit may be is-~~

~~sued the applicant shall pay a fee in the amount currently required by the Board of Adjustment regulations.~~

**Part 3. Amend the Zoning Ordinance as follows:**

Wherever the words “Building Inspector” appear, replace the words “Building Inspector” with “Zoning Administrator.”

Insert new Article X: General Performance Standards after (renumbered) Article X: (formerly Article IX: Performance Standards for Commercial Uses) and renumber subsequent articles.

**Article X: General Performance Standards**

A. If dwellings, mobile homes, or commercial, public and industrial buildings are equipped with running water, a state approved septic system shall be installed.

B. Every building to be used as a residence shall have a minimum ground floor area of four hundred eighty (480) square feet outside measurement.

C. New driveways shall have a maximum slope of 15%.

D. At least 60 percent of the perimeter of a new dwelling shall have less than 5% slope within 20 feet of the dwelling.

E. All manufactured housing and presite built housing proposed to be used for residential purposes shall conform to United States Department of Housing and Urban Development Standards as set forth in the National Manufactured Housing Construction and Safety Standards Act of 1974, 42 USC. 5402 et seq.; 24 CFR Part 3280 and Part 3282, as both statutes and regulations shall in the future be amended from time to time.

F. Site work for permitted construction shall not alter drainage or runoff in a manner that adversely affects public roads or adjacent lands. If the Zoning Administrator determines that there is risk of adverse effect, a Site Drainage and Runoff Management Plan may be required.



## POLICE DEPARTMENT

The Andover Police Department handled 2,774 calls for service in 2013, slightly down from 2012. As in past years, some calls go down, and some rise. Here is a partial breakdown:

Ambulance	16
Accidents	35
Alarms	29
Cruelty to Animals	5
Animal Complaints	59
Assist to Citizens	124
Burglaries	12
Traffic Citations	47
Criminal Mischief	11
Death/Suicide	2
Domestic Disputes	7
Drug Possession	3
House Checks	739
Missing Persons	3
Traffic Arrests	6
Pistol Permits	70
Traffic Warnings	672
Thefts	36
Suspicious Person/Vehicle	75

The Department handled 46 arrests. This is down by seven from 2012.

The Department purchased a new police cruiser this year. It is an all-wheel-drive vehicle. It is so important to be able to respond to calls during inclement weather, especially the 2013 winter and part of 2014.

The Police Department hired a

new part-time officer. Officer Tim Dow, a 27-year veteran of law enforcement, will bring experience and professionalism to your already professional department. Welcome aboard, Tim.

As in past years – training, training, training. The officers are always looking to improve their services to the community. One specialty training is school violence. Our cruisers are now outfitted with first-aid bags for calls involving violence in our schools.

Our computer systems were upgraded to assist in handling and recording our calls for service. The department is, as always, looking to find ways to get equipment without cost to the Town.

Looking at total numbers for the

calls we handled, I like the trend. I hope it continues in 2014. We at the department strive to keep Andover a safe community for all.

I would like to thank all the police officers in the department for their professional service to Andover. I also want to thank surrounding town police and State Police, as well as the Sheriff’s Department, for their assistance to the Andover Police Department.

Thank you, residents of Andover, for your support to us. We will continue to do the best job possible in the most professional way for you.

Have a great 2014, and be safe.

*Glenn Laramie*

Chief, Andover Police Department

*The Andover Police Department roster appears on page 4.*



Andover Outing Club ski jumpers at the Lebanon Mud Meet in March, 2006. Front: Zach Daniels, Jon Kimball. Just behind: Luke Daniels, Matt Doyle, Warren Bartlett, Jackson Bicknell. Third row: Connor Devoe, Ryan Devoe, Max Barrett, Katlyn Kinson, Damick Kinson, Sam Barrett, Andrew Georgevits, Brooks Bicknell. Back: Thaddeus Bicknell, Chris Jones.

## PROCTOR LIAISON COMMITTEE

The Proctor/Town Liaison Committee met on April 17, June 17, and September 23, 2013.

### April 17, 2013

The April 17 meeting at the Town Hall was attended by Vicky Mishcon, Don Gould, John Cotton, Marj Roy, Dan Coolidge, John Ferris, Mike Henriques, Alex Estin, and Chuck Will.

Discussion addressed the possibility of radar-activated speed signs at the east and west ends of the school area. Proctor supports this initiative and will help to pursue the process.

Don Gould presented an overview of Proctor's contributions to the Town, including technology services and student/faculty volunteerism. While some concern was expressed regarding lack of communication surrounding Saturday morning "Program Days," student community projects have been of high quality and are greatly appreciated by the recipients.

Discussion of capital projects covered the new dormitory construction on North Street, new athletic fields, the acquisition of new properties including 246 Main Street, Proctor's contribution via taxes, and the portion of residence halls that are taxed. The need for public clarification of these matters was identified as a priority. Student spaces in residences are taxed; other spaces are not.

The status of the Committee as a Town entity was discussed. Were bylaws written in 1997? Would the Committee benefit from new voices and terms? It was agreed that the Committee should meet four times per year.

### June 17, 2013

The Committee met on June 17 in Proctor's Business Office with John Cotton, Vicky Mishcon, Don Gould, Alex Estin, Mike Henriques, John Ferris, and Chuck Will attending. The meeting featured a relatively informal, free-flowing discussion of the scope of the Committee, its mission, and the need for ever-greater communication between Proctor, the Town (as defined formally), and the people of our community. As taxes increase, the perception that Proctor could alleviate fiscal stress is always an issue that is best addressed through informed communication.

### September 23, 2013

The Committee met at the Town Hall on September 23. Representing the Town were Bill Bardsley, Vicky Mishcon, John Cotton, and Don Gould. Representing Proctor were Chuck Will, Mike Henriques, John Ferris, and Alex Estin.

Initial discussion focused on capital projects at Proctor. The term "gateway projects" is an umbrella concept for various campus improvements intended to better delineate dedicated spaces: parking areas, an entry or "front door" to campus, and landscaping projects. Parking areas are impacted by drainage issues that may demand infrastructure work requiring Planning Board permission.

John Ferris updated progress on the dormitory under construction on North Street, slated for completion by mid-November. Utilities services will be underground. New, attractive lighting will be installed. The school has retained a commercial building inspector, as the Town has moved

away from inspections.

An immediate improvement involves Proctor Ski Area, where diesel compressors are being replaced with quieter, environmentally appropriate, electric machines. It is possible that snowmaking will be expanded in future years to benefit cross country ski programs.

Looking into the future, the school is in the early stages of planning a new dining hall near the existing dining facility. Architectural renderings are being drawn to benefit fund-raising initiatives.

Vicky Mishcon introduced the challenge of aging bridges within the town, including the Lawrence Street bridge in particular. Proctor will share contact information with the company that completed replacement of a bridge over Hameshop Brook under budget and earlier than expected.

Wide-ranging discussion followed considering topics that prompted the creation of the Committee years ago: improved communication, Town needs and Proctor's contribution through property taxes and otherwise, and Payment In Lieu of Taxes. The Committee pledged to further explore these matters, and Proctor will bring these issues to the attention of the Proctor Academy Board of Trustees.

Don Gould presented an overview of Proctor's role with Andover Elementary/Middle School, including a gift to Stage 3 of the recreation facilities near the former Hamp property, the donation of soccer goals, and student volunteerism that benefitted AE/MS technology services. 

*The Proctor Liaison Committee roster appears on page 5.*

## RECREATION COMMITTEE

It was a productive and notable year in recreational programs and activities. The following describes an overview of the programs and activities offered in 2013.

### Soccer

The soccer program was headed by Nicole Donovan, who did a wonderful job of organizing the program, recruiting coaches and referees, and representing Andover at the numerous Merrimack Valley Soccer League meetings. Sixty-one players participated in the soccer program, including 24 first and second grade students, 20 third and fourth grade students that comprised two co-ed teams, and 17 fifth and sixth graders who played together on one co-ed team.

At the end of the season, the third and fourth graders participated in the annual Bob Andrews soccer jamboree in New London, while the fifth and sixth grade team played in the Merrimack Valley League Tournament. Many thanks to Nicole and all the coaches, referees, and volunteers on a successful soccer season.

### Basketball

Similar to the soccer program, the basketball program includes an instructional program for first and second graders and league competition for the third and fourth grade teams and the fifth and sixth grade teams.

For the 2012-2013 season, Andover returned to play in the Quad Valley League, a league that

comprises teams from the Sunapee and New London area. There were two fifth and sixth grade boys teams. Andover fielded separate boys and girls teams for third and fourth grade and for fifth and sixth grade.

The well-organized 2012-2013 program was headed by Daryl Furtkamp with assistance from Emily Furtkamp, who has taken over the program for the 2013-2014 season. Many others volunteered as coaches, timekeepers, and scorers to make the program a success for the 55 boys and girls who participated.

### Skiing

The ski-snowboard program, headed by Ellie George, is the Recreation Department's largest program. In 2013, 144 kindergarten through eighth grade students participated in learning to ski and ride at Ragged Mountain Resort on Friday afternoons in January and early February. The program includes an hour of instruction each afternoon, followed by two hours of open skiing or riding.

The many volunteers who help Ellie during the program deserve thanks for helping the young skiers and snowboarders have a safe and enjoyable experience. The ski program did not have a cross-country program this year, but some students did use the ice rink for skating instead of participating in the ski program. Skating is a school activity, however, and not a Recreation De-

partment program.

### Learn-to-Swim

There was no learn-to-swim program in 2013 due to the inability to find an instructor. The program, located at Highland Lake for two weeks during the summer, is a priority for the Recreation Department for 2014.

### Ice Rink

The ice rink got a new liner in 2013. It provided many hours of enjoyment to skaters and hockey enthusiasts alike in 2013, though one of the Recreation Department's challenges is keeping it free of snow. Kurt Weber, Howard George, Alan Hanscom, Tim Norris, and many others deserve credit for the work they've done making the ice rink something Andover can be proud of.

### Blackwater Park Building

After a period of inactivity, 2013 marked significant progress on the Blackwater Park Building. Design plans were approved and construction of the building's exterior began in late summer. Led by Justin Carey, major exterior work was completed before winter, but the building still needs interior work, including plumbing and electrical work, before it can be used. The Recreation Department expects the work to be completed in 2014.

Finally, we would like to thank all of you who support Andover's recreational programs and activities. 

*The Recreation Committee roster appears on pages 4 and 5.*

## ROAD AGENT

2013 was a very productive year. The highway department completed the following projects under budget:

- The reclamation of Applecrest Road, with catch basins and under drains
- Pancake Road, with a 2" base with ditching and culvert pipe work
- Mill Road, with a 2" base and shoulder work

My plan for road reclamation for 2014 is:

- Shaw Hill Road, with gravel and drainage with a 2" base
- Switch Road, with under drains, catch basins, and gravel work with 2" base
- Morrill Hill Road, with ditching,

gravel work, and recharge basins with 2" base

The liquid calcium was applied on our town roads which has proven to be very successful with no complaints of dust.

Approximately 90 tons of sand oil patch was applied to our roads. Over 200' of culvert pipes were replaced. There was routine roadside mowing by Jim Shaw.

We also started specialized tree removal, getting some of the old dead trees on the side of the roads down.

Some crack sealing was done on approximately two miles of roads, which helps keep the water out of the surface of the roads, preventing asphalt break-up.

This is just a start of the work that

was done. There is a full folder of completed work orders in the Town Hall.

I have decided not to run for the Road Agent position in 2014. It is time for a break. It has been a great experience, with no regrets. I plan to help out the town where I can.

I would like to thank Dennis Fenton, Vicky Mishcon, Don Gross, and Marj Roy for helping me along the way. Many thanks to my devoted crew: Mark Thompson, John Thompson, Dale Dukette, Steve Barton, Jeff Miller, John Harrington, Bill Thurber, and the J & B Landscaping crew.

Your Road Agent,

*Jon Champagne*

## ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) was active in 2013. We elected a new Chairman, Dan Coolidge, and welcomed two new members. Julie Rector became a regular member, and Katherine Stearns went from alternate to regular member. Mat Hollins was appointed as an alternate, and Charlie McCrave became an alternate member. So now we have a full board and two alternates, ready for what we anticipate will be a busy 2014.

We corrected some problems with the printed Zoning Ordinance and developed a revision history so that questions arising about whether

something was grandfathered could be answered. We also developed a Web site and posted the Zoning Ordinance, revision history, fees, and ZBA rules for easy and free access.

We updated our application forms and posted them as well. We posted minutes of current and recent meetings and reference materials for Board members and the public to better understand the role of the ZBA.

We posted a new form: Application for Equitable Relief from Dimensional Requirements. Although this has long been a part of the state statutory powers of the ZBA, it was not in our Zoning Ordinance. Essen-

tially, it allows a long-standing and innocent non-confirming structure to be permitted without penalty. We recommended that the Zoning Ordinance amendments being proposed specifically include this provision.

We also advised the Planning Board regarding other proposed amendments to the Zoning Ordinance.

The decisions the ZBA must make are becoming ever more complex legally, and Board members work hard to stay up with changes in the law and court decisions. Thanks go to every member of the Board for their diligence and hard work and willingness to volunteer their time. 

*The ZBA roster appears on page 4.*

## LIBRARY TRUSTEES

The William Adams Bachel- der Library and the Andover Public Library (hereinafter known as WABL and APL) have successfully made it through another year in which voices try to exclaim: “Libraries are dead!” Not so in the Andovers; circulation statistics by the end of October were already approaching those for all of the previous year, and although patrons have mastered e-books and audio books, the majority are voracious pursuers of the printed word.

Perhaps the range of selections, from Sonya Sotomayor’s *My Beloved World* to Kate Atkinson’s *Life after Life* and Brandon Sanderson’s *The Rithmatist*, to David Wiesner’s *Mr. Wuffles*, plays into that ongoing interest. The worlds of information and imagination will always be available to those who read and explore.

The libraries also offer our community free wi-fi and technology services, a wealth of local information and resources, and programs. Residents tried these on for size in 2013:

- Story times at WABL and APL
- Baked goods at Town Meeting
- Marina Forbes’ Russian nesting dolls
- A wildlife photo exhibit
- Youngsters to preschoolers story-telling
- The fairy house play-shop
- A wildly successful Fourth of July “book donation event” and concert by folksinger Don Watson
- A health care forum about the Affordable Care Act

### • Rita Parisi’s *A Gothic Tale*

In March, Margaret Dillon, who conducted an energy audit of the municipal building (including APL) also audited WABL, discovering to no one’s surprise that lack of insulation was a major factor in heat loss and energy expenditure. How we address that and other issues remains to be seen.

Improvements for both libraries include research into a new hot water heater and ultimately a new heating system for WABL; street-side mailboxes; larger book drop boxes; and a contract similar to the Town’s with Mainstay Technologies that will provide support services and Information Technology consulting for the network, equipment, software, and staff.

The Trustees said a fond farewell to Sandra Graves, our 33-year veteran on the Board of Trustees and erstwhile treasurer and welcomed Susan Chase as a full-time member and the new treasurer.

Anne Hewitt has done a remarkable job as secretary, keeping detailed track of our meetings; Shirley Currier and Marj Roy have kept us aligned with Town policies and finances, treading the fine lines between library and state laws; and Janet Moore remains as chair, in a valiant effort to move us forward in vision while retaining all of the valuable assets of the past.

WABL Director Michelle Ben-givengo decamped to North Carolina in November with her husband

Chris, allowing us to hire Gail Fitzpatrick, longtime AE/MS fourth grade teacher, as the new voice of enthusiasm and reason for WABL. She has received a warm welcome from community members and has already attended workshops and programs to enhance her professional standing, an endeavor that Priscilla and Michelle participated in fully.

The New Hampshire State Library sponsors a Children’s Book Review twice a year, as well as specific programs like “Tablets 101.” The Directors also attended WOTM, NHLA READS, Massachusetts READS, all gatherings designed to bring directors together to discuss current pressing issues like “Why Libraries Matter.”

I leave you with our hopes for the future. They include an ADA-accessible basement community room at WABL; outside reading areas for both libraries; more shelving in the children’s areas; and more audio books and DVDs to encourage more patronage. We are, after all, in the business of providing free resources and materials to the residents of Andover, and that means you.

In late spring, we hope to offer an evening with Betsy Woodman, local author of the popular Jana Bibi series, which take place in India’s hill country. Check out our new Web site at [AndoverNHLibrary.weebly.com](http://AndoverNHLibrary.weebly.com) for details on this and other upcoming events and programs. 

*The Library Trustees roster appears on page 4.*

### A Note on the Libraries’ Budgets

The Andover Library and the William Adams Bachel- der Library each maintain savings accounts that are comprised of memorial donations, general donations, book donation monies, and the proceeds from the Town Meeting and Fourth of July food sales. This money is used to purchase additional books, library supplies, and equipment; and to meet any unanticipated need that may arise in the respective library. In November 2007, each Library received a memorial gift of \$2,500 with its use restricted to the purchase of books. These funds are managed by the Library Trustees pursuant to New Hampshire State Law.

**ANDOVER LIBRARY BUDGET**

	Estimated 2013	Actual 2013	Estimated 2014
<b>Income</b>			
Cash on hand, January 1	\$163	\$163	\$653
Town Appropriation	25,005	22,468	26,400
Miscellaneous		43	
Transfer from Savings		333	
<b>Total Income</b>	<b>\$25,168</b>	<b>\$23,007</b>	<b>\$27,053</b>
<b>Expenditures</b>			
Salary Expenses	\$14,600	\$13,813	\$14,600
Books/Mags/Audio/Video	6,000	5,736	6,000
Library Supplies	553	630	600
Technology & computer services	1,350	388	2,800
Electricity	600	545	600
Insurance	100	280	300
Janitor	150	150	150
Equipment, maintenance & repair	1,000	508	700
Telephone	250	230	250
Dues & conferences	265	128	200
Miscellaneous	300	197	200
<b>Total Expenditures</b>	<b>\$25,168</b>	<b>\$22,605</b>	<b>\$26,400</b>

**WILLIAM A. BACHELDER LIBRARY BUDGET**

	Estimated 2013	Actual 2013	Estimated 2014
<b>Income</b>			
Cash on hand, January 1	\$903	\$903	\$3,307
WABL Trust Jan-July	7,777	7,777	7,777
WABL Trust Aug-Dec	5,000	5,833	5,833
Town Appropriation	12,400	12,400	12,400
Miscellaneous		13	
Transfer from Savings	1,571	502	
<b>Total Income</b>	<b>\$27,650</b>	<b>\$27,428</b>	<b>\$29,317</b>
<b>Expenditures</b>			
Salary Expenses	\$12,400	\$11,957	\$12,400
Books/Mags/Audio/Video	5,000	6,623	6,000
Library Supplies	500	687	600
Technology	1,000		1,000
Electricity	700	587	600
Fuel	4,500	1,614	3,500
Insurance	600	280	300
Janitor	150	150	150
Equipment, maint. & repair	2,000	1,305	1,200
Telephone	250	230	250
Dues & conferences	250	346	300
Miscellaneous	300	41	100
<b>Total Expenditures</b>	<b>\$27,650</b>	<b>\$23,820</b>	<b>\$26,400</b>

## ANDOVER FIRE DEPARTMENT

This is our first report as a combined fire department. In January 2013, the members of both fire departments decided to operate as one larger force. We are all pleased to report to you that we are a strong, well-trained team with a successful year behind us.

We meet every Monday evening to manage our department and for training. Though we still have much to accomplish, we do so with the en-

thusiasm that comes from being part of a very positive team.

Financially, we operate as two independent fire departments. Bills are paid to support each station and apparatus separately.

We have had a very quiet year for fires and other emergencies. Though we did respond to bigger fires in the neighboring communities, Andover had a very good year.

We lost one of our own this year.

James Graham, a serving member of the fire department, passed away. Jim was the oldest person to graduate from the fire academy fire fighter program. His record still stands. Jim was a quiet yet extremely tough fire-fighter; we would all do well to follow his example.

We continue to serve Andover and provide emergency services thanks to your unwavering support.

Have a safe year.



*The Andover Fire Department roster appears on page 5.*

## ANDOVER FIRE DISTRICT 1 WARRANT

**Andover Fire District 1 Meeting, March 19, 2014, 7:30 PM**

To the inhabitants of Andover Fire District No. 1, in the town of Andover, County of Merrimack, and the state of New Hampshire, qualified to vote on district affairs:

You are hereby notified to meet at the Andover Fire Station in said district on Wednesday, the 19th day of March, 2014, at 7:30 PM to act on the following subjects:

**ARTICLE 1:** To hear the report of the last meeting.

**ARTICLE 2:** To hear the report of the treasurer, auditor commissioners, and fire chief.

**ARTICLE 3:** To elect the necessary officers for the ensuing term:

- Commissioner for three years
- Commissioner for one year (complete term for open seat)
- Clerk/Treasurer for one year
- Moderator for one year

**ARTICLE 4:** To see if the district will vote to authorize the use of the December 2013 fund balance of \$4,272

as revenue for the 2014 budget. That fund balance is composed of \$2,637, which is the balance of the unexpended 2013 appropriation; \$761, which is the 2013 surplus from district taxes collected by the town of Andover; \$4 of checking account interest; and \$870 of additional surplus from previous years.

**ARTICLE 5:** To see if the district will vote to raise and appropriate the amount of \$30,000 to be added to the “New Fire Truck” capital reserve account established in 2003. The Commissioners and the Budget Committee recommend this appropriation.

**ARTICLE 6:** To see if the district will vote to accept the total budget (inclusive of Article 5) of \$71,012 as recommended by the commissioners and by the Budget Committee and raise and appropriate such sums.

**ARTICLE 7:** To transact any other business that may legally come before the meeting.



## ANDOVER FIRE DISTRICT 1 BUDGET

	Approved 2013 Budget	Actual 2013	2014 Budget
<b>Expenses</b>			
Heating Fuel	\$3,200	\$2,847	\$3,200
Electricity	1,200	1,029	1,200
Telephone	450	365	450
Water	225	104	225
Dues	150	100	150
Maintenance & Repair	5,000	5,929	5,000
Office and Supplies	587	347	587
Insurance	5,000	5,091	5,000
Training	1,000		1,000
New Equipment	2,500	1,743	2,500
Clerk Salary	400	400	400
LRMA Association	10,000	10,084	10,000
Chief's Salary	500	500	500
Truck Capital Reserve	30,000	30,000	30,000
SCBA Equipment	5,500	1,445	5,500
Motor Fuel	1,300	497	1,300
Turnout Gear	4,000	7,897	4,000
<b>Total</b>	<b>\$71,012</b>	<b>\$68,375</b>	<b>\$71,012</b>
<b>Revenue</b>			
Amount Raised by Taxes	\$67,362	\$68,577	\$66,740
Unexpended Prior FY Operating Funds	2,889		2,637
Appropriation vs. Commitment	757	599	761
Additional Funds Available			870
Interest	4	4	4
<b>Total</b>	<b>\$71,012</b>	<b>\$69,180</b>	<b>\$71,012</b>



AOC cross country skiers display their medals (everyone gets one!) and candy prizes after a race. From left, Kelsie Allen, Ben Cox, Will Cox, Caroline Pond, Story Southworth, Maddie Pfeifer, Hallie Southworth, Jackson Bicknell, Andrew Young, Thaddeus Bicknell, and Patrick Allen. The photo is from about 2005.

## EAST ANDOVER FIRE PRECINCT WARRANT

**East Andover Fire Precinct Meeting, March 18, 2014, 7:30 PM**

To the inhabitants of the East Andover Fire Precinct in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in precinct affairs:

You are hereby notified to meet at the East Andover Fire Station in said precinct on Tuesday, the 18th of March 2014, at 7:30 PM to act on the following subjects:

**ARTICLE 1:** To choose the necessary officers for the ensuing term:

- Moderator for one year
- Clerk for one year
- Treasurer for one year
- Auditor for one year
- Commissioner for three years

**ARTICLE 2:** To hear the reports of the treasurer, au-

ditor, commissioners, and the fire chief.

**ARTICLE 3:** To see if the precinct will vote to apply the entire 2013 fund balance (surplus) of \$1,599.90 as revenue for the 2014 budget. That fund balance is comprised of \$599.00, which is the 2013 precinct taxes surplus; \$1,000, which is the reserve for insurance; and bank interest of \$0.32 (2012) and \$0.58 (2013).

**ARTICLE 4:** To see if the precinct will vote to raise and appropriate the sum of \$55,600 as the operating budget for the East Andover Fire Precinct. (The commissioners and the Budget Committee recommend approval of this article.)

**ARTICLE 5:** To transact any other business that may legally come before the meeting. 

## EAST ANDOVER FIRE PRECINCT BUDGET

	Approved 2013	Actual 2013	2014 Budget
<b>Expenses</b>			
Heating Fuel	\$2,300	\$2,703	\$2,300
Electricity	1,400	962	1,400
Telephone	300	300	300
Fuel, Truck Maintenance	4,300	3,210	4,300
Equipment	4,200	7,326	4,200
Insurance	3,700	3,545	3,700
Insurance Deductible	1,000		1,000
Administration/Training	1,600	170	800
Building Maintenance	1,800	1,200	2,200
LRMA Association	10,000	10,184	10,400
Bank Loan Payment	25,000	25,000	25,000
<b>Total</b>	<b>\$55,600</b>	<b>\$54,600</b>	<b>\$55,600</b>
<b>Revenue</b>			
Amount raised by taxes	\$53,312	\$53,911	\$54,000
Additional Funds Available	2,288	2,289	1,600
<b>Total</b>	<b>\$55,600</b>	<b>\$56,200</b>	<b>\$55,600</b>

## ANDOVER VILLAGE DISTRICT WARRANT

**Andover Village District Meeting, March 3, 2014**

To the inhabitants of the Andover Village District in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the Andover Town Office in said district on Monday, the 3rd day of March, 2014, at 6:30 PM to act on the following subjects:

**ARTICLE 1:** To hear the report of the last annual meeting.

**ARTICLE 2:** To hear the reports of the commissioners, treasurer and auditor.

**ARTICLE 3:** To elect the necessary officers for the ensuing year:

- Commissioner for three years
- Moderator for one year

**ARTICLE 4:** To see if the district will vote to accept and expend any federal and/or state grants received by the district.

**ARTICLE 5:** To see if the district will vote to accept water rents total-

ing an estimated \$60,000.00 to be billed quarterly at a gallonage rate with a user fee.

**ARTICLE 6:** To see if the district will vote to accept the budget of \$74,820.00 as recommended by the commissioners and presented by the Budget Committee and to raise and appropriate such sums as may be necessary for the budget.

**ARTICLE 7:** To transact any further business that may legally come before this meeting.



## ANDOVER VILLAGE DISTRICT BUDGET

	Approved 2013 Budget	Actual 2013	2014 Budget
<b>Expenses</b>			
Commissioners Salaries	\$1,500	\$1,000	\$1,500
Clerk/Treasurer Salary	2,000	2,000	2,000
Office	500	279	500
Telephone	1,000	901	1,000
Fuel	5,000	2,835	4,000
Electricity	3,500	2,411	3,000
Chemical Treatment	3,800	1,800	3,000
Chlorine Plant Operator	13,200	13,637	15,600
Water Testing	3,900	2,165	3,500
Maintenance & Repair	12,000	3,231	8,000
Meter Reading	320	320	320
Insurance	1,300	783	1,300
Capital Reserve Deposit	2,000	2,000	2,000
Dam Registration	750	750	750
Bond Payment	23,350	23,350	22,250
Education	300		300
System Mapping	5,000	4,460	5,800
<b>Total</b>	<b>\$79,420</b>	<b>\$61,922</b>	<b>\$74,820</b>
<b>Revenue</b>			
Water Rents	\$60,000	\$55,741	\$60,000
State Grant Program	6,840	6,840	6,506
Cash Account Withdrawal	12,580		8,314
<b>Total</b>	<b>\$79,420</b>	<b>\$62,581</b>	<b>\$74,820</b>

# TOWN MEETING MINUTES 2013

March 12, 2013

Moderator Dan Coolidge opened the meeting at 7:05 PM with Flag Salute and introduced local political figures Mario Ratzki, Vicky Mishcon, Jim Danforth, Don Gross, and Marj Roy.

Janet Moore was recognized. She made a tribute to Sandra Graves for her lengthy term as library treasurer. Sandra stepped down this year.

Moderator discussed the new procedure of having voters check in when they come to Town Meeting and explained the use of the voting card.

Moderator suggested the Town consider having the voting day on a different day than the Town Meeting day.

Toby Locke commented that he did not like the idea of separating the two activities.

Moderator explained procedure and the meeting began:

**ARTICLE 1:** To choose all necessary Town Officers for the ensuing year (by Ballot)

Elections Results with term expiration dates:

- Selectman: John Duncan Coolidge, 2016
- Budget Committee: Mary Anne Levesque and Edwin R. Hiller, 2016
- Trustee of Trust Funds: Alex Estlin, 2016
- Library Trustee, Janet Moore and Susan Chase, 2016
- Town Clerk/Tax Collector: Joanna Sumner, 2016
- Cemetery Trustee: Mary Anne Levesque, 2016
- School Board: Anne E. Swayze and Charles S. McCrave, 2016
- School Moderator: Betsy Paine, 2014

- School Clerk: Christie Coll, 2014
- School Treasurer: Shirley Currier, 2014

**ARTICLE 2:** To see if the Town will vote to authorize indefinitely, or until rescinded, the Selectmen to accept the provision of RSA 33:7, to issue tax anticipation notes. (This is a housekeeping article only.) (Majority vote required.)

Moved: Vicky Mishcon. Seconded: Mary Ann Levesque.

Discussion: Toby Locke: What if we don't collect the taxes. Do we take a loan for a long period of time? How does it work?

Vicky Mishcon: We have a line of credit and take a short term loan.

**Approved:** Passed

**ARTICLE 3:** To see if the Town will vote to accept the provision of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the town Meeting, unanticipated money from a State, Federal or other Governmental unit or a private source which becomes available during the fiscal year. (This is a housekeeping article only.) (Majority vote required.)

Moved: Mary Ann Levesque. Seconded: Toby Locke.

Discussion: Howard Wilson made brief comment.

**Approved:** Passed

**ARTICLE 4:** To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a Public Hearing before



AJ King showing his stuff as a youngster on the Andover K18 ski jump. AJ recently jumped to 67 meters in Steamboat Springs, Colorado.

accepting such gifts(s), and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation maintenance, repair, or replacement of any such personal property. (This is as housekeeping article only.) (Majority vote required.)

Moved: Howard Wilson. Seconded: Mary Ann Levesque.

Discussion: No discussion

**Approved:** Passed

**ARTICLE 5:** To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes pursuant to RSA 80:52-a. (This is a housekeeping article only.) (Majority vote required.)

Moved: Judy Perreault. Seconded: Mary Ann Levesque.

Discussion: No discussion

**Approved:** Passed

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Nine Thousand, Nine Hundred Thirty-Six Dollars (\$1,309,936), which represents the operating budget. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Howard Wilson. Seconded: James Delaney.

Discussion: Ed Hiller asked that we go section by section.

**Town Officers Salaries**

Jim Danforth: Moved to amend the selectmen’s salary line with an increase of \$1,500. Mario Ratzki seconded. Discussion followed.

**Disapproved:** Amendment failed.

**Town Officer’s Expenses**

Mary Hiller asked about the increase in Technology and Computers. Vicky explained that the line item was separated from supplies but includes the cost of a new contract with an IT support group, new software, and contract with Avitar.

**Town Office Building**

Toby Locke questioned the \$10,000 EMS fee. Vicky Mishcon explained that it is for a new standby generator for the Town Hall. The old portable one will go to the Police Department.

Other: No discussion

**Public Safety**

Vicky moved to amend line item Police Benefits from \$51,309 to \$36,406, as there was a printing error. Howard Wilson second.

Carried.

Ed Hiller questioned the number of hours for part time police.

Glenn Laramie, Police Chief, explained that the number of hours that part time police were allowed to work had been changed. In order for Andover to continue to have the same coverage, a very part-time police office would be needed.

Article passed as amended.

Emergency Medical Services: No discussion.

Emergency Management and Forest Fires

Toby Locke: Did forest fires last year affect this line item?

Jeff Newcomb: No, that was covered under something else.

**Highways and Bridges**

Andy Guptill: Winter Materials: why the reduction? Don Gross: Crew is using their own materials. Jeff Newcomb: Using sand from local sandpit. Compared to old costs.

Jon Champagne: Explained \$69 a ton for salt and bought 100 tons. This year they used all 100 tons. Previous years they used less because of Mother Nature. Recommends that we keep the budget as recommended.

Mary Hiller: Winter equipment costs – can we go with lower amount?

Vicky Mishcon: Last year we had a mild March. This year the equipment rental cost went up. It also gives us more money to do other work. If money goes then there is not enough to do extra projects in summer.

Ed Hiller: Please explain line item for projects from \$17,500 to \$30,000.

Vicky Mishcon: A couple of years



**Will Cox at eight years old in 2005 raced for the Andover Outing Club at Gunstock.**

ago when the economy went south, they put this money into four big projects. We are trying to respond to hardship.

John Thompson: Wants to make a motion to make winter material go from \$23,000 to \$28,000. Andy Guptill seconded.

Jon Champagne: Discussed the costs of sand at \$4 a yard plus salt and equipment. Encourages us to consider \$28,000.

Jeff Newcomb: 4000 lbs at \$4 equals \$16,000. Then \$7,000 for salt equals \$23,000 plus equipment. Rental already in separate line item. Should not be included.

Jon Champagne: Cost of salt going up. Safety is the number one goal. He feels we would compromise that goal. Plus diesel fuel going up.

Don Gross: If we don't use it, it does not go to waste. We use it next year.

Hand count.

**Amendment:** Does not carry; 51 for, and 55 against

Solid Waste Disposal: No discussion

### Health and Welfare

Donna Duclos questioned the Council on Aging item. Vicky Mishcon: Provides transportation for our local residents to medical facilities. In 2012, they traveled over 6,000 miles for Andover residents. No further discussion.

Culture and Recreation: No discussion.

Debt Service: No discussion.

### Solid Waste Disposal

Discussion about Single Stream, putting money in fund for future equipment replacement.

**Article approved as amended** for \$1,295,033.

**ARTICLE 7:** To see if the Town will vote to expand the purpose of the existing Bridge Rehabilitation Capi-

tal Reserve Fund to include funds for the Town Bridge Improvement Projects and State Bridge Aid Improvement Projects, and to appoint the Selectmen as Agents to Expend. (This article requires a 2/3 vote.)

Moved: Mary Anne Levesque. Seconded: Wendy Pinkham.

Discussion: Toby Locke: Does this tie us in with State, or do we use it for our own needs?

Vicky Mishcon: We spend it only on us. We usually have to pay 20%, and the State pays 80%. The Lawrence Street Bridge is the next big project. How we spend the money is not dictated by anyone else.

**Approve:** Passed

**ARTICLE 8:** To see if the Town will vote to raise and appropriate \$25,000 to add to the Bridge Rehabilitation Capital Reserve fund. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Vicky Mishcon. Seconded: Arch Weathers. No discussion.

**Approved:** Passed

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the completion of road improvement projects, with \$50,000 to come from the previously established Highway Projects Capital Reserve Fund established in 2012. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Wendy Pinkham. Seconded: Mary Anne Levesque.

Discussion: No discussion.

**Approved:** Passed

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of \$13,440 to fund the third year of the town-wide revaluation. (This article is recommended by the Board of Selectmen and by the Budget

Committee.)

Moved: Don Kaplan. Seconded: Wendy Pinkham.

Discussion: Toby Locke: Do we have to do it this way? Does not like the way it is done. Mario Ratzki: My taxes went up 500% in one year. Vicky Mishcon: This is part of a state law. We have to reassess every five years. We don't have to stay with Avitar. When their contract ends, we can put it out to bid. However, we have to abide by the contract.

Amy Rankin: Recommends that we put it out to bid when contract fulfilled.

Show of hands: 44 in favor, 37 opposed

**Approved:** Passed

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of \$5,110 to add to the Revaluation Capital Reserve Fund previously established. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Archie Weathers. Seconded: Joanne Hicks.

Discussion: Brief discussion – Marj Roy offered explanation.

**Approved:** Passed

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of \$10,000 to add to the Highway Equipment Capital Reserve Fund, previously established. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Archie Weathers. Seconded: Kimberly Scott.

Discussion: No discussion

**Approved:** Passed

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of \$10,000 to add to the Transfer Station Capital Reserve fund. (This article is recommended by the Board of Selectmen and by the Budget

Committee.)

Moved: Marj Roy. Seconded: Mary Anne Levesque.

Discussion: Toby Locke: What is it to be spent on? Vicky Mishcon: It is to replace equipment that breaks.

Toby Locke: How much is in account? Vicky Mishcon: \$50,209.

Toby Locke: What will it be spent on? One piece of equipment does not cost that much.

Vicky Mishcon: Not just one thing. We are planning to participate in a pilot year for Single Stream Recycling to see if it will increase our voluntary recycling. Our balers will need to be replaced if the single stream pilot is not successful. Don Gross: Addressed the cost of equipment.

**Approved:** Passed

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of the purchase of a new police cruiser, with \$18,000 to come from the previously established Police Cruiser Capital Reserve Fund. (This article is recommended by the Board of Selectmen and by the Budget committee.)

Moved: Arch Weathers. Seconded: Chris Norris.

Discussion: Toby Locke: Police cars look great. Why do we need to keep putting money in fund?

Chief Laramie: They do keep the cars looking good and maintained. However, they keep the cars eight years, and with the mileage and stress on the cars, eight years is a long time.

**Approved:** Passed

**ARTICLE 15:** To see if the Town will vote to raise and appropriate \$25,000 to add to the Ambulance Capital Reserve Fund, previously established. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: John Kinney. Seconded: Jim Delaney.

Discussion: No discussion.

**Approved:** Passed

**ARTICLE 16:** To see if the Town will vote to raise and appropriate Four Thousand Dollars (\$4,000) for the purpose of repairing damaged stones, grass seeding, and the completion of the survey work at the East Andover Cemetery and to repair two water leaks in Proctor Cemetery. This will be a special non-lapsing appropriation per RSA 32.7, VI and will not lapse until the work is completed or December 31, 2018, whichever is sooner. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Mary Anne Levesque. Seconded: Wendy Pinkham.

Discussion: Toby Locke: How much was left in the fund? Mary Anne Levesque: Money had been used for maintenance. This money would go to pay for experts who can fix broken grave stones plus a broken water line and other maintenance.

**Approved:** Passed

**ARTICLE 17:** To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2II. The money received from fees and charges for recreation programs and park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unreserved fund balance. The Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Selectmen and the Recreation Director. These funds may be expended only for the recreation purposes.

Moved: Jim Delaney. Seconded: John Kinney.

Alan Hanscom moved that we add the word "donation" to warrant. Seconded: Wendy Pinkham. Amendment carried.

Discussion: Toby Locke: Worried that this takes the monies out of voters hands. Vicky Mishcon: This allows the committee to take in money from donations, etc. and take it out the same year.

**Approved:** Passed

**ARTICLE 18:** To see if the Town will vote to authorize the Recreation Committee to expend \$15,400 from the previously established Blackwater Park Fund for the purpose of completing the building at the Blackwater Park. (This article is recommended by the Board of Selectmen and by the Budget Committee.)

Moved: Wendy Pinkham. Seconded: Marj Roy.

Discussion: Alan Hanscom asked that we add the wording to raise and appropriate \$8,000 for the purpose of completing the Blackwater Park building project. Moderator said not legal to add to this warrant as there was inadequate notice and the article as amended would be illegal. This warrant is to allow the Recreation Committee to expend existing funds. Will have to re-open Warrant Article 6 financials and make changes then.

Alan Hanscom withdraws his motion to amend.

**Approved:** Passed

**ARTICLE 19:** To see if the Town will vote to designate the Selectmen as Agents to Expend from the Cilleyville Bog Bridge Fund, and further, to allow the Selectmen to expend funds for the purpose of maintenance and repair of the bridge without further action from Town Meeting.

Moved: Lois Magenau. Seconded: Anne Hewitt. Discussion: No discussion.

**Approved:** Passed

**ARTICLE 20:** To see if the Town will vote to adopt the provisions of RSA 72:61 through 72:68, which proved for the optional property tax

exemption from the property's assessed value for property tax purposes, for persons owning real property which is equipped with one or more solar energy systems and/or wind energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.

Moved: Maria Glorioso. Seconded: Wendy Pinkham.

Maria wanted to amend warrant to add geothermal. John Kinney: Only systems that generate energy are included. Geothermal does not qualify. Motion withdrawn.

Discussion: Andy Guptill worried that homeowners will not be paying their fair share if they get a tax break for heating system. Vicky Mishcon explained that it is a tax-neutral policy. Value remains same, but not increased for heating system.

Leighton Terwilliger and Harvey Pine both feel they are getting cheated if someone else gets a tax break. Toby Locke: If you elected to make these improvements, then you should pay. Only the wealthy can afford to make the energy improvements.

Jeff Dickerson: Give people a financial help who put one in – doesn't affect anyone else – nor does it affect revenue to town.

Anne Hewitt: How long will this last? Vicky Mishcon: Every year.

Chuck Keyser: Ultimately owner benefits for improvements. Most people cannot afford solar panels, so it is still not fair to rest of taxpayers. If he adds a shed to his property his taxes go up. So should solar energy people.

More discussion followed.

John Kinney moved to call for vote. Seconded.

**Approved:** Passed

**ARTICLE 21:** To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Andover, based on assessed value, for the qualified taxpayers, to be as follows: for a person 65 to 74 year of age, \$40,000; for a person 75 to 79 years of age, \$60,000; for a person 80 years of age or older, \$70,000. To qualify, the person must have been a New Hampshire resident for at least three years, own the real estate individually or jointly or if the real estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of no more than \$30,000 if single, or if married, a combined income of no more than \$40,000 and own net assets not in excess of \$75,000, excluding the value of the person's residence. The combined net asset amount for married persons shall apply to a surviving spouse until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.

Moved: Wendy Pinkham. Seconded: Joanne Hicks. Discussion: No discussion.

**Approved:** Passed

Alan Hanscom moved to reconsider Article 6 to amend that \$8,000 be added to the Parks and Recreation Fund for finishing Blackwater Park Building. Seconded: Stephen Barton.

Move to reconsider Article 6 passed.

Alan Hanscom moved to add \$8,000 to be added to the Parks and Recreation Fund for finishing Blackwater Park Building. Seconded: Stephen Barton.

Changed bottom line from \$26,000 to \$34,500 on Parks and Recreation

**Show of Hands:** Motion carried.

Vicky Mishcon moved that we vote to make the change to total budget. Arch Weathers second. Operating budget final number: \$1,303,033.

**Approved:** Passed

Total budget including Warrant Articles: \$1,502,583. 



Jared Frost several years ago in the gate of the K18 ski jump at the Proctor Ski Area. The "K point" is the point where the hill starts to curve back toward the flat. A K18 jump means that it is safe to go 18 meters in the air off that jump, but no further.

## AUDITOR'S REPORT

*The 2013 audit was not complete as of press time. Selected portions of the 2012 audit appear on this page and the following pages.*

*EXHIBIT C-1  
TOWN OF ANDOVER, NEW HAMPSHIRE  
Governmental Funds  
Balance Sheet  
December 31, 2012*

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,112,972	\$ 169,789	\$ 2,282,761
Investments	15,777	55,995	71,772
Receivables, net of allowance for uncollectible:			
Taxes	634,874	-	634,874
Accounts	3,231	1,859	5,090
Intergovernmental	-	88,180	88,180
Interfund receivable	109,860	15,405	125,265
Tax deeded property, subject to resale	14,582	-	14,582
Total assets	<u>\$ 2,891,296</u>	<u>\$ 331,228</u>	<u>\$ 3,222,524</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 27,229	\$ -	\$ 27,229
Accrued salaries and benefits	14,807	-	14,807
Intergovernmental payable	1,638,212	-	1,638,212
Interfund payable	15,405	109,860	125,265
Escrow and performance deposits	4,581	-	4,581
Total liabilities	<u>1,700,234</u>	<u>109,860</u>	<u>1,810,094</u>
<b>FUND BALANCES</b>			
Nonspendable	14,582	13,606	28,188
Restricted	25,951	94,401	120,352
Committed	404,476	92,160	496,636
Assigned	33,588	21,201	54,789
Unassigned	712,465	-	712,465
Total fund balances	<u>1,191,062</u>	<u>221,368</u>	<u>1,412,430</u>
Total liabilities, and fund balances	<u>\$ 2,891,296</u>	<u>\$ 331,228</u>	<u>\$ 3,222,524</u>

*EXHIBIT C-3*  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
*Governmental Funds*  
*Statement of Revenues, Expenditures, and Changes in Fund Balances*  
*For the Fiscal Year Ended December 31, 2012*

	General	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 879,480	\$ 2,750	\$ 882,230
Licenses and permits	375,207	-	375,207
Intergovernmental	195,040	-	195,040
Charges for services	89,543	6,077	95,620
Miscellaneous	44,669	20,247	64,916
Total revenues	<u>1,583,939</u>	<u>29,074</u>	<u>1,613,013</u>
<b>EXPENDITURES</b>			
Current:			
General government	369,461	150	369,611
Public safety	198,670	3,222	201,892
Highways and streets	375,063	-	375,063
Sanitation	188,076	-	188,076
Health	12,175	-	12,175
Welfare	16,191	-	16,191
Culture and recreation	71,424	6,976	78,400
Conservation	-	2,522	2,522
Debt service:			
Interest	8,149	-	8,149
Capital outlay	9,508	-	9,508
Total expenditures	<u>1,248,717</u>	<u>12,870</u>	<u>1,261,587</u>
Excess of revenues over expenditures	<u>335,222</u>	<u>16,204</u>	<u>351,426</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	500	500
Transfers out	(500)	-	(500)
Total other financing sources (uses)	<u>(500)</u>	<u>500</u>	<u>-</u>
Net change in fund balances	334,722	16,704	351,426
Fund balances, beginning, as restated (see Note 15)	856,340	204,664	1,061,004
Fund balances, ending	<u>\$ 1,191,062</u>	<u>\$ 221,368</u>	<u>\$ 1,412,430</u>

**SCHEDULE 4**  
**TOWN OF ANDOVER, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Balance Sheet**  
*December 31, 2012*

	Special Revenue Funds				Capital Project Funds				Permanent Fund	Total
	Conservation Commission	Police Detail	Blackwater Park	Village Park	Cilleyville Bog Bridge	Ambulance Revolving	Rail Trail	Morrill Hill Road Bridge		
<b>ASSETS</b>										
Cash and cash equivalents	\$ 2,449	\$ 26,625	\$ 2,215	\$ -	\$ -	\$ 36,685	\$ -	\$ -	\$ 101,815	\$ 169,789
Investments	24,011	-	15,979	2,597	7,216	-	-	-	6,192	55,995
Accounts receivable	-	140	-	-	-	-	1,719	-	-	1,859
Intergovernmental receivable	-	-	-	-	-	-	17,713	70,467	-	88,180
Interfund receivable	2,250	-	-	-	-	-	-	13,155	-	15,405
<b>Total assets</b>	<b>\$ 28,710</b>	<b>\$ 26,765</b>	<b>\$ 18,194</b>	<b>\$ 2,597</b>	<b>\$ 7,216</b>	<b>\$ 36,685</b>	<b>\$ 19,432</b>	<b>\$ 83,622</b>	<b>\$ 108,007</b>	<b>\$ 331,228</b>
<b>LIABILITIES AND FUND BALANCES</b>										
<b>Liabilities:</b>										
Interfund payable	\$ -	\$ -	\$ -	\$ -	\$ 6,806	\$ -	\$ 19,432	\$ 83,622	\$ -	\$ 109,860
<b>Fund balances:</b>										
Nonspendable	-	-	-	-	-	-	-	-	13,606	13,606
Restricted	-	-	-	-	-	-	-	-	94,401	94,401
Committed	28,710	26,765	-	-	-	36,685	-	-	-	92,160
Assigned	-	-	18,194	2,597	410	-	-	-	-	21,201
<b>Total fund balances</b>	<b>28,710</b>	<b>26,765</b>	<b>18,194</b>	<b>2,597</b>	<b>410</b>	<b>36,685</b>	<b>-</b>	<b>-</b>	<b>108,007</b>	<b>221,368</b>
<b>Total liabilities and fund balances</b>	<b>\$ 28,710</b>	<b>\$ 26,765</b>	<b>\$ 18,194</b>	<b>\$ 2,597</b>	<b>\$ 7,216</b>	<b>\$ 36,685</b>	<b>\$ 19,432</b>	<b>\$ 83,622</b>	<b>\$ 108,007</b>	<b>\$ 331,228</b>

# ANDOVER FIRE DISTRICT 1 MEETING MINUTES 2013

March 20, 2013

The annual meeting of the Andover Fire District No. 1 was held on March 20, 2013. Moderator Mark Stetson called the meeting to order at 7:30 PM.

**ARTICLE 1:** A motion was made by Les Fenton and seconded by Andy Guptill that the minutes of the 2012 annual district meeting be accepted as published in the Town Report. The motion was approved, all in favor.

**ARTICLE 2:** To hear the report of the treasurer, auditor, commissioners, and fire chief.

The Auditor's report was read by Fred Lance. There was no formal Commissioner's report, but Les Fenton did state that he is the only commissioner currently, and he plans to step down as commissioner before the end of the year. That being the case, this would be a good time to combine the governing boards of the East Andover Fire Precinct and Andover Fire District 1.

Rene Lefebvre gave the following chief's report:

"We have worked hard to combine the two departments, and now that phase is complete. The fire marshal's office is pleased with our process and what we have accomplished. The next phase is to get a training plan and truck maintenance plan in place, and we already made progress in these areas."

Chuck Ellis stated that as outgoing chief he would like to thank Les Fenton, Glenn Haley and Fred Lance for doing their jobs well, thereby making the job of chief that much easier for him.

Les moved that the reports be ac-

cepted as given. Andy Guptill seconded the motion. The article was approved unanimously.

**ARTICLE 3:** The article was moved by Fred Lance and seconded by Les Fenton. Fred Lance nominated Andy Guptill for Fire Commissioner for three years. Les Fenton seconded the nomination. The meeting voted unanimously for Andy Guptill for commissioner.

Nominations for Moderator and Clerk/Treasurer followed with the following candidates being elected unanimously.

- Moderator for one year: Mark Stetson
- Clerk/Treasurer for one year: Fred Lance

Fred Lance recommended that the department use the same auditing firm that the Town uses rather than elect an auditor this year. This is due to state regulations and requirements for auditors that are not licensed accountants. Les stated that as long as we use a licensed firm, we do not need to vote on the auditor.

**ARTICLE 4:** To see if the district will vote to authorize the use of the December 2012 fund balance of \$3,650 as revenue for the 2013 budget. That fund balance is composed of \$2,889, which is the balance of the unexpended 2011 appropriation; \$757, which is the 2012 surplus from district taxes collected by the Town of Andover; and \$4 of interest. This article was moved by Andy Guptill and seconded by Les Fenton. The motion was approved, all in favor.

**ARTICLE 5:** To see if the district will vote to raise and appropriate the sum of \$30,000 to be added to the

"New Fire Truck" capital reserve fund established in 2003. The commissioners and Budget Committee recommend this appropriation. This article was moved by Andy Guptill and seconded by Les Fenton. The motion was approved, all in favor.

**ARTICLE 6:** To see if the district will vote to accept the total budget (inclusive of Article 5) of \$71,012 as recommended by the commissioners and by the Budget Committee and to raise and appropriate such sums. This article was moved by Andy Guptill and seconded by Les Fenton.

Les Fenton remarked that this is the third year in a row that we have had a level budget and that the actual amount to be raised by taxes has gone down. At this time, our equipment is in good shape, we are debt free, and we have \$145,000 in the "New Fire Truck" capital reserve fund. The article was passed unanimously.

**ARTICLE 7:** To transact any other business that may legally come before this meeting.

Les Fenton made a motion that we should coordinate with East Andover Fire Precinct to combine governing boards of commissioners and present a warrant article to that effect at next year's meeting. The goal is to have one administrative process but maintain the two separate tax districts.

Some discussion followed on the proper procedure for this process. Rene Lefebvre stated that this is the next logical step in combining the departments. The motion was seconded by Andy Guptill. The motion was unanimously approved. 

## EAST ANDOVER FIRE PRECINCT MEETING MINUTES 2013

March 19, 2013

The meeting was called to order by Moderator JoAnn Hicks at 7:30 PM. After the Pledge of Allegiance to the flag, the Warrant was read.

**ARTICLE 1:** To choose the necessary officers for the ensuing term.

- Moderator for one year: JoAnn Hicks
- Clerk for one year: Kitty Kidder
- Treasurer for one year: John Cotton
- Auditor for one year: Ed Hiller
- Commissioner for three years: Mark Thompson

**ARTICLE 2:** Treasurer's Re-

port was presented by Ed Hiller in the absence of John Cotton. He then gave the auditor's report, which was accepted.

The Commissioners' report was given by Mark Thompson. The feeling of the Commissioners is that all is going well. They are satisfied with plans to join the two departments in town.

Good wishes go out to Tim Frost with regards to his health, which does not allow him to attend this meeting. The report was accepted.

The Chief's Report was given by

Rene Lefebvre. His report is published in the Town Report.

**ARTICLE 3:** Moved by Haley, seconded by Stephen Barton, to apply the entire surplus to the 2013 budget.

**ARTICLE 4:** Moved by Mark Thompson, seconded by Stephen Barton, to raise and appropriate the sum of \$55,600 as the operating budget.

**ARTICLE 5:** Moved by Mark Thompson, seconded by Greg Stetson, to support the restructuring of the fire departments and precincts as recommended by the study committee. 

## ANDOVER VILLAGE DISTRICT MEETING MINUTES 2013

March 4, 2013

Moderator Howard George called the meeting to order on March 4, 2013 at 7 PM. The following is a summary of the annual meeting.

**ARTICLE 1:** To hear the report of the last annual meeting. The minutes of the March 5, 2012 meeting were read and accepted.

**ARTICLE 2:** To hear the reports of the commissioners, treasurer, and auditor. The commissioners gave a brief summary of the work accomplished in 2012. The report was accepted. The treasurer's report was read and accepted. The auditor's report was read and accepted. The

auditor used to review the financial records of the district for 2012 was Patricia Meier of Concord.

**ARTICLE 3:** To elect the necessary officers for the ensuing year:

- Commissioner for three years: There were no candidates for the position
- Clerk / Treasurer for three years: Lisa Meier
- Moderator for one year: Mark Cowdrey

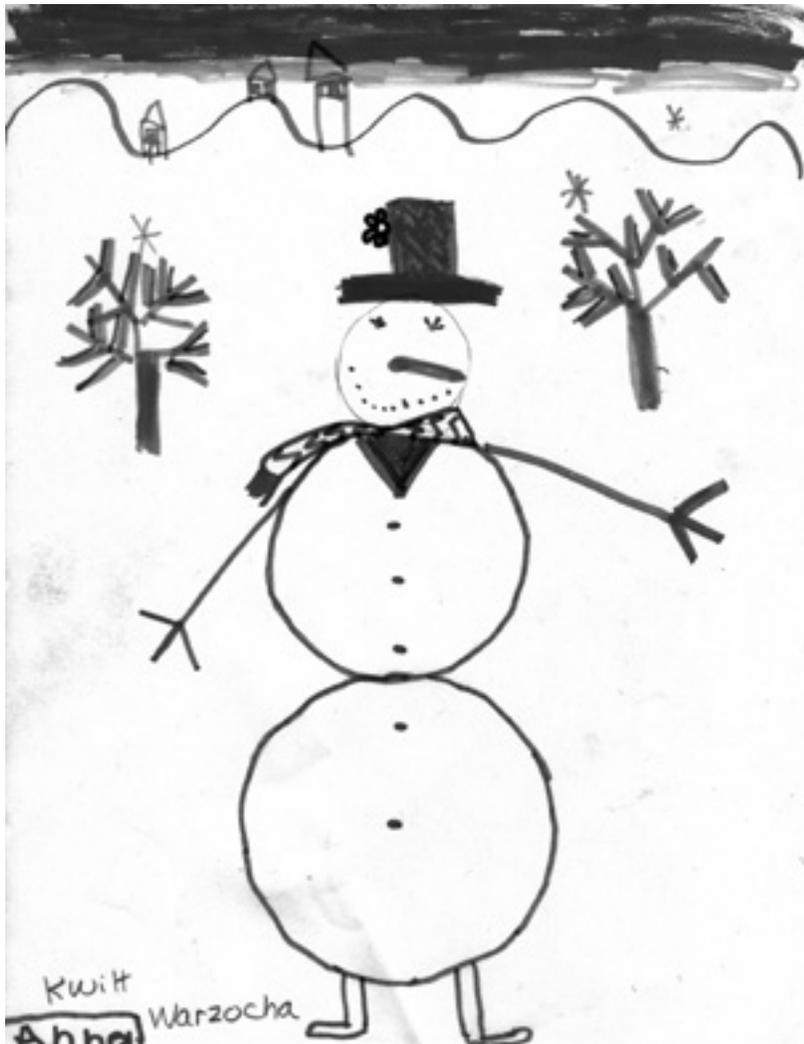
**ARTICLE 4:** To see if the district will vote to accept and expend any federal and/or state grants received by the district. Accepted

**ARTICLE 5:** To see if the district will vote to accept water rents totaling an estimated \$60,000.00 to be billed at a gallonage rate with a user fee. Accepted.

**ARTICLE 6:** To see if the district will vote to raise and appropriate the sum of \$79,420.00 for the general district operations as recommended by the commissioners and presented by the Budget Committee. Accepted

**ARTICLE 7:** To transact any further business. Past-due water rents were discussed. Billing for vacant homes was discussed. 

# Andover School District Report 2013



Anna Warzocha, AE/MS Kindergarten

## SCHOOL BOARD REPORT

Andover students live in a “village” of support for educational excellence. The Andover School Board appreciates and thanks the administrators, teachers, staff, and most importantly, the community, all of whom contribute to the quality of Andover students.

In June 2013, Andover Elementary/Middle School (AE/MS) graduated 23 to high schools, both public and private. Bill Leber was the graduation speaker, sharing helpful advice and telling the students to meet him back at AE/MS in four years with their high school diplomas in hand, and he would treat them all to ice cream at Naughty Nellie’s Ice Cream Bar.

The 2013 eighth grade class ended the school year by visiting New York City and seeing the 9/11 Memorial Museum, Museum of History, and Central Park.

2013 Geography Bee Champion was Ronan Walsh.

2013 Spelling Bee Champion was Annika Johnson.

The tragedy at Sandy Hook prompted us to review our emergency response protocols. AE/MS has had a greater police presence since then, and solid emergency response communication is in place with controlled access to the building. Emergency consultant Jane Hubbard volunteered her services and worked with AE/MS staff and students. A big thanks to Jane Hubbard.

The AE/MS community lives, learns, and plays through a unique curriculum, the 7 Cs, using the Common Core State Standards, National Standards, and the New Hampshire State Curriculum Frameworks as guides. The district has defined curriculum expectations for content and

skills for Language Arts, Mathematics, Social Studies, Science, and the Arts to meet the needs of diverse learners in the regular classrooms. Curricular accountability is ensured through the use of the New England Common Assessment Program tests, NWEA, and other district-wide assessments.

Technology plays a much larger role in education than in recent years. Technology can assist and enhance learning in every subject area and at every grade level. However, with that comes the need for responsible and safe use which must be added to the curriculum.

Andover is a part of School Administration Unit (SAU) 46 with the Merrimack Valley Cooperative School Board. SAU 46 Superintendent Michael Martin will retire at the end of the school year, on June 30, 2014. The search committee, made up of School Board members from Andover and Merrimack Valley, has narrowed the candidates down to three. They will be visiting the schools and meeting the public to aid the final choice to be made by the SAU 46 Board.

Merrimack Valley High School serves secondary students from Andover on a tuition basis. This expands their community of learning opportunities. The school is a comprehensive high school with a co-ed population of approximately 900 students and a professional staff of 67. Students wishing to pursue certain vocations may do so through the school’s affiliation with the Concord Regional Technical Center and Winnisquam Regional Agricultural Education Center. Students may also attend the CSI Charter School to get a GED or to reach the age of 21, at which time the 3 to 21 year age limits

of public education have been met.

Andover MVHS students are involved in nine Advanced Placement classes, two in Project Running Start, and eight in Project Lead the Way. These courses can be taken to earn both high school and college credit to provide significant savings to those attending college.

The MVHS Class of 2013 graduated 16 Andover students. Six students were planning to attend a four-year college or university, five were headed to a two-year college, and one to a certificate program. Four planned to join the workforce, in some cases working to earn money for additional school later.

The AE/MS Long Range Plan 2010-15 continues to guide and track local school planning.

**GOAL #1:** AE/MS students will demonstrate progress in academic achievement and personal development required for a successful future in the 21st century.

A gift of \$10,000 and computer support from Proctor Academy provided new computers and safety software in the computer laboratory. Old computers have been used to expand teaching in the classrooms.

iPads have been purchased through federal grant money to assist with the education of students.

Curriculum work in all grades was intensified. Academic collaboration among classes and teachers was encouraged. Standards-based report cards for grades kindergarten through four is one of the results of this work.

**GOAL #2:** AE/MS will provide a learning environment that supports academic achievement and personal growth.

Continued professional develop-



## Mike Martin Retires in June

Superintendent Mike Martin announced his retirement at the October School Board meeting. This is to be effective on June 30, 2014 and is a most important event.

A search committee was soon appointed by the SAU 46 board and a consultant contracted to guide the search for a successor. At year end, this group had narrowed candidates to the final three who will be visiting the eight schools of the district. A public hearing will be held to gain further information affecting the final choice by the SAU 46 board.

A quiet problem-solver who always focuses on results that advance the curriculum and the buildings to national leadership positions in both areas, Superintendent Martin holds both a Doctorate in Education and a Master of Business Administration, a unique combination for a school superintendent.

He has led the Merrimack Valley and Andover School Districts since 1999, making him the longest-serving superintendent in the area. Superintendent Martin is also one of the best in the state, according to Ted Comstock, Executive Director of the New Hampshire School Boards Association. In 2010, Superintendent Martin was named New Hampshire Superintendent of the Year.

Superintendent Martin's knowledge of both school finances and advanced building technology is one of his strongest qualities as an executive, since he is always thinking about ways to reduce costs and the burden on the taxpayers. During his tenure, Merrimack Valley High and Middle Schools and the SAU 46 Office Campus switched from an oil heating system to a wood chip furnace.

At AE/MS, a more efficient lighting system was installed, which was paid for with cost savings in three years and last year started yielding significant savings.

He was involved in negotiating a favorable 15-year tuition contract for Andover School District pupils at Merrimack Valley High School and making the charter schools available to students who must now attend school until they graduate or reach the age of 21.

Andover Elementary/Middle School has seen significant renovations. These include a new gym floor, corrections to meet Life Safety Code, middle school and gym roof repair, strengthening and drainage improvement to recover storm damage that flooded the library, new floor covering in the middle school, and playground and athletic field improvements.

Curriculum changes have been made to include all-day kindergarten in the Andover School District and to meet the new federal Common Core Standards.

In grateful recognition of your diligent leadership, countless contributions, and tireless dedication to the education of Andover students, we say thank you, Superintendent Mike Martin, and the very best to you in your well-deserved retirement. It has been a pleasure and a learning experience working with you.



## SCHOOL DISTRICT SUPERINTENDENT REPORT

At last year's annual School District Meeting, Andover voters overwhelmingly supported expanding the half-day kindergarten program to a full-day program, improving the educational opportunities for our youngest children. Starting this past fall, Andover's five- and six-year-olds now join the 70% of five- and six-year-olds in the United States who attend full-day kindergarten programs. This is something we should all be proud of.

Thanks to the leadership of our principal, Jane Slayton, Andover Elementary/Middle School continues to offer very special programs that connect our school and community. One example of this community connection is the annual Veterans Day program. Having attended several of these events, I have seen first-hand the student presentations, retiring of the colors, and accompanying music. One cannot help but be impressed

with the community values we are passing on to our children. This program, like others in our schools, is a vital component of our children's education.

I am pleased to report that the proposed school budget increase for the 2014-2015 fiscal year is less than 1%. The warrant will contain a number of articles regarding expendable trust funds (special education and high school tuition), a facilities study to provide the School Board and community valuable information on the building's systems (heating, ventilation, building envelope, technology, electrical, etc.), and a contingency fund regarding the State's adequacy aid formula allowed by a recent change in the law. The School Board and the community's budget committees have worked extremely hard to provide the community with a joint recommendation.

The annual School District Meet-

ing is scheduled for Monday, March 3, 2014 at 7 PM and is an important meeting for the school. I hope you will attend.

As this is my last report as your Superintendent of Schools, I would like to sincerely thank you for your support and encouragement these last 15 years. It has been an honor and privilege to be a part of the Andover/Merrimack Valley school community. It has been a rewarding experience for me, and I want to thank the Andover School Board, administration, staff, parents, and community for your commitment and support of the school children.

While I am sad to leave, I am confident about the strength of the Andover and Merrimack Valley districts.

*Mike Martin*  
SAU #46 Superintendent  
of Schools



Ryelle Jenifer, AE/MS Grade 6

## SCHOOL DISTRICT WARRANT

School District Meeting, March 3, 2014

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School Gymnasium in said District on Monday, the 3rd day of March 2014, at 7 PM to act upon the following subjects:

**ARTICLE 1:** To see if the District will vote to accept the reports of Officials, Agents, Auditors, and/or Committees as printed in the School District report.

**ARTICLE 2:** To see if the District will vote to authorize the School Board to make application for, to accept and expend on behalf of the District any and all advances, grants or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

**ARTICLE 3:** To see if the District will authorize the School Board to accept and expend on behalf of the District private gifts and contributions for educational purposes.

**ARTICLE 4:** To see if the School District will vote to raise and appropriate the sum of Four Million, Six Hundred Fifty-Four Thousand, Five Hundred Fifty-Three (\$4,654,553) for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of said district and to authorize the application against said appropriation of such sums that are estimated to be raised from the state's equalization payment, together with other income. The School Board shall certify to the selectmen of Andover the amount to be raised by taxation of said town. (The School Board and Budget Committee recommend pass-

ing this article.)

**ARTICLE 5:** To see if the School District will vote to raise and appropriate the sum of up to Twenty-Five Thousand Dollars (\$25,000) to be placed in the Regular Education High School Tuition Expendable Trust Fund with such amount to be funded from the June 30, 2014 undesignated fund balance (surplus). (The School Board and Budget Committee recommend passing this appropriation.)

**ARTICLE 6:** To see if the School District will vote to raise and appropriate the sum of up to Twenty-Five Thousand Dollars (\$25,000) to be placed in the Special Education Expendable Trust Fund with such amount to be funded from the June 30, 2014 undesignated fund balance (surplus). (The School Board and Budget Committee recommend passing this appropriation.)

**ARTICLE 7:** To see if the School District will vote to raise and appropriate up to Fifty Thousand Dollars (\$50,000) for the payment of the cost of Architect/Engineering Fees for a sustainability study to determine appropriate options for facilities maintenance and other district needs. (The School Board and Budget Committee recommend passing this appropriation.)

**ARTICLE 8:** To see if the School District will vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5% of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. (The School Board and Budget Committee recommend passing this article.)

**ARTICLE 9:** To transact any other business that may legally come before this meeting.



## SCHOOL DISTRICT ELECTION WARRANT

Town Voting, March 3, 2014

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School gymnasium in said District on Tuesday, the 11th day of March 2014 at 11 AM to act upon the following subjects:

**ARTICLE 1:** To choose by nonpartisan ballot the fol-

lowing school district officers, with the polls opening at 11 AM and remaining open continually until 7 PM.

- Moderator for the ensuing year
- Clerk for the ensuing year
- Treasurer for the ensuing year
- One (1) School Board Member for the ensuing three years (2017)



## SCHOOL DISTRICT BUDGET OVERVIEW

<b>Total Approved Budget for 2013-2014 (current year)</b>	<b>\$4,615,958</b>
<b>Increases in Proposed 2014-2015 Budget</b>	
1210 Special Education - increase in health insurance rates	5,518
1211 Spec. Education Summer Program - increase in salaries/benefits	1,085
2100 Guidance, Health, Special Education related services - Includes increases in benefits and contracted services	3,812
2220 Media/Library - increase in health insurance rates	715
2310 Liability Insurance - increase in liability insurance and NHSBA dues	1,014
2319 SAU Assessment - increase due to full time superintendent expenses	12,066
2410 School Administration - increase in health insurance rates	2,803
2600 Operation & Maint - increase in health, bldg insur., snow removal	1,933
2700 Transportation - annual increase in transp.contract; athletic trips	14,137
2900 Wage Pool (Non-Teachers); Year 2 Teachers Agreement	30,622
<b>Total Increases</b>	<b>\$73,704</b>
<b>Decreases in Proposed 2014-2015 Budget</b>	
1100 Regular Education - decrease in high school tuition	-\$35,107
<b>Total Decreases</b>	<b>-\$35,107</b>
<b>Operating Budget Change</b>	<b>\$38,595</b>
Warrant Article 4: Proposed 2014-2015 Budget	\$4,654,553
Warrant Article 7: Architect/Engineering Fees	50,000
<b>Total 2014-2015 Budget with Warrant Articles</b>	<b>\$4,704,553</b>
Dollar increase from total 2013-2014 budget with warrant articles	\$88,595
Percent increase from total 2013-2014 budget with warrant articles	1.9%

Warrant Article 5 (Regular Education High School Tuition Expendable Trust Fund) and Warrant Article 6 (Special Education Expendable Trust Fund) each give the School Board the option of retaining up to \$25,000 (for a possible total of \$50,000) from the School District's end-of-year surplus (if any) in June 2014.

If the maximum of \$50,000 were retained, the total 2014-2015 budget appropriation with warrant articles would be \$138,597 for a 3.0% increase from 2013-2014.

## SCHOOL DISTRICT BUDGET

*Formatted as required by the New Hampshire Department of Education*

School District Meeting votes on the Budget Committee's recommended budget.

	Expended 2012-2013	Adjusted 2013-2014	School Board Proposed 2014-2015	Bud. Comm. Recommend 2014-2015
<b>General Fund</b>				
<b>1100 Regular Education Programs</b>				
Salaries	\$947,383	\$1,183,166	\$1,183,166	\$1,183,166
Employee Benefits	426,373	501,288	524,806	524,806
Purch. Prof./Tech Services				
Purch. Property Services (R&M)	24,968	6,000	6,000	6,000
Tuition (High School)	838,546	905,625	847,000	847,000
Supplies - General	16,566	16,433	16,433	16,433
Supplies - Specific	9,446	9,507	9,507	9,507
Printed Materials	16,267	30,230	30,230	30,230
Electronic Information	687	1,210	1,210	1,210
Property (Furn. & Equip.)				
<b>Total 1100 Function</b>	<b>\$2,280,236</b>	<b>\$2,653,459</b>	<b>\$2,618,352</b>	<b>\$2,618,352</b>
<b>1210 Special Education Programs</b>				
Salaries	\$183,215	\$217,496	\$217,496	\$217,496
Employee Benefits	78,158	109,818	115,336	115,336
Other Purch. Services & Tuition	170,342	208,552	208,552	208,552
Travel (SpEd)	1,141	1,500	1,500	1,500
Supplies/Printed Materials	3,018	3,204	3,204	3,204
Electronic Information	-395	892	892	892
Property (Furn. & Equip.)		195	195	195
Dues	655	635	635	635
<b>Total 1210 Function</b>	<b>\$436,134</b>	<b>\$542,292</b>	<b>\$547,810</b>	<b>\$547,810</b>
<b>1211 Special Education Summer Prog.</b>				
Salaries	\$1,500	\$2,500	\$3,189	\$3,189
Employee Benefits	212	316	712	712
Supplies		85	85	85
Transportation		1,500	1,500	1,500
<b>Total 1211 Function</b>	<b>\$1,712</b>	<b>\$4,401</b>	<b>\$5,486</b>	<b>\$5,486</b>
<b>1400 Co-Curricular Programs</b>				
Salaries	\$11,150	\$11,000	\$11,000	\$11,000
Benefits	1,870	2,500	2,500	2,500
Officials	2,060	2,200	2,200	2,200
Supplies	2,936	3,826	3,826	3,826
Dues	80	250	250	250
<b>Total 1400 Function</b>	<b>\$18,096</b>	<b>\$19,776</b>	<b>\$19,776</b>	<b>\$19,776</b>
<b>2100 Student Support Services (Guidance/Health/SpEd Services)</b>				
Salaries	\$75,817	\$80,329	\$80,329	\$80,329
Employee Benefits	34,935	44,580	47,392	47,392
Purchased Tech. Services	74,223	87,720	88,720	88,720
Supplies/Testing/Printed Media	4,930	5,723	5,723	5,723

	Expended 2012-2013	Adjusted 2013-2014	School Board Proposed 2014-2015	Bud. Comm. Recommend 2014-2015	Andover School District
Dues		215	215	215	
<b>Total 2100 Functions</b>	<b>\$189,905</b>	<b>\$218,567</b>	<b>\$222,379</b>	<b>\$222,379</b>	
<b>2210 Staff Mentoring Services</b>					
Salaries	\$2,500	\$2,000	\$2,000	\$2,000	
Employee Benefits	479	2,300	2,300	2,300	
<b>Total 2210 Function</b>	<b>\$2,979</b>	<b>\$4,300</b>	<b>\$4,300</b>	<b>\$4,300</b>	
<b>2213 Instructional Staff Training</b>					
Course Reimbursement	\$10,925	\$13,000	\$13,000	\$13,000	
Workshops	9,713	8,750	8,750	8,750	
<b>Total 2213 Function</b>	<b>\$20,638</b>	<b>\$21,750</b>	<b>\$21,750</b>	<b>\$21,750</b>	
<b>2220 Educational Media</b>					
Salaries	\$9,724	\$16,962	\$16,962	\$16,962	
Employee Benefits	6,875	11,336	12,051	12,051	
Repair & Maintenance	769	1,000	1,000	1,000	
Supplies		650	650	650	
Printed Media	4,479	5,000	5,000	5,000	
Electronic Information		650	650	650	
Furniture & Equipment		400	400	400	
<b>Total 2220 Function</b>	<b>\$21,847</b>	<b>\$35,998</b>	<b>\$36,713</b>	<b>\$36,713</b>	
<b>2310 School Board Services</b>					
Salaries	\$500	\$500	\$500	\$500	
Employee Benefits	8	9	9	9	
Purch. Tech. Serv. (Liab. Ins.)	3,118	3,471	4,320	4,320	
Supplies	159	175	175	175	
NHSBA Dues	2,943	3,290	3,455	3,455	
<b>Total 2310 Function</b>	<b>\$6,728</b>	<b>\$7,445</b>	<b>\$8,459</b>	<b>\$8,459</b>	
<b>2312 Moderator/Clerk Services</b>	<b>\$152</b>	<b>\$158</b>	<b>\$158</b>	<b>\$158</b>	
<b>2313 District Treasurer</b>					
Salary	\$1,000	\$1,000	\$1,000	\$1,000	
Employee Benefits	14	17	17	17	
Supplies/Postage	364	375	375	375	
<b>Total 2313 Function</b>	<b>\$1,378</b>	<b>\$1,392</b>	<b>\$1,392</b>	<b>\$1,392</b>	
<b>2317 Audit Services</b>	<b>\$5,500</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
<b>2318 Legal Services</b>	<b>\$3,422</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>2319 Other School Board Services</b>					
Fingerprinting	\$1,130	\$750	\$750	\$750	
Advertising	4,858	3,200	3,200	3,200	
<b>Total 2319 Function</b>	<b>\$5,988</b>	<b>\$3,950</b>	<b>\$3,950</b>	<b>\$3,950</b>	
<b>2321 Office of the Superintendent</b>	<b>\$94,099</b>	<b>\$93,923</b>	<b>\$105,989</b>	<b>\$105,989</b>	
<b>2410 Office of the Principal</b>					
Salaries	\$110,974	\$114,361	\$114,361	\$114,361	
Employee Benefits	41,795	56,694	59,497	59,497	

## 74 School District Budget

	Expended 2012-2013	Adjusted 2013-2014	School Board Proposed 2014-2015	Bud. Comm. Recommend 2014-2015
Repairs & Maintenance	1,687	3,200	3,200	3,200
Purch Tech Services (Postage, Printing)	3,907	4,600	4,600	4,600
Supplies	1,250	1,300	1,300	1,300
Software	600	650	650	650
Property (Copier Lease)	4,966	6,000	6,000	6,000
Dues	942	675	675	675
<b>Total 2410 Function</b>	<b>\$166,120</b>	<b>\$187,480</b>	<b>\$190,283</b>	<b>\$190,283</b>
<b>2490 Graduation Expenses</b>	<b>\$157</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
<b>2620 Operation &amp; Maintenance</b>				
Salaries	\$70,598	\$67,877	\$67,877	\$67,877
Employee Benefits	18,495	24,152	25,231	25,231
Repairs & Maintenance	47,916	30,000	30,000	30,000
Purch. Tech. Services (Water, Septic, Carpet Cleaning)	4,159	4,450	4,450	4,450
Facilities Rental	1,200	1,200	1,200	1,200
Insurance	4,841	5,083	5,337	5,337
Telephone	7,149	7,050	7,050	7,050
Travel (Custodian)	1,453	1,000	1,000	1,000
Supplies	18,739	17,000	17,000	17,000
Electricity	24,432	32,000	32,000	32,000
Propane	3,563	4,000	4,000	4,000
Oil	33,196	48,000	48,000	48,000
Property (Furn & Equip)				
<b>Total 2620 Function</b>	<b>\$235,741</b>	<b>\$241,812</b>	<b>\$243,145</b>	<b>\$243,145</b>
<b>2630 Care/Upkeep of Grounds</b>				
Snow Removal	\$4,400	\$3,400	\$4,000	\$4,000
Repair & Maintenance	1,190	1,000	1,000	1,000
Supplies	659	1,000	1,000	1,000
Gas	227	250	250	250
Equipment				
<b>Total 2630 Function</b>	<b>\$6,476</b>	<b>\$5,650</b>	<b>\$6,250</b>	<b>\$6,250</b>
<b>2640 Care/Upkeep of Equipment</b>				
<b>2721 Transportation - Reg. Education</b>	<b>\$247,717</b>	<b>\$248,948</b>	<b>\$262,585</b>	<b>\$262,585</b>
<b>2722 Transportation - Special Educ.</b>	<b>\$54,416</b>	<b>\$86,550</b>	<b>\$86,550</b>	<b>\$86,550</b>
<b>2724 Transportation - Athletic</b>	<b>\$4,037</b>	<b>\$3,000</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>2725 Transportation - Field Trips</b>	<b>\$4,433</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>2900 Support Services - Other</b>		<b>\$3,141</b>	<b>\$29,657</b>	<b>\$29,657</b>
<b>2900 Wage Pool (support staff)</b>		<b>\$10,894</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>4200 Site Improvement</b>		<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>4600 Building Improvement</b>				

	Expended 2012-2013	Adjusted 2013-2014	School Board Proposed 2014-2015	Bud. Comm. Recommend 2014-2015
5221 Food Service - Local Support	\$35,420	\$35,420	\$35,420	\$35,420
5252 Transfer to Tuition Trust Fund				
<b>Total General Fund</b>	<b>\$3,843,333</b>	<b>\$4,461,958</b>	<b>\$4,500,553</b>	<b>\$4,500,553</b>
5221 Food Service - Federal/State	\$72,000	\$72,000	\$72,000	\$72,000
5222 Federal Projects	\$82,000	\$82,000	\$82,000	\$82,000
5252 Expend. Trust - Special Educ.				
<b>Total Budget</b>	<b>\$3,997,333</b>	<b>\$4,615,958</b>	<b>\$4,654,553</b>	<b>\$4,654,553</b>



Jesse Niemyer, AE/MS Grade 4

## SCHOOL DISTRICT BUDGET

*Condensed and formatted by the Andover Budget Committee*

School District Meeting votes on the Budget Committee's recommended budget.

	Expended 2012-13	Appropriated 2013-14	Selectmen Recommend 2014-2015	Bud. Comm. Recommend 2014-2015	Difference Appr. vs Recomm.
<b>General Fund</b>					
<b>Salaries</b>					
Teaching - Regular Education	\$947,383	\$1,183,166	\$1,183,166	\$1,183,166	
Teaching - Special Education	184,715	219,996	220,685	220,685	689
Administration (includes SAU 46)	205,073	208,284	220,350	220,350	12,066
Support Staff	171,439	190,712	194,818	194,818	4,106
CBA Pool		3,141	29,657	29,657	26,516
<b>Total Salaries</b>	<b>\$1,508,610</b>	<b>\$1,805,299</b>	<b>\$1,848,676</b>	<b>\$1,848,676</b>	<b>\$43,377</b>
Contract Term	3rd	1st	2nd	2nd	
<b>Benefits</b>					
Teaching - Regular Education	\$426,373	\$501,288	\$524,806	\$524,806	\$23,518
Teaching - Special Education	78,370	110,134	116,047	116,047	5,913
Administration (includes SAU 46)	41,795	56,694	59,497	59,497	2,803
Support Staff	62,678	84,902	89,508	89,508	4,606
Training/Workshops Teaching Staff	20,638	21,750	21,750	21,750	
<b>Total Benefits</b>	<b>\$629,854</b>	<b>\$774,768</b>	<b>\$811,608</b>	<b>\$811,608</b>	<b>\$36,840</b>
<b>Tuition</b>					
Regular Education	\$838,546	\$905,625	\$847,000	\$847,000	-\$58,625
Special Education	171,483	210,052	210,052	210,052	
<b>Total Tuition</b>	<b>\$1,010,029</b>	<b>\$1,115,677</b>	<b>\$1,057,052</b>	<b>\$1,057,052</b>	<b>-\$58,625</b>
<b>Operations</b>					
Supplies, Print Media, Internet	\$60,339	\$79,535	\$79,535	\$79,535	
Contract Services - Special Ed.	74,223	87,720	88,720	88,720	1,000
Fees	10,982	29,200	29,200	29,200	
Maintenance	108,513	72,000	72,600	72,600	600
Furniture, Fixtures, Equipment	-395	595	595	595	
Insurance	7,959	8,554	9,657	9,657	1,103
Dues	4,620	5,065	5,230	5,230	165
Miscellaneous	1,287	1,400	1,400	1,400	
Advertising	4,858	3,200	3,200	3,200	
Postage, Printing	4,271	4,975	4,975	4,975	
Utilities	63,557	86,500	86,500	86,500	
Telephone	7,149	7,050	7,050	7,050	
Travel	1,453	1,000	1,000	1,000	
Transportation	310,604	343,998	358,135	358,135	14,137
Food Service	35,420	35,420	35,420	35,420	
<b>Total Operations</b>	<b>\$694,840</b>	<b>\$766,212</b>	<b>\$783,217</b>	<b>\$783,217</b>	<b>\$17,005</b>
<b>Total General Fund</b>	<b>\$3,843,333</b>	<b>\$4,461,958</b>	<b>\$4,500,553</b>	<b>\$4,500,553</b>	<b>\$38,595</b>
Federal Food Service	72,000	72,000	72,000	72,000	
Federal Projects	82,000	82,000	82,000	82,000	
<b>Total Budget</b>	<b>\$3,997,333</b>	<b>\$4,615,958</b>	<b>\$4,654,553</b>	<b>\$4,654,553</b>	<b>\$38,595</b>

**SCHOOL DISTRICT ESTIMATED REVENUE**

	Dept. of Revenue Approved 2013-2014	Estimated Revenue 2014-2015
<b>Revenue Other Than Assessments</b>		
<b>General Fund</b>		
Catastrophic Aid	\$4,131	\$3,500
Tuition		
Medicaid Distributions	9,500	9,500
Interest Revenue	375	375
Adequate Education Grant	856,642	789,314
State Wide Property Tax	599,048	632,932
Other Income	275	275
<b>Total General Fund</b>	<b>\$1,469,971</b>	<b>\$1,435,896</b>
<b>Fund Balances</b>		
Reserve for Special Ed. Trust		
Reserve for Maintenance Trust		
Fund Balance to Reduce Taxes	309,095	
<b>Total Fund Balances</b>	<b>\$309,095</b>	<b>\$0</b>
<b>Federal Funds</b>	<b>\$82,000</b>	<b>\$82,000</b>
<b>Food Service Fund</b>		
Sale of Lunches	\$40,000	\$40,000
Federal Child Nutrition	31,000	31,000
State Child Nutrition	1,160	1,160
<b>Total Food Service Fund</b>	<b>\$72,160</b>	<b>\$72,160</b>
<b>Total Revenue Other Than Assessments</b>	<b>\$1,933,226</b>	<b>\$1,590,056</b>
<b>Assessment (estimated)</b>	<b>\$2,682,732</b>	<b>\$3,064,497</b>
<b>Total Budget</b>	<b>\$4,615,958</b>	<b>\$4,654,553</b>

*Per RSA 32:11-a, the following information is provided regarding special education expenditures and revenues for the past two fiscal years.*

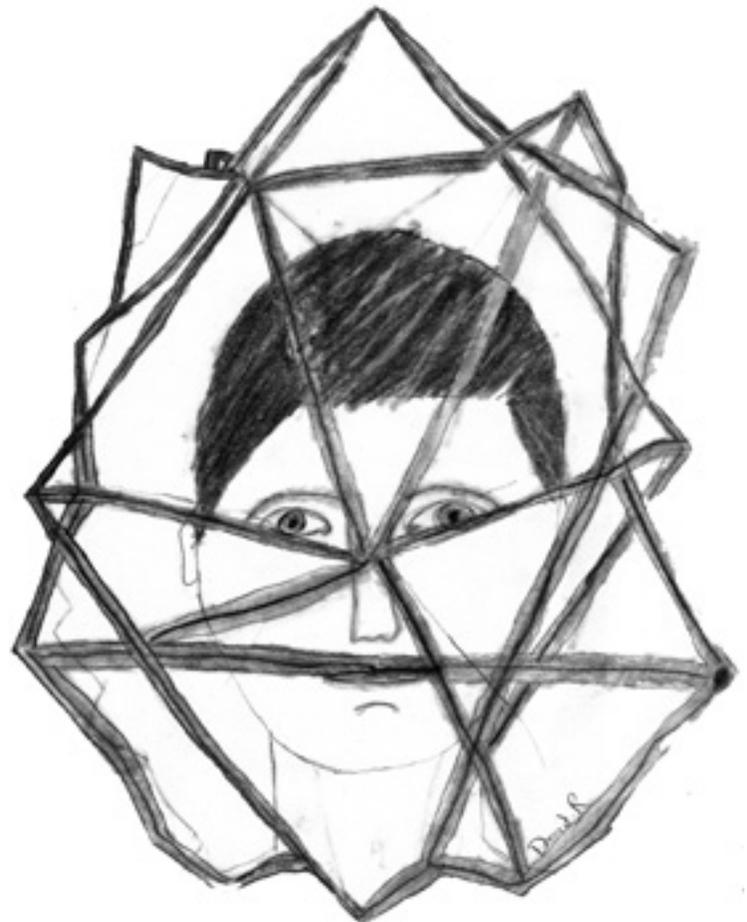
	2011-2012	2012-2013
Special Education Expenditures	\$624,214	\$670,415
Special Education Revenues	86,582	86,582
<b>Net Special Education Costs</b>	<b>\$537,632</b>	<b>\$583,833</b>

## AE/MS STAFF 2013-2014

Babineau, Mary	Speech Pathologist	Murphy, Ryan	Middle School Science Teacher
Bent, Jennifer	Grade 1 Teacher	Parenteau, Gail	Administrative Assistant
Braley, Christine	Permanent Substitute	Pearson, Mary	Cafeteria Assistant
Capuano-Yates, Mary	Occupational Assistant	Peters, Stephanie	Grade 3 Teacher
Crucitti, Deana	Grade 4 Teacher	Riel, Jerry	Part time Custodian
DeMinico, Linda	Grades K-8 Art Teacher	Rowe, Stacy	Paraprofessional
Edmunds, Sarah	Middle School Language Arts Teacher	Silverstein, Michael	Grade K-8 Physical Education Teacher
Fadden, Cathy	Paraprofessional	Slayton, Jane	Principal
Farrington, Bill	Head Custodian	Stewart, Adam	Grade K-8 Music Teacher and Band Director
Frost, Christine	School Nurse	Stewart, Victor	Part-time Custodian
Gagne, Holly	Special Education Teacher	Tiede, Lynn	Special Education Teacher
Hattan, Anna Kate	Reading Specialist	Tucker, Jim	Middle School Social Studies Teacher
Hewitt, Anne	Special Education Paraprofessional	Turk, Judith	Special Education Coordinator/ Assistant Principal
Hildebrand, Gretchen	Grade 2 Teacher	Unger, Heidi	Technology Integrator
Hubbard, Jay	Grade 3 Teacher	Wiley, Michael	Grade 1 Teacher
Jacobs, Selina	Special Education Paraprofessional	Witt, Laura	Kindergarten Teacher
Jensen, Michael	Grade 2 Teacher	Young, Joanne	Cafeteria Director
Keezer, Michelle	Middle School Math Teacher		
Kidane, Molly	Middle School Language Arts		
Kidder, Putnam	Kindergarten Teacher		
Lance, Brenda	Speech Assistant / Part-time Math Teacher		
Lane, Kristine	Library Assistant		
Lane, Lisa	Grade K-8 Guidance		
LaRoche, Kristy	Grade 4 Teacher		
Lauster, Amanda	Title I Reading Teacher		
Martin, Stacia	Occupational Therapist		
McCarthy, David	Paraprofessional		

### SAU #46 STAFF

Michael Martin	Superintendent of Schools
Christine Barry	Assistant Superintendent of Schools
Robin Heins	Business Administrator
Kathleen Boucher	HR Manager
Tina Reardon	Bookkeeper
Louise Dupre	Bookkeeper
Andrea Reagan	Bookkeeper



David Reynolds, Grade 7

## AE/MS STATISTICS

### AE/MS Class Totals as of January 2014

Kindergarten	35
Grade 1	29
Grade 2	27
Grade 3	27
Grade 4	33
Grade 5	15
Grade 6	21
Grade 7	34
Grade 8	17
<b>TOTAL</b>	<b>238</b>

### AE/MS Roll Of Perfect Attendance 2012-2013

*Pupils not absent for the school year ended June 30, 2013*

Kindergarten	Kaden Fanny
Grade 1	Miles Hurlbutt
Grade 2	Brandon Dukette
Grade 3	Michael Miller
	Jesse Niemyer
Grade 4	Kyleigh Fanny
Grade 5	Aidan O'Donnell
Grade 6	Ezra Jenifer
	Koty Lorden

### AE/MS Graduates 2013

Brandon Babbitt	Maya Haynes
Kevin Barry	Carl Hubbard
Noah Berry	Annika Johnson
Hunter Bonk	James Lloyd
Matthew Braley	Cope Makechnie
Curtis Chamberlin	Jacqui Morris
Jared Duquette	Griffin Merriman
Kenzie Emeny	Jeremiah Proulx
Logan Farley	Brandon Richardson
Kristofer Feehan	Alisha Smart
Kaitlyn French	Chelsea Thompson
Deklan Friedrich	Brandon Wood
Shyanne Goodbread	
Ainsley Goodwin	
<b>TOTAL</b>	<b>26</b>

## MVHS STATISTICS

### MVHS Class Totals as of January 2014

Class of 2014	18
Class of 2015	20
Class of 2016	13
Class of 2017	19
<b>TOTAL</b>	<b>70</b>

### MVHS Graduates 2013

Jason Ashburn	Alexis King
Charles Barry	Mariah
Cody Barton	Lansdown-Howard
Ethan Barton	Marissa Laro
Timothy Bates	Trisha McDonald
Stephanie Croteau	Kristi Perreault
Jenna Davis	Philemont Ponzi
Cameron Doucet	Daiquiri Przybyla
Shrief Elmasry	Mary-Jane Wittel
Dylan Howe	
Brian Jackson	<b>TOTAL 19</b>

## PROCTOR STATISTICS

### Proctor Class Totals as of January 2014

Class of 2014	7
Class of 2015	12
Class of 2016	6
Class of 2017	7
<b>TOTAL</b>	<b>32</b>

### Proctor Graduates 2013

Eva Berton	
Tim Braley	
Ben Cox	
Summer Good Morning	
Madison Powers	
Emily Young	
<b>TOTAL</b>	<b>6</b>

## SCHOOL DISTRICT TREASURERS REPORT

	Received from			Total Receipts	Orders Paid	Balance
	Selectmen	Account Transfers	State Sources			
<b>Beginning Cash</b>						<b>\$57,328</b>
July 2012		\$175,000	\$11,967	\$1,007	\$238,850	\$6,451
August 2012	305,999	60,000	956	655	197,168	176,893
September 2012	268,041		4,479	695	219,386	230,723
October 2012	305,999		325	7,211	220,214	324,045
November 2012	305,999			2,174	373,555	258,663
December 2012	328,066	100,000	2,629	11,266	446,584	254,041
January 2013	327,713		375	6,042	382,880	205,291
February 2013	327,713		1,622	1,701	357,829	178,497
March 2013	327,713		144	3,447	341,167	168,634
April 2013	327,713		10,972	4,031	251,141	260,210
May 2013	327,713	600,000	1,451	36,992	436,943	789,422
June 2013				2,104	616,336	175,190
<b>Totals</b>	<b>\$3,152,671</b>	<b>\$935,000</b>	<b>\$34,919</b>	<b>\$77,326</b>	<b>\$4,082,053</b>	

### State Education Grant Account

	Received from			Balance
	State Sources	Other Sources	Account Transfers	
<b>Beginning Cash</b>				<b>\$239,836</b>
July 2012	\$46,587	\$18	\$175,000	\$111,441
August 2012	178,456	7	60,000	229,903
September 2012	429	23		230,354
October 2012	144	19		230,517
November 2012	164,539	23		395,079
December 2012		17	100,000	295,096
January 2013	250,236	19		545,352
February 2013		28		545,380
March 2013	31,707	30		577,117
April 2013	287,094	36		864,246
May 2013	7,659	23		871,929
June 2013		12	600,000	271,941
<b>Totals</b>	<b>\$966,850</b>	<b>\$255</b>	<b>\$935,000</b>	

### Summary

<b>Cash on hand in all accounts, July 1, 2012</b>	<b>\$260,306</b>
Received from Selectmen	3,152,671
Received from State	1,001,769
Received from all other sources	77,580
<b>Total Receipts</b>	<b>\$4,232,020</b>
<b>Amount Available</b>	<b>\$4,492,326</b>
Orders Paid	4,082,053
<b>Cash on hand in all accounts, June 30, 2013</b>	<b>\$410,273</b>

# SCHOOL DISTRICT MEETING MINUTES 2013

March 4, 2013

Moderator Betsy Paine called the meeting to order at 7 PM. Cub Scouts Dana Buswell, Brendan Miller, and Michael Miller; and Daisy Girl Scouts Julianna Champagne, Chloe Colby, Madison Colby, Trinity Delaney, Anastacia Marriner, Shannen O'Donnell, Adelyn Pine, and Sophia Reynolds led the audience in reciting the Pledge of Allegiance. Moderator Paine introduced the Andover School Board members and Superintendent Dr. Martin.

Moderator Paine briefly reviewed the rules of the meeting. Only registered voters may vote. All meeting participants have the right to speak but may not be able to speak more than once during each specific discussion. All meeting participants should remain seated unless recognized to speak. Only one person at a time may speak, and all comments should be addressed to the Moderator. Motions to restrict reconsideration of a vote may be made by any meeting participant. Only one amendment will be considered at a time to maintain clarity.

Don Gould moved to waive the reading of the entire warrant prior to the start of the meeting; Kent Armstrong seconded. The motion was adopted with no discussion.

**ARTICLE 1:** To see if the District will vote to accept the reports of Officials, Agents, Auditors, and/or Committees as printed in the School District report.

Charlie McCrave moved to accept the reports as printed; Katie Keyser seconded. Article 1 was adopted with no discussion.

**ARTICLE 2:** To see if the District will vote to authorize the School Board to make application for, to accept, and to expend on behalf of the District any and all advances, grants, or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

Mary Hiller moved to accept Article 2; Janet Moore seconded. Article 2 was adopted with no discussion.

**ARTICLE 3:** To see if the District will authorize the School Board to accept and expend on behalf of the District private gifts and contributions for educational purposes.

Howard Wilson moved to accept Article 3; Paul Currier seconded. Article 3 was adopted with no discussion.

**ARTICLE 4:** To see if the School District will vote to raise and appropriate the sum of Four Million, Four Hundred Forty-Eight Thousand, Three Hundred Eighty-Six Dollars (\$4,448,386) for the support of schools, for the payment of salaries of school district officers and agents, and for the payment of statutory obligations of said district, and to authorize the application against said appropriation of such sums that are estimated to be raised from the state's equalization payment, together with other income. The School Board shall certify to the selectmen of Andover the amount to be raised by taxation of said town.

The Budget Committee recommends passing this article. The School Board recommends passing

a budget in the amount of Four Million, Five Hundred Fifteen Thousand, Three Hundred Eighty-Six Dollars (\$4,515,386).

Arch Weather moved to accept Article 4; Andy Guptill seconded.

Don Gould moved to amend Article 4 to read the amount recommended by the Andover School Board of Four Million, Five Hundred Fifteen Thousand, Three Hundred Eighty-Six Dollars (\$4,515,386) instead of the amount recommended by the Andover Budget Committee of Four Million, Four Hundred Forty-Eight Thousand, Three Hundred Eighty-Six Dollars (\$4,448,386); Janet Moore seconded the amendment.

Kent Armstrong, as representative of the Andover School Board, presented a slideshow of the proposed budget. He stated the School Board was presenting a budget based upon the needs of the community. Increases in the budget were due to the increase in teacher contracts, transportation costs, legal costs, and student services. Kent thanked Katie Keyser, Charlie McCrave, and the teacher's union for their joint efforts in negotiating the new three-year contract. Healthcare costs continue to increase substantially. The increase in teaching salaries is not a percent increase but is only a step increase.

Since 2006, there have been many unplanned costs such as roof repairs, structural and safety repairs, new gym flooring, and more efficient gym lighting. No monies have been placed in the contingency trust fund over the last three years. Student population had dropped 17% since 2006 but in the last two years has

risen 12%.

There has also been an ongoing decrease in federal and state funding, a continual increase in educational standards, and an increase in technology instruction. Student assistance needs have also increased, with one-third of the student population receiving meal assistance. Emotional and social needs of the student population have also increased.

Michelle Dudek of the Andover School Board reviewed the need for an additional teaching staff position. State standards limit class size for kindergarten through second grade at a maximum of 25 students. For grades three through five, the state limit is a maximum of 30 students. Without an additional fourth grade teacher, 2013-2014 class sizes would be above these standards.

Michelle went on to state that full-day kindergarten is needed to meet the increase in academic demands. Full-day kindergarten would allow the teachers to better meet individual needs and improve the stability of kindergarten students' schedules.

Kent Armstrong stated that cuts in the budget could only be implemented in approximately 45% of the budget due to contractual and mandated line items. These cuts would be in the number of staff, the library program, and athletic programs.

Moderator Paine reminded the meeting that current discussion was limited to the amendment. Andy Guptill stated the school is not the only municipal asset, and it is not the only asset in need of money. Peter Zak requested a member of the Andover Budget Committee address the meeting with the Committee's point of view regarding the budget amount. There was no response.

Paul Currier supported the school administration and the Andover

School Board. He stated both the present and past school boards had pinched pennies. He felt Andover Elementary was an excellent school; the excellence should continue and not be sacrificed to control taxes.

Wood Sutton inquired into the cost of a reading specialist. Principal Jane Slayton stated the position was part of the proposed budget and would include two days a week for reading assessments and data analysis.

Mary Hiller asked about the number of aides in the school. Kent Armstrong answered there were paraprofessionals as part of the Andover Elementary staff, but that funding has restricted the numbers of paraprofessionals on staff. The qualification requirements for paraprofessionals have increased, and the Andover Elementary School wage scale was extremely low.

Deanna Crucetti stated Andover Elementary was ranked 84 out of 240 New Hampshire schools. Reading specialists address the differences in students' learning styles. She stated Andover was a wonderful district to work in, and that it does much to enrich our children's education.

Janet Moore asserted that there is never too much money to put into your children's education.

Vicky Mishcon stated that the areas that could be cut were essential and might affect accreditation.

Katie Keyser stated Andover Elementary is accredited as

an elementary school, not as a middle school.

Lynn Baker stated that at one point in the past, special education was separated from mainstream education, with no expectations of reading or writing fluency. The federal government now mandates that all children must attain fluency in reading and writing.

Arch Weathers, first year member of the Andover Budget Committee, stated that the Town budget was possibly increasing 9%. He felt the community should be proud of Andover Elementary. He summarized an online article with tips regarding improving education during trying times.

Kent Armstrong invited all to attend the monthly Andover School Board meetings, where these ideas have been discussed repeatedly. Harvey Pine stated we should invest in the future.



Emily Babbitt, AE/MS Grade 2

With no further discussion of the amendment, the amendment to Article 4 of a budget amount of Four Million, Five Hundred Fifteen Thousand, Three Hundred Eighty-Six Dollars (\$4,515,386) was approved.

With no further discussion, Article 4 was adopted.

Kent Armstrong moved to restrict reconsideration of Article 4; Charlie McCrave seconded. The motion to restrict reconsideration was adopted.

**ARTICLE 5:** To see if the School District will approve the cost items included in the collective bargaining agreement reached between the Andover School Board and the Andover Education Association, which calls for the following estimated increases in salaries and benefits:

- 2013-2014 \$36,142
- 2014-2015 \$29,657
- 2015-2016 \$30,027

And further, to raise and appropriate the sum of \$36,142 for the 2013-2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

The School Board recommends passing this article.

Ed Hiller moved to accept Article 5; Robin Boynton seconded.

Moderator Paine reminded the meeting that questions could be asked regarding the numbers involved in the proposed contract. The vote was a yes/no vote, since any change in the numbers would negate the proposed contract, and the negotiations would have to be re-opened.

Katie Keyser reviewed the changes in the percent of health care costs covered under the proposed contract. With no further discussion, Article 5 was adopted.

**ARTICLE 6:** To see if the School District will vote to raise and appropriate the sum of Sixty-Four Thousand, Four Hundred Twenty-Eight Dollars (\$64,428) to fund a full-day kindergarten program.

The Budget Committee does not recommend passing this article. The School Board recommends passing this article.

A petition for a ballot vote has been received by Moderator Paine. All petitioners were present.

Robin Boynton moved to accept Article 6; Harvey Pine seconded the motion.

Wood Sutton was in favor of full-day kindergarten. He stated in families today where both parents work, childcare can be very difficult to afford. He felt full-day kindergarten was a good investment in children and families. He requested the School Board run an article in The Andover Beacon at some point during this next year explaining the intricacies of special education.

Andy Guptill felt full-day kindergarten was a luxury considering that the continuing increase in costs are not sustainable due to an aging population and increasing tax bills.

Don Gould stated based upon his experience in preschool education, early education in pre-kindergarten through third grade was where students learned the fastest.

Paul Currier declared that early education was an investment in the future and that higher taxes were due to actions by the state and federal governments.

Peter Zak inquired into programs for gifted and talented students.

Dean Barker felt there was no greater return on investment than the education of young children.

Michelle Dudek stated that with

a full-day program there would be more time to address all individual educational needs instead of the 90 minutes of daily instruction during half-day kindergarten.

Lori Cox pointed out the lost educational time for morning kindergarteners due to two-hour delays during the school year.

Leighton Terwilliger asked why the Budget Committee had not recommended this article and what the amount actually covered. Katie Keyser stated the amount covered the salary and benefits for a second kindergarten teacher. Arch Weathers of the Budget Committee stated the Budget Committee was in favor of full-day kindergarten but did not want to increase costs further this year.

Steve Barton thanked the Andover School Board for its hard work. He felt it was the parents' responsibility and duty to obtain the best education possible for their children. However, he wanted to look at the town's needs as a whole. Roads and bridges are falling apart that the town cannot afford to fix.

Kent Armstrong stated Andover teachers work harder than the School Board. Teachers teach critical skills in the classroom for parents to hone at home.

Chuck Keyser wanted assurance that as the student population decreases, staffing would also decrease.

With no further discussion, balloting proceeded. With a vote of 113 yes and 35 no, Article 6 was adopted.

Don Gould moved to adjourn the meeting; Janet Moore seconded. With no discussion, the meeting was adjourned at 9:20 PM.

**ARTICLE 7:** To transact any other business that may legally come before this meeting. No business was conducted due to adjournment. 

# BIRTHS

1/8/2014

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

**The state only provides information on children born in New Hampshire to Andover residents and whose parents gave permission for the information to be published.**

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--ANDOVER--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GILMAN, SADIE ADELIA	02/08/2013	CONCORD,NH	GILMAN, BRIAN	GILMAN, SARAH
WHITTEMORE, CAMERON CARTER	02/12/2013	LEBANON,NH	WHITTEMORE, MATTHEW	WHITTEMORE, KARISSA
WILL, THEODORE CEDAR	03/13/2013	CONCORD,NH		WILL, KAYDEN
FIFE, ACADIA MARIE	03/28/2013	LACONIA,NH	FIFE, BRENT	DOW, BRENDA
POLLARD, JACKSON BRADFORD	04/15/2013	CONCORD,NH	POLLARD, IAN	POLLARD, MELISSA
NEWTON, MILLIE MARJORIE	04/29/2013	CONCORD,NH	NEWTON, DANIEL	NEWTON, ANDREA
FARRELL, IDALLIS ANAYA	06/26/2013	LEBANON,NH	FARRELL, JASON	MCDONALD, STEPHANIE
CARON, BRAYTAN CHARLES	07/03/2013	CONCORD,NH	CARON, CHRISTOPHER	CARON, KATIE
CHURCHILL, CROSBY EMERSON	07/15/2013	CONCORD,NH	CHURCHILL, HUNTER	CHURCHILL, KATELYN
HATTAN, MAEVE LYNNE	08/05/2013	CONCORD,NH	HATTAN, PETER	HATTAN, ANNA
SHEDD, VIOLA MADISON	08/23/2013	CONCORD,NH	SHEDD, JEREMY	SANBORN, KATE
BLINN, CHLOE LYNN HAGUE	09/12/2013	LEBANON,NH	BLINN, KEITH	NICHOLS, CHRISTINA
PENA, EZRIEL ANDRE	10/08/2013	CONCORD,NH	PENA, ELVIS	BOLDUC, LYNNA
JOHNSON, OREN ROBERT	10/29/2013	LEBANON,NH	JOHNSON, TIMOTHY	JOHNSON, JULINE
MCNEEL-WOODWARD, LIAM BRADLEY	11/07/2013	LEBANON,NH	WOODWARD, JEFFREY	MCNEEL, JOYCE
PERRY, BRAYDEN DOUGLAS	11/20/2013	CONCORD,NH	PERRY, MARK	PERRY, ELIZABETH
CLOUTIER, GRAYSON JOSEPH	12/13/2013	CONCORD,NH	CLOUTIER, CHRISTOPHER	CLOUTIER, JESSICA

Total number of records 17

# MARRIAGES

1/8/2014

DEPARTMENT OF STATE

Page 1 of 2

## DIVISION OF VITAL RECORDS ADMINISTRATION

### RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- ANDOVER --

**The state only provides information** on Andover residents *who registered in New Hampshire* and who gave permission for the information to be published.

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GRAHAM, JAMES R ANDOVER, NH	PRATER, PATRICIA A ANDOVER, NH	ANDOVER	ANDOVER	04/27/2013
BLIER, MATTHEW M ANDOVER, NH	CORNELISSEN, TAMARA N ANDOVER, NH	TILTON	ALTON	06/22/2013
LEE, TREVOR L ANDOVER, NH	PRESBY, SAMANTHA J ANDOVER, NH	ANDOVER	ANDOVER	06/22/2013
MCDANIEL, TERRY L ANDOVER, NH	BENOIT, EUGENIA M ANDOVER, NH	NEW BOSTON	NEW BOSTON	07/01/2013
SMITH, DE ANA ANDOVER, NH	TUNSTALL, MARLON ANDOVER, NH	ANDOVER	ANDOVER	07/06/2013
DENONCOURT, MATTHEW D ANDOVER, NH	RAYNER, KATIE E ANDOVER, NH	ANDOVER	ANDOVER	08/10/2013
MERZI, DANIEL L ANDOVER, NH	MESSENGER, KASSIE L ANDOVER, NH	ANDOVER	WILTON	08/17/2013
MCCORD, LEE K ANDOVER, NH	MCDONOUGH, DEVON M PLYMOUTH, NH	PLYMOUTH	ANDOVER	08/31/2013
MULDER, JESSE R ANDOVER, NH	HIBBARD, ASHLEY S ANDOVER, NH	ANDOVER	PLYMOUTH	08/31/2013
MCDANIEL, TIMOTHY M ANDOVER, NH	MIRANTE, ALYSSA R ANDOVER, NH	ANDOVER	CONCORD	09/07/2013
MEAD, TRISHA E ANDOVER, NH	MCLEOD, MYLES D ANDOVER, NH	ANDOVER	LACONIA	09/21/2013

# MARRIAGES *continued*

1/8/2014

DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION  
 RESIDENT MARRIAGE REPORT  
 01/01/2013 - 12/31/2013  
 -- ANDOVER --

Page 2 of 2

**The state only provides information on Andover residents who registered in New Hampshire and who gave permission for the information to be published.**

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DUKETTE, CHRISTINE L ANDOVER, NH	UPTON, SHAWN K ANDOVER, NH	ANDOVER	ANDOVER	10/12/2013
HARDY, VANESSA C ANDOVER, NH	DYER, GREGORY J ANDOVER, NH	ANDOVER	ANDOVER	10/12/2013
LAMBERT EDGAR, JOANNE L ANDOVER, NH	EDGAR-LAMBERT, MICHELLE M ANDOVER, NH	ANDOVER	ANDOVER	11/12/2013
STEWART, JESSICA A ANDOVER, NH	CLARKE, THOMAS S ANDOVER, NH	ANDOVER	ANDOVER	11/16/2013

Total number of records 15

# DEATHS

01/08/2014

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

Because Leo McCabe's November 23, 2012 death occurred out of state, his name did not appear in the 2012 Town Report. You can read his obituary at [AndoverBeacon.com/Leo-McCabe](http://AndoverBeacon.com/Leo-McCabe).

The state only provides information on Andover residents who died in New Hampshire and whose family gave permission for the information to be published.

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FORRESTALL, EVELYN	01/17/2013	FRANKLIN	BLODGETT, AUGUSTIN	CHANDLER, ELLA	N
BENSON, PAUL	02/01/2013	ANDOVER	BENSON, GARDNER	HARVEY, EMMA	N
MASON, GARY	02/17/2013	CONCORD	MASON, DAVID	FARROW, LOUISE	U
LULL, DOROTHY	03/07/2013	TILTON	MITCHELL, FRANK	LISTER, EDITH	Y
PATULEIA JR, RUFINO	04/21/2013	EAST ANDOVER	PATULEIA SR, RUFINO	SANTILLI, PHILAMINA	N
BOLTE, MICHAEL	05/09/2013	EAST ANDOVER	BOLTE, HANS	BECKMANN, INGE	N
MOODY, GAIL	05/14/2013	LEBANON	MOODY, ROBERT	NICHOLS, PHYLLIS	N
ROZ, STEVEN	05/25/2013	BOSCAWEN	ROZ, RON	WHITE, WINNIFRED	N
CARSON, FRED	06/02/2013	ANDOVER	CARSON, ALFRED	BLAKE, RUTH	Y
ORDWAY, MARION	07/31/2013	EAST ANDOVER	KENISTON, CHARLES	HEATH, BERTHA	N
BUCCHERI, GEORGE	10/10/2013	NEW LONDON	BUCCHERI, JOSEPH	MIRAGLIA, MARY	Y
SCOTT, WALLACE	11/01/2013	ANDOVER	SCOTT, EDWARD	DUGAN, HAZEL	Y
GRAHAM, JAMES	11/25/2013	ANDOVER	GRAHAM, RICHARD	ADAMS, SHIRLEY	Y
SALERNO, NATALE	12/05/2013	EAST ANDOVER	SALERNO, JOSEPH	ROMANO, FRANCES	Y
GAUDETTE, GILBERT	12/18/2013	NEW LONDON	GAUDETTE, NAPOLEON	BESSETTE, GRACE	Y
ADAMS, BRYANT	12/28/2013	EAST ANDOVER	ADAMS, GEORGE	BRYANT, GRACE	N

Deaths 87

Total number of records 16

Vital Statistics

## NOTES

# TOWN COMMITTEE MEETINGS

*At the Town Hall unless otherwise noted*

## **Board of Selectmen**

1st & 3rd Monday, 6 PM

## **Andover Fire Department**

1st Monday, Business, 7 PM

3rd Monday, Training, 7 PM

## **School Board**

1st Tuesday (except July), 6:30 PM, AE/MS

## **Planning Board**

2nd & 4th Tuesday, 7 PM

## **Emergency Medical Services**

2nd Tuesday, 7 PM

East Andover Fire Station

## **Recreation**

2nd Tuesday, 7 PM, AE/MS

## **Zoning Board of Adjustment**

3rd Tuesday, 7 PM

## **Fourth of July**

1st Wednesday (February through June; August),

Andover Fire Station, 7 PM

## **Conservation**

2nd Wednesday, 7:30 PM

## **Library Trustees**

3rd Thursday (except July and August), 7 PM

Andover Library or Bachelder Library

***For more information,  
call the Town Office  
at 735-5332.***

# TOWN OFFICE HOURS

**TOWN OFFICE:** Mon-Thu, 9-2

**TOWN CLERK & TAX COLLECTOR:**

Mon & Wed, 9-2

Tue & Thu, 1:30-6:30

Last Saturday of month, 9-11

**BUILDING INSPECTOR:** Tues, 6-7

**TRANSFER STATION:**

Wed, 7-6 (7-5 during Standard Time)

Sat, 7-5

**SWAP EVENT (May-Oct):**

2nd Sat (rain date: 3rd Sat)

Transfer Station, 8-2

**To pay your property tax bill,  
motor vehicle renewal, or  
dog license renewal online,  
visit [Andover.NH.us](http://Andover.NH.us).**

## LIBRARY HOURS

**ANDOVER LIBRARY**

Mon, 6:30-8:30

Wed, 9-12 & 6:30-8:30

Thu, 12:30-4:30

Sat, 10-12

**BACHELDER LIBRARY**

Tues, 9-12:30 & 6:30-8:30

Thu, 6:30-8:30

Fri, 1:30-5

## TOWN MEETINGS 2014

**School** - March 3, 7 pm, AE/MS

**Village District** - March 3, 7 pm, Town Hall

**Voting** - March 11, 11 am to 7 pm, AE/MS

**Town Meeting** - March 11, 7 pm, AE/MS

**East Andover Fire Prec.** - March 18, 7:30 pm, EAFD

**Andover Fire Dist.** - March 19, 7:30 pm, AFD